

Reallocated No. ~~2022-PAYROLL-R-CAR-014~~ *ms*

CRN: BS-F-REQ-22-05-32893-S

2022 - NHTS - R - CAR - 007

MEMORANDUM

**FOR :** MR. ANDREW J. AMBUEYOG  
Concurrent Head  
National Household Targeting Office  
DSWD Central Office

**FROM :** THE OIC - REGIONAL DIRECTOR  
DSWD Field Office Cordillera Administrative Region

**SUBJECT :** REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS

**DATE :** 19 MAY 2022

May we respectfully request for the reallocation of funds and change of purpose amounting to Two Hundred Ninety-One Thousand Three Hundred Eighty-Six Pesos Only (P291,386.00) under 200000200001000 (NHTS-PR): Centrally Managed Funds - Current Appropriations. The details as follows:

SUB-ARO NO.	FROM		Amount	TO		Amount
	Object Title	Code		Object Title	Code	
2000002 0000100 0(NHTS- PR)-02- 2022- CAR-3	Other Supplies Expenses	50203990-00	14,000.00	Other MOOE	50299990-02	14,000.00
	Representatich Expenses	50299030-00	122,586.00	Advertising Expense	50299040-00	38,586.00
Total	Rents - Buildings & Structures	50299050-01	75,000.00	Rents - Motor Vehicles	50299050-03	84,000.00
			<b>291,386.00</b>	Other MOOE	50299990-02	75,000.00
						<b>291,386.00</b>

The Reallocation of Funds are needed to cover the expenses for the Listahanan 3 Regional Launching and Data Sharing activities.

We have attached the following supporting documents:

- Certificate of Actual Deficiency and Sources of Funds; and
- Variance Analysis

*ms*  
2022-05-22/25402229

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

For the Regional Director:

**ARNEL B. GARCIA, CESO II**

**ENRIQUE M. GASCON, JR.**  
Director ~~THOMAS~~ for Administration

Recommending Approval as to Purpose:

Approved / Disapproved:

**ANDREW M. AMBUBUYOG**  
Concurrent Head

**DANILO S. PAMONAG**  
Undersecretary for Social Welfare and Development / OSEC Cluster Head

Certification as to Availability of Funds:

Concurred by:

**SHEENA S. JOAQUIN**  
Chief, Budget Division for Special Projects

**WAYNE C. BELIZAR**  
Director IV  
Finance and Management Service

*Request for Reallocation amounting to P 291,386.00*

Department : Department of Social Welfare and Development  
 Office/Operating Unit : Office of the Secretary  
 Address : Batasan Pambansa Complex, Constitution Hills Quezon City

**MODIFICATION ADVISE NO. 2022-06-0051**  
 Dated: June 6, 2022


Funding Source : Regular Agency Fund - General Fund - New General Appropriations  
 Specific Budget of National Government Agencies  
 Legal Basis : RA 11639 Regular 2022 CURRENT APPROPRIATIONS  
 CAR


**DEFICIENT ITEMS (TO)**

Programs/Activities/ Projects	Responsibility Center	Allotment Class	Object of Expenditures		Amount
			Code	Particular	
2000002000001000 National Household Targeting System for Poverty Reduction	CAR	MOOE	50299050 03	Rentis - Motor Vehicles	147,000.00
				<b>RO CAR - Total</b>	<b>147,000.00</b>
<b>GRAND TOTAL</b>					<b>147,000.00</b>

**SOURCE ITEMS (FROM)**

Programs/Activities/ Projects	Responsibility Center	Allotment Class	Object of Expenditures		Amount
			Code	Particular	
2000002000001000 National Household Targeting System for Poverty Reduction	CAR	MOOE	50201010 00	Travel-Local	(147,000.00)
				<b>RO CAR - Total</b>	<b>(147,000.00)</b>
<b>GRAND TOTAL</b>					<b>(147,000.00)</b>

Prepared by:  
  
**SHEENA S. ROMAGUIN**  
 Chief Administrative Officer  
 Budget Division for Special Projects

Certified by:  
  
**WAYNE C. BELIZAR**  
 Director, Finance and Management Services

Recommended by:  
  
**ATTY. ADONIS P. SULIT**  
 Undersecretary, General Administration and Support Services Group

Approved by:  
  
**ROLANDO JOSELITO D. BAUTISTA**  
 Secretary

7287-2977

DRN: EMS-SPBD-A-COMM-22-07-41283-C

## MEMORANDUM

**FOR :** DIRECTOR ARNEL B. GARCIA  
DSWD Field Office CAR

**FROM :** THE DIRECTOR  
Finance and Management Service

**SUBJECT :** APPROVED MODIFICATION OF ALLOTMENT

**DATE :** 04 JULY 2022

This refers to the Field Office (FO) request for modification of certain allocation of the Maintenance and Other Operating Expenses (MOOE) released under the Direct Release Funds (Current Appropriations) to conform to appropriate account code based on the CY 2022 Work and Financial Plan vis-à-vis the CY 2022 General Appropriation Act (GAA).

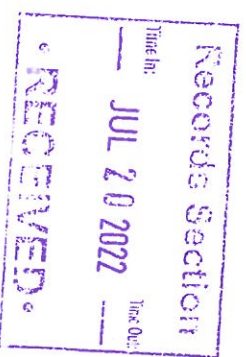
On this, we are forwarding herewith the approved Modification Advice No. 2022-06-0051 dated June 6, 2022 and said approval shall be:

- Reflected in the FO CAR's Registry of Allotments and Obligations; and
- Reported in the accountability reports to be submitted to DBM, i.e, SAOB as adjustments to allotments. Also, the corresponding adjustments in target and accomplishments as a result of the modification shall be reflected in the Physical Report of Operation.

For immediate and appropriate action, please.

  
WAYNE C. BELLIZAR

cc: Director Andrew J. Ambubuyog, NHTO



Department : Department of Social Welfare and Development  
 Office/Operating Unit : Office of the Secretary  
 Address : Batasan Pamantasan Complex, Constitution Hills Quezon City

**MODIFICATION ADVICE NO. 2022-06-0051**  
 Dated: June 6, 2022

Funding Source : Regular Agency Fund - General Fund - New General Appropriations  
 Specific Budget of National Government Agencies  
 Legal Basis : RA 11639 Regular 2022 CURRENT APPROPRIATIONS  
 CAR

Programs/Activities/ Projects	Responsibility Center	Allotment Class	Object of Expenditures		Amount
			Code	Particular	
200000200001000 National Household Targeting System for Poverty Reduction	0300014 CAR	MOOE	50299050 03	Rents - Motor Vehicles	147,000.00
				<b>RO CAR - Total</b>	<b>147,000.00</b>
<b>GRAND TOTAL</b>					<b>147,000.00</b>

Programs/Activities/ Projects	Responsibility Center	Allotment Class	Object of Expenditures		Amount
			Code	Particular	
200000200001000 National Household Targeting System for Poverty Reduction	0300014 CAR	MOOE	50201010 00	Travel-Local	(147,000.00)
				<b>RO CAR - Total</b>	<b>(147,000.00)</b>
<b>GRAND TOTAL</b>					<b>(147,000.00)</b>

Prepared by: *[Signature]*  
**SHEENA S. JOAQUIN**  
 Chief Administrative Officer  
 Budget Division for Special Projects

Recommended by: *[Signature]*  
**WAYNE C. BELIZAR**  
 Director, Finance and Management Service

Approved by: *[Signature]*  
**ROLANDO JOSELITO D. BAUTISTA**  
 Secretary

Undersecretary, General Administration and Support Services Group  
**ATTY. ADONIS P. SULT**

Department  
Agency/Operating Unit  
Address

: Department of Social Welfare and Development  
: Office of the Secretary  
: Balasan Panbansa Complex, Constitution Hills Quezon City

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**MODIFICATION ADVICE FORM (MAF) NO. 2022-06-0047**

Date: June 7, 2022

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies  
Legal Basis : RA 11639 Regular 2022 CURRENT APPROPRIATION

**REGIONAL OFFICE CAR**

DEFICIENT ITEMS (TO) :

*07746 MDR Currency*

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
100000100001000 General Management and Supervision	0300014 Regional Office CAR	MOOE	Semi Expendable Furnitures and Fixtures 50203220 01	137,700.00
			Other Supplies and Materials Expenses 50203990 00	36,500.00
			Cable, Satellite, Telegraph and Radio Expenses 50205040 00	11,000.00
			Repair and Maintenance ICT Equipment 50213050 03	37,425.00
			Awards/Rewards Expenses 50206010 00	47,939.65
			Other Maintenance and Operating Expenses 50299990 99	40,500.00
			<b>TOTAL</b>	<b>311,064.65</b>

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
100000100001000 General Management and Supervision	0300014 Regional Office CAR	MOOE	Semi Expendable Medical Equipment 50203210 10	(6,000.00)
			Semi Expendable Other Machinery & Equipment 50203210 99	(17,800.00)
			Postage and Courier Services 50205010 00	(8,500.00)
			Repairs and Maintenance Other Structures 50213040 99	(200,000.00)
			Security Services 50212030 00	(78,764.65)
			<b>TOTAL</b>	<b>(311,064.65)</b>

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients	0300014 Regional Office CAR	MOOE	Other Maintenance and Operating Expenses 50299990 99	43,951.00
TOTAL				43,951.00

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients	0300014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	(24,847.00)
			Mobile 50205020 01	(19,104.00)
TOTAL				(43,951.00)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100100001000 Provision of technical/advisory assistance and other related support services	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	17,433.00
			Rents - Motor Vehicles 50299050 03	102,142.00
			Other Maintenance and Operating Expenses 50299990 99	18,000.00
TOTAL				137,575.00

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100100001000 Provision of technical/advisory assistance and other related support services	0300014 Regional Office CAR	MOOE	Other Supplies and Materials Expenses 50203990 00	(24,925.00)
			Postage and Courier Services 50205010 00	(52,000.00)
			Advertising Expenses 50299010 00	(9,850.00)
			Printing and Publication Expenses 50299020 00	(50,800.00)
TOTAL				(137,575.00)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
310100100002000 Sustainable Livelihood Program	0300014 Regional Office CAR	MOOE	Training Expenses 50202010 00	765,380.00
			Fuel, Oil and Lubricants Expenses 50203090 00	244,029.67
			Rents - Buildings and Structures 50299050 01	282,800.00
TOTAL				1,292,209.67

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SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
310100100002000 Sustainable Livelihood Program	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	(1,292,209.67)
			TOTAL	(1,292,209.67)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Rents - Buildings and Structures 50299050 01	40,075.00
			Fuel, Oil and Lubricants Expenses 50203090 00	90,126.24
			TOTAL	130,201.24

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SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Drugs and Medicines Expenses 50203070 00	(64,000.00)
			Other Maintenance and Operating Expenses 50299990 99	(66,201.24)
			TOTAL	(130,201.24)

Prepared by:

  
**ATTY. MERIEL P. CASTILLO**  
 Chief, Budget Division

Recommended by:

  
**ATTY. ADONIS P. SULLIT**  
 Undersecretary for General Administration and Support Services

Certified by:

  
**WAYNE C. BELIZAR**  
 Director, Finance and Management Service

Approved by:

  
**ROYANDO JOSELITO D. BAUTISTA**  
 Secretary

Date: \_\_\_\_\_



Department  
Agency/Operating Unit  
Address

: Department of Social Welfare and Development  
: Office of the Secretary  
: Batasan Pambansa Complex, Constitution Hills Quezon City

Do For MDS Contg

**MODIFICATION ADVICE FORM (MAF) NO. 2022-06-0029**

Date: June 7, 2022

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies  
Legal Basis : RA 11640 Regular 2021 CONTINUING APPROPRIATION

**REGIONAL OFFICE CAR**

**DEFICIENT ITEMS (TO) :**

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Fuel, Oil and Lubricants Expenses 50203090 00	194,186.78
			<b>TOTAL</b>	<b>194,186.78</b>

**SOURCE ITEMS (FROM) :**

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	(194,186.78)
			<b>TOTAL</b>	<b>(194,186.78)</b>

Prepared by:

ATTY. MERIEL P. CASTILLO  
Chief, Budget Division

Certified by:

WAYNE C. BELIZAR  
Director, Finance and Management Service

Recommended by:

ATTY. ADONIS P. SULLIT  
Undersecretary for General Administration and Support Services

Approved by:

ROLANDO JOSELITO D. BAUTISTA  
Secretary

Date: \_\_\_\_\_



Department of Social Welfare and Development

FINANCIAL MANAGEMENT DIVISION  
FIELD OFFICE CAR

DSWD-GF-004 | REV 01 / 12 OCT 2021

Drw: 202101 -

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MEMORANDUM

DRN: AS-F-REQ-22-06-35151-S  
2022-PSIF-R-CAR-26-CURRENT

FOR : **ATTY. KRISTINE J. PADILLA-ANTOLIN**  
DIRECTOR IV  
OIC-Program Management Bureau  
DSWD-Central Office, Quezon City

FROM : **THE REGIONAL DIRECTOR**  
DSWD Field Office Cordillera Administrative Region

SUBJECT : **REQUEST FOR REALLOCATION OF FUNDS**

DATE : **01 JUNE 2022**

May we respectfully request for the modification of funds amounting to Eight Hundred Seventy-One Thousand Seven Hundred Eighty-One Pesos and Twenty-Eight Centavos under PAP 320104100001000 – AICS Program Centrally Managed Fund Current Appropriations. The details are as follows:

SUB-ARO No.	FROM		TO	
	Object Title	Code	Object Title	Code
32010410000 100-PSIF- AICS-2022- CAR-38	Other Subscription Expenses	50299070-99	Gasoline, Oil and Lubricants Expenses	50203090-00
	Other Subscription Expenses	50299070-99		
	Rents- Buildings & Structures	50299050-01		
	Drugs and Medicines Expenses	50203070-00	Travelling Expenses (Local)	50201010-00
	Office Supplies Expenses	50203010-00		
	Other Professional Services	50211990-00		
	<b>Total</b>			

The amounts requested for modification are from unutilized funds and realized savings. The modification is necessary to cover needed funding requirement to support the operations in the field office.

We have attached the following supporting documents:

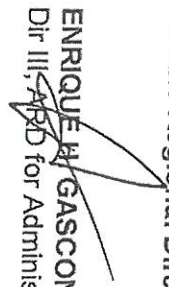
- a. Certificate of Actual Deficiency and Sources of Funds
- b. Variance Analysis.

It is understood that the disbursement of fund is subject to the existing budgeting, accounting, and auditing rules and regulations.

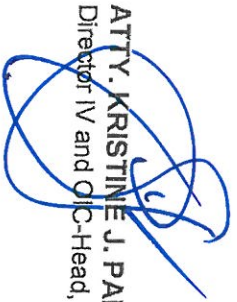
For consideration and approval, please.


ARNEL B. GARCIA, CESO II

For the Regional Director:

  
**ENRIQUE H. GASCON JR.**  
 Dir III, ~~APD~~ for Administration

Recommending Approval as to Purpose:


  
**ATTY. KRISTINE J. PADILLA-ANTOLIN**  
 Director IV and OIC-Head, PMB

  
**ATTY. ADONIS P. SULIT, CESO II**  
 Undersecretary, Operations Group

Certification as to Availability of Funds:

Concurred by:

  
**MERIEL P. CASTILLO**  
 Chief, Budget Division

  
**DIR. WAYNE C. BELZAR**  
 Director IV, Financial Management Services  
 Services Finance and Management Service

9. June 16 2012  
 M00E 3419-3425

Department of Social Welfare and Development  
Cordillera Administrative Region

**Funding Source: 320104100001000: Assistance to Individual in Crisis Situation Program**

**CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS**

This is to certify that the amount of Eight Hundred Seventy-One Thousand Seven Hundred Eighty-One Pesos and Twenty-Eight Centavos as enumerated below, under the AICS Program –Centrally Managed Fund Current Appropriations is available and not yet obligated as of June 1,2022.

