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**FOR** : **ALL HEADS OF OFFICES, BUREAUS, AND SERVICES**  
DSWD Central Office

**ALL REGIONAL DIRECTORS**  
DSWD Field Offices NCR, CAR, I-XII, and CARAGA

**ATTENTION** : **FOI FOCALS**

**FROM** : **THE DIRECTOR**  
Social Marketing Service

**SUBJECT** : **AMENDED FREEDOM OF INFORMATION (FOI) AGENCY**  
**MANUAL**

**DATE** : **30 JANUARY 2023**

We are pleased to respectfully share with you a copy of the *Memorandum Circular No. 1, Series of 2023*, or the *Amended Freedom of Information (FOI) Agency Manual*.

The FOI Manual can also be accessed through the following link:  
<https://transparency.dswd.gov.ph/wp-content/uploads/2023/01/AMENDED-FOI-AGENCY-MANUAL.pdf>

Thank you.

MARLOUIE S. SULIMA

