

MEMORANDUM

FOR : **DIR. GEMMA B. GABUYA**
OIC National Program Manager, Pantawid Pamilyang Pilipino Program
Department of Social Welfare and Development

FROM : **THE REGIONAL DIRECTOR**
DSWD Field Office Cordillera Administrative Region

SUBJECT : **REQUEST FOR CHANGE OF PURPOSE OF FUNDS**

DATE : **11 August 2021**

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR).

May we respectfully request for the change of purpose of funds amounting to **Ninety Six Thousand Pesos Only (PHP96,000.00)** under P/A/P **310100100001000 – Pantawid Pamilyang Pilipino Program: Centrally Managed Funds**. The details are as follows:

SUB-ARO NO.	EXPENSE		Amount	PURPOSE	
	Object Title	Code		FROM	TO
310100100001000 (Pantawid)-02-2021- CAR - 20 (GOP)	50211990- 00	Other Professional Services	96,000.00	Release of Allotment to cover the Implementation Operating Cost (IOC) requirements of Pantawid Pamilya for CY 2021 (Cost of Service)	Allotment to cover the payment of Hazard Pay of Cost of Service for the CY 2021
Total			96,000.00		

The amount requested for change of purpose are realized savings from unfilled positions for the previous months.

The Reallocation/Change of purpose of Funds are needed to cover the insufficient fund for the payment of Hazard Pay of Pantawid Pamilyang Pilipino Program Cost of Service, who serve as skeletal workforce during the MECQ in their respective area of assignment for the period April to June 2021 and in line with the DSWD Advisory No. 1. Series of 2021 specifically item VI.A.3 on the grant of Hazard Pay for DSWD Personnel.

We have attached the following supporting documents:

- Certificate of Actual Deficiency and Sources of Funds;
- Variance Analysis;
- Statement of Allotment, Obligations Incurred and Balances as of August 10, 2021
- List of Pantawid Pamilya Program Staff entitled to Hazard Pay



Sertipikang Maagap, Mapagkakalinga at Tapat tungo sa Kataasang na Kanlilyera

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II

Recommending Approval as to Purpose:

DIR. GEMMA B. GABUYA
National Program Manager
Pantawid Pamilyang Pilipino Program

Approved / Disapproved

ATTY. AIMEE S. DOMEFFRANCA-NERI
Undersecretary for Operations

Certification as to Availability of Funds:

Concurred by:

MS. ODESSA T. MALLACERAN
Chief, Budget Division for Special Programs

DIR. MARY ANTONETTE L. DUERO
OIC Assistant Service Director for Special Projects, FMS

DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines

(6374) 661 0430 | (6302) 396 6580

(63917) 871 9893 | (63917) 872 0256 | (63919) 065 5365 to 68

foecar@dswd.gov.ph

www.car.dswd.gov.ph

Department : Department of Social Welfare and Development
 Agency/Operating Unit : Office of the Secretary
 Address : Batasan Pambarasa Complex, Constitution Hills Quezon City

MODIFICATION ADVICE FORM (MAF) NO. 2021-08-0088

Date: August 17, 2021

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies
 Legal Basis : RA 11518 Regular 2021 CURRENT APPROPRIATION

REGIONAL OFFICE CAR

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
310100100002000 Sustainable Livelihood Program	0300014 Regional Office CAR	MOOE	Repair and Maintenance Motor Vehicle 50213060 01	127,000.00
			Janitorial Services 50212020 00	280,614.86
			Subsidies -Others 50214990 00	2,810,239.34
			TOTAL	3,217,854.20

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
310100100002000 Sustainable Livelihood Program	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	(2,600,000.00)
			Training Expenses 50202010 00	(540,000.00)
			Representation Expenses 50299030 00	(77,854.20)
			TOTAL	(3,217,854.20)

Prepared by:


MERIEL P. CASTILLO
 Chief, Budget Division

Recommended by:


JOSE ERNESTO B. GAVIOLA
 Undersecretary for General Administration and Support Services

Certified by:


WAYNE C. BELZAR
 Director, Finance and Management Service

Approved by:


ROLANDO JOSELITO D. BAUTISTA
 Secretary

Date: _____

MEMORANDUM

FOR : **DIR. GEMMA B. GABUYA**
OIC National Program Manager, Pantawid Pamilyang Pilipino Program
Department of Social Welfare and Development

FROM : **THE REGIONAL DIRECTOR**
DSWD Field Office Cordillera Administrative Region

SUBJECT : **REQUEST FOR CHANGE OF PURPOSE OF FUNDS**

DATE : **11 August 2021**

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May we respectfully request for the change of purpose of funds amounting to **Ninety Six Thousand Pesos Only (PHP96,000.00)** under P/A/P 310100100001000 – **Pantawid Pamilyang Pilipino Program: Centrally Managed Funds**. The details are as follows:

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	Object Title	Code		FROM	TO
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- Variance Analysis;
- Statement of Allotment, Obligations Incurred and Balances as of August 10, 2021
- List of Pantawid Pamilya Program Staff entitled to Hazard Pay

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II

Recommending Approval as to Purpose:

DIR. GEMMA B. GABUYA
National Program Manager
Pantawid Pamilyang Pilipino Program

Approved / Disapproved:

ATTY. AIMEE S. TONEFFRANCA-NERI
Undersecretary for Operations

Certification as to Availability of Funds:

Concurred by:

MS. ODESSA T. VILLACERAN
Chief, Budget Division for Special Programs

DIR. MARY ANTONETTE L. DUERO
OIC Assistant Service Director for Special Projects, FMS



DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines
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**Department of Social Welfare and Development
Cordillera Administrative Region
Funding Source: Pantawid Pamilyang Pilipino Program**

**CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES
OF FUNDS**

This is to certify that the amount of **Ninety Six Thousand Pesos Only (PHP96,000.00)** is available and not yet obligated as of August 11, 2021 considering that the original purposes (as enumerated below) have already been undertaken in the early part of FY 2021.

FROM – MAINTENANCE AND OTHER OPERATING EXPENSES		AMOUNT
CODE	DESCRIPTION	(in pesos)
310100100001000	Pantawid Pamilyang Pilipino Program	
	COST OF SERVICE	
	CURRENT APPROPRIATIONS	
	310100100001000 (Pantawid)-02-2021-CAR - 20 (GOP):	96,000.00
	50211990-00 – Other Professional Services	
	TOTAL	96,000.00

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment:

TO – MAINTENANCE AND OTHER OPERATING EXPENSES		AMOUNT
CODE	DESCRIPTION	(in pesos)
310100100001000	Pantawid Pamilyang Pilipino Program	
	COST OF SERVICE	
	CURRENT APPROPRIATIONS:	
	310100100001000 (Pantawid)-02-2021-CAR - 20 (GOP):	96,000.00
	50211990-00 – Other Professional Services	
	TOTAL	96,000.00

Prepared by:

NORIE C. CASTANEDA
AO V / Budget Unit, Head

Approved by:

ARNEL B. GARCIA, CESO II
Regional Director



CORDILLERA ADMINISTRATIVE REGION
 Cordillera Administrative Region

VARIANCE ANALYSIS
 310100100001000 - Pantawid Pamilyang Pilipino Program

PARTICULARS	Balance Forwarded	WFP	VARIANCE	1st Modification	
				FROM	TO
II. MODE					
B. Cost of Service					
50211990-00 - Other Professional Services	3,572,841.19	3,572,841.19	-		
50216010-00 - Labor and Wages					
Sub Total	3,572,841.19	3,572,841.19	-		

Certified by:


NORIE C. CASTANEDA
 AO V Budget Section Head

Approved by:


ARNEL B. GARCIA, CESO II
 Regional Director

PURPOSE	% OF UTILIZATION	UNOBLIGATED BALANCE OF ALLOTMENT	OBLIGATIONS INCURRED		ALLOTMENT RECEIVED	Date	UNIFIED ACCOUNT CODE STRUCTURE (UACS)	JB-ARO NO./PI/AP
			TO DATE	THIS REPORT				

STATEMENT OF ALLOTMENT, OBLIGATIONS AND BALANCES

As of August 10, 2021
(In Pesos)

Department of Social Welfare and Development
Cordillera Administrative Region
Pantawid Pamilyang Pilipino Program

	69.21%	36,782,450.78	82,678,594.22	10,624,198.85	119,461,045.00	13/01/2021	50101020-00 - Salaries and Wages - Personnel Services	0001000 (Pantawid)-01-2021- CAR - 4
Release of allotment for the payment of Salaries and Wages & Other Benefits and Other Compensations of Pantawid Pamilya Staff for the Month of January 2021	-	-	8,420,603.47	-	8,420,603.47			
Sub-Total			8,420,603.47	-	8,420,603.47			
Release of allotment for the payment of 70th Anniversary Bonus of Pantawid Pamilya Staff for the CY2021	-	-	681,000.00	-	681,000.00	26/01/2021	50102990-38 - Anniversary Bonus Civilian	0001000(Pantawid)-01-2021- CAR-20
Sub-Total			681,000.00	-	681,000.00			
Approved Reallocation of Funds		69,000.00	-	-	69,000.00	30/07/2021	50101020-00 - Salaries and Wages -	0001000(Pantawid)-01-2021- CAR-20
Sub-Total		69,000.00	-	-	69,000.00			
Release of Allotment for the payment of Salaries and Wages & Other Benefits and Other Compensations of Pantawid Pamilya Staff for CY 2021.		36,713,450.78	73,576,990.75	10,624,198.85	110,290,441.53	05/02/2021	50101020-00 - Salaries and Wages -	0001000(Pantawid)-01-2021- CAR-37
Sub-Total		36,713,450.78	73,576,990.75	10,624,198.85	110,290,441.53			
Ice and Other Operating Expenses		2,768,180.68	6,264,904.19	94,081.84	9,033,084.87			
Administrative Cost		14,281.00	6,895.00	5,672.00	21,176.00			
50201010-00 - Traveling Expenses (Local)								
50203010-00 - Office Supplies Expenses		917,884.18	1,393,972.15	-	2,311,856.33			
50203070-00: Drugs and Medicines Expenses		1,002,000.00	-	-	1,002,000.00			
50203080-00: Medical, Dental and Laboratory Supplies Exp.		-	214,479.96	-	214,479.96			
50203090-00 - Fuel, Oil, Lubricants Expenses		29,671.92	19,337.33	11,312.33	49,009.25			
50203210-03 - Semi Expendable - ICT Equipment		-						
50203990-00 - Other Supplies and Materials Expenses		54,859.00	63,131.00	-	117,990.00			
50204010-00 - Water Expenses		16,248.73	43,707.27	1,630.30	59,956.00			
50204020-00 - Electricity Expenses		130,796.59	270,753.41	2,980.70	401,550.00			
50205010-00 - Postage and Courier Services		5,990.00	29,358.60	1,160.00	35,348.60			
50205020-01 - Telephone Expenses (Mobile)		39,900.00	1,548,361.00	-	1,588,261.00			
50212020-00 - Janitorial Services		-	292,000.00	-	292,000.00			
50212030-00 - Security Services		-	450,000.00	-	450,000.00			
30001000 (Pantawid)-02-2021- CAR - 20 (GCP)		7,160,203.82	16,812,786.82	510,958.07	23,972,990.64			
22/02/2021		70.13%						

Release of Allotment to cover the Implementation Operating Cost (IOC) requirements of Pantawid Pamilya for CY 2021 (Administrative Cost)

SUB-ARO NO./PIAP	UNIFIED ACCOUNT CODE STRUCTURE (UACS)	Date	ALLOTMENT RECEIVED	OBLIGATIONS INCURRED		UNOBLIGATED BALANCE OF ALLOTMENT	% OF UTILIZATION	PURPOSE
				THIS REPORT	TO DATE			
001000 (Pantawid)-02-2021-CAR - 20 (GOP)	50213050-03 - Repairs and Maintenance - ICT Equipment		75,282.00	-	75,282.00	-		
	50213060-01 - Repairs and Maintenance - Motor Vehicles		140,000.00	-	140,000.00	-		
	50215030-00 - Insurance Expense		150,000.00	89,146.51	60,853.49			
	50299030-00 - Representation Expenses		431,480.00	(17,820.00)	178,685.00			
	50299050-01 - Ren/Lease Expenses - Building and Structures		968,250.00	-	968,250.00			
	50299990-99 - Other MOOE		29,006.85	-	9,094.96			
	Sub-Total		8,337,645.99	94,081.84	5,792,454.19	2,545,191.80	19,911.89	
001000 (Pantawid)-02-2021-CAR - 20 (GOP)	50203210-03 - Semi Expendable - ICT Equipment		197,990.00	-	149,150.00	48,840.00		
	50212020-00 - Janitorial Services		159,258.36	-	159,258.36	-		
	50212030-00 - Security Services		140,741.64	-	140,741.64	-		
	50299050-01 - Ren/Lease Expenses - Building and Structures		174,148.88	-	-	174,148.88		
	Sub-Total		672,138.88	-	449,150.00	222,988.88		
01000 (Pantawid)-02-2021-CP)	50203210-02 - Semi Expendable - Office Equipment	15/03/2021	23,300.00	-	23,300.00	-		Approved Reallocation of Funds
1001000 (Pantawid)-02-2021-CAR - 4 (GOP)	50211990-00 - Other Professional Services	15/01/2021	1,476,543.00	-	1,476,543.00	-		Release of allotment for the payment of Cost of Service of Pantawid Family Staff for the Month of January 2021
	Sub-Total		1,476,543.00	-	1,476,543.00	-		
02-2021-CAR-20 (GOP)	50211990-00 - Other Professional Services	22/02/2021	9,656,405.62	304,353.23	6,083,635.73	3,572,769.89		Release of Allotment to cover the Implementation Operating Cost (IOC) requirements of Pantawid Family for CY 2021 (Cost of Service)
	Sub-Total		9,656,405.62	304,353.23	6,083,635.73	3,572,769.89		
	Monitoring and Evaluation		2,277,823.85	91,058.00	2,228,278.90	49,544.95	97.82%	
	50201010-00 - Travelling Expenses (Local)		1,130,955.80	6,086.50	1,130,955.80	-		
	50299030-00 - Representation Expenses		609,733.60	-	609,733.60	-		
	50299050-03 - Ren/Lease Expenses - Motor Vehicles		391,600.00	-	390,400.00	1,200.00		
	50299990-99 - Other MOOE		61,520.00	-	12,220.00	49,300.00		
	Sub-Total		2,193,809.40	6,086.50	2,143,309.40	50,500.00		
02-2021-CAR-20 (GOP)	50201010-00 - Travelling Expenses (Local)	30/07/2021	84,014.45	84,969.50	84,969.50	(955.05)		Approved Reallocation of Funds
	Sub-Total		84,014.45	84,969.50	84,969.50	(955.05)		
02-2021-CAR-20 (GOP)	50202010-00 - Training Expenses	22/02/2021	633,965.30	21,467.00	196,457.00	437,508.30	30.99%	Release of Allotment to cover the Implementation Operating Cost (IOC) requirements of Pantawid Family for CY 2021 (Training Fund)
	Sub-Total		633,965.30	21,467.00	196,457.00	437,508.30		
	Advocacy		895,168.00	-	562,968.00	332,200.00	62.89%	
	50299010-00 - Advertising Expenses		360,958.00	-	301,558.00	59,400.00		

