

*Revised***MEMORANDUM**

FOR : LEO L. QUINTILLA
OIC, Regional Director
DSWD Field Office CAR

FROM : WAYNE C. BELLIZAR
Director IV
Finance and Management Service

SUBJECT : Approved Request for Reallocation of Funds

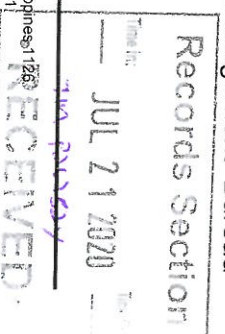
DATE : 23 June 2020

Please be informed that your request for reallocation of fund was approved under P/A/P 320104100001000 (PSP-AICS)-2-2020-CAR-1 Current Appropriation and (PSP-AICS)-2-2019-CAR-2 Continuing Appropriation as specified below:

Reallocation 2020-PSP-AICS-CAR-1						
Sub-ARO No.	FROM			TO		
	CODE	PURPOSE	AMOUNT	CODE	PURPOSE	AMOUNT
320104100001000 (PSP-AICS)-2-2020-CAR-1	50205020-01	Telephone Expenses-Mobile	43,200.00			
	50205020-02	Telephone Expenses-Landline	22,800.00	50211990-00	Other Professional Services	150,250.00
	50299030-00	Representation Expenses	84,250.00			
TOTAL			150,250.00			150,250.00


Reallocation 2019-SARO BMB-B-20-0010628-CAR-1						
Sub-ARO No.	FROM			TO		
	CODE	PURPOSE	AMOUNT	CODE	PURPOSE	AMOUNT
320104100001000 (PSP-AICS)-2-2019-CAR-2	50205020-01	Telephone Expenses-Mobile	36,270.00	50211990-00	Other Professional Services	36,270.00

This approval is based on the recommendation of the Program Management Bureau Director in her memo to the FMS Director dated June 14, 2020.



The disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:


MERIEL P. CASTILLO
Chief, Budget Division

Approving Authority:


WAYNE C. BELIZAR
Director,
Finance and Management Service

cf: PMB

Reallocation 2020-PSP-AICS-CAR-1
Reallocation 2019-SARO BMB-B-20-0010628-CAR-1

INTER-OFFICE MEMORANDUM

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FOR	ATTY. AIMEE S. TORREFRANCA-NERI Undersecretary, Operations Group	DATE: June 11, 2020
FROM	THE DIRECTOR IV Program Management Bureau	
SUBJECT	Request for Modification of Funds	

This is to request for the Undersecretary's approval the of DSWD Field Office CAR to modify the Centrally Managed ~~OP~~ . Below is the breakdown:

Current Fund under SAA No. (PSIF-AICS)-02-2020-CAR-01

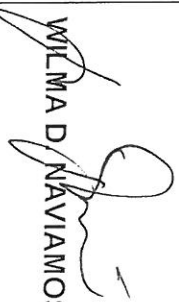
FROM		TO		
OBJECT CODE	PURPOSE	OBJECT CODE	PURPOSE	AMOUNT
50205020-01	Mobile			43,200.00
50205020-02	Landline	50211990-00	COS/MOA	150,250.00
50299030-00	Representation Expense			84,250.00
TOTAL				150,250.00

Continuing Fund under SAA No. (PSIF-AICS)-02-2019-CAR-02

FROM		TO		
OBJECT CODE	PURPOSE	OBJECT CODE	PURPOSE	AMOUNT
50205020-01	Mobile	50211990-00	COS/MOA	36,270

We have no objection to the above request subject to pertinent accounting and auditing rules and regulations.

For the Undersecretary's approval.


WILMA D. NAVIAMOS, CESO III

Approved / disapproved: 
ATTY. AIMEE S. TORREFRANCA-NERI

DSWD - CENTRAL OFFICE
BUDGET DIVISION RECEIVED

JUN 24 2020

PREPARED BY: *Madi*
RECORD NO: *145*

PHS. 4- 6/11/2020 - 20.06 - 684117

INTER-OFFICE MEMORANDUM

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FOR **ATTY. AIMEE S. TORREFRANCA-NERI** **DATE:** June 11,
Undersecretary, Operations Group **2020**

FROM **THE DIRECTOR IV**
Program Management Bureau

SUBJECT **Request for Modification of Funds**

This is to request for the Undersecretary's approval the of DSWD Field Office CAR to modify the Centrally Managed ~~PS~~ Below is the breakdown:

Current Fund under SAA No. (PSIF-AICS)-02-2020-CAR-01

FROM			TO		
OBJECT CODE	PURPOSE	AMOUNT	OBJECT CODE	PURPOSE	AMOUNT
50205020-01	Mobile	43,200.00			
50205020-02	Landline	22,800.00	50211990-00	COS/MOA	150,250.00
50299030-00	Representation Expense	84,250.00			
TOTAL		150,250.00			150,250.00

Continuing Fund under SAA No. (PSIF-AICS)-02-2019-CAR-02

FROM			TO		
OBJECT CODE	PURPOSE	AMOUNT	OBJECT CODE	PURPOSE	AMOUNT
50205020-01	Mobile	36,270	50211990-00	COS/MOA	36,270

We have no objection to the above request subject to pertinent accounting and auditing rules and regulations.

For the Undersecretary's approval.

WILMA D. NAVIAMOS, CESO III

Approved / disapproved:

ATTY. AIMEE S. TORREFRANCA-NERI

INTER-OFFICE MEMORANDUM

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6/11/2020 10:23 AM

FOR **M.R. WAYNE C. BELIZAR**
Director IV, Financial Management Service

DATE: June 11,
2020

FROM **THE DIRECTOR IV**
Protective Services Bureau

SUBJECT **Request for Modification of Funds**

Forwarding to you the approved request for modification of fund of DSWD Field Office CAR to modify the Centrally Managed for the implementation of Assistance to Individuals in Crisis Situation with a total amount of One Hundred Eighty-Six Thousand Five Hundred Twenty Pesos Only (Php186,250.00), broken down as follows:

Fund Source	SAA No.	Amount
Current Appropriation	(PSIF-AICS)-02-2020-CAR-01	150,250.00
Continuing Appropriation	(PSIF-AICS)-02-2019-CAR-02	36,270.00
TOTAL		186,520.00

We have no objection to the above request subject to pertinent accounting and auditing rules and regulations. Attached is the Field Office request for Modification, Certificate of Actual Deficiency, Justification and Variance Analysis for your reference.

Thank you.


WILLIAM D. NAVIAMOS

MEMORANDUM

FOR : LEO L. QUINTILLA
 OIC, Regional Director
 DSWD Field Office CAR

FROM : WAYNE C. BELIZAR
 Director IV
 Finance and Management Service

SUBJECT : Approved Request for Reallocation of Funds

DATE : 23 June 2020

Please be informed that your request for reallocation of fund was approved under P/A/P 320104100001000 (PSP-AICS)-2-2020-CAR-1 Current Appropriation and (PSP-AICS)-2-2019-CAR-2 Continuing Appropriation as specified below:

Reallocation 2020-PSP-AICS-CAR-1					
Sub-ARO No.	FROM			TO	
	CODE	PURPOSE	AMOUNT	CODE	PURPOSE
320104100001000 (PSP-AICS)-2-2020-CAR-1	50205020-01	Telephone Expenses-Mobile	43,200.00		
	50205020-02	Telephone Expenses-Landline	22,800.00	50211990-00	Other Professional Services
	50299030-00	Representation Expenses	84,250.00		
TOTAL			150,250.00		150,250.00

Reallocation 2019-SARO BMB-B-20-0010628-CAR-1					
Sub-ARO No.	FROM			TO	
	CODE	PURPOSE	AMOUNT	CODE	PURPOSE
320104100001000 (PSP-AICS)-2-2019-CAR-2	50205020-01	Telephone Expenses-Mobile	36,270.00	50211990-00	Other Professional Services

This approval is based on the recommendation of the Program Management Bureau Director in her memo to the FMS Director dated June 11, 2020.

The disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:



MERIEL P. CASTILLO
Chief, Budget Division

Approving Authority:



WAYNE C. BELIZAR
Director,
Finance and Management Service

cf: PMB

Reallocation 2020-PSP-AICS-CAR-1
Reallocation 2019-SARO BMB-B-20-0010628-CAR-1

Page 1 of 1
Date: 2020.06.11
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INTER-OFFICE MEMORANDUM

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FOR	ATTY. AIMEE S. TORREFRANCA-NERI Undersecretary, Operations Group	DATE: June 11, 2020
FROM	THE DIRECTOR IV Program Management Bureau	
SUBJECT	Request for Modification of Funds	

This is to request for the Undersecretary's approval the of DSWD Field Office CAR to modify the Centrally Managed ~~by~~ Below is the breakdown:

Current Fund under SAA No. (PSIF-AICS)-02-2020-CAR-01

FROM		TO		
OBJECT CODE	PURPOSE	OBJECT CODE	PURPOSE	AMOUNT
50205020-01	Mobile			43,200.00
50205020-02	Landline	50211990-00	COS/MOA	150,250.00
50299030-00	Representation Expense			84,250.00
TOTAL				150,250.00


Continuing Fund under SAA No. (PSIF-AICS)-02-2019-CAR-02

FROM		TO		
OBJECT CODE	PURPOSE	OBJECT CODE	PURPOSE	AMOUNT
50205020-01	Mobile	50211990-00	COS/MOA	36,270

We have no objection to the above request subject to pertinent accounting and auditing rules and regulations.

For the Undersecretary's approval.


WILMA D. NAVIAMOS, CESO III

Approved / disapproved:

ATTY. AIMEE S. TORREFRANCA-NERI

INTER-OFFICE MEMORANDUM

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FOR	MR. WAYNE C. BELIZAR Director IV, Financial Management Service	DATE: June 11, 2020
FROM	THE DIRECTOR IV Protective Services Bureau	
SUBJECT	Request for Modification of Funds	

Forwarding to you the approved request for modification of fund of DSWD Field Office CAR to modify the Centrally Managed for the implementation of Assistance to Individuals in Crisis Situation with a total amount of One Hundred Eighty-Six Thousand Five Hundred Twenty Pesos Only (Php186,250.00), broken down as follows:

Fund Source	SAA No.	Amount
Current Appropriation	(PSIF-AICS)-02-2020-CAR-01	150,250.00
Continuing Appropriation	(PSIF-AICS)-02-2019-CAR-02	36,270.00
TOTAL		186,520.00

We have no objection to the above request subject to pertinent accounting and auditing rules and regulations. Attached is the Field Office request for Modification, Certificate of Actual Deficiency, Justification and Variance Analysis for your reference.

Thank you.


MILMA D. NAVIAMOS

Department
Agency/Operating Unit
Address

: Department of Social Welfare and Development
: Office of the Secretary
: Batasan Panbansa Complex, Constitution Hills Quezon City

ADVICE FOR USE OF PS ALLOTMENT (APSA) NO. 2020-06-0001

Date: June 15, 2020

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies
Legal Basis : RA 11465 Regular 2020 CURRENT APPROPRIATION

REGIONAL OFFICE CAR

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based	03000014 Regional Office CAR	PS	Salaries and Wages - Regular 50101010 01	189,564.00
			Salaries and Wages - Casual/Contractual 50101020 00	380,389.00
			Hazard Pay 50102110 01	300,000.00
			Year End Bonus 50102140 01	10,047.00
			PhilHealth Contributions 50103030 01	27,000.00
			Lump-sum for Step Increments Length of Service 50104990 10	6,000.00
			TOTAL	913,000.00

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients	03000014 Regional Office CAR	PS	Clothing/Uniform Allowance 50102040 01	(6,000.00)
			Hazard Pay Magna Carta Benefits for Public Social Workers 50102110 06	(907,000.00)
			TOTAL	(913,000.00)

Department
Agency/Operating Unit
Address

: Department of Social Welfare and Development
: Office of the Secretary
: Balasan Pamansa Complex, Constitution Hills Quezon City

MODIFICATION ADVICE FORM (MAF) NO. 2020-03-0004

Date: March 5, 2020

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies
Legal Basis : RA 11464 Regular 2019 CONTINUING APPROPRIATION

REGIONAL OFFICE CAR

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
3101001000002000 Sustainable Livelihood Program	0300014 Regional Office CAR	MOOE	Other Professional Services 50211990 00	176,584.77
			Mobile 50205020 01	7,200.00
			TOTAL	183,784.77

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
3101001000002000 Sustainable Livelihood Program	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	(164,602.01)
			Training Expenses 50202010 00	(7,560.00)
			Water Expenses 50204010 00	(422.76)
			Representation Expenses 50299030 00	(11,200.00)
			TOTAL	(183,784.77)

Prepared by:


MERIEL P. CASTILLO
Chief, Budget Division

Recommended by:


JOSE ERNESTO B. GAVIOLA
Undersecretary for General Administration and Support Services

Certified by:


WAYNE C. BELZAR
Director, Finance and Management Service

Approved by:


ROLANDO JOSELITO D. BAUTISTA
Secretary

Date: _____



Department of Social Welfare and Development

OFFICE OF THE UNDERSECRETARY
GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP
OUSG:ASSG-GF-0001 | REV 01 / 08 NO. 7 2019



20-06-2119

MEMORANDUM

FOR : OIC-DIRECTOR LEO L. QUINTILLA
DSWD-Field Office CAR

FROM : THE DIRECTOR
Finance and Management Service

SUBJECT : REQUEST FOR MODIFICATION OF ALLOTMENT

DATE : 20 MARCH 2020

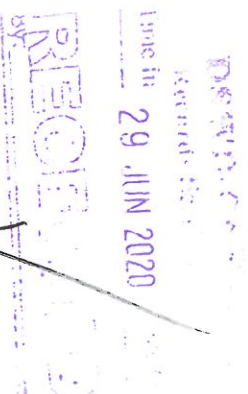
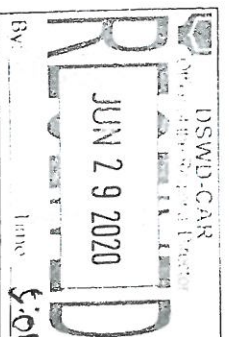
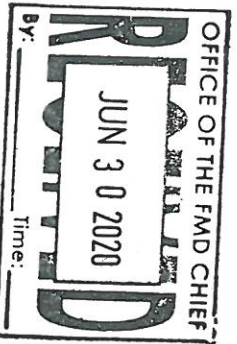
This refers to your request for modification of certain allocation of the Maintenance and Other Operation Expenses (MOOE) released under the Direct Release Funds (Current Appropriations) of the Field Office CAR to conform to appropriate account code based on the CY 2020 Work and Financial Plan for Current Appropriation vis-à-vis the CY 2020 GAA.