FROM – MOOE			
CODE	P/A/P DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
320104100001000	Other Subscription Expenses	50299070-99 ✓	225,000.00 ✓
	Rents- Buildings & Structures	50299050-01 ✓	11,586.00 ✓
	Drugs and Medicines Expenses	50203070-00 ✓	178,949.00 ✓
	Office Supplies and Expenses	50203010-00 ✓	156,246.28 ✓
	Other Professional Services	50211990-00 ✓	300,000.00 ✓
<b>Total</b>			<b>P871,761.28 ✓</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of modification:

TO - MOOE				
P/A/P		DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
CODE				
320101100001000		Gasoline, Oil and Lubricants	50103040 - 00 <del>50200070 - 00</del> 50203090 - 00	194,186.78
		Travelling Expenses (Local)	50201010-00	677,594.50
	<b>Total</b>			<b>P871,781.28</b>

Prepared by:

  
MORIE CASTAÑEDA  
AO V / Budget Unit, Head

Approved by:

ARNEL B. GARCIA, CESO II  
Regional Director

For the Regional Director:

  
ENRIQUE M. GASCON JR.  
Dir III, ARD for Administration

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
Cordillera Administrative Region

**VARIANCE ANALYSIS**  
32010410001000- Assistance to Individual in Crisis Situation Program

PARTICULARS	ALLOTMENT	WFP	VARIANCE	MODIFICATION (IMOOE)	
				FROM	TO
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>					
50201010-00: Travelling Expenses (Local)	850,800.00	1,528,394.50	(677,594.50)		677,594.50
50299070-99: Other Subscription Expenses	575,121.31	350,121.31	225,000.00	225,000.00	
50299050-01: Rents-Buildings & Structures	876,876.00	865,290.00	11,586.00	11,586.00	
50203090-00: Gasoline, Oil and Lubricants Expenses	329,636.00	523,822.78	(194,186.78)		194,186.78
50203070-00: Drugs and Medicines Expenses	207,828.00	28,879.00	178,949.00	178,949.00	
50211990-00: Other Professional Services	26,539,379.00	26,239,379.00	300,000.00	300,000.00	
50203010-00: Office Supplies Expenses	638,573.00	482,326.72	156,246.28	156,246.28	
<b>TOTAL IMOOE</b>	<b>30,018,213.31</b>	<b>30,018,213.31</b>	<b>-</b>	<b>871,781.28</b>	<b>871,781.28</b>

Certified Correct:

*MORIE CASTANEDA*  
Head, Budget Section / AOV

Approved by:

**ARNEL B. GARCIA, CESO II**  
Regional Director

For the Regional Director:

*EMERSON H. GASCON JR.*  
Dir. II, ARD for Administration

MEMORANDUM

DRN: BS-F-REQ-22-06-34984-S

FORM - A (OMB) - 23 - 06 - 2019 - 5  
2022-PSIF-R-CAR-35-CONTINUING

FOR : **ATTY. KRISTINE J. PADILLA-ANTOLIN**  
Director IV  
Program Management Bureau  
DSWD Central Office

FROM : **THE REGIONAL DIRECTOR**  
DSWD Field Office Cordillera Administrative Region

SUBJECT : **REQUEST FOR REALLOCATION OF FUNDS**

DATE : **1 June 2022**

We would like to request the reallocation of funds amounting to Seventy-Eight Thousand Pesos Only (P78,000.00) under P/A/P 320104100001000 (PSP - Adoption) CMF Continuing Appropriations. The details are as follows:

SUB-ARO No.	FROM		TO	
	Expenses/Purpose	Code	Expenses/Purpose	Amount
Continuing FO	Training Expenses	50202010-00	22,330.89	
	Other MOOE	50299990-99	7,669.11	30,000.00
Continuing CO	Semi-Expendable ICT Equipment	50203210-03	190.00	
	Rents-Motor Vehicle	50299050-03	1,000.00	48,000.00
	Other MOOE	50299990-99	46,810.00	
<b>Total</b>			<b>78,000.00</b>	<b>78,000.00</b>

The amounts requested for reallocation are from unused funds and realized savings which will cover the insufficient fund for other objects of expenditures necessary in the delivery of program indicators and outcomes.

We have attached the following supporting documents:

- a. Certificate of actual deficiency and sources of funds; and

b. Variance analysis

It is understood that the disbursement of funds is subject to the existing budgeting, accounting, and auditing rules and regulations.

For consideration and approval, please.

**ARNEL B. GARCIA, CESO II**

For the Regional Director:

**ENRIQUE H. GASCON JR.**

Dir III, ARD for Administration

Recommending Approval as to Purpose:

Approved/Disapproved:

**ATTY. KRISTINE J. PADILLA-ANTOLIN**  
Director IV and Concurrent Head, PMB

**ATTY. ADONIS P. SMILIT, CESO II**  
Undersecretary, Operations Group

Certification as to Availability of Funds:

Concurred by:

**MERIEL P. CASTILLO**  
Chief, Budget Division

*MPC*  
9. June 10 2021  
MPC 1124-1129

**DIR. WAYNE C. BELIZAR**  
Director IV, Financial Management Services  
Finance and Management Service



Department of Social Welfare and Development  
Cordillera Administrative Region

Funding Source: PSIF - Adoption

### CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to certify that the amount of Seventy-Eight Thousand Pesos (P78,000.00) under PSP Adoption C/MF Continuing FO Appropriations with SAA# 320104100001000-PSIF-ADOPTION-2021-CAR-59 and PSP Adoption C/MF Continuing CO Appropriations with SAA# 320104100001000-PSIF-ADOPTION-2022-CAR-17 are available and not yet obligated as of 1 June 2022, considering that the amounts requested for reallocation (as enumerated below) are realized savings.

FROM - MAINTENANCE AND OTHER OPERATING EXPENSES		
Continuing FO P/A/P		
CODE	DESCRIPTION	AMOUNT (in pesos)
320104100001000	Training Expenses	22,330.89
	Other MOOE	7,669.11
<b>Total</b>		<b>30,000.00</b>

FROM - MAINTENANCE AND OTHER OPERATING EXPENSES		
Continuing CO P/A/P		
CODE	DESCRIPTION	AMOUNT (in pesos)
320104100001000	Semi-Expendable ICT Equipment	190.00
	Rents-Motor Vehicle	1,000.00
	Other MOOE	46,810.00
<b>Total</b>		<b>48,000.00</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of reallocation:

TO - MAINTENANCE AND OTHER OPERATING EXPENSES		
Continuing FO P/A/P		
CODE	DESCRIPTION	AMOUNT (in pesos)
320104100001000	Traveling Expenses-Local	30,000.00
<b>Total</b>		<b>30,000.00</b>

TO - MAINTENANCE AND OTHER OPERATING EXPENSES		
Continuing CO P/A/P		
CODE	DESCRIPTION	AMOUNT (in pesos)
320104100001000	Telephone Expenses-Mobile	48,000.00
<b>Total</b>		<b>48,000.00</b>

Prepared by: \_\_\_\_\_ Approved by: \_\_\_\_\_

MORIE C. CASTAÑEDA  
AO V / Budget Unit, Head

ARNEL B. GARCIA, CESO II  
Regional Director

For the Regional Director:

ENRIQUE H. GASCON JR.  
Dir. III ~~FARD~~ for Administration

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Cordillera Administrative Region

VARIANCE ANALYSIS  
 320104100001000 - PSP-Adoption  
 CMF - Continuing Appropriations

PARTICULARS	Sub-Allotment	WFP 2022	VARIANCE	1ST MODIFICATION		REMARKS
				FROM	TO	
Continuing FO						
50201010-00: Travelling Expenses (Local)	-	30,000.00	(30,000.00)	-	30,000.00	
50202010-00: Training Expenses	194,730.89	172,400.00	22,330.89	22,330.89	-	
50203210-00: Semi Expendable ICT Equipment	111,049.92	111,049.92	-	-	-	
50211990-00: Other Professional Services	667,768.59	667,768.59	-	-	-	
50299990-02: Other MOOE	200,000.00	192,330.89	7,669.11	7,669.11	-	
Continuing CO						
50201010-00: Travelling Expenses (Local)	-	-	-	-	-	
50202010-00: Training Expenses	160,000.00	160,000.00	-	-	-	
50203010-00: Office Supplies	50,000.00	50,000.00	-	-	-	
50203210-00: Semi Expendable ICT Equipment	30,000.00	29,810.00	190.00	190.00	-	
50205020-01: Telephone Expenses-Mobile	60,000.00	108,000.00	(48,000.00)	-	48,000.00	
50299050-03: Rent - Motor Vehicles	300,000.00	299,000.00	1,000.00	1,000.00	-	
50299990-02: Other MOOE	414,000.00	367,190.00	46,810.00	46,810.00	-	
<b>TOTAL</b>	<b>2,187,549.40</b>	<b>2,187,549.40</b>	<b>-</b>	<b>78,000.00</b>	<b>78,000.00</b>	

Certified Correct:

**NORIE CASTANEDA**

Administrative Officer VBudget Section Head

**MEMORANDUM**

Realllocation Advice No. 2022-PWD/OP-R-CAR-5-Current

DRN: BS-F-REQ-22-06-34986-S

**FOR :** **ATTY. KRISTINE J. PADILLA-ANTOLIN**  
 Director IV  
 Program Management Bureau  
 DSWD Central Office

**FROM :** **THE REGIONAL DIRECTOR**  
 DSWD Field Office Cordillera Administrative Region

**SUBJECT :** **REQUEST FOR REALLOCATION OF FUNDS**

**DATE :** **1 June 2022**

We would like to request the reallocation of funds amounting to Thirty-Two Thousand Three Hundred Pesos (P32,300) under P/A/P (PWD/OP) CMF Current Appropriation with SAA# 320104100002000-PWD-OP-2022-CAR-3. The details are as follows:

Sub-Aro No.	FROM			TO		
	Expenses/Purpose Object Title	Code	Amount	Expenses/Purpose Object Title	Code	Amount
2022-CAR-3	Other MOOE	50299990-02	32,300.00	Traveling Expenses - Local	50201010-00	15,000.00
				Training Expenses	50202010-00	17,300.00
	<b>Total</b>		<b>32,300.00</b>			<b>32,300.00</b>

The amount requested for reallocation is to ensure that the budgetary requirements of priority expenditures are covered, accordingly which are necessary for the delivery of program indicators and outcomes.

We have attached the following supporting documents:

- a. Certificate of actual deficiency and sources of funds; and
- b. Variance analysis

It is understood that the disbursement of funds is subject to the existing budgeting, accounting, and auditing rules and regulations.

For consideration and approval, please.

Reallocation Advice No. 2022-~~FPJD~~/OP-B-CAR-5-Current

**ARNEL B. GARCIA, CESO II**

For the Regional Director:

~~ENRIQUE H. GASCON, JR.~~  
Dir. III ~~WARD~~ for Administration

Recommending Approval as to Purpose:

**ATTY. KRISTINE J. PADILLA-ANTOLIN**  
Director IV and Concurrent Head, PMB

**ATTY. ADONIS P. SULIT, CESO II**  
Undersecretary, Operations Group

Approved/Disapproved:

*Approved*

Certification as to Availability of Funds:

**MERIEL P. CASTILLO**  
Chief, Budget Division

**DIR. WAYNE C. BELIZAR**  
Director IV, Financial Management Services  
Finance and Management Service

Concurred by:

*11/2/11*

Department of Social Welfare and Development  
Cordillera Administrative Region

Funding Source: Assistance to Persons with Disability and Older Persons

## CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS


This is to certify that the amount of Thirty-Two Thousand Three Hundred Pesos (P32,300.00) under PWD/OP CMF Current Appropriations with SAA# 320104100002000-PWD-OP-2022-CAR-3 is available and not yet obligated as of 1 June 2022, considering that the amounts requested for reallocation (as enumerated below) are realized savings.

FROM - MAINTENANCE AND OTHER OPERATING EXPENSES				
CODE	P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
320104100002000		Other MOOE	50299990-02	32,300.00
<b>Total</b>				<b>32,300.00</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of reallocation:

TO - MAINTENANCE AND OTHER OPERATING EXPENSES				
CODE	P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
320104100002000		Travelling Expenses-Local	50201010-00	15,000.00
		Training Expenses	50202010-00	17,300.00
<b>Total</b>				<b>32,300.00</b>

Prepared by:

  
**NORIEL CASTAÑEDA**  
AO V / Budget Unit, Head

Approved by:

  
**ARNEL B. GARCIA, CESO II**  
Regional Director

For the Regional Director:


  
**ENRIQUE H. GASCON, JR.**  
Dir. ~~IT~~AKD for Administration

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region

VARIANCE ANALYSIS  
320104100002000 - Assistance to Older Persons and Persons with Disability  
CMF - Current Appropriations

PARTICULARS	Sub-Allotment	WFP 2022	VARIANCE	1st MODIFICATION		2nd MODIFICATION	
				FROM	TO	FROM	TO
50201010-00- Traveling Expenses (Local)	40,000.00	50,100.00	(10,100.00)				
50202010-00- Training Expenses	100,000.00	117,000.00	(17,000.00)	4,900.00			15,000.00
50214990-00- Subsidies - Others	200,000.00	200,000.00	-	300.00			17,300.00
50299030-00- Representation Expenses	50,000.00	43,200.00	6,800.00				-
50299990-02- Other MOOE	170,000.00	149,700.00	20,300.00	6,800.00			-
TOTAL	560,000.00	560,000.00	-	12,000.00	12,000.00	32,300.00	32,300.00

Certified Correct:

  
LORE JAYCASTANEDA  
Administrative Officer V/Budget Section Head







**Checklist No. 10**  
Modification, Reallocation or Withdrawal of funds

Date/Time : \_\_\_\_\_

From : **PMB**

Subject : **MODIFICATION OF FUNDS FO DAR**

Amount : **₱ 32, 300**

Particulars	Available		Remarks
	Yes	No	
<b>Common to all requests:</b>			
1. Within prescribed timelines	✓		
<b>Required documents:</b>			
1. Cluster Head-Approved request			
2. Updated Certificate of Availability of fund			
3. Approved WFP			
4. Justification			
5. Variance Analysis	✓		
6. Certificate of Actual Deficiency & Sources of funds	✓		
Prepared by: _____			JUN 13 2022 MMW 4:24
Regional Budget Officer: _____			
Designated Finance Officer			
			<input type="checkbox"/> For compliance, as stated above
			<input type="checkbox"/> Complied
Reviewed by: _____			
<b>EMMA C. DEKILLO</b>			Chief, Budget Division/Fund Controller



FINANCIAL MANAGEMENT DIVISION  
FIELD OFFICE CAR

DSWD-GF-004 | REV 01 / 12 OCT 2021

1000: 18526-

Department of Social Welfare and Development

**MEMORANDUM**

DRN: BS-F-REQ-22-06-34985-S

Reallocation Advice No. 2022-Centenarian-B-CAR-3 Current

**FOR** : **ATTY. KRISTINE J. PADILLA-ANTOLIN**

Director IV  
Program Management Bureau  
DSWD Central Office

**FROM** : **THE REGIONAL DIRECTOR**

DSWD Field Office Cordillera Administrative Region

**SUBJECT** : **REQUEST FOR REALLOCATION OF FUNDS**

**DATE** : 1 June 2022

We would like to request the reallocation of funds amounting to Seven Thousand Seven Hundred Ten Pesos (P7,710.00) under P/IMP Centenarian CMF Current Appropriation with SAA # 320103100002000-Centenarian-2022-CAR-3. The details are as follows:

Sub-Aro No.	FROM			TO		
	Expenses/Purpose	Amount	Expenses/Purpose	Amount	Amount	
2022-CAR-3	Object Title	Code	Object Title	Code	Amount	
	Other Professional Services	50211990-00	Gasoline, Oil, and Lubricants	50203090-00	7,710.00	
	<b>Total</b>	<b>7,710.00</b>			<b>7,710.00</b>	

The amount requested for reallocation is from realized savings from the decrease in premium of COS staff to cover the budgetary requirement of gasoline, oil, and lubricants necessary in the delivery of program indicators and outcomes.

We have attached the following supporting documents:

- a. Certificate of actual deficiency and sources of funds; and
- b. Variance analysis

It is understood that the disbursement of funds is subject to the existing budgeting, accounting, and auditing rules and regulations.

For consideration and approval, please.

For the Regional Director:

**ENRIQUE M. GASCON, JR.**  
Dir. III for Administration

**ARNEL B. GARCIA, CESO II**

Reallocation Advice No. 2022-Centenarian-R-CAR-3-Current

Recommending Approval as to Purpose:

Approved/Disapproved:

*[Signature]*  
**ATTY. KRISTINE J. PADILLA-ANTOLIN**  
Director IV and Concurrent Head, PMB

**ATTY. ADONIS P. SULT, CESO II**  
Undersecretary, Operations Group

*1-02514*

Certification as to Availability of Funds:

Concurred by:

*[Signature]*  
**MERIEL P. CASTILLO**  
Chief, Budget Division  
PMB 46-47

*[Signature]*  
**DR. WAYNE C. BELIZAR**  
Director IV, Financial Management Services  
Finance and Management Service

Department of Social Welfare and Development  
Cordillera Administrative Region

Funding Source: Centenarian Program

**CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS**

This is to certify that the amount of Seven Thousand Seven Hundred Ten Pesos (P7,710.00) under Centenarian CMF Current Appropriations with SAA # 320103100002000-Centenarian-2022-CAR-3 is available and not yet obligated as of 1 June 2022, considering that the amounts requested for reallocation (as enumerated below) are realized savings.