SUB-ARO NO. /PI/FP	UNIFIED ACCOUNT CODE STRUCTURE (UACS)	Date	ALLOTMENT RECEIVED	OBLIGATIONS INCURRED		UNOBLIGATED BALANCE OF ALLOTMENT	% OF UTILIZATION	PURPOSE
				THIS REPORT	TO DATE			
	50206020-00 - Prizes		83,850.00	-	32,350.00	51,500.00		Release of Allotment to cover the Implementation Operating Cost (IOC) requirements of Pantawid Pamilya for CY 2021 (Advocacy Fund)
	50299030-00 - Representation Expenses	22/02/2021	4,460.00	-	4,460.00	-		
	50299050-03 - Rent/Lease Expenses - Motor Vehicles		27,500.00	-	-	27,500.00		
	50299990-99 - Other MOOE		3,700.00	-	3,700.00	-		
	Sub- Total		832,968.00	-	562,968.00	270,000.00		
id)-02-2021-CAR-20 (GOP)	50206020-00 - Prizes	30/7/202	1,200.00	-	-	1,200.00		Approved Reallocation of Funds
	Sub- Total		1,200.00	-	-	1,200.00		
id)-02-2021-CAR-36 (GOP)	50206020-00 - Prizes		51,000.00	-	-	51,000.00		Release of allotment for the implementation of Social Marketing and Advocacy Activities of Pantawid Pamilyang Pilipino Program CY 2021
	50203990-00 - Other Supplies and Materials Expenses	13/04/2021	-	-	-	-		
	Sub- Total		51,000.00	-	-	51,000.00		
2-2021-CAR-36 (GOP)	50299990-99 - Other MOOE	30/7/202	10,000.00	-	-	10,000.00		Approved Reallocation of Funds
	Sub- Total		10,000.00	-	-	10,000.00		
(Regular)			143,434,035.64	11,135,156.92	99,491,381.04	43,942,654.60	69.36%	
Services			119,461,045.00	10,624,198.86	82,678,594.22	36,782,450.78	69.21%	
ce and Other Operating Expenses			23,972,990.64	510,958.07	16,812,786.82	7,160,203.82	70.13%	
Expenses			-	-	-	-	0.00%	
			143,434,035.64	11,135,156.92	99,491,381.04	43,942,654.60	69.36%	

Certified Correct:

NORIE C. CASTANEDA
Administrative Officer V

ARNEL B. GARCIA, CESO II
Regional Director

Noted by:


ESTHER U. FABIA
Officer II


FOR THE PERIOD APRIL TO JUNE 2021

Serial No. / Seq. No.	Name	Position	Rate of Hazard per Day	HAZARD PAY			Gross Amount Earned	DATES
				APRIL	MAY	JUNE		
COS - ABRA:								
1	BAGYEN, JANINE S.	SWO II	500.00	25.00	14.00	-	19,500.00	APR 12-13, 15, 19-20, 23, 28-30; MAY 5-7, 11
2	LABUTONG, RONNEL G.	AAIDE IV	500.00	9.00	4.00		6,500.00	
3	MADRAGA, MARY ROSE B.	AAIDE IV	500.00	7.00	4.00		5,500.00	APR 12-15, 20, 22, 27; MAY 4, 6-7, 10
4	TOLENTINO, DONNA JESSICA P.	CDA II	500.00	9.00	6.00		7,500.00	APR 12-15, 22-23, 28- 30; MAY 3-5, 10-12
COS - APAYAO								
1	BADDONGEN, JOBEE B.	CDA II	500.00		15.00	24.00	21,500.00	MAY 10-12, 14, 17-21, 24-28, 31; JUN 1-2, 7-9, 14-15, 16, 21-26, 30
2	BALICAT, ANALYN D	AAIDE IV	500.00		4.00	9.00	6,500.00	MAY 10-12, 14; JUN 16, 21-25, 28-30
COS - FUGAO:								
1	CALVAEN, LEA C.	AAIDE IV	500.00	-	323.50	609.00	37,000.00	MAY 17-21, 24-28, 31; JUN 1-4, 7-11, 14-15
2	DANO, KENELYN D.	SWO II	500.00		6.00		3,000.00	MAY 19-21, 27-28, 31
3	DINAMLING, MARITES A.	SOCIAL WELFARE ASSISTANT	500.00		16.00	11.00	13,500.00	MAY 3-7, 10-12, 14, 17- 18, 20-21, 27-28, 31; JUN 1-4, 7-11, 14-15
4	MAIÑA, JAMILA C.	CDA II	500.00		11.00	8.00	9,500.00	MAY 17-21, 24-28, 31; JUN 1-3, 7-10, 14
COS - BENGUET:								
1	AMARANTO, JOMAIKO C.	AAIDE IV	500.00		6.00	30.00	18,000.00	MAY 19, 25; JUN 1-4, 7- 11, 14-15
2	DE GUZMAN, CLARRISSA T	CDA II	500.00		2.00	11.00	6,500.00	MAY 19, 25, 31; JUN 1- 4, 7-11, 14-15
3	GALDOC, MYLYNE S.	SWO II	500.00		3.00	11.00	7,000.00	MAY 19, 25, 31; JUN 1- 4, 7-11, 14-15
4	PULMANO, LECYLLE MIA S.	AAIDE IV	500.00		1.00	4.00	2,500.00	MAY 31; JUN 1, 3, 14-15
TOTAL - COST OF SERVICE							96,000.00	

Prepared by:

JAMES G. DOCOG
 Administrative Officer II

Certified Correct:

JULIE A. GASSCON
 Administrative Officer V

Noted by:

ARNELL B. GARCIA, CES0 II
 Regional Director

Reallocation Advice No. 2021-310101-00002000 - R-CAR-19
(to be filled up by FMS)

MEMORANDUM

FOR : **DIR. JANET P. ARMAS**
Director IV/Concurrent SLP Manager
Sustainable Livelihood Program
Department of Social Welfare and Development

FROM : **THE REGIONAL DIRECTOR**
DSWD Field Office CAR

SUBJECT : **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS**

DATE : August 13, 2021

We would like to request for the reallocation of funds amounting to Three Hundred Sixty Seven Thousand Six Hundred Twenty Five Pesos (Php367,625.00) under P/A/P 310100100002000 (SLP) Current Appropriation. The details are as follows:

SUB-ARO NO.	FROM		TO			
	Expenses/Purpose	Amount	Expenses/Purpose	Amount		
CAR-2	Other Supplies Expenses	50203990-00	117,625.00	Office Supplies Expense	50203010-00	117,625.00
	Other Professional Services	50211890-00	250,000.00	Insurance Expense	50215030-00	250,000.00
	Total		367,625.00			367,625.00

The original purpose of the allotment for Sub-ARO No. 2 listed above have enough funding and new activities was identified for this FY 2021. And therefore, are hereby requested to be modified to cover the priority needs on the following:

Object of Expenditure	Amount	Justification
Office Supplies Expenses	Php117,625.00	To cover additional FO shared expenses
Insurance Expenses	Php250,000.00	To cover additional FO shared expenses

Reaffirmation Admin. No. 2021-3101010002000-R-CAR-19



Department of Social Welfare and Development
CORDILLERA ADMINISTRATIVE REGION
"Sulistyang Kaayap, Mapagkakalinga at Tapat lungo sa Mataling na Kerdilyera"

We have attached the following supporting documents:

- a. Certificate of actual deficiency and sources of funds; and
- b. Variance analysis.

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

For the Regional Director

ARNEL B. GARCIA, CESO II

Enrique S. H. Gascon Jr.
ENRIQUE S. H. GASCON JR.
CAO, OIC IARD for Administration

Recommending Approval as to Purpose:

Approved/Disapproved:

Janet P. Armas
JANET P. ARMAS
Director IV, Concurrent SLP Manager

Usec. Aimee S. Torrefranca-Neri
USEC. AIMEE S. TORREFRANCA-NERI
Undersecretary for Operations

Certification as to Availability of Funds:

Concurred by:

Meriel P. Castillo
MERIEL P. CASTILLO
Chief, Budget Division
MMDT # 52 C-5U3
92/23

Wayne C. Belzar
WAYNE C. BELZAR
DIRECTOR, FINANCE AND MANAGEMENT SERVICE



DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines
(6374) 661 0430 | (6302) 396 6380



(63917) 871 9893 | (63917) 872 0226 | (63917) 065 3345 to 68



foarc@dswd.gov.ph
www.car.dswd.gov.ph

Department of Social Welfare and Development
 Cordillera Administrative Region
 Funding Source: Sustainable Livelihood Program

CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to certify that the amount of THREE HUNDRED SIXTY SEVEN THOUSAND SIX HUNDRED TWENTY FIVE PESOS (PHP367,625.00) is available and not yet obligated as of August 13, 2021, considering the original allotment/purpose (as enumerated below) have enough funding and additional activities was identified for this FY 2021:

FROM – Maintenance and Other Operating Expenses		
P/A/P (Centrally Manage Fund – Continuing Appropriation)		
CODE	DESCRIPTION	AMOUNT (in pesos)
310100100002000 (SLP)-2021-CAR-2	Other Supplies Expenses	117,625.00
	Other Professional Services	250,000.00
GRAND TOTAL		367,625.00

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment:

TO – Maintenance and Other Operating Expenses		
P/A/P (Centrally Manage Fund – Continuing Appropriations)		
CODE	DESCRIPTION	AMOUNT (in pesos)
310100100002000 (SLP)-2021-CAR-2	Office Supplies Expense	117,625.00
	Insurance Expense	250,000.00
GRAND TOTAL		367,625.00

Prepared by:

Adelante
NORIE C. CASTANEDA
 AO V / Budget Unit, Head

Approved by:

ARNEL B. GARCIA, CESO II
 Regional Director

For the Regional Director

ENRIQUE H. GASCON JR.
 CAO, OIC ARD for Administration

Department of Social Welfare and Development
 Work & Financial Plan VS Allocation GAA 2021
 Sustainable Livelihood Program
 Field Office CAR

Particulars	GAA 2021	WFP	Variance	1st Modification 2021-001	
				FROM	TO
DIRECT RELEASE FUND	75,674,000.00	75,674,000.00	0.00		
MAINTENANCE AND OTHER OPERATING EXPENSES	75,674,000.00	75,674,000.00	0.00		
Implementing and Operating Costs	75,674,000.00	75,674,000.00	0.00		
Salaries and Wages - Casual/Contractual	11,206,000.00	11,206,000.00	-		
Anniversary Bonus Civilian	45,000.00	45,000.00	-		
Travelling Expenses	1,161,137.00	1,161,137.00	-		
Training Expenses	540,101.00	516,815.08	23,285.92	23,285.92	
Office Supplies Expense	374,062.00	374,062.00	-		
Repairs and Maintenance - Building	130,000.00	130,000.00	-		
Fuel, Oil and Lubricants Expense	37,500.00	37,500.00	-		
Water Expenses	24,000.00	24,000.00	-		
Electricity Expense	60,000.00	60,000.00	-		
Telephone Expense - mobile	389,000.00	389,000.00	-		
Repairs and Maintenance - Motor Vehicles	127,000.00	150,285.92	23,285.92		23,285.92
Advertising Expense	1,163,200.00	1,163,200.00	-		
Insurance Expense	100,000.00	100,000.00	-		
Other Professional Services	14,473,000.00	14,473,000.00	-		
Janitorial Services	330,614.86	330,614.86	-		
Security Services	50,000.00	50,000.00	-		
Subsidies - Others	44,715,239.34	44,715,239.34	-		
Representation Expenses	308,146.00	308,146.00	-		
Rents - Motor Vehicles	319,999.80	319,999.80	-		
Rents - Bldgs & Structures	120,000.00	120,000.00	-		
Total Direct Release fund	75,674,000.00	75,674,000.00	0.00	23,285.92	23,285.92
CENTRALLY-MANAGED FUND	48,136,371.00	48,136,371.00	-		
SLP-2021-CAR-2 dated January 15, 2021	37,851,963.00	37,851,963.00	-		
Salaries and Wages - Contractual					
Travelling Expenses	1,258,439.34	1,258,439.34	-		
Office Expenses	645,680.00	645,680.00	-		
Office Supplies Expense	199,658.00	317,283.00	117,625.00		117,625.00
Other Supplies Expense	181,300.00	63,675.00	117,625.00		117,625.00
Telephone Expense - mobile	295,200.00	295,200.00	-		
Insurance Expense		250,000.00	250,000.00		250,000.00
Other Professional Services	14,075,682.00	13,825,682.00	250,000.00		250,000.00
Subsidies - Others	20,781,203.66	20,781,203.66	-		
Representation Expenses	84,800.00	84,800.00	-		
Rents - Motor Vehicles	330,000.00	330,000.00	-		
SLP-2021-CAR-17 dated February 5, 2021	10,284,408.00	10,284,408.00	-		
Other Professional Services					
Subsidies - Others	10,284,408.00	10,284,408.00	-		
SLP-2021-CAR-51 dated May 26, 2021	11,165,096.00	11,165,096.00	-		
Subsidies - Others	11,165,096.00	11,165,096.00	-		
SLP-2021-CAR-59 dated July 15, 2021	8,834,904.00	8,834,904.00	-		
Subsidies - Others	8,834,904.00	8,834,904.00	-		
Total Centrally-managed fund	68,136,371.00	68,136,371.00	-	367,625.00	367,625.00
Grand Total	143,810,371.00	143,810,371.00	0.00	781,821.84	781,821.84