On this, we are forwarding you herewith the approved Modification Advice No. 2020-03-0004 dated March 5, 2020 and said approval shall be:

- Reflected in the Field Office CAR's Registry of Allotments and Obligations; and
- Reported in the accountability reports to be submitted to DBM, i.e, SAOB as adjustments to allotments. Also, the corresponding adjustments in target and accomplishments as a result of the modification shall be reflected in the Physical Report of Operation.

For your immediate and appropriate action please.

Wayne C. Belizar
WAYNE C. BELIZAR



Department
Agency/Operating Unit
Address

: Department of Social Welfare and Development
: Office of the Secretary
: Batasan Pambarasa Complex, Constitution Hills Quezon City

MODIFICATION ADVICE FORM (MAF) NO. 2020-03-0004

Date: March 5, 2020

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies
Legal Basis : RA 11464 Regular 2019 CONTINUING APPROPRIATION

REGIONAL OFFICE CAR


DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
310100100002000 Sustainable Livelihood Program	0300014 Regional Office CAR	MOOE	Other Professional Services 50211990 00	176,584.77
			Mobile 50205020 01	7,200.00
			TOTAL	183,784.77

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
310100100002000 Sustainable Livelihood Program	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	(164,602.01)
			Training Expenses 50202010 00	(7,560.00)
			Water Expenses 50204010 00	(422.76)
			Representation Expenses 50299030 00	(11,200.00)
			TOTAL	(183,784.77)

Prepared by:


MERIEL P. CASTILLO
Chief, Budget Division

Recommended by:


JOSE ERNESTO B. GAVIO
Undersecretary for General Administration and Support Services

Certified by:


WAYNE C. BELIZAR
Director, Finance and Management Service

Approved by:


ROLANDO JOSELITO D. BAUTISTA
Secretary

Date: _____

CERTIFIED TRUE COPY


Krifine Joye L. Bautista



Department of Social Welfare and Development

FINANCE AND MANAGEMENT SERVICE
GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP

FMS-GF-AMIS | REV. 01 / 06 NOV. 2019



DRN: FMS-RPBD-A-RQ-20-06-67072

MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
DSWD Field Office CAR

FROM : THE DIRECTOR IV

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS

DATE : 11 JUNE 2020

Please be informed that your request for reallocation of fund was approved under P/A/P 330100100001000 – Disaster Response and Rehabilitation Program (DRRP)- Continuing Appropriation as specified below:

Reallocation 2019-DRRP-CAR-4

Sub-ARO No.	FROM		TO	
	PURPOSE	Object Code	PURPOSE	Object Code
330100100001000(DRRP-CG)-02-2019-CAR-77	Traveling Expenses	50201010-00	Rents- Motor Vehicle	91,134.46
	Office Supplies Expenses	50203010-00		55,868.56
	Telephone Expenses- Mobile	50205020-01		26,580.00
330100100001000(DRRP-CG)-02-2019-CAR-115	Training Expenses	50202010-00		63,840.00
	TOTAL		TOTAL	237,423.02

Said approval is based on the recommendation of the Director of the Disaster Response Management Bureau (DRMB) in her Memorandum to the Director of the Finance and Management Service dated June 5, 2020.

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

Approving Authority:

MERIEL P. CASTILLO
Chief, Budget Division for Regular Program

WAYNE C. BELIZAR
Director, Finance and Management Services



FINANCE AND MANAGEMENT SERVICE
GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP

FMS-GF-0001 | REV 01 / 06 NOV 2019



Department of Social Welfare and Development

20-06-2145

DRN: FMS-RPBD-A-RQ-20-06-67072

MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
DSWD Field Office CAR

FROM : THE DIRECTOR IV

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS

DATE : 11 JUNE 2020

Please be informed that your request for reallocation of fund was approved under P/A/P **330100100001000** – Disaster Response and Rehabilitation Program (DRRP)- Continuing Appropriation as specified below:

Reallocation 2019-DRRP-CAR-4

Sub-ARO No.	FROM		TO	
	PURPOSE	Object Code	PURPOSE	Object Code
330100100001000(DRRP-CCJ)-02-2019-CAR-77	Traveling Expenses	50201010-00	Rents- Motor Vehicle	91,134.46
	Office Supplies Expenses	50203010-00		55,868.56
	Telephone Expenses- Mobile	50205020-01		26,580.00
	Training Expenses	50202010-00		63,840.00
TOTAL			TOTAL	237,423.02

Said approval is based on the recommendation of the Director of the Disaster Response Management Bureau (DRMB) in her Memorandum to the Director of the Finance and Management Service dated June 5, 2020.

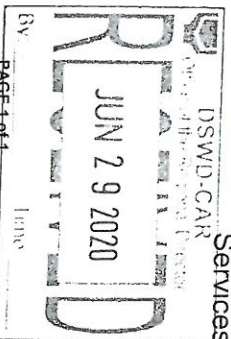
The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

Approving Authority:

MERIEL P. CASTILLO
Chief, Budget Division for Regular Program

WAYNE C. BELIZAR
Director, Finance and Management Services



DSWD-CAR
Records Section
June 11, 29 JUN 2020
REGISTRATION

INTER-OFFICE MEMORANDUM

FOR : DIR. WAYNE C. BELIZAR
Finance and Management Service

FROM : THE DIRECTOR IV
Disaster Response Management Bureau (DRMB)

SUBJECT : REQUEST FOR REALLOCATION

DATE : 5 June 2020

This is to favorably endorse the request of **DSWD FO-CAR** per attached approval of the DRMG Undersecretary, for the reallocation of funds under Disaster Response and Rehabilitation Program (DRRP-CC) 2019 with details as follows:

Fund Source	From		To	
	Particulars	Amount	Particulars	Amount
Sub-ARO 3301001000001000 (DRRP-CC)-02- 2019-CAR-77 dated June 14, 2019	Traveling Expenses	91,134.46		91,134.46
	Office Expense	55,868.56		55,868.56
	Telephone Expense- Mobile	26,580.00	Rents Motor Vehicle	26,580.00
Sub-ARO 3301001000001000 (DRRP-CC)-02- 2019-CAR-115 dated October 2, 2019	Training Expenses	63,840.00		63,840.00
Total		237,423.02		237,423.02

This request is made by the Field Office in order to support the needs in daily operation of the office. Attached are the necessary supporting documents:

1. Request from DSWD FO – CAR with justification ;
2. Copy of Certificate of Availability of Funds;
3. Variance Analysis

For your approval.

Thank you.