FROM - MAINTENANCE AND OTHER OPERATING EXPENSES			
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
320103100002000	Other Professional Services	50211990-00	7,710.00
<b>Total</b>			<b>7,710.00</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of modification:

TO - MAINTENANCE AND OTHER OPERATING EXPENSES			
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
320103100002000	Gasoline, Oil, and Lubricants	50203090-00	7,710.00
<b>Total</b>			<b>7,710.00</b>

Prepared by:

  
**NORIE C. CASTAÑEDA**  
AO V / Budget Unit, Head

Approved by:

**ARNEL B. GARCIA, CESO II**  
Regional Director

For the Regional Director:

  
**ENRIQUE A. GASCON, JR.**  
Dir. III / AD, Administration

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Cordillera Administrative Region

VARIANCE ANALYSIS  
 320103100002000 - CENTENARIAN PROGRAM  
 C/MF - Current Appropriations

PARTICULARS	Sub-Allotment Release Order	WFP 2022	VARIANCE	1ST MODIFICATION		2ND MODIFICATION		REMARKS
				FROM	TO	FROM	TO	
50213051-00: Gasoline, Oil and Lubricants		7,710.00	(7,710.00)				7,710.00	
50205020-01: Telephone Expenses - Mobile	438,012.00	10,800.00	(10,800.00)		10,800.00			
50211590-00: Other Professional Services	9,000,000.00	419,502.00	18,510.00	10,800.00		7,710.00		
50214990-00: Subsidies - others	9,000,000.00	9,000,000.00	-					
TOTAL	9,438,012.00	9,438,012.00	-	10,800.00	10,800.00	7,710.00	7,710.00	

Certified Correct:

**KORIE G. PASTANEDA**  
 Administrative Officer / Budget Section Head

**MEMORANDUM**

DRN: BS-F-REQ-22-08-34983-S

*FOCAR-A (omn)-22-06-20907-5*

2022-PS LF-R-CAR-19-CURRENT

**FOR** : **ATTY. KRISTINE J. PADILLA-ANTOLIN**  
Director IV  
Program Management Bureau  
DSWD Central Office

**FROM** : **THE REGIONAL DIRECTOR**  
DSWD Field Office Cordillera Administrative Region

**SUBJECT** : **REQUEST FOR REALLOCATION OF FUNDS**

**DATE** : **1 June 2022**

We would like to request the reallocation of funds amounting to Three Hundred Eighty-One Thousand One Hundred Eighteen Pesos and Twelve Centavos (P381,118.12) under P/A/P 320104-100001000 (PSP - Adoption) CWF Current Appropriations. The details are as follows:

SUB-ARO No.	FROM		TO		
	Expenses/ Purpose	Amount	Expenses/Purpose	Amount	
2022-CAR-2	Other Professional Services	50211990-00	Training	50202010-00	200,000.00
			Fuel	50203090-00	59,618.12
			Rents-Motor Vehicle	50299050-03	121,500.00
			<b>Total</b>		<b>381,118.12</b>

The amounts requested for reallocation are from unused funds and realized savings which will cover the insufficient fund for other objects of expenditures necessary in the delivery of program indicators and outcomes.

We have attached the following supporting documents:

- a. Certificate of actual deficiency and sources of funds; and
- b. Variance analysis

It is understood that the disbursement of funds is subject to the existing budgeting, accounting, and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II

For the Regional Director:

~~ENRIQUE M. GASCON JR.~~

Dir III, ARD for Administration

Recommending Approval as to Purpose:

Approved/Disapproved:

ATTY. KRISTINE J. PADILLA-ANTOLIN  
Director IV and Concurrent Head, PMB

ATTY. ADOLFO P. SUAREZ, CESO II  
Undersecretary, Operations Group

Certification as to Availability of Funds:

Concurred by:

MERIEL P. CASTILLO  
Chief, Budget Division

DIR. WAYNE C. BELIZAR  
Director IV, Financial Management Services

*Handwritten:* 9 June 16 2022  
ANOG 3390-3393

**Department of Social Welfare and Development  
Cordillera Administrative Region**

**Funding Source: PSIF - Adoption**

**CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS**


This is to certify that the amount of Three Hundred Eighty-One Thousand One Hundred Eighteen Pesos and Twelve Centavos (P381,118.12) under PSP Adoption CMF Current Appropriations with SAA# 320104100001000-PSIF-ADOPTION-2022-CAR-2 is available and not yet obligated as of 1 June 2022, considering that the amounts requested for reallocation (as enumerated below) are realized savings.

FROM - MAINTENANCE AND OTHER OPERATING EXPENSES		
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE
320104100001000	Other Professional Services	50211990-00 ✓
Total		381,118.12
		<b>381,118.12</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of reallocation:

TO - MAINTENANCE AND OTHER OPERATING EXPENSES			
CODE	P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE
320104100001000		Training Expenses	50201010-00 ✓
		Gasoline, Oil, and Lubricants Expenses	50203090-00 ✓
		Rents-Motor Vehicle	50299050-03 ✓
Total			121,500.00
			<b>381,118.12</b>

Prepared by:

  
**NORIE C. CASTAÑEDA**  
AO V / Budget Unit, Head

Approved by:

  
**ARNEL B. GARCIA, CESO II**  
Regional Director

For the Regional Director:

  
**ENRIQUE H. GASCON JR.**  
Dir. II/ARDD for Administration



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region

VARIANCE ANALYSIS  
32010410001000 - PSP-Adoption  
CMF - Current Appropriations

PARTICULARS	Sub-Allotment	WFP 2022	VARIANCE	2nd MODIFICATION	
				FROM	TO
50201010-00: Traveling Expenses (Local)	150,000.00	150,000.00	-		
50202010-00: Training Expenses	-	200,000.00	(200,000.00)		200,000.00
50203090-00: Gasoline, Oil, and Lubricants Expenses	-	59,618.12	(59,618.12)		59,618.12
50205020-01: Telephone Expenses-Mobile	25,200.00	25,200.00	-		
50299010-00: Advertising Expenses	50,000.00	50,000.00	-		
50299050-03: Rents-Motor Vehicle	-	121,500.00	(121,500.00)		121,500.00
50211990-00: Other Professional Services	3,855,988.72	3,474,870.60	381,118.12	381,118.12	
50214990-00: Subsidies - Others	3,480,000.00	3,480,000.00	-		
50299990-02: Other MOOE	399,050.00	399,050.00	-		
<b>TOTAL</b>	<b>7,960,238.72</b>	<b>7,960,238.72</b>	<b>-</b>	<b>381,118.12</b>	<b>381,118.12</b>

Certified Correct:

**NORIE C. GASTANEDA**  
Administrative Officer V/Budget Section Head



**FINANCIAL MANAGEMENT DIVISION**  
**FIELD OFFICE CAR**

DSWD-GF-004 | REV 01 / 12 OCT 2021

DRN: BS-F-REQ-22-06-35948-S

**MEMORANDUM**

**FOR :** **DIR. GEMMA B. GABUYA**  
 National Program Manager, Pantawid Pamilyang Pilipino Program  
 Department of Social Welfare and Development

**FROM :** **THE REGIONAL DIRECTOR**  
 DSWD Field Office Cordillera Administrative Region

**SUBJECT :** **REQUEST FOR REALLOCATION OF FUNDS**

**DATE :** **06 JUNE 2022**

May we respectfully request for the reallocation of funds amounting to **One Million Six Hundred Fifty-Four Thousand One Hundred Twenty Six Pesos and 75/100 (Php1,654,126.75)** under P/A/P 310100100001000 – Pantawid Pamilyang Pilipino Program: CMF Current Appropriations. The details are as follows:

SUB-ARO.	FROM		TO		
	Expenses / Purpose Code	Object Title	Expenses / Purpose Code	Object Title	
310100100001000(Pantawid)- 02-2022-CAR-2-(GOP)	50205020-01	Telephone Expenses (Mobile)	1,600.00		
	50205030-00	Internet Subscription Expenses	622,944.00		
	50299040-00	Transportation and Delivery Expenses	31,000.00		
				50203210-02 Semi Expendable Office Equipment	674,700.00
	50203010-00	Office Supplies Expenses	435,172.75		
				50203090-00 Fuel, Oil, Lubricants Expenses	194,186.78
				50213060-01 Repairs and Maintenance - Motor Vehicles	37,413.75
				50299030-00 Representation Expenses	73,145.00
				50299990-99 Other MOOE	111,271.22
<b>SUB-TOTAL ADMIN.COST</b>			<b>1,090,716.75</b>		
					<b>1,090,716.75</b>
<b>MONITORING AND EVALUATION:</b>					
310100100001000(Pantawid)- 02-2022-CAR-2-(GOP)	50201010-00	Traveling Expenses (Local)	347,430.00		
	50202010-00	Training Expenses	214,730.00		
				50299050-03 Rental/lease Expenses Motor Vehicles	562,160.00
310100100001000(Pantawid)- 02-2022-CAR-20-(GOP)	50203010-00	Office Supplies Expenses	1,000.00		
310100100001000(Pantawid)- 02-2022-CAR-40-(GOP)	50299030-00	Representation Expenses	250.00		
					1,000.00
					250.00
<b>SUB-TOTAL, M&amp;E</b>			<b>563,410.00</b>		
					<b>563,410.00</b>
<b>TOTAL</b>			<b>1,654,126.75</b>		
					<b>1,654,126.75</b>



**FINANCIAL MANAGEMENT DIVISION**

**FIELD OFFICE CAR**  
DSWD-GF-004 | REV 01 / 12 OCT 2021

**JUSTIFICATION**

The Reallocation/Change of purpose of Funds will cover the insufficient fund for the purchase of semi-expendable office equipment such as office table and chairs due to old and worn-out equipment found during the conduct of inventory in the provinces; purchase of fuel for the RPV for the conduct of monitoring and evaluation and other program activities considering the fuel price hike; repairs and maintenance of the RPV for smooth and safe travels across the region; share for the regional activities such as Inauguration and Cordillera Day; other moor for the Zoom notarization of MOA to partners; hall rental during the Expanded E-Core Group Consultation Meeting; and increase in the cost of motor vehicle rental due to price increase of fuel.

Hence, the amount requested for reallocation are realized savings after procurement of activities and supplies, and actual travel claims reimbursed. And in order to maximize the unused balance, reallocation is needed to cover the activities and expenses with an increase in the funds needed based on the activity proposal/ purchase requests due to the modification of specifications and plan of activities.

We have attached the following supporting documents:

- a. Certificate of Actual Deficiency and Sources of Funds;
- b. Variance Analysis;
- c. Statement of Allotment, Obligations Incurred and Balances as of June 3, 2022

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

**ARNEL B. GARCIA, CESO II**

Recommending Approval as to purpose:

**DIR. GEMMA B. GABUYA**  
National Program Manager  
Pantawid Pamilyang Pilipino Program

Approved/ Disapproved:

**USEC. ADONIS P. SULIT**  
OUS-General Administration and Support  
Services Group (GASSG) and Operations

Certification as to Availability of Funds:

**MS. SHEENA S. JOAQUIN**  
Chief, Budget Division for Special Programs  
Service

Concurred by:

**DIR. WAYNE C. BELIZAR**  
Director, Financial and Management

**MEMORANDUM**

**FOR :** **ATTY. ADONIS P. SULIT**  
Undersecretary for Operations

**ATTENTION :** **WAYNE C. BELIZAR**  
Director IV, Finance and Management Services

**FROM :** **THE DIRECTOR IV AND NATIONAL PROGRAM MANAGER**  
Pantawid Pamilyang Pilipino Program (4Ps)

**SUBJECT :** **ENDORSEMENT OF REQUEST FOR REALLOCATION OF FUNDS FOR FO CAR (PHP1,654,126.75)**

**DATE :** **07 JUNE 2022**

This is to respectfully endorse the request of Field Office CAR for the reallocation of funds as to the object code amounting to **One Million Six Hundred Fifty-four Thousand One Hundred Twenty-Six Pesos 75/100 (PHP1,654,126.75)** under P/A/P 310100100001000- Pantawid Pamilyang Pilipino Program 02- CY2022 **Current & Continuing Appropriation.**

<b>COMPONENT</b>	<b>AMOUNT</b>
Administrative Cost, M&E / Current Appropriation	PHP1,654,126.75
<b>Total</b>	<b>PHP1,654,126.75</b>

Attached herewith is the copy of the memorandum from FO CAR with the details of said request dated 6 June 2022.

For the Undersecretary's reference and approval.

Thank you.

  
**GEMMA B. GABUYA**

Approved /Disapproved by:



**ATTY. ADONIS P. SULIT**  
Undersecretary for Operations



**FINANCIAL MANAGEMENT DIVISION**  
**FIELD OFFICE CAR**

DSWD-GF-004 | REV 01 / 12 OCT 2021

DRN : 18608 -

Reallocation Advice No. 2022-SFP-R-CAR-1 (Current)

DRN: BS-F-REQ-22-05-34889-S

**MEMORANDUM**

**FOR :** **ATTY. KRISTINE J. PADILLA-ANTOLIN** **DSWD-CAR**  
 DIRECTOR IV **Supervisor**  
 OIC-Program Management Bureau  
 DSWD-Central Office, Quezon City

**FROM :** **THE REGIONAL DIRECTOR**  
 DSWD Field Office Cordillera Administrative Region

**SUBJECT :** **REQUEST FOR REALLOCATION OF FUNDS-CMF Current Appropriations**

**DATE :** **31 MAY 2022**

01 JUL 2022  
 3:00 PM  
 RECD

May we respectfully request for the modification of funds amounting to Fifty thousand pesos only (P 50,000.00) under P/AP 320102100001000 - Supplementary Feeding Program- Centrally Managed Fund Current Appropriations. The details are as follows:

FROM			TO		
Object Title	Code	Amount	Expense/Purpose Object Title	Code	Amount
320102100001000(SFP) Laboratory Supplies Expense	50203080-00	50,000.00	Other MOOE	50299990-99	50,000.00
<b>Total</b>		<b>50,000.00</b>	<b>Total</b>		<b>50,000.00</b>

The amounts requested for modification are from unutilized funds and realized savings. This modification is necessary to cover needed funding requirement to support the operations in the field office.

We have attached the following supporting documents:

- a. Certificate of Actual Deficiency and Sources of Funds
- b. Variance Analysis.

It is understood that the disbursement of fund is subject to the existing budgeting, accounting, and auditing rules and regulations.

For consideration and approval, please.

For the Regional Director:

**ARNEL B. GARCIA, CESO II**  
 Regional Director

**ENRIQUE M. GASCON JR.**  
 Assistant Regional Director for Administration

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Cordillera Administrative Region

VARIANCE ANALYSIS  
 320102100001000 - Supplementary Feeding Program

PARTICULARS	ALLOTMENT	WFP	VARIANCE	2nd MODIFICATION (MOOE)	
				FROM	TO
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>					
10203080-00: Medical, Dental and Laboratory Supplies Exp.	50,000.00	-	50,000.00	50,000.00	
10299990-99: Other MOOE	-	50,000.00	(50,000.00)		50,000.00
<b>TOTAL MOOE</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>-</b>	<b>50,000.00</b>	<b>50,000.00</b>

Verified Correct:

Approved By:

*Joseph P. Castaneda*  
**JOSEPH P. CASTANEDA**  
 Head, Budget Section / AOV

**ARNEL B. GARCIA, CESO II**  
 Regional Director

For the Regional Director:  
*Enrique H. Gascon Jr.*  
**ENRIQUE H. GASCON JR.**  
 Assistant Regional Director for Administration



DRN: 19609

19

Reallocation Advice No. 2022-SFP-R-CAR-2 (Continuing)

DRN: BS-F-REQ-22-05-34815-S

MEMORANDUM

FOR : ATTY. KRISTINE J. PADILLA-ANTOLIN DSWD-CAR  
DIRECTOR IV  
OIC-Program Management Bureau  
DSWD-Central Office, Quezon City

FROM : THE REGIONAL DIRECTOR  
DSWD Field Office Cordillera Administrative Region

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS-CMF Continuing Appropriations

DATE : 31 MAY 2022

RECEIVED  
01 JUN 2022  
BUDGET UNIT  
3:00 PM  
VM

May we respectfully request for the modification of funds amounting to Forty-five thousand pesos only (P 45,000.00) under P/AP 320102100001000 - Supplementary Feeding Program-Centrally Managed Fund Continuing Appropriations. The details are as follows:

FROM			TO		
Object Title	Code	Amount	Expense/Purpose Object Title	Code	Amount
3201021000001000(SFP)- Medical, Dental and Laboratory Supplies 2021-CAR-3 Expense	50203080-00	45,000.00	Other MOOE	50299990-02	45,000.00
Total		45,000.00	Total		45,000.00

The amounts requested for modification are from unutilized funds and realized savings. The modification is necessary to cover needed funding requirement to support the operations in the field office.