Prepared by:

Noriz Castaneda
NORIZ CASTANEDA
 AO V, Budget Head

Reallocation Advice No. 2021-20000010005000-R-CAR-1

(to be filled up by FMS)

MEMORANDUM

FOR : DIRECTOR JANET P. ARMAS
Enhanced Partnership Against Hunger and Poverty, NPMO
DSWD Central Office

FROM : DIRECTOR ARNEL B. GARCIA, CESO II
DSWD Field Office CAR

2021-09-30
21-09-3062

RECEIVED
JUL 21 2021
TIME: 5:00

RECORDS AND ARCHIVES MGT DIVISION
DSWD-CENTRAL RECEIVING
DSWD-CRM-21-07-111781-5

SUBJECT : REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS

DATE : July 12, 2021

We would like to request for the reallocation of funds amounting to **Six Hundred Eight Thousand Nine Hundred Eighty Four Pesos and Thirty Eight Centavos (P608, 984.38)** under P/A/P **20000010005000 (EPAHP)-2021-CAR-2 Current Appropriation**. The details are as follows:

SUB-ARO NO.	FROM		TO	
	Expenses/Purpose	Code	Expenses/Purpose	Code
Sub-Allotment Release Order No. 2000001000 (EPAHP)-2021-CAR-2	Traveling Expenses - Local	50201010-00	5,500.00	
	Representation Expenses	50299030-00	13,000.00	
	Communication Expenses- Mobile	50205020-01	1,800.00	
	Semi-Expendable Machinery and Equipment - Office Equipment	50203210-02	7,700.00	Office Supplies Expenses
	Communication Expenses- Landline	50205020-02	2,000.00	
	Internet Subscription	50205030-00	20,000.00	Subscription expense
	Training Expenses	50202010-00	172,720.00	Semi-Expendable Machinery and Equipment - ICT Equipment
	Communication Expenses- Landline	50205020-02	18,000.00	
	Other Professional Services	50211990-00	41,767.00	
	Other Professional Services	50211990-00	206,000.00	Rents - Motor Vehicles
Other Professional Services	50211990-00	12,600.00	Medical, Dental, and Laboratory Supplies Expenses	50203080-00
	50211990-00	12,600.00		

RECEIVED
SEP 07 2021
FACILITIES SECTION

AUG 23 2021

Reallocation Advice No. 2021-2000010000000-RAK-1

(to be filled up by FMS)

Other Professional Services	50211990-00	9,450.00	Drugs and Medicines Expenses	50203070-00	9,450.00
Other Professional Services	50211990-00	80,000.00	Advertising Expense	50299010-00	80,000.00
Other Professional Services	50211990-00	18,447.38	Gasoline, Oil and Lubricants Expenses	50203090-00	18,447.38
Total		608,984.38			608,984.38

Said request is made due to the need of the program and to maximize the utilization of funds from other cost.

We have attached the following supporting documents:

- Certificate of actual deficiency and sources of funds; and
- Variance analysis.

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

For the Regional Director:

DIRECTOR ARNEL B. GARCIA, CESO II

ENRIQUE H. GASCON JR.
CAO, OIC, ARD for Administration

Recommending Approval as to Purpose:

Approved/Disapproved:

[Signature]
DIRECTOR JANET P. ARMAS
National Program Manager, EPAHP

[Signature]
ATTY. AIMEE S. TORREFRANCA
Undersecretary, Operations Group

Certification as to Availability of Funds:

Concurred by:

[Signature]
MERIEL P. CASTILLO
Chief, Budget Division
MOE # 384-405

[Signature]
WAYNE C. BELIZAR
Director, Finance and Management Service

[Signature]
p8/26

Field Office Cordillera Administrative Region
Funding Source:01101101- Specific Budget of National government Agencies

CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to certify that the amount of Six Hundred Eight Thousand Nine Hundred Eighty-Four Pesos and Thirty-Eight Centavos only (P608, 984.38) is available and not yet obligated as of July 12, 2021, considering that the original purposes (as enumerated below) have already been undertaken in the early part of FY 2021.

FROM - MAINTENANCE AND OTHER OPERATING EXPENSES		
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE
200000100005000 (EPAHP)-2021-CAR-2	EPAHP- Administrative Cost	Traveling Expenses - Local
		Training Expenses
		Semi-Expendable Machinery and Equipment - Office
		Communication Expenses-Mobile
		Communication Expenses-Landline
		Internet Subscription
		Other Professional Services
		Representation Expenses
		TOTAL
		P 608,984.38

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment:

TO-MAINTENANCE AND OTHER OPERATING EXPENSES		
P/A/P	DESCRIPTION	OBJECT OF EXPENDITURE
200000100005000 (EPAHP)-2021-CAR-2	EPAHP- Administrative Cost	Office Supplies Expenses
		Semi-Expendable Machinery and Equipment - ICT Equipment
		Subscription expense
		Rents - Motor Vehicles
		Medical, Dental, and Laboratory Supplies Expenses
		Drugs and Medicines Expenses
		Advertising Expense
		Gasoline, Oil and Lubricants Expenses
		P 608,984.38

Prepared By:

Approved By:


NORIE C. CASTAÑEDA
 Administrative Officer V

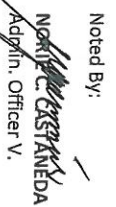

Dir. ARNEL B. GARCIA, CESO II
 Regional Director

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 2021 WFP vs. 2021 GAA VARIANCE ANALYSIS
 ENHANCED PARTNERSHIP AGAINST HUNGER AND POVERTY
 FIELD OFFICE-CAR

PARTICULARS	SUB-ARO	WFP	VARIANCE	FROM	TO
Maintenance and Other Operating Expenses					
Traveling Expenses - Local	370,000.00	364,500.00	5,500.00	5,500.00	
Training Expenses	773,040.00	600,320.00	172,720.00	172,720.00	
Office Supplies Expenses	15,000.00	45,000.00	(30,000.00)		30,000.00
Semi-Expendable Machinery and Equipment - Office Equipment	139,150.00	131,450.00	7,700.00	7,700.00	-
Semi-Expendable Machinery and Equipment - ICT equipment		232,487.00	(232,487.00)		232,487.00
Water Expenses	20,000.00	20,000.00	0.00		-
Electricity Expenses	50,000.00	50,000.00	0.00		-
Communication Expenses- Mobile	27,000.00	25,200.00	1,800.00	1,800.00	
Communication Expenses- Landline	20,000.00	-	20,000.00	20,000.00	
Internet Subscription	20,000.00	-	20,000.00	20,000.00	
Subscription expense		20,000.00	(20,000.00)		20,000.00
Other Professional Services	1,686,940.00	1,318,675.62	368,264.38	368,264.38	
Janitorial Services	50,000.00	50,000.00	0.00		
Representation Expenses	120,000.00	107,000.00	13,000.00	13,000.00	
Rents - Buildings and Structures	100,000.00	100,000.00	0.00		
Rents - Motor Vehicles	120,000.00	326,000.00	(206,000.00)		206,000.00
Medical, Dental, and Laboratory Supplies Expenses		12,600.00	(12,600.00)		12,600.00
Drugs and Medicines Expenses		9,450.00	(9,450.00)		9,450.00
Advertising Expense		80,000.00	(80,000.00)		80,000.00
Gasoline, Oil and Lubricants Expenses		18,447.38	(18,447.38)		18,447.38
TOTAL, CURRENT	3,511,130.00	3,511,130.00	-	608,984.38	608,984.38

Prepared By:

 Simonette T. Lucaben
 P.D. III

Noted By:

 Norlyn C. CASTANEDA
 Admin. Officer V.

STATEMENT OF ALLOTMENT, OBLIGATIONS AND BALANCES
 As of July 12, 2021
 (in Pesos)

P/A/P/	ALLOTME	DATE	Sub-ARO No.	UNIFIED ACCOUNT CODE STRUCTURE (UACS)	ALLOTMENT RECEIVED	OBLIGATIONS INCURRED		UNOBLIGATED BALANCE OF ALLOTMENT	% OF UTILIZATION	PURPOSE
						THIS REPORT	TO DATE			

GENCY SPECIFIC BUDGET										
200000100005000 - Enhanced Partnership Against Hunger and Poverty - (EPAHP NPMO)										
Personnel Services										
Maintenance and Other Operating Expenses										

50201010-00: Traveling Expenses (Local)	370,000.00	-	-	370,000.00						
50202010-00: Training Expenses	773,040.00	-	-	773,040.00						
50203010-00: Office Supplies	15,000.00	-	-	15,000.00						
50203210-02: Semi Expendable Office Equipment	139,150.00	14,990.00	14,990.00	15,290.00			123,860.00			
50204010-00: Water Expenses	20,000.00	2,304.14	2,304.14	20,000.00						
50204020-00: Electricity Expenses	50,000.00	-	-	50,000.00						
50205020-01: Telephone Expenses-Mobile	27,000.00	-	-	27,000.00						
50205020-02: Telephone Expenses-Landline	20,000.00	-	-	20,000.00						
50205030-00: Internet expenses	20,000.00	-	-	20,000.00						
50211990-00: Other Professional Services	1,686,940.00	132,119.27	132,119.27	1,554,820.73						
50212020-00: Janitorial Services	50,000.00	-	-	22,572.18			27,427.82			
50299030-00: Representation Expenses	120,000.00	-	-	120,000.00						
50299050-01: Rents - Buildings & Structures	100,000.00	-	-	100,000.00						
50299050-03: Rents - Motor Vehicles	120,000.00	-	-	120,000.00						
Sub- Total				3,511,130.00			3,171,148.55			
Financial Expenses										
Capital Outlay										

Release of allotment for the implementation of EPAHP for CY 2021.

Certified Correct:

[Signature]
 NORIE C. CASTANEDA
 Administrative Officer

ARNEL B. GARCIA, CESO II
 Regional Director

Noted by:

[Signature]
ENRIQUE H. GASCON JR.
 CAO, OIC-ARD for Administration

For the Regional Director:



Department of Social Welfare and Development

FINANCE AND MANAGEMENT SERVICE
 GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP
 FMS-GF-08 | REV 00 / 17 JUN 2019

Checklist No. 10

Modification, Reallocation or withdrawal of funds

Date/Time : July 12, 2021

From : DSWD- FO-CAR

Subject : REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUND

Amount : ₱ 608, 984.38

Particulars	Available (to be filled up by DFO)		Remarks (to be filled up by Budget Division, if any)
	Yes	No	
Common to all requests:			
1. Within the prescribed timelines			
Required documents:			
1. Original copy of endorsement from OBS concerned			
2. Original copy of Cluster Head-Approved request			
3. Copy of request from FO concerned	✓		
4. Copy of certification of actual deficiency and sources of funds	✓		
5. Copy of variance analysis	✓		
6. Justification			
Prepared by:			
Designated Finance Officer			
<i>(Signature)</i> Nolife C. Castaneda			<input type="checkbox"/> For compliance as stated above <input type="checkbox"/> Complied
Admin. Officer V <i>(Signature)</i>			Reviewed by:
			Chief, Budget Division/Fund Controller

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office Cordillera Administrative Region
Funding Source: 01101101- Specific Budget of National Government Agencies

CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to certify that the amount of Six Hundred Eight Thousand Nine Hundred Eighty Four Pesos and Thirty Eight Centavos (P608,984.38) is available and not yet obligated as of July 12, 2021, considering that the original purposes (as enumerated below) have already been undertaken in the early part of FY 2021.

FROM - MAINTENANCE AND OTHER OPERATING EXPENSES		
CODE	DESCRIPTION	AMOUNT (in pesos)
200000100005000 (EPAHP)-2021-CAR-2	EPAHP- Administrative Cost	5,500.00
	Traveling Expenses - Local	172,720.00
	Training Expenses	
	Semi-Expendable Machinery and Equipment - Office	7,700.00
	Equipment	
	Communication Expenses- Mobile	1,800.00
	Communication Expenses- Landline	20,000.00
	Internet Subscription	20,000.00
	Other Professional Services	368,264.38
	Representation Expenses	13,000.00
	TOTAL	P 608,984.38

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment:

TO - MAINTENANCE AND OTHER OPERATING EXPENSES		
CODE	DESCRIPTION	AMOUNT (in pesos)
200000100005000 (EPAHP)-2021-CAR-2	EPAHP- Administrative Cost	30,000.00
	Semi-Expendable Machinery and Equipment - ICT Equipment	232,487.00
	Subscription expense	20,000.00
	Rents - Motor Vehicles	206,000.00
	Medical, Dental, and Laboratory Supplies Expenses	12,600.00
	Drugs and Medicines Expenses	9,450.00
	Advertising Expense	80,000.00
	TOTAL	P 608,984.38

Prepared By:

Approved By:

Norie C. Castaneda
NORIE C. CASTANEDA
 Administrative Officer V

Dir. ARNEL B. GARCIA, CESO II
 Regional Director

For the Regional Director:

Enrique M. Gascon Jr.
ENRIQUE M. GASCON JR.
 CAO, OIC ARD for Administration

Reallocation No. 2021-PANTAWID-R-CAR-028

MEMORANDUM

FOR : **DIR. GEMMA B. GABUYA**
OIC National Program Manager, Pantawid Pamilyang Pilipino Program
Department of Social Welfare and Development

FROM : **THE REGIONAL DIRECTOR**
DSWD Field Office Cordillera Administrative Region

SUBJECT : **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE
OF FUNDS**

DATE : **28 July 2021**

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR).