CLIFFORD CYRIL Y. RIVERAL



INTER-OFFICE MEMORANDUM

FOR : U/SEC. FELICISIMO C. BUDIONGAN
Disaster Response Management Group (DRMG)

FROM : THE DIRECTOR IV
Disaster Response Management Bureau (DRMB)

SUBJECT : REQUEST FOR REALLOCATION

DATE : 5 June 2020

This is to favorably endorse the request of DSWD FO-CAR as attached, for the reallocation of funds under (DRRP-CC) 2019 with details as follows:

Fund Source	From		To	
	Particulars	Amount	Particulars	Amount
Sub-ARO 330100100001000 (DRRP-CC)-02- 2019-CAR-77 dated June 14, 2019	Traveling Expenses	91,134.46		91,134.46
	Office Expense	55,868.56		55,868.56
	Telephone Expense- Mobile	26,580.00	Rents Motor Vehicle	26,580.00
Sub-ARO 330100100001000 (DRRP-CC)-02- 2019-CAR-115 dated October 2, 2019	Training Expenses	63,840.00		63,840.00
Total		237,423.02		237,423.02

R - CAR-4

This request is made by the Field Office in order to support the needs in daily operation of the office. Attached are the necessary supporting documents:

1. Request from DSWD FO – CAR with justification ;
2. Copy of Certificate of Availability of Funds;
3. Variance Analysis

For your approval.

Thank you.


CLIFFORD CYRIL Y. RIVERAL

Approved by:


FELICISIMO C. BUDIONGAN
Undersecretary, DRMG

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FINANCE AND MANAGEMENT SERVICE
GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP
FMS-GF 0001 | REV 01 / 05 NOV 2019



MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
DSWD Field Office CAR

FROM : THE DIRECTOR IV

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS

DATE : 08 APRIL 2020

Please be informed that your request for reallocation of fund was approved under P/A/P 330100100001000 – Disaster Response and Rehabilitation Program (DRRP) and (DRRP-CC)- Continuing Appropriation as specified below:

Reallocation 2019-DRRP-CAR

Sub-ARO No.	FROM		TO	
	PURPOSE	Object Code	PURPOSE	Object Code
330100100001000-	Travelling Expenses	50201010-00	Other Professional Services	50211990-00
DRRP-02-2019-CAR-60				
330100100001000-	Rents- Motor Vehicle	50299050-03		
DRRP-CC-02-2019-CAR-77				
TOTAL		217,500.00	TOTAL	217,500.00

Said approval is based on the recommendation of the Director of the Disaster Response Management Bureau (DRMB) in her Memorandum to the Director of the Finance and Management Service dated February 11, 2020.

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:
Mariel H. Castillo
MERIEL H. CASTILLO
Chief, Budget Division for Regular Program
dt: DRMB

Approving Authority:
Wayne C. Belizar
WAYNE C. BELIZAR
Director, Finance and Management

90-06-2144 ✓

MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
DSWD Field Office CAR

FROM : THE DIRECTOR IV

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS

DATE : 08 APRIL 2020

Please be informed that your request for reallocation of fund was approved under P/AMP 330100100001000 – Disaster Response and Rehabilitation Program (DRRP) and (DRRP-CC) - Continuing Appropriation as specified below:

Reallocation 2019-DRRP-CAR

Sub-ARO No.	FROM		TO			
	PURPOSE	Object Code	PURPOSE	Object Code		
330100100 001000- DRRP-02- 2019-CAR- 60	Travelling Expenses	50201010-00	Other Professional Services	50211990- 00	61,500.00	217,500.00
					AMOUNT	AMOUNT
330100100 001000- DRRP-CC- 02-2019- CAR-77	Rents- Motor Vehicle	50299050-03			100,000.00	
			AMOUNT	AMOUNT		
					56,000.00	
TOTAL			TOTAL		217,500.00	217,500.00

Said approval is based on the recommendation of the Director of the Disaster Response Management Bureau (DRMB) in her Memorandum to the Director of the Finance and Management Service dated February 11, 2020.

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

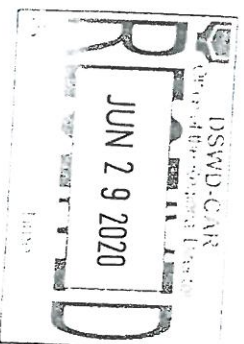
Recommending Approval:

[Signature]
MERIEL R. CASTILLO
Chief, Budget Division for Regular Program

cf: DRMB

Approving Authority:

[Signature]
WAYNE C. BELIZAR
Director, Finance and Management



RECEIVED
Date: 29 JUN 2020



Department of Social Welfare and Development

INTER-OFFICE MEMORANDUM

KE 319
4/5

Approved: _____
 Date: FEB 19 2020
 Approved by: _____
 Date: _____

FOR : DIR. WAYNE C. BELIZAR
 Finance and Management Service

FROM : THE DIRECTOR III
 Disaster Response Management Bureau (DRMB)

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS

DATE : 11 February 2020

This is to favorably endorse the request of DSWD FO-CAR per attached approval of the DRMG Undersecretary, for the modification of funds under Disaster Response and Rehabilitation Program (DRRP) with details as follows:

Fund Source	From		To	
	Particulars	Amount	Particulars	Amount
Sub-ARO 3301001000001000 (DRRP)-02-2019-60	Travelling Expenses	61,500.00	Other Professional Services	61,500.00
	Rents-Motor Vehicles	100,000.00		100,000.00
Sub-ARO 3301001000001000 (DRRP-CC)-02-2019-77	Rents- Motor Vehicle	56,000.00	Grand Total	56,000.00
		217,500.00		217,500.00

- Attached are the following documents for reference:
1. Request from DSWD FO – CAR with justification
 2. Copy of Certificate of Availability of Funds

For your approval.

Thank you.


JAM KARESS ZABALA BANZON
 FR reallocation
 FOJRW/RE/MJKZB/bbb



Department of Social Welfare and Development

INTER-OFFICE MEMORANDUM

FOR : U/SEC. FELICISIMO C. BUDIONGAN
Disaster Response Management Group (DRMG)

FROM : THE DIRECTOR III
Disaster Response Management Bureau (DRMB)

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS

DATE : 11 February 2020

This is to favorably endorse the request of DSWD FO-CAR as attached, for the modification of funds from under Disaster Response and Rehabilitation Program (DRRP) with details as follows:

Fund Source	From		To	
	Particulars	Amount	Particulars	Amount
Sub-ARO 3301001000001000 (DRRP)-02-2019- 60	Travelling Expenses	61,500.00	Other Professional Services	61,500.00
	Rents-Motor Vehicles	100,000.00		100,000.00
Sub-ARO 3301001000001000 (DRRP-CC)-02- 2019-77	Rents- Motor Vehicle	56,000.00		56,000.00
	Grand Total	217,500.00		217,500.00

This request is made by the Field Office in order to support the needs in daily operation of the office. Attached are the necessary supporting documents:

1. Request from DSWD FO – CAR with justification
2. Copy of Certificate of Availability of Funds

For your approval.

Thank you!

JAM KARESS ZABALA BANZON

Approved by:

FELICISIMO C. BUDIONGAN
Undersecretary, DRMG

18028



Department of Social Welfare and Development

INTER-OFFICE MEMORANDUM

FOR : U/SEC. FELICISIMO C. BUDIONGGAN
 Disaster Response Management Group (DRMG)

FROM : THE DIRECTOR III
 Disaster Response Management Bureau (DRMB)

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS

DATE : 11 February 2020

This is to favorably endorse the request of DSWD FO-CAR as attached, for the modification of funds from under Disaster Response and Rehabilitation Program (DRRP) with details as follows:

Fund Source	From		To	
	Particulars	Amount	Particulars	Amount
Sub-ARO 3301001000001000 (DRRP)-02-2019-60	Travelling Expenses	61,500.00	Other Professional Services	61,500.00
	Rents-Motor Vehicles	100,000.00		100,000.00
	Rents- Motor Vehicle	56,000.00		56,000.00
Sub-ARO 3301001000001000 (DRRP-CC)-02-2019-77	Grand Total	217,500.00		217,500.00

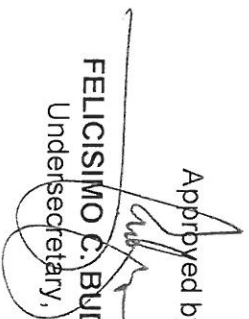
This request is made by the Field Office in order to support the needs in daily operation of the office. Attached are the necessary supporting documents:

1. Request from DSWD FO – CAR with justification
2. Copy of Certificate of Availability of Funds

For your approval.