We have attached the following supporting documents:

- a. Certificate of Actual Deficiency and Sources of Funds
- b. Variance Analysis.

It is understood that the disbursement of fund is subject to the existing budgeting, accounting, and auditing rules and regulations.

For consideration and approval, please.

For the Regional Director:


ARNEL B. GARCIA, CESO II  
Regional Director

ENRIQUE H. GASCON JR.  
Assistant Regional Director for Administration


Recommending Approval as to Purpose:

  
**ATTY. KRISTINE J. PADILLA-ANTOLIN**  
Director IV and OIC-Head, PMB

Approved / Disapproved:

  
**ATTY. ADONIS P. SULT, CESO II**  
Undersecretary, Operations Group

Certification as to Availability of Funds:

  
**MERIEL P. CASTILLO**  
Chief, Budget Division  
*See mode 10-11*

Concurred by:

  
**DIR. WAYNE C. BELIZAR**  
Director IV, Financial Management Services



Department of Social Welfare and Development  
Cordillera Administrative Region

Funding Source: 320102100001000 - Supplementary Feeding Program

**CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS**

This is to certify that the amount of Forty-five thousand pesos only (P 45,000.00) as enumerated below, under the Supplementary Feeding Program-Centrally Managed Fund Continuing Appropriations is available and not yet obligated as of May 31, 2022.

FROM - MOOE		TO - MOOE	
CODE	P/A/P DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
320102100001000(SFP)-2021-CAR-3	Medical, Dental and Laboratory Supplies Expenses	50203080-00	45,000.00
<b>Total</b>			<b>P 45,000.00</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of modification:

FROM - MOOE		TO - MOOE	
CODE	P/A/P DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
320102100001000(SFP)-2021-CAR-3	Other MOOE	50299990-02	45,000.00
<b>Total</b>			<b>P 45,000.00</b>

Prepared by:

  
**NOKIE C. CASTAÑEDA**  
AO V / Budget Unit, Head

Approved by:

**ARNEL B. GARCIA, CESO II**  
Regional Director

For the Regional Director:

  
**ENRIQUE H. GASCON JR.**  
Assistant Regional Director for Administration

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Cordillera Administrative Region

VARIANCE ANALYSIS  
320102100001000 - Supplementary Feeding Program


PARTICULARS	ALLOTMENT	WFP	VARIANCE	2nd MODIFICATION (MOOE)	
				FROM	TO
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>					
0203080-00: Medical, Dental and laboratory Supplies Exp.	45,000.00	-	45,000.00	45,000.00	
0203990-99: Other MOOE	46,200.00	91,200.00	(45,000.00)		45,000.00
<b>TOTAL MOOE</b>	<b>91,200.00</b>	<b>91,200.00</b>	<b>-</b>	<b>45,000.00</b>	<b>45,000.00</b>

Verified Correct:

Approved By:

  
ARNEL B. GARCIA, CESO II  
Head, Budget Section / AOY

ARNEL B. GARCIA, CESO II  
Regional Director

For the Regional Director:  
  
ENRIQUE H. GASCON JR.  
Assistant Regional Director for Administration



26944

**MEMORANDUM**

Reallocation Advice No. 2022-EPAHP-R-CAR-17

**FOR :** ATTY. APRIL FLOR F. BORLAGDATAN  
OIC- EPAHP National Program Manager  
DSWD Central Office

DSWD-CAR  
Budget Unit

**FROM :** THE REGIONAL DIRECTOR  
DSWD Field Office Cordillera Administrative Region

01 JUL 2022  
RECEIVED  
By: VM

**SUBJECT :** REQUEST FOR REALLOCATION/CHANGE OF PURPOSE  
OF FUNDS FY 2022

**DATE :** 02 JUNE 2022

We would like to request for the reallocation of funds amounting to Two Hundred Twelve Thousand Seven Hundred Sixty- One Pesos and Ninety-Two Centavos Only (P 212,761.92) under P/A/P 200000100005000 (EPAHP) CMF Current Appropriation. The details are as follows:

SUB-ARO NUMBER	FROM		TO			
	EXPENSES/ PURPOSE	AMOUNT	EXPENSES/ PURPOSE	AMOUNT		
200000100 005000 (EPAHP)- 2022-CAR- 2 January 21,2022	Other Professional Services	50211990-00	Traveling Expenses - Local	50201010-00	129,611.92	112,416.00
	Communication Expense- <del>thb/kt</del>	50205020-01	Gasoline, Oil and Lubricants Expenses	50203090-00	1,200.00	59,290.20
	Representation Expenses	50299030-00			13,950.00	
	Rents - Motor Vehicles	<del>50299030-00</del> 50299050-00			5,000.00	
	Medical, Dental, and Laboratory Supplies Expenses	50203080-00	Training Expense	50202010-00	24,000.00	19,005.00
	Drugs and Medicines Expenses	50203070-00			9,000.00	
	Other Supplies and Materials- For Disinfection	50203990 00	Other MOOE	50299990-02	30,000.00	22,050.72
	<b>GRAND TOTAL</b>	<b>212,761.92</b>	<b>GRAND TOTAL</b>	<b>212,761.92</b>		

The original purpose of allotments on some expenses listed above have enough fundings while some were reduced due to various reasons. Please refer table below;

The original purpose of allotments on some expenses listed above have enough fundings while some were reduced due to various reasons. Please refer table below;

EXPENSES/ PURPOSE	AMOUNT	JUSTIFICATION
Other Professional Services	129,611.92	Savings from the salary of RPC for 2 months (January to February) and unused allocation of overtime from January to May
Communication Expense	1,200.00	Savings from differences of ABC vs the Actual Total Price under Small Value Procurement and Direct Contracting
Representation Expenses	13,950.00	
Rents - Motor Vehicles	5,000.00	Consolidated Proposals from different programs resulted to Public Bidding as mode of procurement. These savings resulted from differences of ABC vs the Actual Bid Price.
Medical, Dental, and Laboratory Supplies Expenses	24,000.00	
Drugs and Medicines Expenses	9,000.00	
Other Supplies and Materials- For Disinfection	30,000.00	
<b>Total</b>	<b>212,761.92</b>	

And therefore, are hereby requested to be modified to cover the priority needs on the following expenses;

EXPENSES/ PURPOSE	AMOUNT	JUSTIFICATION
Traveling Expenses - Local	112,416.00	Insufficient fund to cover the additional projected travels from July to December covering the staff and partner program claims and anticipation on unplanned request from partner programs and agencies.
Gasoline, Oil, and Lubricants Expenses	59,290.20	
Training Expense	19,005.00	To cover additional FO share
Other MOOE	22,050.72	
<b>Total</b>	<b>212,761.92</b>	

We have attached the following supporting documents:

- a. Certificate of actual deficiency and sources of funds; and
- b. Variance analysis

It is understood that the disbursement of fund is subject to the existing budgeting, accounting, and auditing rules and regulations.

For consideration and approval, please.


ARNEL B. GARCIA, CESO II

For the Regional Director,  
GENERAL MANAGER  
DIRECTOR OF PROGRAM MANAGEMENT

Recommending Approval as to Purpose:


  
ATTY. APRIL FLOR P. BORLAGATAN  
OIC- National Program Manager, EPAHP

Approved/Disapproved:

  
ATTY. ADONIS P. SUVIT, CESO II  
Undersecretary, Operations Group

Certification as to Availability of Funds:

Concurred by:

  
MERIEL P. CASTILLO  
Chief, Budget Division  
4400E-4 301-311  
p4/13

  
WAYNE C. BELIZAR  
Director, Finance Management Services  
Finance and Management

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
**Field Office Cordillera Administrative Region**  
**Funding Source:01101101- Specific Budget of National Government Agencies**  
**200000100005000- Enhanced Partnership Against Hunger and Poverty**

**CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS**

This is to certify that the amount of **Two Hundred Twelve Thousand Seven Hundred Sixty- One Pesos and Ninety-Two Centavos Only (P 212,761.92)** is available and not yet obligated as of **May 31, 2022**, considering that the original purposes (as enumerated below) have already been undertaken in the early part of FY 2022.

FROM - MAINTENANCE AND OTHER OPERATING EXPENSES		
P/A/P	DESCRIPTION	AMOUNT (in pesos)
	Other Professional Services	129,611.92
	Communication Expense	1,200.00
	Representation Expenses	13,950.00
	Rents - Motor Vehicles	5,000.00
	Medical, Dental, and Laboratory Supplies Expenses	24,000.00
	Drugs and Medicines Expenses	9,000.00
	Other Supplies and Materials- For Disinfection	30,000.00
	<b>GRAND TOTAL</b>	<b>212,761.92</b>
200000100005000 (EPAHP)-2022-CAR-2	EPAHP- Administrative Cost	

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment:

TO-MAINTENANCE AND OTHER OPERATING EXPENSES			
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
200000100005000 (EPAHP)-2022-CAR	EPAHP- Administrative Cost	Traveling Expenses - Local	112,416.00
		Gasoline, Oil and Lubricants Expenses	59,290.20
		Training Expense	19,005.00
		Other MOOE	22,050.72
		<b>GRAND TOTAL</b>	<b>212,761.92</b>

Prepared by:

  
**JOCELYN T. TUPENG**  
 Administrative Officer IV

Approved by:

  
**ARNEL B. GARCIA, CESO II**  
 Regional Director

For the Regional Director,

  
**ARNEL B. GARCIA, CESO II**  
 Regional Director

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
2022 WFP vs. 2022 GAA VARIANCE ANALYSIS  
ENHANCED PARTNERSHIP AGAINST HUNGER AND POVERTY  
FIELD OFFICE-CAR**

<b>PARTICULARS</b>	<b>SUB-ARO</b>	<b>WFP</b>	<b>VARIANCE</b>	<b>FROM</b>	<b>TO</b>
Maintenance and Other Operating Expenses					
50201010-00: Traveling Expenses (Local)	212,700.00	325,116.00	-112,416.00		112,416.00
50202010-00: Training Expenses	383,600.00	402,605.00	-19,005.00		19,005.00
50203010-00: Office Supplies	43,450.00	43,450.00	0.00		
50204010-00: Water Expenses	5,090.00	5,090.00	0.00		
50204020-00: Electricity Expenses	25,556.00	25,556.00	0.00		
50205020-01: Telephone Expenses-Mobile	50,400.00	49,200.00	1,200.00	1,200.00	
50299070 -00: Subscription Expense	83,600.00	83,600.00	0.00		
50212030-00: Security Services	50,000.00	50,000.00	0.00		
50215020-00: Fidelity Bond Premiums	4,562.00	4,562.00	0.00		
50211990-00: Other Professional Services	2,159,528.00	2,029,916.08	129,611.92	129,611.92	
50212020-00: Janitorial Services	30,000.00	30,000.00	0.00		
50299030 00- Representation Expense	208,829.00	194,879.00	13,950.00	13,950.00	
50299050-03: Rents - Motor Vehicles	110,000.00	105,000.00	5,000.00	5,000.00	
50203080-00:Medical, Dental and Laboratory Supplies Expenses	24,000.00	-	24,000.00	24,000.00	
50203070-00:Drugs and Medicines Expenses	9,000.00	-	9,000.00	9,000.00	
50203090-00: Gasoline, Oil and Lubricants Expenses	30,000.00	89,290.20	-59,290.20		59,290.20
50213060-01: RM-Motor Vehicle	30,000.00	30,000.00	0.00		
50203990 00- Other Supplies and Materials Expense	30,000.00	-	30,000.00	30,000.00	
50299990-02: Other MOOE	24,886.04	46,936.76	-22,050.72		22,050.72
<b>TOTAL, CURRENT</b>	<b>3,515,201.04</b>	<b>3,515,201.04</b>	<b>- 0.00</b>	<b>212,761.92</b>	<b>212,761.92</b>

Prepared By:

  
**JOCELYN T. TUPENG**  
Administrative Officer IV

الله





DRN: FMS-RPBD-A-COMM-22-06-25238  
REALLOCATION ADVISE NO: 2022-PDPB-R-CAR-3 (Current)

**MEMORANDUM**

**FOR :** ARNEL B. GARCIA, CESO II  
DSWD FIELD OFFICE CAR

**FROM :** THE DIRECTOR IV  
FINANCE AND MANAGEMENT SERVICE

*FMD Report  
For speaking of  
regular p/c  
Ayopke*

**SUBJECT :** REQUEST FOR REALLOCATION OF FUNDS

**DATE :** JUNE 9, 2022

Please be informed that your request for reallocation of funds under PDPB Current Appropriation is hereby approved, as follows:

Sub-ARO No.	Purpose	FROM		TO	
		Object Code/ Object of Expenditure	Amount	Object Code/ Object of Expenditure	Amount
200000100004000(P DPB)-02-2022-CAR- 5	Release of the needed funding requirements of the Field Office under the Formulation and Development of Plans and Policies for the activities	50201010-00 (Traveling Expenses)	21,280.00	50299030-00 - (Representation Expenses)	21,280.00
<b>Total</b>			<b>21,280.00</b>		<b>21,280.00</b>

Said approval is based on the recommendation of the Director PDPB in her Memorandum to the Director of Finance and Management Service dated May 30, 2020 supported with the following documents:

- Request/approval from Bureau/Service/Cluster Head
- Certificate of Actual Deficiency and sources of funds and;
- Variance Analysis

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

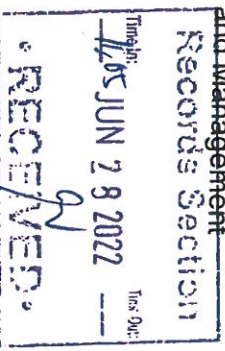
Recommending Approval:

*[Signature]*  
**MERIEL P. CASTILLO**  
Chief, Budget Division for Regular Programs

WB/MC/LS/224

Approved By:

*[Signature]*  
**WAYNE C. BELIZAR**  
Director, Finance and Management  
Service  
Records Section



Department / Agency: **DSWD FO-CAR**

Funding Source: Formulation and development of plans and policies  
(CMF CONTINUING APPROPRIATIONS)

### CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to Certify that the amount of PhpP21,280.00 is available and not yet obligated as of May 19, 2022 considering the original purposes, as enumerated below.

FROM - MOOE			
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
200000100004000-PDPB-2022-CAR-4	PDPB	Office Supplies	79,000.00
<b>TOTAL</b>			<b>79,000.00</b>

This is to certify further that the said available allotments shall be used to cover the following purposes/s of realignment: To cover the expenses for the conduct of policy and plans activities.

TO - MOOE			
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
200000100004000-PDPB-2022-CAR-4	PDPB	Printing & Publication Expenses	50,000.00
		Semi Expendable ICT Equipment	29,000.00
<b>TOTAL</b>			<b>79,000.00</b>

Prepared by:

  
**NORJIE C. CASTAÑEDA**  
Administrative Officer V

Approved by:

**ARNEL B. GARCIA, CESO II**  
Regional Director

For the Regional Director:

  
**ENRIETE M. GASCON, JR.**  
Director III/ARD for Administration

Department of Social Welfare and Development  
Working Financial Plan VS Allocation 2022  
Formulation and development of plans and policies  
 Field Office CAR  
 Centrally Managed Funds - Continuing Appropriations

Particulars	Allocation	WFP	Variance	Reallocation No. 01	
				FROM	TO
<b>Centrally Managed Funds - Continuing Appropriations</b>					
<b>Maintenance and Other Operating Expenses</b>					
<b>200000100004000-PDPB-2022-CAR-4</b>					
Office Supplies	100,000.00	21,000.00	79,000.00	(79,000.00)	
Printing & Publication Expenses		50,000.00	(50,000.00)		50,000.00
Semi Expendable ICT Equipment		29,000.00	(29,000.00)		29,000.00
<b>TOTAL</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>-</b>	<b>(79,000.00)</b>	<b>79,000.00</b>

Prepared by:

  
**NORIO C. CASTAÑEDA**  
 AO V - Budget Section

Department of Social Welfare and Development  
Working Financial Plan VS Allocation 2022  
Formulation and development of plans and policies  
 Field Office CAR  
 Centrally Managed Funds - Current Appropriations

Particulars	Allocation	WFP	Variance	Reallocation No. 01	
				FROM	TO
Centrally Managed Funds - Current Appropriations					
Maintenance and Other Operating Expenses					
200000100004000-PDPB-2022-CAR-5					
Traveling Expenses (Local)	100,000.00	78,720.00	21,280.00	(21,280.00)	
Representation Expenses		21,280.00	(21,280.00)		21,280.00
<b>TOTAL</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>-</b>	<b>(21,280.00)</b>	<b>21,280.00</b>

Prepared by:

  
**NORIE C. CASTAÑEDA**  
 AO V - Budget Section

Department / Agency: **DSWD FO-CAR**

Funding Source: Formulation and development of plans and policies  
(CMF CURRENT APPROPRIATIONS)

### CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to Certify that the amount of Php21,280.00 is available and not yet obligated as of May 19, 2022 considering the original purposes, as enumerated below.