May we respectfully request for the reallocation of funds and change of purpose amounting to **One Hundred Thirty-Eight Thousand One Hundred Thirty-Eight Pesos and 11/100 (Php138,138.11)** under P/A/P 310100100001000 – Pantawid Pamilyang Pilipino Program: Centrally Managed Funds. The details are as follows:

SUB-ARO NO.	FROM		TO		
	Expenses/Purpose Object Title	Code	Expenses / Purpose Object Title	Code	Amount
310100100001000 (Pantawid)-02- 2021-CAR - 20 (GOP)	50203010-00	Office Expenses	50203070-00	Drugs Medicines Expenses	and 113,550.00
	50299030-00	Representation Expenses	50299990-99	Other MOE	24,588.11
Total					138,138.11

CURRENT APPROPRIATIONS:

ADMINISTRATIVE COST

The amount requested for reallocation of funds are realized savings after procurement of Office Supplies for the 1st Semester 2021.

The Reallocation/Change of purpose of Funds are needed to cover the insufficient fund for the purchase of Drugs and Medicines particularly for the Pneumococcal Vaccine of Pantawid Pamilya program staff, and notarization of the DSWD KILOS-UNLAD (K.U.) MOA, which will lead to stronger partnership with K.U. strategy and implementation of services for the graduated households.

We have attached the following supporting documents:

- Certificate of Actual Deficiency and Sources of Funds;
- Variance Analysis;
- Statement of Allotment, Obligations Incurred and Balances as of July 27, 2021





It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II

Recommending Approval as to Purpose:

[Signature]
DIR. GEMMA B. GABUYA
National Program Manager
Pantawid Pamilyang Pilipino Program

Approved / Disapproved:

[Signature]
ATTY. AIMEE S. TONG-FRANCA-NERI
Undersecretary for Operations

Certification as to Availability of Funds:

Concurred by:

[Signature]
MS. ODESSA T. VILLACERAN
Chief, Budget Division for Special Programs


[Signature]
DIR. MARY ANTONETTE L. DUERO
OIC Assistant Service Director for Special Projects, FMS

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO III

Recommending Approval as to Purpose:


DIR. GEMMA B. GABUYA
National Program Manager
Pantawid Pamilyang Pilipino Program

Approved / Disapproved:


ATTY. AIMEE S. TONES-FRANCA-NERI
Undersecretary for Operations

Certification as to Availability of Funds:

Concurred by:


MS. ODESSA T. VILLACERAN
Chief, Budget Division for Special Programs


DIR. MARY ANTONETTE L. DUERO
OIC Assistant Service Director for Special Projects, FMS



MEMORANDUM

FOR : **ATTY. AIMEE S. TORREFRANCA-NERI**
Undersecretary for Operations

ATTENTION : **MARY ANTOINETTE L. DUERO**
OIC, Asst. Service Director, FMS-SP

FROM : **THE NATIONAL PROGRAM MANAGER**
Pantawid Pamilyang Pilipino Program (4Ps)

SUBJECT : **FO CAR - REQUEST FOR REALLOCATION OF FUNDS /
CHANGE OF PURPOSE (P138,138.11)**

DATE : **2 August 2021**

This is to respectfully endorse the request for the reallocation /change of purpose as to the object code submitted by FO CAR amounting to P138,138.11. The request for reallocation is to cover the insufficient funding under Administrative Cost chargeable against the FO CAR **unobligated allotment under Current Appropriations.**

Attached herewith is the copy of the memorandum from FO CAR with the details of said request dated 28 July 2021.

For the Undersecretary's reference and approval.

Thank you.


DIRECTOR GEMMA B. GABUYA

Approved /Disapproved by:


ATTY. AIMEE S. TORREFRANCA-NERI
Undersecretary for Operations



Department of Social Welfare and Development
CORDILLERA ADMINISTRATIVE REGION
"Serbisang Maagap, Mapagkakalinga at Tapat tungo sa Matatag na Cordilyera"



Reallocation No. _____

MEMORANDUM

FOR : **DIR. GEMMA B. GABUYA**
OIC National Program Manager, Pantawid Pamilyang Pilipino Program
Department of Social Welfare and Development

FROM : **THE REGIONAL DIRECTOR**
DSWD Field Office Cordillera Administrative Region

SUBJECT : **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS**

DATE : **28 July 2021**

RECORDED
Records Section
30 JUL 2021 Time Out
2:30
Dawu

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR).

May we respectfully request for the reallocation of funds and change of purpose amounting to **One Hundred Thirty-Eight Thousand One Hundred Thirty-Eight Pesos and 11/100 (Php138,138.11)** under P/A/P 310100100001000 – **Pantawid Pamilyang Pilipino Program: Centrally Managed Funds**. The details are as follows:

SUB-ARO NO.	FROM		TO	
	Expenses/Purpose Object Title	Code	Expenses / Purpose Object Title	Code
ADMINISTRATIVE COST				
CURRENT APPROPRIATIONS:				
310100100001000 (Pantawid)-02- 2021-CAR - 20 (GOP)	50203010-00	Office Supplies Expenses	50203070-00	Drugs Medicines Expenses and
	50299030-00	Representation Expenses	50299990-99	Other MOE
Total		138,138.11		138,138.11

The amount requested for reallocation of funds are realized savings after procurement of Office Supplies for the 1st Semester 2021.

The Reallocation/Change of purpose of Funds are needed to cover the insufficient fund for the purchase of Drugs and Medicines particularly for the Pneumococcal Vaccine of Pantawid Pamilya program staff, and notarization of the DSWD KILOS-UNLAD (K.U.) MOA, which will lead to stronger partnership with K.U. strategy and implementation of services for the graduated households.

We have attached the following supporting documents:

- Certificate of Actual Deficiency and Sources of Funds;
- Variance Analysis;
- Statement of Allotment, Obligations Incurred and Balances as of July 27, 2021



DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines

(6374) 661 0430 | (6302) 396 6580



(63917) 871 9893 | (63917) 872 0256 | (63919) 065 5365 to 68



foear@dswd.gov.ph

www.car.dswd.gov.ph



"Serbisyo Magap, Mapaakalinga at Tapat tungo sa Matatag na Cordillera"



It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II

Recommending Approval as to Purpose:

Approved / Disapproved:

DIR. GEMMA B. GABUYA

National Program Manager
Pantawid Pamilyang Pilipino Program

ATTY. AIMEE S. TONEFFRANCA-NERI

Undersecretary for Operations

Certification as to Availability of Funds:

Concurred by:

MS. ODESSA T. VILLACERAN

Chief, Budget Division for Special Programs

DIR. MARY ANTONETTE L. DUERO

OIC Assistant Service Director for Special Projects, FMS

Ines L. P. Sison - Budget



DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines
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Department of Social Welfare and Development
Cordillera Administrative Region
Funding Source: Pantawid Pamilyang Pilipino Program

CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to certify that the amount of **One Hundred Thirty-Eight Thousand One Hundred Thirty-Eight Pesos and 11/100 (Php138,138.11)** is available and not yet obligated as of July 27, 2021 considering that the original purposes (as enumerated below) have already been undertaken in the early part of FY 2021.

FROM – MAINTENANCE AND OTHER OPERATING EXPENSES		AMOUNT (in pesos)
P/A/P	DESCRIPTION	
	ADMINISTRATIVE COST	
	CURRENT APPROPRIATIONS	
3101001000001000	Pantawid Pamilyang Pilipino Program	
	3101001000001000 (Pantawid)-02-2021-CAR - 20 (GOP):	113,550.00
	50203010-00 - Office Supplies Expenses	24,588.11
	50299030-00 - Representation Expenses	
	TOTAL	138,138.11

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment:

TO – MAINTENANCE AND OTHER OPERATING EXPENSES		
P/A/P	DESCRIPTION	AMOUNT (in pesos)
	ADMINISTRATIVE COST	
	CURRENT APPROPRIATIONS:	
3101001000001000	Pantawid Pamilyang Pilipino Program	
	3101001000001000 (Pantawid)-02-2021-CAR - 20 (GOP):	113,550.00
	50203070-00: Drugs and Medicines Expenses	24,588.11
	50299990-99 - Other MOOE	
	TOTAL	138,138.11

Prepared by:


NORIE C. CASTANEDA
AOV / Budget Unit, Head

Approved by: 
ARNEL B. GARCIA, CESOL II
Regional Director




DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region

VARIANCE ANALYSIS
310100100001000 - Pantawid Pamilyang Pilipino Program

PARTICULARS	Balance Forwarded	WFP	VARIANCE	1st Modification	
				FROM	TO
A. Administrative Cost					
50203010-00 - Office Supplies Expenses	113,550.00		113,550.00	113,550.00	
50203070-00 - Drugs and Medicines Expenses		113,550.00	(113,550.00)		113,550.00
50299030-00 - Representation Expenses	24,588.11		24,588.11	24,588.11	
50299990-02 - Other MOOE		24,588.11	(24,588.11)		24,588.11
Sub Total	138,138.11	138,138.11	-	138,138.11	138,138.11

Certified by:


NORIEL B. CASTANEDA
AO V Budget Section Head

Approved by:


ARNEL B. GARCIA, CESO II
Regional Director

Department : Department of Social Welfare and Development
 Agency/Operating Unit : Office of the Secretary
 Address : Batasan Pambansa Complex, Constitution Hills Quezon City

MODIFICATION ADVISE NO. 2021-06-0053
 Dated: June 14, 2021

Funding Source : Regular Agency Fund - General Fund - New General Appropriations
 Specific Budget of National Government Agencies
 Legal Basis : RA 11518 Regular 2021 CURRENT APPROPRIATIONS

CENTRAL OFFICE

DEFICIENT ITEMS (TO)

Programs/Activities/ Projects	Responsibility Center	Allotment Class	Object of Expenditures		Amount	
			Code	Particular		
200000200001000 National Household Targeting System for Poverty Reduction	01000000 Central Office	MOOE	50201010 00	Travel-Local	3,056,066.1	
			50205020 01	Telephone Expenses - Mobile	305,100.1	
	Central Office - Sub-Total					3,361,166.1
	0300013 NCR	03000006	VI	50201010 00	Travel-Local	101,805.1
				50205020 01	Telephone Expenses - Mobile	238,250.1
	RO NCR - Total					340,055.1
	0300014 CAR	03000005	V	50211990 00	Other Professional Services	15,868.1
				RO CAR - Total		
	Travel-Local					32,000.1
	RO V - Sub-Total					32,000.1
0300007 VII	03000006	VI	50211990 00	Other Professional Services	340,200.1	
			RO VI - Total			
Travel-Local					126,000.1	
RO VII - Total					126,000.1	
GRAND-TOTAL					4,215,290.2	

SOURCE ITEMS (FROM)

Programs/Activities/ Projects	Responsibility Center	Allotment Class	Object of Expenditures		Amount	
			Code	Particular		
200000200001000 National Household Targeting System for Poverty Reduction	01000000 Central Office	MOOE	50203080 00	Medical, Dental and Laboratory Supplies Expenses	(50,000.0)	
			50204010 00	Water Expense	(107,085.7)	
	Electricity Expense					(724,800.0)
	Telephone Expense - Landline					(52,800.0)
	Other Professional Services					(2,276,480.9)
	Representation Expense					(150,000.0)
	Central Office - Sub-Total					(3,361,166.6)
	0300013 NCR	03000006	VI	50203010 00	Office Supplies	(126,000.0)
				50205020 02	Telephone Expense - Landline	(13,569.6)
	Water Expense					(51,867.0)
Electricity Expense					(89,769.8)	
Internet Expenses					(3,989.7)	
Insurance Expenses					(41,560.1)	
Medical, Dental and Laboratory Supplies Expenses					(13,299.2)	
RO NCR - Total					(340,055.6)	

CERTIFIED TRUE COPY

MARIE M. VILLARDO



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06981

Reallocation Advice No. 2021-RCJF Adoption - R-

CAR - 29

MEMORANDUM

FOR : DIR. WILMA D. NAVIAMOS
Director IV
Program Management Bureau
DSWD Central Office

FROM : REGIONAL DIRECTOR
DSWD Field Office Cordillera Administrative Region

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS

DATE : July 29, 2021

We would like to request for the reallocation of funds amounting to One Million One Hundred Fourty One Thousand Nine Hundred Eighty Nine (P1,141,989.00) under P/A/P 320104100001000 (PSP - Adoption) CWF Current Appropriations. The details are as follows:

SUB-ARO NO.	FROM		Amount	TO		Amount
	Object Title	Code		Object Title	Code	
CAR - 59	Other Professional Services	50211990-00	511,255.00	Semi-Expendable Furniture and Fixtures	50203220-01	165,000.00
				Semi-Expendable-ICT Equipment	50203210-03	198,889.00
				Semi-Expendable-Office Equipment	50203210-02	15,500.00
				Rents - Motor Vehicles	50299050-03	131,866.00
				Telephone Expenses-Mobile	50205020-01	66,600.00
	Training Expenses	50202010-00	269,600.00	Office Supplies	50203010-00	33,000.00
	Representation Expenses	50299030-00	29,934.00	Advertising Expenses	50299010-00	170,000.00
	Other MOOE	50299990-02	331,200.00	Rents - Motor Vehicles	50299050-03	29,934.00
	Total		1,141,989.00			331,200.00
						1,141,989.00



Serbisang Karang, Magsakalinga at Tapat lunge sa Matatag na Kerdilyera



115647

The amount requested for reallocation from other professional services, representation expenses, and other MOOE will cover necessary budgetary requirements for semi expendables, such as furniture and fixtures, ICT and office equipment, and rent of motor vehicles. Such expenditures are essential for the replacement of old and dilapidated furniture used by the ARRS staff, and addition of equipment because of the transfer of the staff from the Main Field Office Building to the Training Center. Rent of motor vehicles are also necessary in the conduct of training and capacity building activities of the program in the different provinces of the region, monitoring and referral activities, consultation dialogue with other partner agencies, and other needs deemed urgent by the operations.