Thank you.


JAM KARESS ZABALA BANZON

Approved by:

FELICISIMO C. BUDIONGAN
 Undersecretary, DRMG

DRN: **FMS-SPBD-A-COMM-20-06-76873-S**
MEMORANDUM

FOR : OIC-DIRECTOR LEO L. QUINTILLA
 DSWD Field Office CAR

FROM : DIRECTOR IV
 Finance and Management Service

SUBJECT : APPROVED REALLOCATION OF FUNDS UNDER TAX REFORM CASH TRANSFER PROJECT

DATE : JUNE 30, 2020

Please be informed that your request for reallocation of funds under Tax Reform Cash Transfer Project (Current Appropriations) is hereby approved, as follows:
Reallocation – FO CAR- #001

Sub-ARO #	Object Code	From		To	
		Purpose	Amount	Purpose	Amount
32010-4-20000-3000(UCT-IOC)02-2020-CAR-18	50299010-00	Release of allotment for the conduct of the activities of Unconditional I Cash Transfer (UCT) programs for CY 2020.	P 130,000.00	To be used for the UCT Social Pension Payout/or release of Cash Card.	P 585,000.00
	Advertising				
	50203090-00		115,000.00		
	50205010-00	240,000.00	50299050-03	Rents - Motor Vehicles	
	Gasoline				
	50213050-03	50,000.00	50213050-02	R.M. - IT Equipment	
	Postage and Courier Services				
	50213050-02	50,000.00	50213050-02	R.M. - Office Equipment	
	Office Equipment				
	50203010-00	388,646.51	50203010-00	Office Supplies	
	Office Supplies				
	50203990-00	100,000.00	50201010-00	Other Supplies Expense	
	Other Supplies Expense				
	50299030-00	32,625.00	50299030-00	Representation Expenses	
	Representation Expenses				
	50203210-02	100,000.00	50203210-02	Semi-Expendable - Office Equipment	
	Semi-Expendable - Office Equipment				
	50205020-02	38,400.00	50205020-02	Telephone Expenses - Landline	
	Telephone Expenses - Landline				
	50203010-00	25,952.94	50203010-00	Office Supplies	
	Office Supplies				
Grand Total			P 1,270,624.45		P 1,270,624.45



Said approval is based on the recommendation of the Concurrent Undersecretary for Standards and Capacity Building and Officer-in-Charge for the DSWD's Administration of Unconditional Cash Transfers through a Memorandum dated June 16, 2020.

Disbursements shall be charged against GOP funds, subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:


JANINE S. COSINO

OIC Division Chief, Budget Division for Special Projects
Finance and Management Service

Approving Authority:


WAYNE C. BELIZAR

DRN: FMS-SPBD-A-COMM-20-06-68556-S

MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
DSWD Field Office CAR

FROM : OIC ASSISTANT SERVICE DIRECTOR FOR SPECIAL PROJECTS Finance and Management Service

SUBJECT : APPROVED REALLOCATION OF FUNDS UNDER TAX REFORM CASH TRANSFER PROJECT

DATE : JUNE 11, 2020

Please be informed that your request for reallocation of funds under Tax Reform Cash Transfer Project (Continuing Appropriations) is hereby approved, as follows:
Reallocation – FOCAR- 002

Sub-ARO #	Object Code	From		To		
		Purpose	Amount	Object Code	Purpose	Amount
320104-20000-3000(U CT-IOC)	Traveling Expense 50201010-00	Release of allotment for the conduct of the following activities of Unconditional Cash Transfer (UCT) programs of CY 2019.	₱ 113,904.47	Rents - Motor Vehicles 50299050-03	To be used for the conduct of UCT 2018 and 2019 payouts for unpaid beneficiaries.	₱ 567,398.19
	Training Expense 50202010-00		182,619.96			
02-2019-CAR-50	50203010-00 Office Supplies		129,190.59			
	50216010-00 Labor and Wages		84,068.17			
	50299030-00 Representation Expenses		57,615.00			
Grand Total			₱ 567,398.19			₱ 567,398.19

Said approval is based on the recommendation of the Concurrent Undersecretary for Standards and Capacity Building and Officer-in-Charge for the DSWD's Administration of Unconditional Cash Transfers through a Memorandum dated May 13, 2020.

Disbursements shall be charged against GOP funds, subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

JANINE G. COSINO
OIC Division Chief, Budget Division for Special Projects
Finance and Management Service

Approving Authority:

ZAIDA L. PULIDO

20-07-2246

DRN: FMS-SPBD-A-COMM-20-06-68556-S

MEMORANDUM

RMD JUN 20 2020 12:15

FOR : DIRECTOR LEO L. QUINTILLA
DSWD Field Office CAR

FROM : OIC ASSISTANT SERVICE DIRECTOR FOR SPECIAL PROJECTS Finance and Management Service

SUBJECT : APPROVED REALLOCATION OF FUNDS UNDER TAX REFORM CASH TRANSFER PROJECT

DATE : JUNE 11, 2020

Please be informed that your request for reallocation of funds under Tax Reform Cash Transfer Project (Continuing Appropriations) is hereby approved, as follows:
Reallocation – FOCAR- 002

Sub-ARO #	Object Code	From		Object Code	To	
		Purpose	Amount		Purpose	Amount
320104-20000-3000(U CT-IOC)	Traveling Expense 50201010-00	Release of allotment for the conduct of the following activities of Unconditional Cash Transfer (UCT) programs of CY 2019.	₱ 113,904.47	Rents - Motor Vehicles 50299050-03	To be used for the conduct of UCT 2018 and 2019 payouts for unpaid beneficiaries.	₱ 567,398.19
	Training Expense 50202010-00	182,619.96				
02-2019-CAR-50	Office Supplies 50203010-00		129,190.59			
	Labor and Wages 50216010-00		84,068.17			
	50216010-00 Representation Expenses		57,615.00			
Grand Total			₱ 567,398.19			₱ 567,398.19

Said approval is based on the recommendation of the Concurrent Undersecretary for Standards and Capacity Building and Officer-in-Charge for the DSWD's Administration of Unconditional Cash Transfers through a Memorandum dated May 13, 2020.

Disbursements shall be charged against GOP funds, subject to existing budgetting, accounting and auditing rules and regulations.