FROM - MOOE			
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
200000100004000-PDPB-2022-CAR-5	PDPB	Traveling Expenses (Local)	21,280.00
<b>TOTAL</b>			<b>21,280.00</b>

This is to certify further that the said available allotments shall be used to cover the following purpose/s of realignment: To cover the expenses for the conduct of policy and plans activities.

TO - MOOE			
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
200000100004000-PDPB-2022-CAR-5	PDPB	Representation Expenses	21,280.00
<b>TOTAL</b>			<b>21,280.00</b>

Prepared by:

Approved by:

*Norie C. Castañeda*  
**NORIE C. CASTAÑEDA**  
Administrative Officer V

**ARNEL B. GARCIA, CESO II**  
Regional Director

For the Regional Director:

*Enrique H. Gascon, Jr.*  
**ENRIQUE H. GASCON, JR.**  
Director III/ARDD for Administration

DRN: FMS-RPBD-A-COMM-22-06-25236  
REALLOCATION ADVISE NO: 2022-PDPB-R-CAR-1 (Continuing)

**MEMORANDUM**

**FOR :** ARNEL B. GARCIA, CESO II  
DSWD FIELD OFFICE CAR

**FROM :** THE DIRECTOR IV  
FINANCE AND MANAGEMENT SERVICE

**SUBJECT :** REQUEST FOR REALLOCATION OF FUNDS

**DATE :** JUNE 9, 2022

Please be informed that your request for reallocation of funds under PDPB Continuing Appropriation is hereby approved, as follows:

Sub-ARO No.	Purpose	FROM		TO	
		Object Code/ Object of Expenditure	Amount	Object Code/ Object of Expenditure	Amount
2000001000040000(P DPA)-02-2022-CAR- 4	Release of the needed funding requirements of the Field Office under the Formulation and Development of Plans and Policies for the activities	50203010-00 (Office Supplies)	79,000.00	5029020-00 - (Printing & Publication Expenses)	50,000.00
		50203210-03 (Semi- Expendable ICT Equipment)			29,000.00
		<b>Total</b>	<b>79,000.00</b>		<b>79,000.00</b>

Said approval is based on the recommendation of the Director PDPB in her Memorandum to the Director of Finance and Management Service dated May 30, 2020 supported with the following documents:

- Request/Approval from Bureau/Service/Cluster Head
- Certificate of Actual Deficiency and sources of funds and;
- Variance Analysis

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:



**MERIEL P. CASTILLO**  
Chief, Budget Division for Regular Programs

WB/MC/LS/224

Approved By:



**WAYNE C. BELIZAR**  
Director, Finance and Management  
Service

*DRN: 14278  
FOCAR 2-Comms-M-06 #990-5*

**MEMORANDUM**

DRN: BS-F-REQ-22-02-33596-S  
Reallocation Advice No.: 2022-SB-R-CAR-6 (CURRENT)

**DSWD-CENTRAL OFFICE**  
RECORDS & ADMINISTRATIVE SERVICES MGT. DIVISION  
**MAY 31 2022**  
TIME: 2:53 PM  
BY: *AS*

**FOR :** **ATTY. FAIZAL A. PADATE**  
Director IV  
Standards Bureau  
DSWD Central Office

**FROM :** **THE REGIONAL DIRECTOR**  
DSWD Field Office Cordillera Administrative Region

**SUBJECT :** **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS**

**DATE :** **20 MAY 2022**

**RECEIVED**  
01 JUN 2022  
TIME IN: 3:00  
BY: *JM*

We would like to request for the reallocation of funds amounting to **Seventy-Eight Thousand Nine Hundred Seventy-Four Pesos only (78,974.00)** under P/A/P 3401001000001000 Standards-setting, licensing, accreditation and monitoring service: Centrally Managed Funds Current Appropriations. The details are as follows:

SUB-ARO NO.	FROM		TO	
	Expenses/Purpose Object Title Code	Amount	Expenses/Purpose Object Title Code	Amount
34010010000100	Training Expenses	50202010-00	76,096.00	
0(SB)-2022-CAR-15	Rents - Motor Vehicles	50299050-03	2,878.00	76,096.00
				2,878.00
<b>Total</b>			<b>78,974.00</b>	<b>78,974.00</b>

The Reallocation/Change of purpose of Funds are needed to cover the deficit on Traveling Expenses for the conduct of monitoring and assessment of SWADA's, CSO's and Service Providers.

- We have attached the following supporting documents:
- a. Certificate of Actual Deficiency and Sources of Funds; and
  - b. Variance Analysis

**DSWD-Central Office**  
**RECEIVED**  
JUN 01 2022  
By: *[Signature]*  
Time: *[Signature]*  
Tracking No.  
**STANDARDS BUREAU**

*13315 received via email on 5/24/22 JM*

Reallocation Advice No : 2022-SB-R-CAR-6 (Current)

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

For the Regional Director:

**ARNEL B. GARCIA, CESO II**

**ENRIQUE H. GASSCON, JR.**  
Director III/ARDD for Administration

Recommending Approval as to Purpose:

Approved / Disapproved:

*for: B. Garcia*  
**ATTY. FAIZAL A. PADATE**  
Director IV  
Standards Bureau  
DSWD Central Office

*for: Niwane*  
**JOSELINE H. NIWANE**  
Undersecretary  
Standards and Capacity Building Group

Certification as to Availability of Funds:

Concurred by:

*for: Castillo*  
**MERIEL P. CASTILLO**  
Chief, Budget Division for  
Regular Programs  
MOE - 2891 - 2011 4/9/22

*for: Belizar*  
**WAYNE C. BELIZAR**  
Director IV  
Finance and Management Service





Department of Social Welfare and Development  
 "Serbisyang Matatag, Mapagkaking at Tapat Tungo sa Matalag na Kardilyera"

Department / Agency: **DSWD FO-CAR**  
 Funding Source: **Standards-setting, licensing, accreditation and monitoring**  
**(CMF CURRENT)**

### CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to Certify that the amount of **Php 78,974.00** is available and not yet obligated as of May 20, 2022 considering its original purpose/s (as enumerated below) have already been undertaken in the previous quarter.

P/A/P		FROM - MOOE		AMOUNT
CODE	DESCRIPTION	OBJECT OF EXPENDITURE		(in pesos)
3401001000001000 (SB)-2022-CAR-15	STANDARDS	50202010-00: Training Expenses		76,096.00
		50299050-03: Rents - Motor Vehicles		2,878.00
<b>TOTAL</b>				<b>78,974.00</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment: To cover the deficit on the travelling expenses for the conduct of monitoring and assessment of SWDAs, CSOs, and Service Providers.

P/A/P		TO - MOOE		AMOUNT
CODE	DESCRIPTION	OBJECT OF EXPENDITURE		(in pesos)
3401001000001000 (SB)-2022-CAR-15	STANDARDS	50201010-00: Travelling Expenses (Local)		78,974.00
<b>TOTAL</b>				<b>78,974.00</b>

Prepared by:

Approved by:

*Norie C. Castañeda*  
**NORIE C. CASTAÑEDA**  
 Administrative Officer V

**ARNEL B. GARCIA, CESO II**  
 Regional Director

For the Regional Director:

*Enrique H. Gascon, Jr.*  
**ENRIQUE H. GASCON, JR.**  
 Assistant Regional Director for Administration

**Department of Social Welfare and Development**  
**Working Financial Plan VS Allocation 2022**  
**Standards-setting, licensing, accreditation and monitoring**  
**Field Office CAR**  
**Centrally Managed Funds - Current Appropriations**

Particulars	Allocation	WFP	Variance	Reallocation 2022-02	
				May 20, 2022 FROM	TO
<b>Maintenance and Other Operating Expenses</b>					
340100100001 000 (SB)-2022 CAR-15	Training Expenses	329,700.00	253,604.00	76,096.00	(76,096.00)
	Rents - Motor Vehicles	100,878.00	98,000.00	2,878.00	(2,878.00)
	Traveling Expenses (Local)	71,875.00	150,849.00	(78,974.00)	78,974.00
	<b>TOTAL</b>	<b>502,453.00</b>	<b>502,453.00</b>	<b>-</b>	<b>(78,974.00)</b>
					<b>78,974.00</b>

Prepared by:

  
**NORIE C. CASTAÑEDA**  
 AO V - Budget Section

no: 22246  
 focal-A - Comm - n. oc - 17898-S



FINANCIAL MANAGEMENT DIVISION  
 FIELD OFFICE CAR

DSWD-GF-004 | REV 01 / 12 OCT 2021

DRN: BS-F-REQ-22-05-33597-S

MEMORANDUM



13315-S received via email on 5/24/22 JM

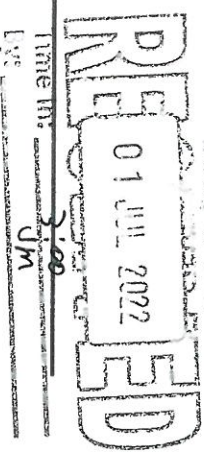
FOR : **ATTY. FAIZAL A. PADATE**  
 Director IV  
 Standards Bureau  
 DSWD Central Office

FROM : **THE REGIONAL DIRECTOR**  
 DSWD Field Office Cordillera Administrative Region



SUBJECT : **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS**

DATE : **20 MAY 2022**



We would like to request for the reallocation of funds amounting to **Sixty-Eight Thousand One Hundred One and 79/100 Pesos only (68, 101.79)** under P/AP 3401001000001000 Standards-setting, licensing, accreditation and monitoring service: Centrally Managed Funds Continuing Appropriations FO. The details are as follows:

SUB-ARO NO.	FROM		Amount	TO		Amount
	Expenses/Purpose	Code		Expenses/Purpose	Code	
34010010 0001000 (SB)-2021-CAR-4	Training Expenses	50202010-00	14,200.00	Office Supplies	50203010-00	10,425.00
	Other Professional Services	50211990-00	45,291.79			3,775.00
	Awards/Rewards Expense	50206010-00	310.00	Traveling Expenses (Local)	50201010-00	310.00
34010010 0001000 (SB)-2021-CAR-64	Awards/Rewards Expense	50206010-00	8,300.00			8,300.00
<b>Total</b>			<b>68,101.79</b>			<b>68,101.79</b>

The Reallocation/Change of purpose of Funds are needed to cover the deficit on Travelling Expenses and Office Supplies.

We have attached the following supporting documents:

- a. Certificate of Actual Deficiency and Sources of Funds; and
- b. Variance Analysis

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

For the Regional Director

**ARNEL B. GARCIA, CESO II**

**ENRIQUE H. GASCON, JR**  
Director III/ARD for Administration

Recommending Approval as to Purpose:

Approved / Disapproved:

*For: Belen*

**ATTY. FAIZAL A. PADATE**

Director IV  
Standards Bureau  
DSWD Central Office

*Jose*  
**JOSELINE P. NIWANE**  
Undersecretary  
Standards and Capacity Building Group

Certification as to Availability of Funds:

Concurred by:

*Meriel*  
**MERIEL P. CASTILLO**  
Chief, Budget Division for  
Regular Programs  
m006-912-911 11/01/22

*Wayne*  
**WAYNE C. BELIZAR**  
Director IV  
Finance and Management Service

Department / Agency: **DSWD FO-CAR**  
 Funding Source: **Standards-setting, licensing, accreditation and monitoring**  
 (CMF CONTINUING FO)

### CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to Certify that the amount of **PHP 68,101.79** is available and not yet obligated as of May 20, 2022 considering that the original purpose/s (as enumerated below) have already been undertaken.

P/A/P		FROM - MOOE		AMOUNT (in pesos)
CODE	DESCRIPTION	OBJECT OF EXPENDITURE		
340100100001000 (SB)- 2021-CAR-4	STANDARDS	50202010-00: Training Expenses	✓	14,200.00
		50211990-00: Other Professional Services	✓	45,291.79
		50206010-00: Awards/Rewards Expense	✓	310.00
340100100001000 (SB)- 2021-CAR-64	STANDARDS	50206010-00: Awards/Rewards Expense	✓	8,300.00
		<b>TOTAL</b>		<b>68,101.79</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment: for the augmentation of travelling expenses for the conduct of monitoring and assessment of SWDAs, CSOs, and Service Providers.

P/A/P		TO - MOOE		AMOUNT (in pesos)
CODE	DESCRIPTION	OBJECT OF EXPENDITURE		
340100100001000 (SB)- 2021-CAR-4	STANDARDS	50203010-00: Office Supplies Expenses	✓	10,425.00
		50201010-00: Traveling Expenses (Local)	✓	49,066.79
340100100001000 (SB)- 2021-CAR-38	STANDARDS	50201010-00: Traveling Expenses (Local)	✓	310.00
				8,300.00
340100100001000 (SB)- 2021-CAR-64				✓
<b>TOTAL</b>				<b>68,101.79</b>

Prepared by:

  
**NORIE C. CASTAÑEDA**  
 Administrative Officer V

Approved by:

**ARNEL B. GARCIA, CESO II**  
 Regional Director

For the Regional Director:

  
**ENRIQUE H. GASCON, JR.**  
 Director III/KRD for Administration  
 Page 1 of 1

**Department of Social Welfare and Development**  
**Working Financial Plan VS Allocation 2022**  
**Standards-setting, licensing, accreditation and monitoring**  
**Field Office CAR**  
**Centrally Managed Funds - Continuing Appropriations FO**

Particulars	Allocation	WFP	Variance	Reallocation 2022-02	
				May 20, 2022	
				FROM	TO
<b>Maintenance and Other Operating Expenses</b>					
	Training Expenses	14,200.00		✓ 14,200.00	(14,200.00)
	Other Professional Services	45,291.79		✓ 45,291.79	(45,291.79)
	Office Supplies		10,425.00	(10,425.00)	
	Traveling Expenses (Local)		49,066.79	(49,066.79)	
					✓ 10,425.00
					✓ 49,066.79
34010010000100 (SB)-2021-CAR-38	Awards/Rewards Expense	310.00		310.00	(310.00)
					✓ (310.00)
34010010000100 (SB)-2021-CAR-64		8,300.00		8,300.00	(8,300.00)
					✓ (8,300.00)
	Traveling Expenses (Local)		310.00	(310.00)	
					✓ 310.00
			8,300.00	(8,300.00)	
					✓ 8,300.00
	<b>TOTAL</b>	<b>66,101.79</b>	<b>68,101.79</b>	<b>-</b>	<b>(68,101.79)</b>
					<b>68,101.79</b>

Prepared by:

  
**NORIE C. CASTAÑEDA**  
 AQV - Budget Section



Department of Social Welfare and Development  
DSWD-GF-010 | REV 00 / 12 OCT 2021

**DISASTER RESPONSE  
MANAGEMENT DIVISION  
FIELD OFFICE CAR**

DSWD-GF-008 | REV 01 / 12 OCT 2021

20492

15

DRN: DR/DA-00MM/22-06-35159-S  
22-DRRF-R-CAR-22

Reallocation Advice No. \_\_\_\_\_  
(to be filled up by FMS)

**FOR :** **SEC. ROLANDO JOSELITO D. BAUTISTA**  
Department of Social Welfare and Development  
DSWD Building Constitute Hills  
Balasan Complex, Quezon City 1126

**ATTENTION :** **USEC. FELICISIMO C. BUDIONGAN**  
Undersecretary for Disaster Response Management Group

**FROM :** **THE REGIONAL DIRECTOR**  
Cordillera Administrative Region

**SUBJECT :** **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS**

**DATE :** **June 1, 2022**

DSWD-CAR  
BUDGET UNIT  
REF 01 JUL 2022  
Time In: 3:00 PM  
ED

We would like to request for the reallocation of funds amounting to **Six Hundred Seventeen Thousand Three Hundred Eighty-One Pesos and Fifty-Three Centavos (P617,381.53)** under **P/A/P 330100100001000 (DRRP) Current Appropriation**. The details are as follows:

SUB-ARO NO.	FROM		TO	
	Expenses/Purpose	Amount	Expenses/Purpose	Amount
DRRP-2022-CAR-2	Other Supplies	50203990 00 33,300.00		
	Telephone Expenses-Mobile	50205020 01 49,950.00	SE ICT Equipment	50203210 03 90,485.00
	Internet expenses	50205030 00 66,265.00	Advertising Expenses	50299010 00 25,000.00
		7,235.00	Representation Expense	50299030 00 33,282.00
	Other Professional Services	50211990 00 460,631.53	Other MOOE	50299990 99 7,983.00
			Training Expenses	50202010 00 292,383.50
			RM- Motor Vehicles	50213060 01 156,231.03
<b>Total</b>		<b>617,381.53</b>		<b>617,381.53</b>

The amount requested for realignment is from the estimated savings resulting from the decrease on the premium incorporated on the contracts of staffs for FY 2022, payment for overtime that will not be utilized, and procurement savings. Such estimated savings under DRRP Current Fund will cover the insufficient fund of other objects of expenditures necessary in the delivery of program indicators and outcome.