Realized savings from various conducted training activities will also be used to augment in the additional budgetary requirements of mobile allowance, office supplies, and advertising expenses. Increase in mobile allowance account to the increase of allowed technical staff to claim such expenses as approved by the Regional Director, with cognizance to the different working schedule alternatives, including work from home. Additional office supplies and advertising expenses are also requested for the implementation and better advocacy and awareness of stakeholders and beneficiaries of the services provided under the program, including the systems, mechanisms, and policies associated with it.

We have attached the following supporting documents:

- a. Certificate of actual deficiency and sources of funds; and
- b. Variance analysis

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II

Recommending Approval as to Purpose:

Wilma D. Naviamos
WILMA D. NAVIAMOS
Director IV and Concurrent Head, PMB

Approved/Disapproved:
Atty. Aimee S. Torrefranca-Neri
ATTY. AIMEE S. TORREFRANCA-NERI
Undersecretary, Operations Group

Certification as to Availability of Funds:

Mariel P. Castillo
MERIEL P. CASTILLO
Chief, Budget Division
SM 1990 - 2991

Concurred by:

Wayne C. Belizar
WAYNE C. BELIZAR
DIRECTOR IV FMS



* 10404-J
 06733

Reallocation No. 2221-20000100003000-P-CMP-2
 (Annex)

MEMORANDUM

FOR : **MS. HELEN Y. SUZARA**
 Director IV and Concurrent Head
 Social Technology Bureau
 DSWD Central Office

FROM : **THE REGIONAL DIRECTOR**
 DSWD Field Office Cordillera Administrative Region

SUBJECT : **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS**

DATE : **10 JUNE 2021**

May we respectfully request for the reallocation of funds and change of purpose amounting to **Two Hundred Thirty Nine Thousand Nine Hundred Thirty Eight Pesos (P239,938.00)** under P/A/P 200000100003000 - Social Technology Development and Enhancement- Current-Centrally Managed Fund Appropriations. The details are as follows:

SUB-ARO NO.	FROM		Amount	TO		Amount
	Expense/Purpose Object Title	Code		Expense/Purpose Object Title	Code	
2000001000003 000 (STB)- 2021-CAR - 3	Training Expenses	50202010-00	189,150.00	Travelling Expenses (Local)	50201010-00	132,118.00
				Office Supplies	50203010-00	8,670.00
				Other MOOE	50299990-02	7,500.00
				Other Supplies Expenses	50203990-00	800.00
	Telephone Expenses-Mobile	50205020-01	11,772.00	Advertising Expense	50299010-00	11,772.00
	Other Professional Services	50211990-00	39,016.00			40,062.00
TOTAL			239,938.00	TOTAL		39,016.00
						239,938.00

The said reallocation of fund is needed to reflect the reassessed expenditure requirements of the program for the second semester.

We have attached the following supporting documents:

- Certificate of Actual Deficiency and Sources of Funds; and
- Variance Analysis.

It is understood that the disbursement of fund is subject to the existing budgeting, accounting, and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II



Serbisang Maagap, Magsakalinga at Tagapagtagap sa Kordilyera



Recommending Approval as to Purpose:

Digitally signed by

Helen Y. Suzara

Date: 2021.06.25

160857+0800'

HELEN Y. SUZARA

Director IV and Concurrent Head, STB

Approved / Disapproved:

CAMILLO G. GUPMALIN
Undersecretary, Standards and
Capacity Building

Certification as to Availability of Funds:

Concurred by:

MERIELE P. CASTILLO
Chief, Budget Division

WAYNE C. BELIZAR
DIRECTOR IV FMS



DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines
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(63917) 871 9893 | (63917) 872 0256 | (63919) 065 5365 to 68



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locat@dswd.gov.ph

Department
Agency/Operating Unit
Address

: Department of Social Welfare and Development
: Office of the Secretary
: Batasan Pamantasan Complex, Constitution Hills Quezon City

MODIFICATION ADVICE FORM (MAF) NO. 2021-07-0068
Date: July 30, 2021

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies
Legal Basis : RA 11518 Regular 2021 CURRENT APPROPRIATION

REGIONAL OFFICE CAR

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
100000100001000 General Management and Supervision	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	34,634.95
			Security Services 50212030 00	99,650.11
			Repairs and Maintenance Buildings 50213040 01	210,537.55
			Repair and Maintenance Motor Vehicle 50213060 01	107,055.00
			Other Maintenance and Operating Expenses 50299990 99	348,752.00
			Semi Expendable Other Machinery & Equipment 50203210 99	34,000.00
			Representation Expenses 50299030 00	24,044.00
			TOTAL	858,673.61

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
100000100001000 General Management and Supervision	0300014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	(182,330.00)
			Fuel, Oil and Lubricants Expenses 50203090 00	(69,343.64)
			Water Expenses 50204010 00	(43,413.43)
			Postage and Courier Services 50205010 00	(74,761.29)
			Mobile 50205020 01	(200,000.00)
			Landline 50205020 02	(49,123.25)
			Cable, Satellite, Telegraph and Radio Expenses 50205040 00	(976.00)

			Subscription Expenses 50299070 00	(238,726.00)
			TOTAL	(858,673.61)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Semi Expendable ICT Equipment 50203210 03	25,000.00
			Janitorial Services 50212020 00	15,000.00
			Other Maintenance and Operating Expenses 50299990 99	5,000.00
			TOTAL	45,000.00

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	(25,000.00)
			Other Professional Services 50211990 00	(20,000.00)
			TOTAL	(45,000.00)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Representation Expenses 50299030 00	173,598.00
			Janitorial Services 50212020 00	57,224.21
			Rents - Motor Vehicles 50299050 03	433,400.00
			Other Maintenance and Operating Expenses 50299990 99	207,000.00
			TOTAL	871,222.21

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Training Expenses 50202010 00	(262,804.00)
			Office Supplies Expenses 50203010 00	(123,253.34)
			Medical, Dental and Laboratory Supplies Expenses 50203080 00	(50,000.00)
			Fuel, Oil and Lubricants Expenses 50203090 00	(65,676.80)

	Semi Expendable ICT Equipment 50203210 03	(5,520.00)
	Other Supplies and Materials Expenses 50203990 00	(6,596.45)
	Water Expenses 50204010 00	(77,131.75)
	Electricity Expenses 50204020 00	(28,000.00)
	Mobile 50205020 01	(25,000.00)
	Landline 50205020 02	(20,239.87)
	Other Professional Services 50211990 00	(207,000.00)
	TOTAL	(871,222.21)

Prepared by:


MERIEL P. CASTILLO
 Chief, Budget Division


Recommended by:


JOSE ERNESTO B. GAVIOLA
 Undersecretary for General Administration and Support Services

Certified by:


WAYNE C. BELLIZAR
 Director, Finance and Management Service

Approved by:


ROLANDO JOSELITO D. BAUTISTA
 Secretary
 Date: _____

Department
Agency/Operating Unit
Address

: Department of Social Welfare and Development
: Office of the Secretary
: Batasan Panhansa Complex, Constitution Hills Quezon City

MODIFICATION ADVISE FORM (MAF) NO. 2021-07-0068
Date: July 30, 2021

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of
National Government Agencies
Legal Basis : RA 11518 Regular 2021 CURRENT APPROPRIATION

REGIONAL OFFICE CAR

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
100000100001000 General Management and Supervision	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	34,634.95
			Security Services 50212030 00	99,650.11
			Repairs and Maintenance Buildings 50213040 01	210,537.55
			Repair and Maintenance Motor Vehicle 50213060 01	107,055.00
			Other Maintenance and Operating Expenses 50299990 99	348,752.00
			Semi Expendable Other Machinery & Equipment 50203210 99	34,000.00
			Representation Expenses 50299030 00	24,044.00
			TOTAL	858,673.61

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
100000100001000 General Management and Supervision	0300014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	(182,330.00)
			Fuel, Oil and Lubricants Expenses 50203090 00	(69,343.64)
			Water Expenses 50204010 00	(43,413.43)
			Postage and Courier Services 50205010 00	(74,761.29)
			Mobile 50205020 01	(200,000.00)
			Landline 50205020 02	(49,123.25)
			Cable, Satellite, Telegraph and Radio Expenses 50205040 00	(976.00)

			Subscription Expenses 50299070 00	(238,726.00)
			TOTAL	(858,673.61)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Semi Expendable ICT Equipment 50203210 03	25,000.00
			Janitorial Services 50212020 00	15,000.00
			Other Maintenance and Operating Expenses 50299990 99	5,000.00
			TOTAL	45,000.00

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	(25,000.00)
			Other Professional Services 50211990 00	(20,000.00)
			TOTAL	(45,000.00)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Representation Expenses 50299030 00	173,598.00
			Janitorial Services 50212020 00	57,224.21
			Rents - Motor Vehicles 50299050 03	433,400.00
			Other Maintenance and Operating Expenses 50299990 99	207,000.00
			TOTAL	871,222.21

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Training Expenses 50202010 00	(262,804.00)
			Office Supplies Expenses 50203010 00	(123,253.34)
			Medical, Dental and Laboratory Supplies Expenses 50203080 00	(50,000.00)
			Fuel, Oil and Lubricants Expenses 50203090 00	(65,676.80)

Semi Expendable ICT Equipment 50203210 03	(5,520.00)
Other Supplies and Materials Expenses 50203990 00	(6,596.45)
Water Expenses 50204010 00	(77,131.75)
Electricity Expenses 50204020 00	(28,000.00)
Mobile 50205020 01	(25,000.00)
Landline 50205020 02	(20,239.87)
Other Professional Services 50211990 00	(207,000.00)
TOTAL	(871,222.21)

Prepared by:


MERIEL P. CASTILLO
 Chief, Budget Division

Recommended by:


JOSE ERNESTO B. GAVIOLA
 Undersecretary for General Administration and Support Services

Certified by:


WAYNE C. BELLIZAR
 Director, Finance and Management Service

Approved by:


ROLANDO JOSELITO D. BAUTISTA
 Secretary

Date: _____

Department
Agency/Operating Unit
Address

: Department of Social Welfare and Development
: Office of the Secretary
: Batasan Panhansa Complex, Constitution Hills Quezon City

MODIFICATION ADVICE FORM (MAF) NO. 2021-07-0058

Date: July 30, 2021

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of
National Government Agencies
Legal Basis : RA 11518 Regular 2021 CURRENT APPROPRIATION

REGIONAL OFFICE CAR

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
100000100001000 General Management and Supervision	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	34,634.95
			Security Services 50212030 00	99,650.11
			Repairs and Maintenance Buildings 50213040 01	210,537.55
			Repair and Maintenance Motor Vehicle 50213060 01	107,055.00
			Other Maintenance and Operating Expenses 50299990 99	348,752.00
			Semi Expendable Other Machinery & Equipment 50203210 99	34,000.00
			Representation Expenses 50299030 00	24,044.00
			TOTAL	858,673.61

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
100000100001000 General Management and Supervision	0300014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	(182,330.00)
			Fuel, Oil and Lubricants Expenses 50203090 00	(69,343.64)
			Water Expenses 50204010 00	(43,413.43)
			Postage and Courier Services 50205010 00	(74,761.29)
			Mobile 50205020 01	(200,000.00)
			Landline 50205020 02	(49,123.25)
			Cable, Satellite, Telegraph and Radio Expenses 50205040 00	(976.00)

			Subscription Expenses 50299070 00	(238,726.00)
			TOTAL	(858,673.61)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Semi Expendable ICT Equipment 50203210 03	25,000.00
			Janitorial Services 50212020 00	15,000.00
			Other Maintenance and Operating Expenses 50299990 99	5,000.00
			TOTAL	45,000.00

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	(25,000.00)
			Other Professional Services 50211990 00	(20,000.00)
			TOTAL	(45,000.00)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Representation Expenses 50299030 00	173,598.00
			Janitorial Services 50212020 00	57,224.21
			Rents - Motor Vehicles 50299050 03	433,400.00
			Other Maintenance and Operating Expenses 50299990 99	207,000.00
			TOTAL	871,222.21

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Training Expenses 50202010 00	(262,804.00)
			Office Supplies Expenses 50203010 00	(123,253.34)
			Medical, Dental and Laboratory Supplies Expenses 50203080 00	(50,000.00)
			Fuel, Oil and Lubricants Expenses 50203090 00	(65,676.80)

Semi Expendable ICT Equipment 50203210 03	(5,520.00)
Other Supplies and Materials Expenses 50203990 00	(6,596.45)
Water Expenses 50204010 00	(77,131.75)
Electricity Expenses 50204020 00	(28,000.00)
Mobile 50205020 01	(25,000.00)
Landline 50205020 02	(20,239.87)
Other Professional Services 50211990 00	(207,000.00)
TOTAL	(871,222.21)

Prepared by:


MERIEL P. CASTILLO
 Chief, Budget Division

Recommended by:


JOSE ERNESTO B. GAVOLA
 Undersecretary for General Administration and Support Services

Certified by:


WAYNE C. BELIZAR
 Director, Finance and Management Service

Approved by:


ROLANDO JOSELITO D. BAUTISTA
 Secretary

Date: _____



MEMORANDUM

Reallocation Advice No. 2021-1550-IR-~~CAR~~

FOR : **DIR. MARIA ROSARIO C. CUARESMA**
 Director III and Concurrent Head
 International Social Services Office
 DSWD Central Office

FROM : **THE OIC REGIONAL DIRECTOR**
 DSWD Field Office Cordillera Administrative Region

SUBJECT : **REQUEST FOR REALLOCATION AND CHANGE OF PURPOSE OF FUNDS**

DATE : July 19, 2021

We would like to request for the reallocation of funds amounting to Four Thousand Three Hundred Pesos (P4,300.00) under P/A/P 320105100001000 (ISSO) Current Appropriation. The details are as follows:

SUB-ARO NO.	FROM		TO	
	Expenses/Purpose	Amount	Expenses/Purpose	Amount
CAR - 15	Other Professional Services	50211990-00 4,300.00	Medical, Dental and Laboratory Supplies Expenses Other Supplies Expenses	50203990-00 1,100.00
				3,200.00
Total		4,300.00		4,300.00

The amount requested for reallocation, which is from the savings declared from Other Professional services, will cover the necessary budgetary requirements needed to procure medical and other supplies needed by one Social Welfare Officer II in the conduct and implementation of services to Distressed Overseas Filipinos. The staff under the program directly attends to clients' needs in relation to International Social Services. Thus, there is a need for personal protective equipment and other supplies to assure adherence to health and safety protocols.