Recommending Approval:

JANINE G. COSINO

OIC Division Chief, Budget Division for Special Projects
Finance and Management Service

Approving Authority:

ZAIDA I. PULIDO

DSWD-CAR
Department of Social Welfare and Development
JUL 07 2020
Time: 1:18

Records Section
Time In: **JUL 07 2020** Time Out: _____
TIN PALA 627
RECEIVED



Department of Social Welfare and Development

FINANCE AND MANAGEMENT SERVICE
GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP

FMS-CF-0001 | REV 01 / 08 NOV 2010



DRN: FMS-SPBD-A-COMM-20-06-68172-S

MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
DSWD Field Office CAR

THRU : NORIE C. CASTANEDA
Budget Officer

FROM : OIC ASSISTANT DIRECTOR FOR SPECIAL PROJECTS-FMS

SUBJECT : APPROVED REALLOCATION OF FUNDS UNDER PANTAWID
PAMILYANG PILIPINO PROGRAM

DATE : 10 JUNE 2020

Please be informed that your request for reallocation of funds under Pantawid Pamilyang Pilipino Program (Current & Continuing Appropriations) is hereby approved, as follows:

Sub-AFD No	Object Code	From Purpose	Amount	To Object Code	To Purpose	Amount
310100100 001000 (Pantawid) -02-2020- CAR-03- (GOP)	50216010-00 Labor and Wages	Allotment to cover the incremental operating cost (IOC) of Pantawid	P 68,420.63	50211990-00 Other Professional Service	Allotment to cover the incremental operating cost (IOC) of Pantawid for the CY 2020	P 68,420.63
SUB TOTAL - CURRENT			68,420.63			
310100100 001000 (Pantawid) -02-2019- CAR-19- (GOP)	50211990-00 Other Professional Service	Cost of Service Fund Allotment for Incremental Operating Cost (IOC) for the implementation of Pantawid Pamilyang Pilipino Program for FY 2019	214,807.49	50211990-00 Other Professional Service	Cost of Service Fund Allotment to cover the payment of Gratuity Pay of Pantawid Pamilya MOA Staffs and Job Order such as Encoders and Enumerators for CY 2019	214,807.49
	50216010-00 Labor and Wages		1,692.51	50216010-00 Labor and Wages		1,692.51
SUB TOTAL - CURRENT			68,420.63			

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Current

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11996

Change of
purpose



		AMOUNT	
3101000100 001000 (Pantawid) -02-2019- CAR-84- (GOP)	50216010-00 Labor and Wages	Cost of Service Fund	Additional allotment for the conduct of Social Welfare and Development Indicators (SWDI) Tool Administration for CY 2019
		169,600.00	44,000.00
		₱	₱
		5021990-00 Other Professional Service	50216010-00 Labor and Wages
		Cost of Service Fund	Cost of Service Fund
		Allotment to cover the incremental operating cost (IOC) of Pantawid Pamilya for the CY 2020	Allotment to cover the payment of Gratuity Pay of Pantawid Pamilya MOA Staffs and Job Order such as Encoders and Enumerators for CY 2019
		169,600.00	44,000.00
SUB TOTAL - CONTINUING		430,100.00	430,100.00
GRAND TOTAL		₱498,520.63	₱498,520.63

Said approval is based on the recommendation of the National Program Manager of Pantawid Pamilyang Pilipino Program through a memorandum dated April 21, 2020.

Disbursements shall be charged against GOP funds, subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:


JAANITE G. COSINO
 OIC Division Chief, Budget Division for Special Projects
 Finance and Management Service

Approving Authority:


ZAIDA L. PULIDO
 cf. Director Gemma B. Gabuya, Pantawid Pamilya National Program Manager

INTER OFFICE MEMORANDUM	DATE:	April 21, 2020
TO:	ZAIDA L. PULIDO OIC Asst. Service Director for Special Projects-FMS	
FROM:	The National Program Manager Pantawid Pamilyang Pilipino Program	
SUBJECT:	FO CAR - Request for Reallocation of Funds	

May we refer to you the request for reallocation of funds and change of purpose as to the object code submitted by Field Office CAR amounting to **P 498,520.63**. The request is to cover the Cost of Service requirements to pay the Gratuity of Pantawid MOA/JO workers chargeable against their unobligated allotments from current and continuing appropriations:


COST OF SERVICE:	Amount
Current Appropriation	P 68,420.63
Continuing Appropriation	430,100.00

Please see attached copy of the request for your reference and further action.

Thank you.


GEMMA B. GABUYA

Approved by:


ATTY. AIMEE S. TORREFRANCA-NERI
 Undersecretary for Operations **MR**

DSWD - Central Office
 Financial Management
RECEIVED
JUN 08 2020
 Record No. OP-20-16914
 Received by: Jenica Time: 2:10

DSWD - Central Office
 Unified Financial Management Unit
RECEIVED
JUN 08 2020
 Record No. 66
 Received by: Kenny Time: 2:18

DRN: FMS-SPBD-A-COMM-20-06-68172-S

MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
DSWD Field Office CAR

THRU : NORIE C. CASTANEDA
Budget Officer

FROM : OIC ASSISTANT DIRECTOR FOR SPECIAL PROJECTS-FMS

SUBJECT : APPROVED REALLOCATION OF FUNDS UNDER PANTAWID PAMILYANG PILIPINO PROGRAM

DATE : 10 JUNE 2020

Please be informed that your request for reallocation of funds under Pantawid Pamilyang Pilipino Program (Current & Continuing Appropriations) is hereby approved, as follows:

Sub-ARO No.	From			To		
	Object Code	Purpose	Amount	Object Code	Purpose	Amount
310100100 001000 (Pantawid) -02-2020- CAR-03- (GOP)	50216010-00 Labor and Wages	Allotment to cover the incremental operating cost (IOC) of Pantawid Pamilya for the CY 2019	P 68,420.63	50211990-00 Other Professional Service	Allotment to cover the incremental operating cost (IOC) of Pantawid Pamilya for the CY 2020	P 68,420.63
SUB TOTAL - CURRENT			68,420.63		68,420.63	
310100100 001000 (Pantawid) -02-2019- CAR-19- (GOP)	50211990-00 Other Professional Service	Cost of Service Fund	214,807.49	50211990-00 Other Professional Service	Cost of Service Fund	214,807.49
	50216010-00 Labor and Wages	Allotment for Incremental Operating Cost (IOC) for the implementation of Pantawid Pamilyang Pilipino Program for FY 2019	1,692.51	50216010-00 Labor and Wages	Allotment to cover the payment of Gratuity Pay of Pantawid Pamilya MOA Staffs and Job Order such as Encoders and Enumerators for CY 2019	1,692.51

DSWD-CAR
OFFICE OF THE ASSISTANT DIRECTOR FOR SPECIAL PROJECTS
JUL 07 2020
PAGE 1 of 2

Records Section
Time In: JUL 07 2020
Time Out: _____
TIN 1302827
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11:22



Sub-ARO No.	From		To			
	Object Code	Purpose	Amount	Object Code	Purpose	Amount
310100100 001000 (Pantawid) -02-2019- CAR-84- (GOP)	50216010-00 Labor and Wages	Cost of Service Fund	169,600.00	50211990-00 Other Professional Service	Cost of Service Fund	169,600.00
		Additional allotment for the conduct of Social Welfare and Development Indicators (SWDI) Tool Administration for CY 2019	44,000.00	50216010-00 Labor and Wages	Cost of Service Fund Allotment to cover the payment of Gratuity Pay of Pantawid Pamilya MOA Staffs and Job Order Encoders and Enumerators for CY 2019	44,000.00
SUB TOTAL - CONTINUING			430,100.00			430,100.00
GRAND TOTAL			<u>P 498,520.63</u>			<u>P 498,520.63</u>

Said approval is based on the recommendation of the National Program Manager of Pantawid Pamilyang Pilipino Program through a memorandum dated April 21, 2020.