22 - DRRP - B, APR-22



Department of Social Welfare and Development

DSWD-GF-010 | REV 09 / 12 OCT 2021



**DISASTER RESPONSE  
MANAGEMENT DIVISION  
FIELD OFFICE CAR**

DSWD-GF-008 | REV 01 / 12 OCT 2021

22 -DRRP-B-CAR-22

We have attached the following supporting documents:

- a. Certificate of actual deficiency and sources of funds; and
- b. Variance analysis.

It is understood that the disbursement of funds is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

**ARNEL B. GARCIA, CESO II**

For the Regional Director:

**ENRIQUE GASCÓN JR.**  
Director III (SRD) / Sr. Administration

Recommending Approval as to Purpose:

Approved/Disapproved:

**DIR. CLIFFORD CYRIL RIVERAL**  
Director IV

**FELICISIMO C. BUDIONGAN**  
Undersecretary-DRMG

Certification as to Availability of Funds:

Concurred by:

**MERIEL P. CASTILLO**  
Chief, Budget Division

**WAYNE C. BELIZAR**  
DIRECTOR IV FMS

pm06712-721



**CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS**

This is to certify that the amount of Six Hundred Seventeen Thousand Three Hundred Eighty-One pesos and Fifty-Three Centavos (P617,381.53) is available and not yet obligated as of June 1, 2022, considering that the original purposes (as enumerated below) have already been undertaken.

<b>FROM – MAINTENANCE AND OTHER OPERATING EXPENSES</b>			
P/A/P: 330100100001000/DRRP			
<b>CODE</b>	<b>DESCRIPTION</b>	<b>OBJECT OF EXPENDITURE</b>	<b>AMOUNT (in pesos)</b>
330100100001000 (DRRP-CC)-2022-CAR -2	Other Supplies	50203990 00	33,300.00
	Telephone Expenses- Mobile	50205020 01	49,950.00
	Internet expenses	50205030 00	73,500.00
	Other Professional Services	50211990 00	460,631.53
<b>Total</b>			<b>617,381.53</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment:

<b>TO – MAINTENANCE AND OTHER OPERATING EXPENSES</b>			
P/A/P: 330100100001000/DRRP			
<b>CODE</b>	<b>DESCRIPTION</b>	<b>OBJECT OF EXPENDITURE</b>	<b>AMOUNT (in pesos)</b>
3301001000 01000 (DRRP-CC)- 2022-CAR- 2	SE ICT Equipment	50203210 03	90,485.00
	Advertising Expenses	50299010 00	25,000.00
	Representation Expense	50299030 00	33,282.00
	Other MOOE	50299990 00	20,000.00
	Training Expenses	50202010 00	292,383.50
	RM- Motor Vehicles	50213060 01	156,231.03
<b>Total</b>			<b>617,381.53</b>

Prepared by:

  
**NORIE B. CASTAÑEDA**  
AO V / Budget Unit, Head

Approved by:

  
**ARNEL B. GARCIA, CESO II**  
Regional Director

For the Regional Director:

  
**ENRIQUE B. GASCON JR.**  
Director for Administration

PAGE 1 of 1

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region

VARIANCE ANALYSIS

330100100001000 - Disaster Response and Rehabilitation Program

PARTICULARS	GAA	WFP	VARIANCE	SECOND MODIFICATION	
				FROM	TO
50201010 00 Travel Expenses - Local	640,800.00	640,800.00	-		
50202010 00 Training Expenses	1,086,739.00	1,379,122.50	(292,383.50)		292,383.50
50203010 00 Office Supplies Expense	264,994.40	264,994.40	-		
50203080 00 Medical, Dental and Laboratory Supplies Expense	259,530.00	259,530.00	-		
50203090 00 Gasoline, Oil and Lubricants Expense	9,000.00	9,000.00	-		
50203210 03 SE ICT Equipment	48,648.05	139,133.05	(90,485.00)		90,485.00
50203210 99 SE - Other Machinery and Equipment	2,650.00	2,650.00	-		
50203220-01: Semi-Expendable Furniture and Fixture	74,997.00	74,997.00	-		
50203990 00 Other Supplies Expense	145,440.00	112,140.00	33,300.00	(33,300.00)	
50204010 00 Water Expenses	30,000.00	30,000.00	-		
50204020 00 Electricity Expenses	77,298.00	77,298.00	-		
50205010 00 Postage and Deliveries	11,880.00	11,880.00	-		
50205020 01 Telephone Expense - Mobile	431,400.00	381,450.00	49,950.00	(49,950.00)	
50205030 00 Internet expenses	106,000.00	32,500.00	73,500.00	(73,500.00)	
50211990 00 Other Professional Services	14,752,565.05	14,291,933.52	460,631.53	(460,631.53)	
50215020-00: Fidelity Bond Premiums	124,886.00	124,886.00	-		
50215030-00: Insurance Expenses	74,494.00	74,494.00	-		
50299010 00 Advertising Expenses	123,000.00	148,000.00	(25,000.00)		25,000.00
50299020-00 Printing & Publication Expenses	32,400.00	32,400.00	-		
50299030 00 Representation Expense	104,590.00	137,872.00	(33,282.00)		33,282.00
50299050 01 Rents - Building and Structures	1,647,928.50	1,647,928.50	-		
50299050 03 Rents - Motor Vehicle	1,461,500.00	1,461,500.00	-		
50299990 99 Other MOOE	536,270.00	556,270.00	(20,000.00)		20,000.00
50213060 01 RM - Motor Vehicle	132,000.00	288,231.03	(156,231.03)		156,231.03
50216010-00 - Labor and Wages	201,250.00	201,250.00	-		
<b>TOTAL MOOE</b>	<b>22,380,260.00</b>	<b>22,380,260.00</b>	<b>(0.00)</b>	<b>(617,381.53)</b>	<b>617,381.53</b>

Certified Correct

**NORIE G. CASTANEDA**  
Head, Budget Section / AOV

Approved by:

**ARNEL B. GARCIA, CESO II**  
Regional Director

For the Regional Director:  
**ENRIQUE N. GASCON JR.**  
Director (Regional Administration)

DRN: DRMD-A-COMM-22-05-34294-S

Reallocation Advice No. 2022-QRF-R-CAR-5

(to be filled up by FMS)

**FOR :** **SEC. ROLANDO JOSELITO D. BAUTISTA**

Department of Social Welfare and Development  
 DSWD Building Constitue Hills  
 Balasan Complex, Quezon City 1126

**ATTENTION :** **USEC. FELICISIMO C. BUDIONGAN**

Undersecretary for Disaster Response Management Group

DSWD-CAR  
 Budget Unit

**FROM :** **THE REGIONAL DIRECTOR**  
 Cordillera Administrative Region

**SUBJECT :** **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS**

**RECEIVED**  
 01 JUL 2022  
 3:00 PM  
 JMA

**DATE :** **May 26, 2022**

We would like to request for the reallocation and change of purpose of funds amounting to **One Million Three Hundred Forty- Eight Thousand Eight Hundred pesos only (P1,348,800.00)** under P/A/P **330100-100003000 (GRF) Current Appropriation**. The details are as follows:

SUB-ARCO NO.	FROM	TO				
Expenses	Purpose	Amount	Expenses	Purpose	Amount	
330100 100003 000(Q RF)- 2022- CAR- 27	50299050 01 Rents - Buildings & Structures	Rent of Satellite warehouse	634,800.00	50201010 00 Travelling Expenses- local	For all travels related to DRMD activities	634,800.00
	50203060 00 Welfare Goods	Welfare Goods	714,000.00	50299990 09 Other MOOE	For FFP Re- Packers and Pest Control	714,000.00
<b>TOTAL</b>			<b>1,348,800.00</b>			<b>1,348,800.00</b>

The amount being requested for realignment and change of purpose of fund under GRF Current Appropriation for other MOOE and Travelling expense is to accommodate all the travelling expenses related to DRMD activities; and the payment of FFP re-packers and pest control services that cannot be accommodated anymore by the limited and depleting DRRP fund. Thus, there is a need for reallocation to ensure that resources are available for the provision of augmentations to disaster affected families and to utilize savings to accommodate the insufficient fund of other objects of expenditures necessary in the delivery of program indicators and outcome.



DSWD-GF-010 | REV 00 / 12 OCT 2021

**DISASTER RESPONSE  
MANAGEMENT DIVISION  
FIELD OFFICE CAR**  
DSWD-GF-008 | REV 01 / 12 OCT 2021

- We have attached the following supporting documents:
- a. Certificate of actual deficiency and sources of funds; and
  - b. Variance analysis.

It is understood that the disbursement of funds is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

**ARNEL B. GARCIA, CESO II**

**For the Regional Director:**

*AMK*  
**AMELYN P. FERBERA**  
SWO V. OIC-ARDO v. Operations

Recommending Approval as to Purpose:

*CCF*  
**DIR. CLIFFORD CYRIL RIVERAL**  
Director IV

Approved/Disapproved:

*MR*  
**FELICISIMO C. BUDIONGAN**  
Undersecretary, ZRMG

Certification as to Availability of Funds:

*MP*  
**MERIEL P. CASTILLO**  
Chief, Budget Division

Concurred by:

*WCB*  
**WAYNE C. BELIZAR**  
DIRECTOR IV, FMS

**CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS**

This is to certify that the amount of **One Million Three Hundred Forty-Eight Thousand Eight Hundred pesos only (P1,348,800.00)** is available and not yet obligated as of May 26, 2022, considering that the original purposes (as enumerated below) have already been undertaken.

FROM – MAINTENANCE AND OTHER OPERATING EXPENSES			
P/A/P: 330100100003000/QRF			
CODE	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
330100100003000(QR F)-2022-CAR-27	Rents – Buildings & Structures	502299050 01	634, 800.00
	Welfare Goods	50203060 00	714,000.00
<b>Total</b>			<b>P1,348,800.00</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment:

TO – MAINTENANCE AND OTHER OPERATING EXPENSES			
P/A/P: 330100100003000/QRF			
CODE	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
330100100003000(QR F)-2022-CAR-27	Travelling Expense- Local	50201010 00	634,800.00
	Other MOOE	50299990 99	714,000.00
<b>Total</b>			<b>P1,348,800.00</b>

Prepared by:

*Norie C. Castañeda*  
**NORIE C. CASTAÑEDA**  
AO V / Budget Unit, Head

Approved by:

**ARNEL B. GARCIA, CESO II**  
Regional Director

For the Regional Director:

*Amelyn P. Cabrera*  
**AMELYN P. CABRERA**  
SWO V, OIC-CARD for Operations

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region

VARIANCE ANALYSIS  
330100100003000 - Quick Response Fund

PARTICULARS	GAA	WFP	VARIANCE	SECOND MODIFICATION	
				FROM	TO

MAINTENANCE AND OTHER OPERATING EXPENSES					
50203060 00 Welfare Goods Expenses	6,363,000.00	5,649,000.00	714,000.00	(714,000.00)	
50299040 00 Transportation and Delivery Expenses	4,920,000.00	4,920,000.00	-		
50299050 01 Rents - Buildings & Structures	5,038,800.00	4,404,000.00	634,800.00	(634,800.00)	
50203990 00 Other Supplies Expense	60,000.00	60,000.00	-		
50203210 00 Semi Expendable Machinery & Equipment Exp.	105,000.00	105,000.00	-		
50201010 00 Travelling Expense- Local		634,800.00	(634,800.00)		634,800.00
50299990 09 Other MOOE		714,000.00	(714,000.00)		714,000.00
TOTAL MOOE	16,486,800.00	16,486,800.00	-	(1,348,800.00)	1,348,800.00

Certified Correct:

*Norie C. Castaneda*  
NORIE C. CASTANEDA  
Head, Budget Section / AOV

Approved by:

ARNEL B. GARCIA, CESO II  
Regional Director

For the Regional Director:  
*Amelyn P. Cabrera*  
AMELYN P. CABRERA  
SMO V, OIC-ARD for Operations



DRN: DRMDA-COMM122-06-35199-5

Reallocation Advice No. 22-DRRP-B-CAR-21 *(to be filled up by FMS)*

**FOR :** **SEC. ROLANDO JOSELITO D. BAUTISTA**  
Department of Social Welfare and Development  
DSWD Building, Constitute Hills  
Balasan Complex, Quezon City 1126

**ATTENTION :** **USEC. FELICISIMO C. BUDIONGAN**  
Undersecretary for Disaster Response Management

**FROM :** **THE REGIONAL DIRECTOR**  
Cordillera Administrative Region

**SUBJECT :** **REQUEST FOR REALLOCATION/CHARGE OF PURPOSE OF FUNDS**

**DATE :** **June 1, 2022**

**DSWD-CAR**  
**BUDGET UNIT**

**RECEIVED**  
01 JUL 2022  
Time In: 3:00  
Uw

We would like to request for the reallocation of funds amounting to **One Hundred Thirty-Five Thousand Four Hundred Ninety pesos only (P135,490.00)** under P/A/P 330100100001000 (CCAM) Current Appropriation. The details are as follows:

SUB-ARO NO.	FROM		TO	
	Expenses/Purpose	Amount	Expenses/Purpose	Amount
CAR-18	Printing & Publication Expenses	502299020 00	Electricity Expense	50204020 00
	Other Professional Services	50211990 00	Representation Expense	50299030 00
		105,490.00	Other Supplies	50203990 00
			RM-Motor Vehicle	50213060 01
<b>Total</b>		<b>135,490.00</b>		<b>135,490.00</b>

The amount requested for realignment is from the estimated additional premium of staffs for FY 2022. The amount needs to be reallocated to cover share of the program to the Field Office's expenses and other object of expenditures, that cannot be accommodated anymore by the limited and depleting DRRP fund, which are necessary in the delivery of program indicators and outcome.

CCAM - A-conn - 11-02-21152-5



**DISASTER RESPONSE  
MANAGEMENT DIVISION  
FIELD OFFICE CAR**

22-DRRP-R-CAR-21

We have attached the following supporting documents:

- a. Certificate of actual deficiency and sources of funds; and
- b. Variance analysis.

It is understood that the disbursement of funds is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

**ARNEL B. GARCIA, CESO II**

For the Regional Director:

**ENRIQUE H. BASCO JR.**  
Director of Administration

Recommending Approval as to Purpose:

Approved/Disapproved:

  
**DIR. CLIFFORD CYRIL RIVERAL**  
Director IV

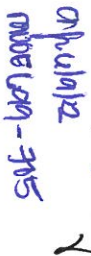
  
**FELICISINO C. BUDIONGAN**  
Undersecretary - TRM/G

Certification as to Availability of Funds:

Concurred by:

  
**MERIEL P. CASTILLO**  
Chief, Budget Division

  
**WAYNE C. BELLZAR**  
DIRECTOR IV FMS

  
09/01/2022  
0908 0919 - 315



**CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS**

This is to certify that the amount of **One Hundred Thirty-Five Thousand Four Hundred Ninety pesos only (P135,490.00)** is available and not yet obligated as of June 1, 2022, considering that the original purposes (as enumerated below) have already been undertaken.