Also, included in this request is the change of purpose of fund under object code 50211990-00: Other Professional Services, with details as follows:

SUB-ARO NO.	FROM		TO	
	Expenses/Purpose	Amount	Expenses/Purpose	Amount
CAR - 22	Release of allotment for additional cost of services of ISSO focal assigned at NALA for the One Stop shop operations for the period January to June 2021	100,725.00	Release of allotment for payment of Cost of Service of one (1) Social Welfare Officer II	100,725.00
Total		100,725.00		100,725.00

Resolution No. 2021-150-R-CAK-01



Department of Social Welfare and Development
CORDILLERA ADMINISTRATIVE REGION
"Sabisyong Maagap, Mapagalinga at Tapat, tungo sa Kalatagan ng Kardiya"



The change of purpose of fund will cover additional budgetary requirements needed in the conduct of the staff of his overtime services and hazard pay in the exigency of service for July to December.

We have attached the following supporting documents:

- a. Certificate of actual deficiency and sources of funds, and
- b. Variance analysis

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II

Recommending Approver/s to Purpose:

MARIA ROSARIO C. CUARESMA
Director III and Concurrent Head, ISSO

Approved/Disapproved:

ATTY. AIMEES TORREFRANCA-NERI
Undersecretary, Operations Group

Certification as to Availability of Funds:

Concurred by:

MERIELO CASTILLO
Chief, Budget Division

WAYNE C. BELIZAR
DIRECTOR IV FMS

28 8/11 L0088 - 127-127



DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines
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DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

DRN NO. 21-08-120254

INTER-OFFICE MEMORANDUM		File/Ref. No.	MRC/JGM/
		Date:	April 7, 2021
FOR :	MR. WAYNE C. BELIZAR Director IV/ Finance and Management Service		
FROM :	THE DIRECTOR III International Social Services Office		
SUBJECT :	REQUEST FOR REALLOCATION OF ISSO FUNDS		

May we request the processing of the modification of 2021 ISSO Funds that was downloaded to **Field Office CAR** amounting to **Php 4,300.00**

The requested amount, which is the savings declared from the Other Professional Services will cover necessary budgetary requirements for the procurement of medical and other supplies needed by one (1) Social Welfare Officer II in the conduct and implementation of services to Distressed Overseas Filipinos.

Attached is the request from ~~Field Office CAR~~ for your reference.

Thank you.

Maria Rosario C. Cuaresma
MARIA ROSARIO C. CUARESMA

FMS-OD
12 AUG 2020

[Signature]
3:14



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

INTER-OFFICE MEMORANDUM

File/Ref. No.	MRC/AGM/
Date:	August 4, 2021

FOR : **ATTY. AIMEE S. TORREFRANCA-NERI**
Undersecretary for Operations

THRU : **ASEC. GLENDA D. RELOVA**
Statutory Programs

FROM : **THE DIRECTOR III**
International Social Services Office

SUBJECT : **REQUEST FOR REALLOCATION OF ISSO FUNDS**

May we request for the Undersecretary's approval on the reallocation of 2021 ISSO Funds that was downloaded to **Field Office CAR** amounting to **Php 4,300.00**

The requested amount, which is the savings declared from the Other Professional Services will cover necessary budgetary requirements for the procurement of medical and other supplies needed by one (1) Social Welfare Officer II in the conduct and implementation of services to Distressed Overseas Filipinos.

Also, Field Office CAR is requesting for change in purpose of fund under the object code 50211990-00 or the "Other Professional Services", with details below:

SUB-ARO NO.	FROM		TO	
	Expenses/Purpose	Amount	Expenses/Purpose	Amount
CAR - 22	Release of allotment for additional cost of services of ISSO focal assigned at NAIA for the One Stop shop operations for the period January to June 2021	100,725.00	Release of allotment for payment of Cost of Service of one (1) Social Welfare Officer II	100,725.00
Total		100,725.00		100,725.00

Attached is the request from Field Office CAR for your reference.

For the Undersecretary's consideration,

Thank you.

MRC/AGM/
MARIA ROSARIO C. CUARESMA

Approved/Disapproved:

ATTY. AIMEE S. TORREFRANCA-NERI
Undersecretary for Operations



DPN: 16774

Reallocation Advice No. 2021-31010002000(SLP) - R-CAR-7
 (to be filled up by FMS)

MEMORANDUM

FOR : **DIR. JANET P. ARMAS**
 Director IV/Concurrent SLP Manager
 Sustainable Livelihood Program
 Department of Social Welfare and Development

FROM : **THE REGIONAL DIRECTOR**
 DSWD Field Office CAR

SUBJECT : **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS**

DATE : July 12, 2021

We would like to request for the reallocation of funds amounting to Eight Million Five Hundred Fifty One Thousand One Hundred Fourteen Pesos and Sixty Six Centavos (Php8,551,114.66) under P/A/P 310100100002000 (SLP) Current Appropriation. The details are as follows:

SUB-ARO NO.	FROM		TO	
	Expenses/Purpose	Amount	Expenses/Purpose	Amount
CAR-2	Travelling Expenses	50201010-00 7,001,610.66	Subsidies - others	50214990-00 6,771,610.66
	Representation Expenses	50299030-00 100,000.00	Rents - Motor Vehicle	50299050-03 230,000.00
CAR-17	Other Professional Services	50211990-00 1,449,504.00	Subsidies - others	50214990-00 1,449,504.00
	Total	8,551,114.66		8,551,114.66

The original purpose of the allotment for Sub-ARO No. 2 and Sub-ARO No. 17 listed above have enough funding and new activities was identified for this FY 2021. And therefore, are hereby requested to be modified to cover the priority needs on the following:

Object of Expenditure	Amount	Justification
Subsidies - others	Php8,221,114.66	To cover additional walk-in/referrals submitted by provinces of CAR
Rents - Motor Vehicle	Php330,000.00	To cover hiring of vehicle to be used in monitoring project implementation on all provinces of CAR



Department of Social Welfare and Development
CONTROLLER ADMINISTRATIVE REGION
 Saribisyon Heagap, Hapagkalinga at Tapat lunga sa Malatig sa Kardingys

NCATIVE (P01) 19

We have attached the following supporting documents:
 a. Certificate of actual deficiency and sources of funds; and
 b. Variance analysis.

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II

For the Regional Director:
ENRIQUE M. GASCON JR.
 CAO, CIC-PRD for Administration

Recommending Approval as to Purpose:

Approved/Disapproved:

JANET P. ARIMAS
 Director IV, Concurrent SLP Manager

USEC. AMEE S. TORREFRANCA-NERI
 Undersecretary for Operations

Certification as to Availability of Funds:

Concurred by:

MERIEL P. CASTILLO
 Chief, Budget Division
 Almeda 492-499 984 89

WINNIE C. BELSAR
 Director II, Financial Management Service
 FINANCE AND MANAGEMENT SERVICE



Department of Social Welfare and Development
CORDILLERA ADMINISTRATIVE REGION
"Serbisang Maagap, Magingkalinga at Tapat tungo sa Matatag na Kordilyera"



Reallocation No. _____

MEMORANDUM

FOR : DIR. GEMMA B. GABUYA
OIC National Program Manager, Pantawid Pamilyang Pilipino Program
Department of Social Welfare and Development

FROM : THE REGIONAL DIRECTOR
DSWD Field Office Cordillera Administrative Region

SUBJECT : REQUEST FOR REALLOCATION/CHANGE OF PURPOSE
OF FUNDS

DATE : 18 June 2021

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR).

May we respectfully request for the reallocation of funds and change of purpose amounting to Nine Hundred Seven Thousand Three Hundred Seventy-Three Pesos and 33/100 (Php907,373.33) under P/A/P 310100100001000 – Pantawid Pamilyang Pilipino Program: Centrally Managed Funds. The details are as follows:

SUB-ARO NO.	FROM		TO			
	Expenses/Purpose Object Title	Code	Expenses / Purpose Object Title	Code		
A. PERSONNEL SERVICES (PS)						
31010100 100001000 (Pantawid)- 01-2021-CAR-20	50102990-38	Anniversary Bonus Civilian	50101020-00	Salaries Wages and Casual/Contractual		
Total, PS - Current		69,000.00		69,000.00		
B. MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE):						
1. ADMINISTRATIVE COST – CURRENT APPROPRIATIONS						
310100100001000 (Pantawid)-02- 2021-CAR-20 (GOP)	50203010-00	Office Supplies Expense	83,735.98	83,735.98		
	50205010-00	Postage and Courier Services	50203210-03	Semi Expendable - ICT Equipment	63,093.86	
			51,160.16		51,160.16	
	50203080-00	Medical, Dental and Laboratory Supplies Exp.	50299050-01	Rent/Lease Expenses Building Structures and "	83,097.88	
			91,051.00		91,051.00	
	50205020-01	Telephone Expenses (Mobile)	80.00		80.00	
	50213050-03	Repairs and Maintenance - ICT Equipment	159,178.36	50212020-00	Janitorial Services	159,178.36
	50299030-00	Representation Expense	50212030-00	Security Services	140,741.64	
			672,138.88		672,138.88	
	Sub-Total Administrative Cost - Current				672,138.88	

2. ADVOCACY – CURRENT APPROPRIATIONS						
3101001000001000 (Pantawid)-02- 2021-CAR-36 (GOP)	502039990-00	Other Supplies and Materials Expenses	10,000.00	50299990-02	Other MOE	10,000.00
3101001000001000 (Pantawid)-02- 2021-CAR-20 (GOP)	50299030-00	Representation Expenses	1,200.00	50205020-00	Prizes	1,200.00
Total, Advocacy - Current			11,200.00			11,200.00

3. MONITORING AND EVALUATION FUND						
CONTINUING APPROPRIATIONS:						
3101001000001000 (Pantawid)-02- 2020-CAR-19 (GOP)	50202010-0	Training Expenses	71,020.00	50201010-00	Traveling Expenses	71,020.00
Sub-Total, M&E - Continuing			71,020.00			71,020.00

CURRENT APPROPRIATIONS:							
3101001000001000 (Pantawid)-02- 2021-CAR-20 (GOP)	50299030-00	Representation Expenses	3,790.00	50201010-00	Traveling Expenses	3,790.00	
	50299050-03	Rent/Lease Expenses - Motor Vehicles	15,400.00				15,400.00
	50299990-99	Other MOOE	64,824.45				64,824.45
Sub-Total, M&E – Current			84,014.45			84,014.45	
TOTAL, Monitoring and Evaluation – Current and Continuing			155,034.45			155,034.45	
TOTAL, MOOE			838,373.33			838,373.33	
GRAND TOTAL, PS AND MOOE			907,373.33			907,373.33	

The amount requested for reallocation of funds are realized savings after procurement, actual claims, obligations including the earmarked activities.

The Reallocation/Change of purpose of Funds are needed to cover the insufficient fund for the following:

1. Personnel Services: Payment of salaries and overtime services rendered by Contractual Pantawid Staff;
2. Administrative Cost: Purchase of Semi-Expendable ICT equipment due to lack of printers to be used by the Pantawid Pamilya Program staff deployed at the POO/MOO; there was also a noted increase in the cost of janitorial services and security services in the Field Office, and SWAD office space rental in consideration for a conducive workplace during this pandemic;
3. Advocacy: To fund the needed expenses accordingly and increase the prizes to be given to the beneficiaries in the conduct of significant Advocacy Activities out of the savings;
4. Monitoring and Evaluation: Savings after procurement of activities were requested for reallocation for the travel reimbursements of Pantawid Pamilya Staff in the provinces.

We have attached the following supporting documents:

- a. Certificate of Actual Deficiency and Sources of Funds;
- b. Variance Analysis;
- c. Statement of Allotment, Obligations Incurred and Balances as of June 17, 2021





Pantawid Pamilyang
Pilipino Program

RECEIVED

MEMORANDUM

FOR : ATTY. AIMEE S. TORREFRANCA-NERI

Undersecretary for Operations

ATTENTION : MARY ANTOINETTE L. DUERO
OIC, Asst. Service Director, FMS-SP

FROM : THE NATIONAL PROGRAM MANAGER
Pantawid Pamilyang Pilipino Program (4Ps)

SUBJECT : FO CAR-- REQUEST FOR REALLOCATION OF FUNDS
AND CHANGE OF PURPOSE (P88,200.00)

DATE : 07 July 2021

This is to respectfully endorse the request for the reallocation /change of purpose as to the object code submitted by FO CAR amounting to **P88,200.00**. The request for reallocation is to cover the insufficient funding for travelling expenses under M&E component chargeable against the FO CAR unobligated allotment under Continuing Appropriations.


Attached herewith is the copy of the memorandum from FO CAR with the details of said request dated 05 July 2021.

For the Undersecretary's reference and approval.

Thank you.


DIRECTOR GEMMA B. GABUYA
gus/fca/egb

Approved /Disapproved by:


ATTY. AIMEE S. TORREFRANCA-NERI
Undersecretary for Operations



It is understood that the disbursement of fund is subject to the existing bookkeeping, accounting and auditing rules and regulations.