Disbursements shall be charged against GOP funds, subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:


JANNINE G. COSINO
 OIC Division Chief, Budget Division for Special Projects
 Finance and Management Service

Approving Authority:

ZAIDA L. PULIDO

cf: Director Gemma B. Gabuya, Pantawid Pamilya National Program Manager



FINANCE AND MANAGEMENT SERVICE
 GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP
 FIS-SPD-0001 | REV 01/08 NOV 2019



DRN: FMS-SPBD-A-COMM-20-06-69897-S

MEMORANDUM

FOR : OIC – REGIONAL DIRECTOR LEO L. QUINTILLA
 DSWD Field Office CAR

THRU : MS. NORIE C. CASTAÑEDA
 Budget Officer

FROM : THE OIC ASSISTANT SERVICE DIRECTOR FOR SPECIAL PROJECTS
 Finance and Management Service

SUBJECT : APPROVED REALLOCATION OF FUNDS UNDER NATIONAL
 HOUSEHOLD TARGETING SYSTEM FOR POVERTY REDUCTION

DATE : 15 JUNE 2020

Please be informed that your request for reallocation of funds under National Household Targeting System for Poverty Reduction (NHTS-PR) funds (Continuing Appropriations) is hereby approved, as follows:

Sub-ARO No.		From		To		
Sub-ARO No.	Object Code	Purpose	Amount	Object Code	Purpose	Amount
200000020 0001000 - (NHTS- PR)-02- 2019- CAR-51	50201010-00 Travelling Expenses	Release of allotment for the conduct of the 3rd Nationwide Household Assessment or Listahanan 3 (L3) (Phase 1 - Preparatory and Phase 2 - Data Collection and Analysis)	P 284,690.00	50203990-00 Other Supplies Expenses	Procurement of Personal Protective Equipment (PPEs) to be used by Enumerators and Area Supervisors for Validation and Finalization Phase	P 284,690.00
TOTAL			<u>P 284,690.00</u>			<u>P 284,690.00</u>

Said approval is based on the recommendation of the National Household Targeting Office through a Memorandum dated May 6, 2020.

98



Disbursements shall be charged against GOP funds, subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

JANINE G. COSINO
JANINE G. COSINO
OIC Division Chief, Budget Division for Special Projects
Finance and Management Service

Approving Authority:

ZAIDA L. PULIDO
ZAIDA L. PULIDO

cf: Undersecretary Danilo G. Pamonag, OSEC Concerns Cluster Head

(APPROVED REALLOCATION OF FUNDS UNDER NHTS-PR (FO CAR) – P284,690.00)

MEMORANDUM

DRN: _____

FOR : LEO L. QUINTILLA
OIC-Regional Director
DSWD-CAR

FROM : WAYNE C. BELLIZAR
The Director
Finance and Management Service

SUBJECT : Approved Request for Reallocation of Funds

DATE : April 03, 2020

Please be informed that your request for reallocation of fund was approved under P/A/P 320104100002000 Assistance to Persons with Disability and Older Persons-02-2019 CAR-48 and 02-2019-CAR-51 Continuing Appropriation as specified below:

Sub-ARO No.	FROM		TO	
	Object of Expenditures	Amount	Object of Expenditures	Amount
320104100002000 (PWD/OP)-02- 2019-CAR-48	50202010-00 Training Expenses	16,000.00		
	50299030-00 Representation Expenses	16,550.00		
	50299990-02 Other MOOE	27,459.00	50214990-00 Subsidies- Others	71,209.00
320104100002000 (PWD/OP)-02- 2019-CAR-51	50202010-00 Training Expenses	11,200.00		
TOTAL		71,209.00		71,209.00

The disbursement of fund is subject to the existing budgeting,accounting and auditing rules and regulations.

Recommending Approval:

Approving Authority:


MERIEL P. CASTILLO
Chief, Budget Division


WAYNE C. BELLIZAR
Director
Finance and Management Service

MPC/LBG/USG/224



90-26-2146

MEMORANDUM

DRN: _____

FOR : LEO L. QUINTILLA
OIG-Regional Director
DSWD-CAR

FROM : WAYNE C. BELIZAR
The Director
Finance and Management Service

SUBJECT : Approved Request for Reallocation of Funds

DATE : April 03, 2020

Please be informed that your request for reallocation of fund was approved under P/A/P 320104100002000 Assistance to Persons with Disability and Older Persons-02-2019 CAR-48 and 02-2019-CAR-51 Continuing Appropriation as specified below:

Sub-ARO No.	FROM		TO	
	Object of Expenditures	Amount	Object of Expenditures	Amount
320104100002000 (PWD/OP)-02- 2019-CAR-48	50202010-00 Training Expenses	16,000.00		
	50299030-00 Representation Expenses	16,550.00		
	50299990-02 Other MOOE	27,459.00	50214990-00 Subsidies- Others	71,209.00
320104100002000 (PWD/OP)-02- 2019-CAR-51	50202010-00 Training Expenses	11,200.00		
TOTAL		71,209.00		71,209.00

The disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

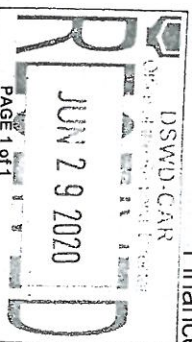
Mariel P. Castillo

MERIEL P. CASTILLO
Chief, Budget Division

Approving Authority:

Wayne C. Belizar

WAYNE C. BELIZAR
Director
Finance and Management Service



RECORDED
JUN 29 2020

MPC/LBG/JSG/224

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
PROGRAM MANAGEMENT BUREAU**

INTER-OFFICE MEMORANDUM

01/30/20 WDN/MGL/eccd

For **MR. WAYNE C. BELIZAR**
Director, Financial Management Service

DATE February 13, 2020

From **THE DIRECTOR IV**

Subject **Request for Re-allocation of Funds**

This is to endorse to your office the approved request of Field Office CAR for the re-allocation of the OPPWD-Continuing Fund in connection with the implementation of Assistance to Older Person/Persons with Disability. Below is the breakdown:

Sub-ARO	FROM			TO		
	CODE	PURPOSE	AMOUNT	CODE	PURPOSE	AMOUNT
(PWD/OP)- 02-2019- CAR-48	50202010- 00	Training Expense	16,000.00			
	502-99030- 00	Representation Expense	16,550.00			
	502-99990- 02	Other MOOE	27,459.00	50214990- 00	Subsidies	71,209.00
(PWD/OP)- 02-2019- CAR-51	50202010- 00	Training Expense	11,200.00			
	total		71,209.00			71,209.00

We have no objection to the above request provided it is within COA rules and regulation.

Attached is the memorandum of Field Office CAR for your reference.

Thank you.

WILMA D. NAVIAMOS

Encl: as stated

10263

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
PROGRAM MANAGEMENT BUREAU**

INTER-OFFICE MEMORANDUM

01/29/2020 WDN/MGU/ecd

For **ATTY. AIMEE S. TORREFRANCA-NERI**
Undersecretary, Operations Group

DATE February 13, 2020

From **THE DIRECTOR**

Subject **Request for Reallocation of Funds**


May we request for the Undersecretary's approval on the request of Field Office CAR for the re-allocation of funds under OP/PWD-Continuing. Below is the breakdown:

Sub-ARO	FROM		TO	
	CODE	PURPOSE	CODE	PURPOSE
(PWD/OP)- 02-2019- CAR-48	50202010- 00	Training Expense	16,000.00	
	502-99030- 00	Representation Expense	16,550.00	
	502-99990- 02	Other MOOE	27,459.00	50214990- 00
(PWD/OP)- 02-2019- CAR-51	50202010- 00	Training Expense	11,200.00	
	total		71,209.00	
				71,209.00

We have no objection to the above request provided it is within COA rules and regulation.