<b>FROM -- MAINTENANCE AND OTHER OPERATING EXPENSES</b>			
P/A/P: 330100100001000/CCAM			
<b>CODE</b>	<b>DESCRIPTION</b>	<b>OBJECT OF EXPENDITURE</b>	<b>AMOUNT (in pesos)</b>
330100100001000/DR RP-CC)-2022-CAR-18	Other Professional Services	50211990 00	105,490.00
	Printing & Publication Expenses	50299020 00	30,000.00
<b>Total</b>			<b>P135,490.00</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment:

<b>TO -- MAINTENANCE AND OTHER OPERATING EXPENSES</b>			
P/A/P: 330100100001000/CCAM			
<b>CODE</b>	<b>DESCRIPTION</b>	<b>OBJECT OF EXPENDITURE</b>	<b>AMOUNT (in pesos)</b>
3301001000	Electricity Expense	50204020 00	40,000.00
01000/DRR	Representation Expense	50299030 00	37,990.00
P-CC)-2022-CAR-18	Other Supplies	50203990 00	15,500.00
	RM-Motor Vehicle	50213060 01	42,000.00
<b>Total</b>			<b>P135,490.00</b>

Prepared by:

**NORIEH P. CASTAÑEDA**  
 AO V / Budget Unit, Head

Approved by:

**ARNEL B. GARCIA, CESO II**  
 Regional Director

For the Registrar/Director:

**ENRIQUE H. CASCOBA JR.**  
 Director III, Regional Administration

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Cordillera Administrative Region

VARIANCE ANALYSIS

33010010001000 - DRRP- Climate Change Adaptation and Mitigation

PARTICULARS	GAA	WFP	VARIANCE	2nd Modification	
				FROM	TO
50202010 00 Training Expenses			-		
50299030 00 Representation Expense		37,990.00	(37,990.00)		37,990.00
50211990 00 Other Professional Services	7,282,852.80	7,177,362.80	105,490.00	(105,490.00)	
50201010 00 Travel Expenses - Local			-		
50203090 00 Gasoline, Oil and Lubricants Expense			-		
50205020 02 Telephone Expenses-Landline			-		
50205020 01 Telephone Expense - Mobile	183,900.00	183,900.00	-		
50203010 00 Office Supplies Expense		15,500.00	(15,500.00)		15,500.00
50203990 00 Other Supplies Expense			-		
50203020 00 Accountable Forms Expenses			-		
50299050 03 Rents - Motor Vehicle			-		
50213060 01 RM - Motor Vehicle		42,000.00	(42,000.00)		42,000.00
50204020 00 Electricity Expenses		40,000.00	(40,000.00)		40,000.00
50204010 00 Water Expenses			-		
50214990 00 Subsidies- Others	61,118,500.00	61,118,500.00			
50215010 00 Taxes, Duties and Licenses			-		
50215030 00 Insurance Expenses			-		
50203080 00 Medical, Dental and Laboratory Supplies Expense	210,780.00	210,780.00			
50215020 00 Fidelity Bond Premiums			-		
50299020 00 Printing & Publication Expenses	30,000.00	0.00	30,000.00	(30,000.00)	
50299010 00 Advertising Expenses			-		
50212030 00 Security Services			-		
50299990 02 Other MOOE			-		
50216010 00 Labor and Wages	68,826,032.80	68,826,032.80			
<b>TOTAL MOOE</b>	<b>68,826,032.80</b>	<b>68,826,032.80</b>	<b>-</b>	<b>(135,490.00)</b>	<b>135,490.00</b>

Approved by:

ARNEL B. GARCIA, CESO II  
Regional Director

For the Regional Director:

ENRIQUE H. BASCON JR.  
Director, RRD for Administration

Certified Correct:

NORIE CASTANEDA  
Head, Budget Section / AOV


**MEMORANDUM**

 DRN: BS-F-REQ-22-03-23986-S
*Reallocation Advice No. 2022-SFP-R-CAR-1 (continuing)*

FOR : **ATTY KRISTINE J. PADILLA-ANTOLIN**  
 Director IV and Concurrent Head  
 Protective Management Bureau  
 DSWD Central Office

FROM : **THE REGIONAL DIRECTOR**  
 DSWD Field Office Cordillera Administrative Region

SUBJECT : **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE  
 OF FUNDS**

DATE : **March 15, 2022**

May we respectfully request for the reallocation of funds and change of purpose amounting to **NINE HUNDRED THIRTY-EIGHT THOUSAND TWO HUNDRED FOURTEEN PESOS AND 79/100 (P 938,214.79)** under P/AP 320105100003000 (SFP)CMF Continuing Appropriations. The details are as follows:

SUB-ARO NO.	FROM		TO	
	Expenses/Purpose	Amount	Expenses/Purpose	Amount
	Object Title	Code	Object Title	Code
		938,214.79	Office Supplies	50203010-00
			Medical, Dental and Laboratory Supplies Exp.	50203080-00
			Telephone Expenses-Mobile	50205020-01
			Rents - Motor Vehicles	50299050-03
			Training Expenses	50202010-00
			Other MOOE	50299990-02
			Traveling Expenses - (Local)	50201010-00
Total		938,214.79		938,214.79

The Reallocation/Change of purpose of Fund is needed to ensure that reassessed priority expenditures for the first semester will be covered accordingly. This is also to reallocate the savings to cover deficit from downloaded fund under training expenses and to fund for the purchase of office equipment needed to secure and protect records/documents.

We have attached the following supporting documents:

- Certificate of Actual Deficiency and Sources of Funds; and
- Variance Analysis

c. Annex A: Request for Extension

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

For the Regional Director:

ENRIQUE M. GASCON JR.  
CAO, OIC (AR) for Administration

ARNEL B. GARCIA, CESO II

Recommending Approval as to Purpose:

Approved/Disapproved:

2811

ATTY KRISTINE J. PADILLA-ANTOLIN  
Director IV and Concurrent Head, PMB

ATTY. ADONIS P. SULTI, CESO II  
Undersecretary, Operations Group

Certification as to Availability of Funds:

Concurred by:

MERIEL P. CASTILLO  
Chief, Budget Division  
MOOC 1-9

WAYNE C. BELIZAR  
DIRECTOR IV FMS

Department of Social Welfare and Development  
Cordillera Administrative Region

Funding Source: Supplementary Feeding Program

**CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS**

This is to certify that the amount of Nine Hundred Thirty-Eight Thousand Two-hundred Fourteen and 79/100 (P938,214.79) under 320102100001000 - SFP CMF Continuing Appropriations is available and not yet obligated as of March 15, 2022, considering that the amounts requested for reallocation (as enumerated below) are realized savings.

FROM - MAINTENANCE AND OTHER OPERATING EXPENSES		
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE
320102100001000	Subsides-Others	50214990-00
Total		938,214.79

This is to certify further that the said available allotments shall be used to cover the following purposes of reallocation:

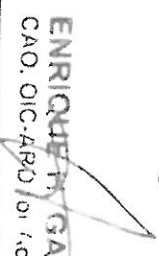
TO - MAINTENANCE AND OTHER OPERATING EXPENSES			
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
320102100001000	Office Supplies	50201010-00	20,000.00
	Medical, Dental and Laboratory Supplies Exp.	50203080-00	45,000.00
	Telephone Expenses-Mobile	50205020-01	28,800.00
	Rents-Motor Vehicles	50299050-03	280,114.79
	Training Expenses	50202010-00	437,300.00
	Other MOOE	50299990-02	46,200.00
	Traveling Expenses (Local)	50201010-00	100,800.00
Total		938,214.79	

Prepared by:

Approved by:

  
**NORK C. CASTAÑEDA**  
AO V / Budget Unit, Head

**ARNEL B. GARCIA, CESO II**  
Regional Director


For the Regional Director:  
  
**ENRIQUE M. GASCON JR.**  
CAO, OIC-ARO for Administration

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region

VARIANCE ANALYSIS  
320102100001000 - Supplementarily Feeding Program  
CMF - Continuing Appropriations

PARTICULARS	Sub-Allotment	WFP 2022	VARIANCE	FINAL MODIFICATION		REMARKS
				FROM	TO	
50214990-00: Subsidies - Others	938,214.79		- 938,214.79	938,214.79		
50203010-00: Office Supplies		20,000.00	✓ (20,000.00)		✓ 20,000.00	
50203080-00: Medical, Dental and Laboratory Supplies Exp.		45,000.00	✓ (45,000.00)		✓ 45,000.00	
50205020-01: Telephone Expenses-Mobile		28,800.00	✓ (28,800.00)		✓ 28,800.00	
50213060-01: RM - Motor Vehicle		260,114.79	✓ (260,114.79)		✓ 260,114.79	
50202010-00: Training Expenses		437,300.00	✓ (437,300.00)		✓ 437,300.00	
50299990-99: Other MOOE		46,200.00	✓ (46,200.00)		✓ 46,200.00	
50201010-00: Traveling Expenses (Local)		100,800.00	✓ (100,800.00)		✓ 100,800.00	
TOTAL	938,214.79	938,214.79	-	938,214.79	938,214.79	

Certified Correct:

  
NORBERTO C. CASTANEDA  
Administrative Officer - VBudget Section Head

**CERTIFICATION OF TARGET ACCOMPLISHMENT**

This is to certify that the Supplementary Feeding Program Unit of the DSWD- CAR was able to serve the 41,247 children beneficiaries or 98.47% of the 45,045 target Child Development Children for the Hot Meal. Further, there are still numerous Local Government Units (LGUs) who are not yet done with their feeding as school days is still on-going. Hence, there is an assurance that children served will hit 100% or more once LGU completes the feeding.

The declared savings below will be utilized for different highly significant activities to continually enhance the implementation and program necessities.

Fund Source:	Amount
MDS:	928, 214.79
CMF:	1,960,505.00
Centrally-Managed Fund	
<b>TOTAL</b>	<b>2,888,719.79</b>

Prepared by:

  
**ELEONOR B. AYAN**  
SFP Focal

For the Regional Director:

Reviewed:

  
**CONCEPCION E. NAVALES**  
PSD Chief

  
**ARNEL B. GARCIA, CESOI II**  
Regional Director

Approved:

  
Regional Director

**MEMORANDUM**

DSWD-Central Office  
RECEIVED  
MAR 25 2022

DRN: BS-F-REQ-22-03-24004-S  
Reallocation Advice No: 2022-58-R-CAR-3  
(current)


**FOR :** **ATTY. FAIZAL A. PADATE**  
Director IV  
Standards Bureau  
DSWD Central Office

**FROM :** **THE REGIONAL DIRECTOR**  
DSWD Field Office Cordillera Administrative Region

**SUBJECT :** **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS**

**DATE :** **16 MARCH 2022**

By:   
STANDARDS BUREAU  
Time: \_\_\_\_\_ Tracking No: \_\_\_\_\_

DSWD-CENTRAL OFFICE  
RECORDS & ARCHIVES MGT. DIV.  
MAR 24 2022  
TIME: 3pm BY: 

We would like to request for the reallocation of funds amounting to **Fifty Thousand Eight Hundred Seventy-Eight Pesos only (50,878.00)** under P/A/P 340100100001000 Standards-setting, licensing, accreditation and monitoring service: Centrally Managed Funds Current Appropriations. The details are as follows:

SUB-ARO NO.	FROM		Amount	TO		Amount
	Expenses/Purpose	Code		Expenses/Purpose	Code	
2022-CAR-15	Other Professional Services	50211990-00	50,878.00	Rents - Motor Vehicles	50299050-03	50,878.00
<b>Total</b>			<b>50,878.00</b>			<b>50,878.00</b>

The Reallocation/Change of purpose of Funds are needed to cover the deficit on Rent-Motor Vehicles for the conduct of monitoring and assessment of SWADA's, CSO's and Service Providers.

We have attached the following supporting documents:

- Certificate of Actual Deficiency and Sources of Funds; and
- Variance Analysis

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.



For consideration and approval, please.


For the Regional Director:

  
**ENRIQUE H. GASCON, JR.**  
Assistant Regional Director for  
Administration

**ARNEL B. GARCIA, CESO II**

Recommending Approval as to Purpose:


Approved / Disapproved:

  
**ATTY. FAIZAL A. PADATE**  
Director IV  
Standards Bureau  
DSWD Central Office

<sup>for:</sup>   
**JOSELINE P. NIWANE**  
Undersecretary  
Standards and Capacity Building Group

Certification as to Availability of Funds:

Concurred by:

  
**MERIEL P. CASTILLO**  
Chief, Budget Division  
MOB - 109-105 R ✓

  
**WAYNE C. BELIZAR**  
Director IV  
Finance and Management Service

Department / Agency: DSWD FO-CAR  
 Funding Source: Standards-setting, licensing, accreditation and monitoring  
 (CMF CURRENT)

### CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to Certify that the amount of Php 50,878.00 is available and not yet obligated as of March 16, 2022 considering its original purposes/s as enumerated below.

FROM - MOOE		
P/A/P	DESCRIPTION	AMOUNT (in pesos)
2022-CAR-15	STANDARDS	50211990-00: Other Professional Services
<b>TOTAL</b>		<b>50,878.00</b>

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment: for the augmentation of rent-motor vehicles for the conduct of monitoring and assessment of SWDAs, CSOs, and Service Providers.

TO - MOOE		
P/A/P	DESCRIPTION	AMOUNT (in pesos)
2022-CAR-15	STANDARDS	50299050-03: Rents - Motor Vehicles
<b>TOTAL</b>		<b>50,878.00</b>

Prepared by:

  
**NORJI C. CASTAÑEDA**  
 Administrative Officer V

Approved by:

**ARNEL B. GARCIA, CESO II**  
 Regional Director

For the Regional Director:

  
**ENRIQUE M. GASCON, JR.**  
 Assistant Regional Director for Administration

Department of Social Welfare and Development  
Working Financial Plan VS Allocation 2022  
Standards-setting, licensing, accreditation and monitoring  
Field Office CAR  
 Centrally Managed Funds - Current Appropriations

Particulars	Allocation	WFP	Variance	Reallocation 2022-01	
				FROM	TO
<b>Maintenance and Other Operating Expenses</b>					
2022-CAR-15					
Other Professional Services	315,180.00	264,302.00	50,878.00	✓ (50,878.00)	
Rents - Motor Vehicles	50,000.00	100,878.00	(50,878.00)		✓ 50,878.00
			-		
<b>TOTAL</b>	<b>365,180.00</b>	<b>365,180.00</b>	<b>-</b>	<b>(50,878.00)</b>	<b>✓ 50,878.00</b>

Prepared by:

  
**NORIE C. CASTANEDA**  
 AO V - Budget Section

MODIFICATION ADVISE FORM (MAF) NO. 2022-03-0031

Date: March 31, 2022

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of

National Government Agencies

Legal Basis : RA 11839 Regular 2022 CURRENT APPROPRIATION

24

REGIONAL OFFICE CAR

DEFICIENT ITEMS (TO):

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	20,000.00
			Mobile 50205020 01	7,000.00
			Subscription Expenses 50209070 00	62,362.00
			Water Expenses 50204010 00	7,126.00
			Rents - Motor Vehicles 50299050 03	220,000.00
			Other Professional Services 50211990 00	8,665.00
			TOTAL	326,173.00

SOURCE ITEMS (FROM):

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	(274,363.00)
			Medical, Dental and Laboratory Supplies Expenses 50203080 00	(20,810.00)
			Representation Expenses 50299030 00	(30,000.00)
			TOTAL	(326,173.00)

DEFICIENT ITEMS (TO):

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Janitorial Services 50212020 00	23,776.00
			Rents - Motor Vehicles 50299050 03	53,000.00
			Subscription Expenses 50299070 00	535,333.00
			TOTAL	612,109.00

CERTIFIED TRUE COPY

QR

Krishna Jaye L. Bawhita

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0100014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	(150,000.00)
			Training Expenses 50202010 00	(350,000.00)
			Representation Expenses 50299030 00	(112,109.00)
			TOTAL	(612,109.00)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320105100003000 Recovery and Reintegration Program for Trafficked Persons	0100014 Regional Office CAR	MOOE	Semi-Expendable Office Equipment 50203210 02	2,500.00
			Training Expenses 50202010 00	46,284.50
			Traveling Expenses 50201010 00	12,500.00
			TOTAL	61,284.50

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320106100003000 Recovery and Reintegration Program for Trafficked Persons	0100014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	(2,200.00)
			Mobile 50205020 01	(200.00)
			Other Professional Services 50211900 00	(46,394.50)
			Advertising Expenses 50299010 00	(12,500.00)
			TOTAL	(61,294.50)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100100001000 Provision of technical/advisory assistance and other related support services	0100014 Regional Office CAR	MOOE	Other Professional Services 50211900 00	956,737.21
			Advertising Expenses 50299010 00	139,800.00
			Rents - Motor Vehicles 50299050 00	134,658.00
			Other Maintenance and Operating Expenses 50299990 99	86,000.00
			TOTAL	1,317,395.21

CERTIFIED TRUE COPY

  
Krishna Jaye L. Bauhin

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100160001000 Provision of technical/advisory assistance and other related support services	0-00014 Region III Office CAR	MOOE	Traveling Expenses 50201010 00	(96,259.21)
			Training Expenses 50202010 00	(424,130.00)
			Fuel, Oil and Lubricants Expenses 50203030 00	(124,000.00)
			Awards/Rewards Expenses 50206010 00	(50,000.00)
			Security Services 50212030 00	(309,000.00)
			Repair and Maintenance Motor Vehicle 50213060 01	(182,644.00)
			Mobile 50205020 01	(15,000.00)
			Representation Expenses 50299030 00	(86,302.00)
			<b>TOTAL</b>	<b>(1,317,355.21)</b>

Prepared by:

MERIEL P. CASTILLO  
Chief, Budget Division

Recommended by:

ATTY. ADONIS P. SULT  
Undersecretary for General Administration and Support Services

Certified by:

WAYNE C. BELIZAR  
Director, Finance and Management Service

Approved by:

ROLANDO JOSE LITO D. BAUTISTA  
Secretary  
Date: \_\_\_\_\_

CERTIFIED TRUE COPY

KATHRYN JOY L. BAUTISTA

Department : Department of Social Welfare and Development  
 Agency/Operating Unit : Office of the Secretary  
 Address : Batasan Paribansa Complex, Constitution Hills Quezon City

MODIFICATION ADVISE FORM (MAF) NO. 2022-03-0016  
 Date: March 31, 2022

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies  
 Legal Basis : RA 11640 Regular 2021 CONTINUING APPROPRIATION

**REGIONAL OFFICE CAR**

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100100001000 Provision of technical/advisory assistance and other related support services	0-00014 Regional Office CAR	MOOE	Training Expenses 50202010 00	144,796.89
			<b>TOTAL</b>	<b>144,796.89</b>

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100100001000 Provision of technical/advisory assistance and other related support services	0-00014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	(1,012.00)
			Other Professional Services 50211990 00	(138,534.89)
			Other Maintenance and Operating Expenses 50299990 99	(6,250.00)
			<b>TOTAL</b>	<b>(144,796.89)</b>

Prepared by:

*[Signature]*  
**MERIEL P. CASTILLO**  
 Chief, Budget Division

Recommended by:

*[Signature]*  
**ATTY. ADONIS P. SULT**  
 Undersecretary for General Administration and Support Services

Certified by:

*[Signature]*  
**WAYNE C. BELZAR**  
 Director, Finance and Management Service

Approved by:

*[Signature]*  
**ROLANDO JOSELITO D. BAUTISTA**  
 Secretary  
 Date: \_\_\_\_\_

**CERTIFIED TRUE COPY**

*[Signature]*  
**Kristine Joy L. Baudifin**

DRN: FMS-BDRP-F-REQ-22-05-01557-S

**MEMORANDUM**

**FOR :** DIRECTOR ARNEL B. GARCIA  
DSWD-Field Office CAR

**FROM :** THE DIRECTOR IV  
FINANCE AND MANAGEMENT SERVICE

**SUBJECT :** REQUEST FOR MODIFICATION OF ALLOTMENT

**DATE :** 10 MAY 2022

*Fund/Budget  
For processing  
pls. by 28/5/19*

This refers to your request for modification of certain allocation of the Maintenance and Other Operation Expenses (MOOE) released under the Direct Release Funds (Current and Continuing Appropriation) of the Field Office CAR to conform to appropriate account code based on the CY 2022 Work and Financial Plan for Current Appropriation vis-à-vis the CY 2022 GAA.