For consideration and approval, please:

ARNEL B. GARCIA, CPSS II

Recommending Approved as to Form:

[Signature]
DIR. GEMMA B. GABUYA
National Program Manager
Panlawid Pamilyang Pilipino Program

Approved / Disapproved:

[Signature]
ATTY. AIMEE ANITA FRANCA-NERI
Undersecretary for the Division

Certification as to Availability of Funds:

[Signature]
MS. ODESSA T. VILLAGERAN
Chief, Budget Division for Special Programs

Concurred by:

[Signature]
DIR. MARY ANTONI L. DUERO
Dir. Assistant Service Division for Special Programs, DMS



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Department of Social Welfare and Development
CORDILLERA ADMINISTRATIVE REGION

"Sarangayon Magapan, Managkalinga at Tapal Lungo sa Masing na Korridors"

Reallocation Advice No. 2021-DRRP-R-CHAR-22

(to be filled up by FMS)

FOR : **SEC. ROLANDO JOSELITO D. BAUTISTA**

Department of Social Welfare and Development
DSWD Building Constitute Hills
Batasan Complex, Quezon City 1126

ATTENTION : **USEC. FELICISIMO C. BUDIONGAN**

Undersecretary for Disaster Response Management Group

FROM : **THE REGIONAL DIRECTOR**
Cordillera Administrative Region

SUBJECT : **REQUEST FOR REALLOCATION/CHANGE OF
PURPOSE OF FUNDS**

DATE : **13 July 2021**

We would like to request for the reallocation of funds amounting to Eight Hundred Fifty-Four Thousand One Hundred Seventy-Five Pesos (P854,175.00) under P/A/P 3301001000001000 (DRRP) Current Appropriation. The details are as follows:

SUB-ARO NO.	FROM		TO		
	Expenses/Purpose	Amount	Expenses/Purpose	Amount	
CAR-16	Training Expenses	50202010 00	412,614.72	Electricity Expenses 50204020 00	2,000.00
	Gasoline, Oil and Lubricants Expense	50203090 00	50,000.00		
	Other Supplies Expense	50203990 00	31,270.28	Rents - Building and Structures 50299050 01	794,500.00
	Fidelity Bond Premiums	50215020 00	100,000.00		
	Printing & Publication Expenses	50299020 00	126,770.00		
	Advertising Expenses	50299010 00	133,520.00	SE ICT Equipment 50203210 03	57,675.00
TOTAL		854,175.00		854,175.00	

The amount requested for realignment is from the unutilized allocation under DRRP Current Fund which will cover the insufficient fund of other object of expenditures necessary in the delivery of program indicators and outcome and coping up with the effect of COVID-19 Pandemic. In addition, this is also to adjust the negative balances due to frontloading for reporting purposes.



DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines
(63) 741 661 3433 | (63) 021 396 6580



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casar@dswd.gov.ph



www.dswd.gov.ph



Handwritten initials and marks



- We have attached the following supporting documents:
- a. Certificate of actual deficiency and sources of funds; and
 - b. Variance analysis.

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II

For the Regional Director

ABGN *[Signature]* Robert/DRM

ENRIQUE H. GASCON JR.
CAO, OIC - AKD for Administration

Recommending Approval as to Purpose:

Approved/Disapproved:

[Signature]
DIR. CLIFFORD CYRIL RIVERAL
Director IV

[Signature]
FELICISIMO Q. BUDIONGAN
Undersecretary, DRM

Certification as to Availability of Funds:

Concurred by:

[Signature]
MERIEL P. CASTILLO
Chief, Budget Division
AM E 3011 - 138 *[Signature]*

[Signature]
WAYNE C. BELIZAR
DIRECTOR IV FMS

P 604, 135.00



DSWD Field Office Cordillera Administrative Region, 4th North Drive, 2600 Baguio City, Philippines
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FINANCE AND MANAGEMENT SERVICE
GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP

FMS-G-0001 | REV 01 / 06 NOV 2019



DRN: FMS-SPBD-A-COMM-21-07-102596-S

21-08-3445
8415
12

MEMORANDUM

FOR : DIRECTOR ARNEL B. GARCIA
DSWD Field Office CAR

FROM : THE OIC-ASSISTANT SERVICE DIRECTOR FOR SPECIAL PROJECTS
Finance and Management Service

SUBJECT : REQUEST FOR MODIFICATION OF ALLOTMENT

DATE : 30 JULY 2021

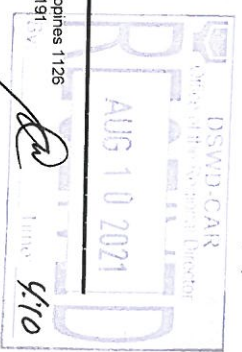
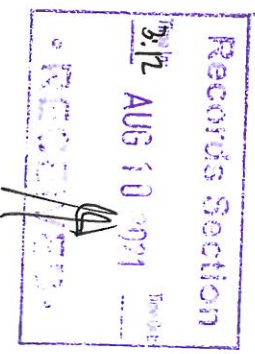
This refers to the Field Office (FO) request for modification of certain allocation of the Maintenance and Other Operation Expenses (MOOE) released under the Direct Release Funds (Current Appropriations) to conform to appropriate account code based on the CY 2021 Work and Financial Plan vis-à-vis the CY 2021 General Appropriation Act (GAA).

On this, we are forwarding herewith the approved Modification Advice No. 2021-06-0053 dated June 14, 2021 and said approval shall be:

- Reflected in the FO CAR's Registry of Allotments and Obligations; and
- Reported in the accountability reports to be submitted to DBM, i.e, SAOB as adjustments to allotments. Also, the corresponding adjustments in target and accomplishments as a result of the modification shall be reflected in the Physical Report of Operation.

For immediate and appropriate action, please.

M. Duero
MARY ANTOINETTE L. DUERO



Department : Department of Social Welfare and Development
 Agency/Operating Unit : Office of the Secretary
 Address : Batasan Pamantasan Complex, Constitution Hills Quezon City

MODIFICATION ADVICE NO. 2021-06-0053
 Dated: June 14, 2021

Funding Source : Regular Agency Fund - General Fund - New General Appropriations
 Specific Budget of National Government Agencies
 Legal Basis : RA 11518 Regular 2021 CURRENT APPROPRIATIONS

CENTRAL OFFICE

Programs/Activities/ Projects	Responsibility Center	Allotment Class	Object of Expenditures		Amount
			Code	Particular	
200000200001000 National Household Targeting System for Poverty Reduction	01000000 Central Office	MOOE	50201010 00	Travel-Local	3,056,066.67
			50205020 01	Telephone Expenses - Mobile	305,100.00
Central Office - Sub-Total					3,361,166.67
0300013 NCR	03000005 V	0300014 CAR	50201010 00	Travel-Local	101,805.61
			50205020 01	Telephone Expenses - Mobile	238,250.00
RO NCR - Total					340,055.61
RO CAR - Total					15,868.00
RO V - Sub-Total					32,000.00
0300006 VI	03000007 VII	0300006 VI	50211990 00	Other Professional Services	340,200.00
			RO VI - Total		
RO VII - Total					126,000.00
GRAND TOTAL					4,215,290.28

SOURCE ITEMS (FROM)

Programs/Activities/ Projects	Responsibility Center	Allotment Class	Object of Expenditures		Amount			
			Code	Particular				
200000200001000 National Household Targeting System for Poverty Reduction	01000000 Central Office	MOOE	50203080 00	Medical, Dental and Laboratory Supplies Expenses	(50,000.00)			
			50204010 00	Water Expense	(107,085.76)			
			50204020 00	Electricity Expense	(724,800.00)			
			50205020 02	Telephone Expense - Landline	(52,800.00)			
			50211990 00	Other Professional Services	(2,276,480.91)			
			50299030 00	Representation Expense	(150,000.00)			
			Central Office - Sub-Total					(3,361,166.67)
			0300013 NCR	0300013 NCR	0300013 NCR	50203010 00	Office Supplies	(126,000.00)
						50205020 02	Telephone Expense - Landline	(13,569.68)
						50204010 00	Water Expense	(51,867.01)
						50204020 00	Electricity Expense	(89,769.82)
						50205030 00	Internet Expenses	(3,989.77)
50215030 00	Insurance Expenses	(41,560.10)						
50203080 00	Medical, Dental and Laboratory Supplies Expenses	(13,299.23)						
RO NCR - Total					(340,055.61)			

CERTIFIED TRUE COPY

Karin M. Valencia

Programs/Activities/ Projects	Responsibility Center	Allotment Class	Object of Expenditures		Amount
			Code	Particular	
2000002000001000	0300014	MOOE	50203010 00	Office Supplies	(15,868.00)
National Household Targeting System for Poverty Reduction	CAR				RO CAR - Total
					(15,868.00)
	0300005	V	50205020 02	Telephone Expense - Landline	(32,000.00)
					RO V - Total
					(32,000.00)
	0300006	VI	50201010 00	Travel-Local	(212,000.00)
			50203090 00	Fuel, Oil and Lubricants	(32,000.00)
			50204020 00	Electricity Expense	(25,000.00)
			50205010 00	Postage and Courier Services	(31,000.00)
			50205020 02	Telephone Expense - Landline	(20,000.00)
			50299030 00	Representation Expense	(20,200.00)
					RO VI - Total
					(340,200.00)
	0300007	VII	50203010 00	Office Supplies	(126,000.00)
					RO VII - Total
					(126,000.00)
GRAND TOTAL					(4,215,290.28)

Prepared by:

ODESSA T. MALLACERAN

 OIC, Budget Division for Special Projects

Recommended by:

JOSE ERNESTO B. GAVIOLA

 Undersecretary, General Administration and Support Services Group

Certified by:

F. WAYNE C. BELIZAR

 Director, Finance and Management Services

Approved by:

ROLANDO JOSE LITO D. BAUTISTA

 Secretary

CERTIFIED TRUE COPY


 KAPLA M. Valentin

Reallocation No. 2021-SWDR-R-CAR-0

MEMORANDUM

FOR : DIR. RHODORA G. ALDAY
SWIDB
DSWD Central Office

FROM : THE OIC - REGIONAL DIRECTOR
DSWD Field Office Cordillera Administrative Region

SUBJECT : REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS

DATE : 9 March, 2021

DSWD-CENTRAL RECEIVING,
RECORDS AND ARCHIVES MGT DIVISION
MAR 22 2021
TIME: *1:00 pm*

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR)!

May we respectfully request for the reallocation of funds and change of purpose amounting to **Eighty-Seven Thousand Seven Hundred Fifty Pesos Only (87,750.00)** under P/A/P 350100100001000 - **Provision of capability training programs: CMF Current Appropriations.** The details are as follows:

CURRENT APPROPRIATIONS

SUB-ARO NO.	FROM			TO		
	OBJECT TITLE	CODE	AMOUNT	OBJECT TITLE	CODE	AMOUNT
(SWIDB) -2021-CAR- 14	Office Supplies	50203010-00	28,250.00	Training Expenses Semi Expendable Other Machinery Equipment	50202010-00	10,000.00
	Representation Expenses	50299030-00	59,500.00	Other Professional Services	50211990-00	69,836.00
TOTAL			87,750.00			87,750.00

The Reallocation/Change of purpose of Funds are needed to cover the needed funding requirement to support the operations on SWIDB initiated programs/activities.

We have attached the following supporting documents:

- a. Certificate of Actual Deficiency and Sources of Funds; and
- b. Variance Analysis.

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

For the Regional Director

LEO L. QUINTILLA

~~ENRIQUE H. GASCON JR.~~
CAO, OIC - ARD for Administration

Recommending Approval as to Purpose:



Approved / Disapproved:


RHODORA G. ALDAY
Director IV
SWIDB


CAMILO G. GUDMALIN
Undersecretary for Special
for Special Concerns

Certification as to Availability of Funds:


MERIEL P. CASTILLO
Chief, Budget Division
9/27/21


WAYNE C. BELLIZAR
DIRECTOR, FINANCE MANAGEMENT SERVICE
~~WASC~~ ~~JOSE ERNESTO B. GARCIA~~
~~CASSET~~ 9/27/21 



LISTAHANAN

"Tatagapang Maagap, Mapagkakalinga at Tapat Tungo sa Malatag na Kerdityera"

Reallocation Advice No : 2021 - NHTS-CA - 007



MEMORANDUM

FOR : MR. ANDREW J. AMBUBUYOG
 Concurrent Head
 National Household Targeting Office
 DSWD Central Office

FROM : THE OIC - REGIONAL DIRECTOR
 DSWD Field Office Cordillera Administrative Region

SUBJECT : REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS

DATE : June 23, 2021

May we respectfully request for the reallocation of funds/change of purpose amounting to Thirty Thousand Five Hundred Eighty-Four Pesos Only (P30, 584.00) under 20000002000001000 (NHTS-PR): Centrally Managed Funds Current Appropriations. The details as follows:

SUB-ARO NO.	FROM			TO		
	Expenses/Purpose Object Title	Code	Amount	Expenses/Purpose Object Title	Code	Amount
CAR-20	Medical, Dental and Laboratory Supplies Exp.	50203080-00	16,900.00	Other Professional Services	50211990-00	16,900.00
	Telephone Expenses-Mobile	50205020-01	13,684.00			13,684.00
Total			30,584.00			30,584.00

The Reallocation/Change of Purpose of Funds are needed to cover the Additional Cost of Service for the extension of NHTS Field Staff for the Validation and Finalization Phase of the Listahanan 3.

We have attached the following supporting documents:

- a. Certificate of Actual Deficiency and Sources of Funds; and
- b. Variance Analysis
- c. Status of Allotment, Obligations and Balances

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please:

ARNEL B. GARCIA, CESO II



2
1



19



Department of Social Welfare and Development
REGIONAL ADMINISTRATIVE REGION



Listahanan
TAAGAP NG PAMAYKANG PANGPANGALAKSAPAL

"Serbiking Isangsege, Mapapaligala at Target Kung sa Maiting na Maiting"



Reallocation Advice No. 2021 - PHTS - R-CM-007

Recommending Approval as to Purpose:

Approved / Disapproved:

[Signature]
ANDREW J. AMBUBUYOG
Concurrent Head
National Household Targeting Office

[Signature]
DANILO G. RAMONAG
Undersecretary for Social Welfare and Development
OSEC Cluster Head

Certification as to Availability of Funds:

Concurred by:

[Signature]
ODESSA T. VILLACERAN
Officer-In-Charge, Budget Division
Special Projects

[Signature]
MARY ANTOINETTE L. DUERO
Assistant Service Director, Special Projects
Finance and Management Service



DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines
(6374) 661 0430 | (6302) 396 6580



(63917) 871 9893 | (63917) 872 0256 | (63919) 065 5365 to 68



For more details, visit
www.dswd.gov.ph

01868

Reallocation Advice No. 2021-TRCT-P-R-CAR-02
(to be filled up by FMS)



MEMORANDUM

FOR : USEC. CAMILO G. GUZMALLIN
Undersecretary, SO9/GIOIC, UCT-APMO

FROM : THE REGIONAL DIRECTOR
DSWD Field Office CAR

SUBJECT : REQUEST FOR REALLOCATION

DATE : 31 May 2021

We would like to request for the reallocation of funds amounting to Two Hundred Fifty Seven Thousand Four Hundred Seventy Eight Pesos and Eighty Seven Centavos (Php 257,478.87) under P/A/P 32010420000300 (TRCT/UCT) Continuing Appropriation. The details are as follows:

SUB-ARO NO.	FROM		TO	
	Expenses/Purpose	Code	Expenses/Purpose	Code
Sub-ARO No. 320104200003000 (UCT-IOC)-02-2020-CAR-18	50205020-01	Telephone Expenses-Mobile	5,616.00	
	50215030-00	Insurance Expenses	7,200.00	
	50299030-00	Representation Expenses	3,920.00	
Sub-ARO No. 320104200003000 (UCT-IOC)-02-2021-CAR-02	50216010-00	Labor and Wages	202,223.20	
Sub-ARO No. 320104200003000 (UCT-IOC)-02-2021-CAR-34	50299030-00	Representation Expenses	25,000.00	
Sub-ARO No. 320104200003000 (UCT-IOC)-02-2021-CAR-18	50205020-02	Telephone Expenses-Landline	13,519.67	
		50299020-00	Printing and Publication Expenses	230,000.00
Total			257,478.87	257,478.87

Reallocation Advice No. 2021-112-1P-R (AR 021)
(to be filled up by FMS)



Department of Social Welfare and Development
GENERAL SERVICES ADMINISTRATION
Strategic Manager, Management of Financials and Inventory

Reallocation is requested to finish validation of UCT Listahan beneficiaries, conduct of coordination, validation, cash card and UCT ID release, monitoring, and other UCT related activities.

We have attached the following supporting documents

- a. Certificate of actual deficiency and sources of funds; and
- b. Variance analysis.

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II

Recommending Approval as to Purpose:

Approved/Disapproved:

ASEC. NOEL M. MACALALAD
Deputy Program Director, UCT

USEC. CAMILO G. GUDILIN
Undersecretary SCBG/OIC UCT-NIPMO

Certification as to Availability of Funds:

Concurred by:

ODESSA T. MILLACERAN
Chief, Budget Division for Special Programs

MARY ANTONETTE L. DUERO
OIC, ASST. SERVICE DIR., FMS-SPD

Up to 10M – FMS Director
>10 to 25M – Asec for Support Services/ Usec for GASSG
>25M – Usec for GASSG





60514

MEMORANDUM

FOR : **MS. CYNTHIA V. ILANO**
 Officer-in-Charge
 Standards Bureau
 DSWD Central Office

FROM : **THE REGIONAL DIRECTOR**
 DSWD Field Office Cordillera Administrative Region

SUBJECT : **REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS**

DATE : **June 22, 2021**

We would like to request for the reallocation of funds amounting to **Sixty-Two Thousand Seven Hundred Pesos Only (62,700.00)** under P/A/P 340100100001000 Standards-setting, licensing, accreditation and monitoring service: Centrally Managed Funds Current Appropriations. The details are as follows:

SUB-ARO NO.	FROM		Amount	TO		Amount
	Expenses/Purpose Object Title	Code		Expenses/Purpose Object Title	Code	
(SB)2021-CAR - 4	Training Expenses	50202010-00	47,700.00	Traveling Expenses (Local)	50201010-00	47,700.00
	Subsidies	50214990-00	15,000.00			15,000.00
	- Others					
Total			62,700.00			62,700.00

The Reallocation/Change of purpose of Funds are needed for the augmentation of travelling expenses for the conduct of monitoring and assessment of SWDAs, CSOs, and Service Providers.

We have attached the following supporting documents:

- a. Certificate of Actual Deficiency and Sources of Funds; and
- b. Variance Analysis
- c. Statement of Allotment, Obligations and Balances

It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II



DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines
 (6374) 661 0430 | (6302) 396 6580



(63917) 871 9893 | (63917) 872 0256 | (63919) 085 5365 to 68



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 www.csr.dswd.gov.ph

RESOLUTION NO: 2024-340100000000 (CB)-12-4A-3



Department of Social Welfare and Development
CORDILERA ADMINISTRATIVE REGION
"Serbisang Maagap, Mapagkakalinga at Tapat lungo sa Mataing na Karriyera"



Recommending Approval as to Purpose:

Approved / Disapproved:

[Signature]
MS. CYNTHIA V. ILANO
Officer-in-Charge
Standards Bureau
DSWD Central Office

[Signature]
CAMILO G. GUBMALIN
Undersecretary
Standards and Capacity Building Group

Certification as to Availability of Funds:

Concurred by:

[Signature]
MERIEL P. CASTILLO
Chief, Budget Division
At Home - 223-225

[Signature]
WAYNE C. BELIZAR
Director IV
Finance and Management Service



DSWD Field Office Cordilera Administrative Region, 40 North Drive, 2600 Baguio (Ag), Philippines
(6374) 661 0430 | (6302) 396 6580



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Department / Agency: DSWD FO-CAR

Funding Source: Standards-setting, licensing, accreditation and monitoring - (CMF CURRENT)

CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to Certify that the amount of Php 62,700.00 is available and not yet obligated as of June 22, 2021, considering that the original purpose/s (as enumerated below) have already been undertaken.

P/A/P		FROM - MOOE		AMOUNT (in pesos)
CODE	DESCRIPTION	OBJECT OF EXPENDITURE		
3401001000001000 (SB)-2021-CAR - 4	STANDARDS	50202010-00: Training Expenses		47,700.00
		50214990-00: Subsidies - Others		15,000.00
		TOTAL		62,700.00

This is to certify further that the said available allotments shall be used to cover the following purposes of realignment: for the augmentation of travelling expenses for the conduct of monitoring and assessment of SWDAs, CSOs, and Service Providers.

P/A/P		TO - MOOE		AMOUNT (in pesos)
CODE	DESCRIPTION	OBJECT OF EXPENDITURE		
3401001000001000 (SB)-2021-CAR - 4	STANDARDS	50201010-00: Traveling Expenses (Local)		62,700.00
		TOTAL		62,700.00

Prepared by:

~~NORIE C. CASTANEDA~~
 Administrative Officer V

Approved by:

ARNEL B. GARCIA, CESO II
 Regional Director

Department of Social Welfare and Development
 Working Financial Plan VS Allocation 2021
Standards-setting, licensing, accreditation and monitoring
 Field Office CAR
 Centrally Managed Funds - Current Appropriations

Particulars	Allocation	WFP	Variance	Modification 2021-002	
				June 22, 2021 FROM	TO
Maintenance and Other Operating Expenses					
(SB)-2021-CAR - 4					
Training Expenses	144,600.00	96,900.00	47,700.00	47,700.00	
Subsidies - Others	157,000.00	142,000.00	15,000.00	15,000.00	
Traveling Expenses (Local)	73,000.00	135,700.00	(62,700.00)		62,700.00
TOTAL	374,600.00	374,600.00	-	62,700.00	62,700.00

Prepared by:


 NORIEL C. CASTANEDA
 AO V - Budget Section

STATEMENT OF ALLOTMENT, OBLIGATIONS AND BALANCES

As of June 22, 2021

(in Pesos)

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - Cordillera Administrative Region
 FUND 101 - Centrally Managed Funds (CMF) MONITORING SHEET
 CURRENT APPROPRIATIONS - RA 11518 DETAILED

PIAFI	ALLOTM	DATE	Sub-ARO No.	UNIFIED ACCOUNT CODE STRUCTURE (UACS)	ALLOTMENT RECEIVED	OBLIGATIONS INCURRED		BALANCE OF UNOBLIGATED ALLOTMENT	% OF UTILIZATION	PURPOSE
						THIS REPORT	TO DATE			
A. AGENCY SPECIFIC BUDGET										
OO 4 : Continuing compliance of Social Welfare and Development Agencies (SWDAs) to standards in the delivery of social welfare services ensured										
SOCIAL WELFARE AND DEVELOPMENT AGENCIES REGULATORY PROGRAM										
1. 340100100001000 - Standards-setting, licensing, accreditation and monitoring										
Maintenance and Other Operating Expenses										
50201010-00: Traveling Expenses (Local)										
50202010-00: Training Expenses										
50211990-00: Other Professional Services										
50214990-00: Subsidies - Others										
Sub- Total										
340100100001000										
(SB)-2021-CAR - 4										
07/01/2021										
Sub- Total										
340100100001000										
(SB)-2021-CAR-20										
03/10/2021										
Sub- Total										
50211990-00: Other Professional Services										
41,232.00										
41,232.00										
Sub- Total										
340100100001000										
SB)-2021-CAR-38										
5/28/2021										
Sub- Total										
340100100001000										
50206010-01: Awards/Rewards Expense										
30,000.00										
30,000.00										
Sub- Total										
Financial Expenses										
Capital Outlay										
GRAND TOTAL										
719,780.00										
88,241.78										
289,827.37										
429,952.63										
40.27%										

Certified Correct:

~~NORIE C. CASTANEDA~~
 Administrative Officer V

ARNELTB. GARCIA, CESO II
 Regional Director

Noted by



Department of Social Welfare and Development

FINANCE AND MANAGEMENT SERVICE
GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP

FMSG-06 REV 00 / 17 JUN 2019

Checklist No. 10

Modification, Reallocation or withdrawal of funds

Date/Time	: 07 July 2021
From	: Standards Bureau
Subject	: Request for re-allocation / Change of Purpose / Priority
Amount	: ₱ 60,700.00

Particulars	Available <small>To be filled up by DFO</small>		Remarks <small>(to be filled up by Budget Division, if any)</small>
	Yes	No	
Common to all requests:			
1. Within the prescribed timelines	/		
Required documents:			
1. Cluster Head-Approved request	/		
2. Updated Certificate of Availability of Fund	/		
3. Justification	/		
4.			
Prepared by:			
Regional Budget Officer			
Designated Finance Officer			
		<input type="checkbox"/>	For compliance as stated above
		<input type="checkbox"/>	Complied
Reviewed by:			
			Chief, Budget Division/Fund Controller



Department of Social Welfare and Development

DRN: SB-A-COMM-21-06-99514-S

STANDARDS AND CAPACITY BUILDING GROUP STANDARDS BUREAU

MEMORANDUM

FOR : **U/Sec. CAMILO G. GUDDMALIN**
Office of the Undersecretary for Standards and Capacity
Building Group

FROM : **The OFFICER-IN-CHARGE**

SUBJECT : **Request for Re-allocation / Change of Purpose of Funds
(Field Office CAR)**

DATE : **June 30, 2021**

May we seek for the approval of the attached request for re-allocation / change of purpose of funds under 340100100001000-(SB)-2021-CAR-4 from Field Office CAR amounting to Sixty Two Thousand Seven Hundred Pesos (Php62,700.00) to be used for traveling expense.

For the Undersecretary's approval.

Thank you.

Cynthia V. Ilano
CYNTHIA V. ILANO

Approval:

Camilo G. Guddmalin
CAMILO G. GUDDMALIN
Undersecretary for SCBG

encl/as

MM
MM/CV/PPYN/MSJDA



019906 -

Reallocation Advice No. 2021-SLP-R-CAR-6

(to be filled up by FMS)

MEMORANDUM

FOR : DIRECTOR RESTITUTO B. MACUTO
 Director IV
 Sustainable Livelihood Program
 Department of Social Welfare and Development

FROM : THE REGIONAL DIRECTOR
 DSWD Field Office CAR

SUBJECT : REQUEST FOR REALLOCATION/CHANGE OF PURPOSE OF FUNDS

DATE : June 14, 2021

Approved by: *[Signature]*
 JUN 29 2021
 11:07

We would like to request for the reallocation of funds amounting to Fifty Four Thousand Four Hundred Forty Eight Pesos (Php54,448.00) under P/A/P 310100100002000 (SLP) Continuing Appropriation. The details are as follows:

SUB-ARO NO.	FROM		TO	
	Object Title	Code	Object Title	Code
CAR-2	Semi-expandable ICT Equipment	50203210-03	Other Professional Services	50211930-00
		54,448.00		54,448.00
Total		54,448.00		54,448.00

The original purpose of the allotment for Sub-ARO No. 2 listed above have been utilized and savings was identified for this FY 2021. And therefore, are hereby requested to be modified to cover the priority needs on the following:

Object of Expenditure	Amount	Justification
Other Professional Services	Php54,448.00	To cover additional expense for salaries of MOA/COS staffs under Sustainable Livelihood Program

- We have attached the following supporting documents:
- Certificate of actual deficiency and sources of funds; and
 - Variance analysis.

JUN 23 2021

[Signature]

Reference: Advice No. 2021-SLP-R-CAR-6



"Serbisyo ng Magsanap, Mapaakalinga at Tapat Lungsod sa Kalatagan ng Kalakhang Maynila"



It is understood that the disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

For consideration and approval, please.

ARNEL B. GARCIA, CESO II

Recommending Approval as to Purpose:

RESTITUTO B. MACUTO
Director IV, SLP-NPMO

Approved/Disapproved:

SEC. AIMEE S. TORREFRANCA-NERI
Undersecretary for Operations

Certification as to Availability of Funds:

MERIEL P. CASTILLO
Chief, Budget Division
MOOE# 145-1491

Concurred by:

MAINE C. DELIBARRA
Director, Finance and Management Services

ABG/EHG/APC/IN/PI/GR/VP



DSWD Field Office Cordillera Administrative Region, 40 North Drive, 3600 Baguio City, Philippines
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