On this, we are forwarding you herewith the following approved Modification Advice Nos.:

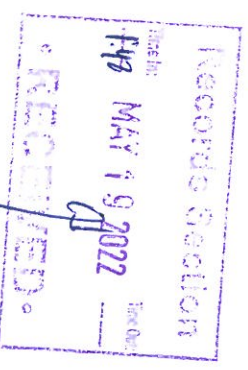
1. 2022-03-0031 dated March 31, 2022; and
2. 2022-03-0016 dated March 31, 2022

Said approval shall be:

- Reflected in the Field Office CAR's Registry of Allotments and Obligations; and
- Reported in the accountability reports to be submitted to DBM, i.e., SAOB as adjustments to allotments. Also, the corresponding adjustments in target and accomplishments as a result of the modification shall be reflected in the Physical Report of Operation.

For your immediate and appropriate action please.

*WAYNE C. BELIZAR*





60194

Department  
Agency/Operating Unit  
Address

Department of Social Welfare and Development  
Office of the Secretary  
Balasan Pamantasan Complex, Constitution Hills Quezon City

**MODIFICATION ADVISE FORM (MAF) NO. 2022-03-0016**

Date: March 31, 2022

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies  
Legal Basis : RA 11640 Regular 2021 CONTINUING APPROPRIATION

**REGIONAL OFFICE CAR**

**DEFICIENT ITEMS (TO) :**

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100100001000 Provision of technical/advisory assistance and other related support services	0300014 Regional Office CAR	MOOE	Training Expenses 50202010 00	144,796.89
			<b>TOTAL</b>	<b>144,796.89</b>

**SOURCE ITEMS (FROM) :**

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100100001000 Provision of technical/advisory assistance and other related support services	0300014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	(1,012.00)
			Other Professional Services 50211990 00	(138,534.89)
			Other Maintenance and Operating Expenses 50299990 99	(5,250.00)
			<b>TOTAL</b>	<b>(144,796.89)</b>

Prepared by

**MERIEL P. CASTILLO**  
Chief, Budget Division

Recommended by

**ATTY. ADONIS P. SULT**  
Undersecretary for General Administration and Support Services

Certified by

**WAYNE C. BELIZAR**  
Director, Finance and Management Service

Approved by

**ROLANDO JOSELITO D. BAUTISTA**  
Secretary

Date \_\_\_\_\_

MODIFICATION ADVISE FORM (MAF) NO. 2022-03-0031

Date: March 31, 2022

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies  
 Legal Basis : RA 11639 Regular 2022 CURRENT APPROPRIATION

REGIONAL OFFICE CAR

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	20,000.00
			Mobile 50205020 01	7,000.00
			Subscription Expenses 50299070 00	62,382.00
			Water Expenses 50204010 00	7,126.00
			Rents - Motor Vehicles 50299050 03	220,000.00
			Other Professional Services 50211990 00	8,665.00
			<b>TOTAL</b>	<b>325,173.00</b>

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	(274,363.00)
			Medical, Dental and Laboratory Supplies Expenses 50203080 00	(20,810.00)
			Representation Expenses 50299030 00	(30,000.00)
			<b>TOTAL</b>	<b>(325,173.00)</b>

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Janitorial Services 50212020 00	23,776.00
			Rents - Motor Vehicles 50299050 03	53,000.00
			Subscription Expenses 50299070 00	535,333.00
			<b>TOTAL</b>	<b>612,109.00</b>

**MEMORANDUM**

**FOR** : **ATTY. ADONIS P. SULIT**  
 Undersecretary for General Administration and Support Services Group  
 DSWD Central Office

**FROM** : **THE REGIONAL DIRECTOR**  
 DSWD Field Office Cordillera Administrative Region

**SUBJECT** : **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS**

**DATE** : **March 15, 2022**

We would like to request for the reallocation of funds amounting to One Hundred Sixteen Thousand One Hundred Fifteen and 42/100 cents (P16, 115.42) under P/A/P 100000100001000 - General Administration and Support Services Continuing Appropriation. The details are as follows:

SUB-ARO NO.	FROM		TO			
	Object Title/Code	Purpose	Amount	Object Title/Code	Purpose	Amount
(GASS)-2021-CAR-1	50202020-00: Scholarship Expenses	Fund needed of DSWD scholars from various Field Offices for School Years 2020-2021	47,310.42	50201010-00: Traveling Expenses (Local)	Fund needed for the Operation at the Field Office.	47,310.42
(GASS)-2021-CAR-40	50202010-00: Training Expenses	Release of allotment to cover the fund needed for the roll-out of the Case Management Guide for insurgent returns	1,500.00			1,500.00
(GASS)-2021-CAR-77	50299990-02: Other MOOE	Fund needed for the Operation at the Field Office building, Secretary's Cottage, Training Center and Dormitory Building and SWAD Satellite Offices	67,305.00	50299990-02: Other MOOE	Fund needed for the Operation at the Field Office.	67,305.00
<b>Total</b>			<b>116,115.42</b>			<b>116,115.42</b>

Change of purpose and reallocation is requested to cover the need funding requirements to support the operations of the Field Office.

We have attached the following supporting documents:  
 A.) Certificate of actual deficiency and sources of funds; and  
 B.) Variance analysis.

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

2022 - GASS - B - CSR - A (COPT)

**ARNEL B. GARCIA, CESO II**

Recommending Approval as to Purpose:

Approved / Disapproved:

**DIR. WAYNE C. BELIZAR**  
Director IV, Financial Management Services

**ATTY. ADONIS P. SULIT**  
Undersecretary, GASSG

Certification as to Availability of Funds:

Concurred by:

  
**MERIEL P. CASTILLO**  
Chief, Budget Division

  
**DIR. WAYNE C. BELIZAR**  
Director IV, Financial Management Services

✓ MORT 46-47

00193 27

Department : Department of Social Welfare and Development  
 Agency/Operating Unit : Office of the Secretary  
 Address : Balasan Pambansa Complex, Consilidation Hills Quezon City

**MODIFICATION ADVICE FORM (MAF) NO. 2022-03-0012**

Date: March 29, 2022

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies  
 Legal Basis : RA 11640 Regular 2021 CONTINUING APPROPRIATION

**REGIONAL OFFICE CAR**

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Other Professional Services 50211990 00	846,512.77
			Rentis - Motor Vehicles 50299050 03	568,840.23
			Representation Expenses 50299030 00	16,600.00
			Traveling Expenses 50201010 00	540,000.00
			<b>TOTAL</b>	<b>1,971,953.00</b>

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Subsidies -Others 50214990 00	(1,960,505.00)
			Mobile 50205020 01	(11,448.00)
			<b>TOTAL</b>	<b>(1,971,953.00)</b>

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients	0300014 Regional Office CAR	MOOE	Awards/Rewards Expenses 50206010 00	60,000.00
			Training Expenses 50202010 00	15,000.00
			Electricity Expenses 50204020 00	3,773.70
			<b>TOTAL</b>	<b>78,773.70</b>

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients	0300014 Regional Office CAR	MOOE	Other Maintenance and Operating Expenses 50299990 99	(77,844.07)
			Insurance Expenses 50215030 00	(929.63)
			<b>TOTAL</b>	<b>(78,773.70)</b>

Prepared by:

  
**MERIEL P. CASTILLO**  
 Chief, Budget Division

Recommended by:

  
**ATTY. ADONIS P. SULLIT**

Undersecretary for General Administration and Support Services

Certified by:

  
**WAYNE C. BELZAR**  
 Director, Finance and Management Service

Approved by:

  
**ROLANDO JOSELITO D. BAUTISTA**  
 Secretary

Date: \_\_\_\_\_



**FINANCIAL MANAGEMENT DIVISION**

**FIELD OFFICE CAR**

DSWD-GF-004 | REV 01 / 12 OCT 2021

FMS - OD

POC/ANZ-A-CON/WH-21-03-248005

**MEMORANDUM**

REALLOCATION ADVISE NO: 2022-CRCP PMS-R-CAR-4 (CUREA.)

DRN: BS-F-REQ-22-03-24159-S

108 APR 2022 11:57

**FOR :** **ATTY. KRISTINE J. PADILLA-ANTOLIN**  
DIRECTOR IV  
OIG-Program Management Bureau  
DSWD-Central Office, Quezon City

**FROM :** **THE REGIONAL DIRECTOR**  
DSWD Field Office Cordillera Administrative Region

**SUBJECT :** **REQUEST FOR REALLOCATION OF FUNDS**

**DATE :** **17 MARCH 2022**

DSWD-CENTRAL OFFICE  
RECORDS & ARCHIVES MGT. DIV.  
MAR 24 2022  
TIME: 3:00 PM BY: [Signature]

May we respectfully request for the modification of funds amounting to **One million six hundred thirty-seven thousand one hundred seventy-six (P 1,637,176.00) under P/AP 320101100001000 - Provision of Services for Center - Based Clients- Current-Centrally Managed Fund Appropriations.** The details are as follows:

**32010100010000 -CRCP PMS-R-2022-CAR-2**

FROM			TO		
Expense/Purpose	Code	Amount	Expense/Purpose	Code	Amount
Food Supplies Expenses	50203050-00	161,000.00			
Drugs and Medicines Expenses	50203070-00	61,300.00	Office Supplies	50203010-00	314,024.00
Medical, Dental and Laboratory Supplies Expense	50203080-00	100,000.00			
Subsidies-Others	50214990-00	237,276.00	Security Services	50212030-00	327,276.00
Semi Expendable -Other Machinery Equipment	50203210-99	1,077,600.00	Janitorial Services	50212020-00	177,276.00
			RM-Other Structures	50213040-99	753,600.00
			Subscription Expenses	50299070-0099	65,000.00
<b>Total</b>		<b>1,637,176.00</b>	<b>Total</b>		<b>1,637,176.00</b>

The amounts requested for modification are from unutilized funds and realized savings. The modification is necessary to cover needed funding requirement to support the operations in the field office.

We have attached the following supporting documents:

- Certificate of Actual Deficiency and Sources of Funds
- Variance Analysis.

COB  
PREPARED

PROGRAM MANAGEMENT BUREAU

Date: 3-25-22 TIME: 3:11:30

Rec. by: [Signature]


DIRV No. 24900

It is understood that the disbursement of fund is subject to the existing budgeting, accounting, and auditing rules and regulations.

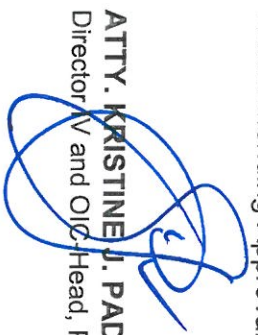
For consideration and approval, please.

**ARNEL B. GARCIA, CESO II**

**For the Regional Director:**

  
**ENRIQUE H. GASCON JR.**  
Assistant Regional Director for Administration


Recommending Approval as to Purpose:

  
**ATTY. KRISTINE J. PADILLA-ANTOLIN**  
Director IV and OIC-Head, PMB

Certification as to Availability of Funds:

  
**MERIEL P. CASTILLO**  
Chief, Budget Division  
MORS 260-269 PA

Approved / Disapproved:

  
**ATTY. ADONIS P. SULIT, CESO II**  
Undersecretary, Operations Group

Concurred by:

  
**DIR. WAYNE C. BELIZAR**  
Director IV, Financial Management Services



Department of Social Welfare and Development  
Cordillera Administrative Region

**Funding Source: 320101100001000: Provision of Services for Center - based Clients**

**CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS**

This is to certify that the amount of **One million six hundred thirty-seven thousand one hundred seventy-six (P 1,637,176.00)** as enumerated below, under the Centers and Institutions Current-Centrally Managed Appropriations is available and not yet obligated as of March 17, 2022.

FROM - MOOE			
CODE	P/A/P DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
320101100001000	Food Supplies Expenses	50203050-00	161,000.00
	Drugs and Medicines Expenses	50203070-00	61,300.00
	Medical, Dental and Laboratory Supplies Expenses	50203080-00	100,000.00
	Subsidies- Others	50214990-00	237,276.00
	Semi-Expendable-Other Machinery Equipment	50203210-99	1,077,600.00
	<b>Total</b>		

This is to certify further that the said available allotments shall be used to cover the following purposes of modification:

TO - MOOE			
CODE	P/A/P DESCRIPTION	OBJECT OF EXPENDITURE	AMOUNT (in pesos)
320101100001000	Office Supplies	50203010-00	314,024.00
	Security Services	50212030-00	327,276.00
	Janitorial Services	50212020-00	177,276.00
	RM-Other Structures	50213040-99	753,600.00
	Subscription Expenses	50299070-00	65,000.00
<b>Total</b>			<b>P 1,637,176.00</b>

Prepared by:

  
**NORLITZ C. CASTAÑEDA**  
AO V / Budget Unit, Head

Approved by:

**ARNEL B. GARCIA, CESC II**  
Regional Director

For the Regional Director:

  
**ENRIQUE M. GASCON JR.**

Assistant Regional Director for Administration

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
Cordillera Administrative Region

**VARIANCE ANALYSIS**  
320101100001000 - Provision of Services for Center - Based Clients

PARTICULARS	ALLOTMENT	WFP	VARIANCE	1st MODIFICATION (MOOE)	
				FROM	TO
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>					
50203010-00: Office Supplies		314,024.00	(314,024.00)		314,024.00
50203050-00: Food Supplies Expenses	1,520,800.00	1,359,800.00	161,000.00	161,000.00	
50203070-00: Drugs and Medicines Expenses	80,000.00	18,700.00	61,300.00	61,300.00	
50203080-00: Medical, Dental and Laboratory Supplies Exp.	200,000.00	100,000.00	100,000.00	100,000.00	
50203210-99: Semi Expendable Other Machinery Equipment	1,077,600.00	-	1,077,600.00	1,077,600.00	
50212020-00: Janitorial Services		177,276.00	(177,276.00)		177,276.00
50212030-00: Security Services		237,276.00	(237,276.00)		327,276.00
50213040-99: RM - Other Structures		753,600.00	(753,600.00)		753,600.00
50299070-00: Subscription Expenses		65,000.00	(65,000.00)		65,000.00
50214990-00: Subsidies - Others	2,328,946.00	2,091,670.00	237,276.00	237,276.00	
<b>TOTAL MOOE</b>	<b>5,207,346.00</b>	<b>5,117,346.00</b>	<b>90,000.00</b>	<b>1,637,176.00</b>	<b>1,637,176.00</b>

Certified Correct:

~~NORIE C. CASTANEDA~~  
Head, Budget Section / AOV

Approved By:

**ARNEL B. GARCIA, CESO II**  
Regional Director

For the Regional Director:

**ENRIQUE M. GASCON JR.**  
ARD-Admin