Attached is the memorandum of Field Office CAR for your reference.


WILMA D. NAVIAMOS

APPROVED/DISAPPROVED:

ATTY. AIMEE S. TORREFRANCA-NERI

Encl: as stated



Department of Social Welfare and Development

FINANCE AND MANAGEMENT SERVICE
GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP
FMS-GA-0001 | REV 01 / 06 NOV 2019



02183

MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
DSWD Field Office CAR

FROM : THE DIRECTOR IV

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS

DATE : 08 APRIL 2020

Please be informed that your request for reallocation of fund was approved under P/A/P 330100100001000 – Disaster Response and Rehabilitation Program (DRRP-CC)- Current Appropriation as specified below:

Reallocation 2020-DRRP-CAR

Sub-ARO No.	FROM		TO			
	PURPOSE	Object Code	AMOUNT	PURPOSE	Object Code	AMOUNT
330100100 001000- DRRP-CC- 02-2020- CAR-2	Training Expenses	50202010-00	94,949.20	Travelling Expenses	50201010-00	94,949.20
			265,300.80	Other Professional Services	50211990-00	928,668.80
	Office Supplies Expenses	50203010-00	98,341.00			
	SE- Furniture and Fixtures	50203220-01	68,412.00			
	SE- Other Machinery Equipment	50203210-99	9,215.00			
	Other Supplies Expenses	50203990-00	24,200.00			
	Telephone Expenses- Mobile	50205020-01	72,000.00			
	Representation Expenses	50299030-00	16,200.00			
	Rents- Motor Vehicle	50299050-03	375,000.00			
TOTAL			1,023,618.00	TOTAL		1,023,618.00

Said approval is based on the recommendation of the Director of the Disaster Response Management Bureau (DRMB) in her Memorandum to the Director of the Finance and Management Service dated March 11, 2020.

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

MERIEL P. CASTILLO
Chief, Budget Division for Regular Program

Approving Authority:

WAYNE C. BELIZAR
Director, Finance and Management

cf: DRMB



FINANCE AND MANAGEMENT SERVICE
 GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP
FIN-OF-1001 FEB 01 - DEC NOV 2019

20-06-2143

MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
 DSWD Field Office CAR

FROM : THE DIRECTOR IV

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS

DATE : 08 APRIL 2020

Please be informed that your request for reallocation of fund was approved under P/A/P 330100100001000 – Disaster Response and Rehabilitation Program (DRRP-CC)- Current Appropriation as specified below:

Reallocation 2020-DRRP-CAR

Sub-ARO No.	FROM		TO	
	PURPOSE	Object Code	PURPOSE	Object Code
330100100 001000- DRRP-CC- 02-2020- CAR-2	Training Expenses	50202010-00	Traveling Expenses	50201010-00
		94,949.20		54,949.20
	Office Supplies Expenses	50203010-00	Other Professional Services	50211990-00
		98,341.00		928,688.80
	SE - Furniture and Fixtures	50203220-01		68,412.00
			24,200.00	
	Other Supplies Expenses	50203910-00		72,000.00
	Telephone Expenses-Mobile	50205020-01		16,200.00
	Representation Expenses	50299030-00		375,000.00
	Rents- Motor Vehicle	50299050-03		
TOTAL		1,023,618.00	TOTAL	1,023,618.00

Said approval is based on the recommendation of the Director of the Disaster Response Management Bureau (DRMB) in her Memorandum to the Director of the Finance and Management Service dated March 11, 2020.

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

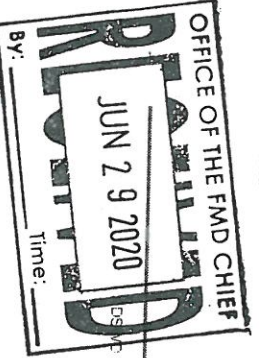
Recommending Approval:

Mariel P. Castillo
MERIEL P. CASTILLO
 Chief, Budget Division for Regular Program

cf: DRMB

Approving Authority:

Wayne C. Belizar
WAYNE C. BELIZAR
 Director, Finance and Management



DSWD-CAR, PANGLOSS ROAD, PASAY CITY, PHILIPPINES 1126
 Telephone: (632) 600-1518



INTER-OFFICE MEMORANDUM

FOR : DIR. WAYNE C. BELIZAR
Finance and Management Service

FROM : THE DIRECTOR III
Disaster Response Management Bureau (DRMB)

SUBJECT : REQUEST FOR REALLOCATION

DATE : 11 March 2020

This is to favorably endorse the request of DSWD FOS – NCR and CAR per attached approval of the DRMG Undersecretary, for the reallocation of funds under Disaster Response and Rehabilitation Program-Climat Change Adaptation and Mitigation (DRRRP-CC) 2020 with details as follows:

Fund Source	From		To	
	Object Class	Amount	Object Class	Amount
Total - NCR			NCR	499,999.92
			Other Supplies and Materials	456,199.92
Sub-ARO 330100100001000 (DRRRP-CC)-02-2020- NCR-1, dated February 6, 2020	Security Services	499,999.92	ICT Equipment	43,800.00
Total - CAR		1,023,618.00	CAR	1,023,618.00
Sub-ARO 330100100001000 (DRRRP-CC)-02-2020- CAR-2, dated February 6, 2020	Training Expenses	94,949.20	Travelling Expenses	94,949.20
		265,300.80		265,300.80
	Office Expenses	98,341.00	Other Professional Services	98,341.00
	Semi-Expendable Furniture and Fixtures	68,412.00		68,412.00
	Semi-Expendable Other Machinery Equipment	9,215.00		9,215.00
	Other Supplies Expenses	24,200.00		24,200.00
	Telephone Expenses- Mobile	72,000.00		72,000.00
	Representation Expenses	16,200.00		16,200.00
	Rent Motor Vehicles	375,000.00		375,000.00
Grand Total		1,523,617.92		1,523,617.92

38378

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The requests are made by the Field Offices in order to support the needs in daily operation of the office. Attached are the necessary supporting documents:

1. Request from DSWD FO – NCR and CAR with justification;
2. Copy of Certificate of Availability of Funds; and
3. Variance Analysis

For your approval.

Thank you.


JAM KARESS ZABALANZON



Fn:change.of.purpose
FCB/JKZB/REMIKHJJ/pat



Department of Social Welfare and Development

INTER-OFFICE MEMORANDUM

FOR : U/SEC. FELICISIMO C. BUDIONGAN
 Disaster Response Management Group (DRMG)

FROM : THE DIRECTOR III
 Disaster Response Management Bureau (DRMB)

SUBJECT : REQUEST FOR REALLOCATION

DATE : 11 March 2020

This is to favorably endorse the request of **DSWD FOs - NCR & CAR** as attached, for the reallocation of funds under Disaster Response and Rehabilitation Program-Climat Change Adaptation and Mitigation (**DRRP-CC) 2020** with details as follows:

Fund Source	From		To	
	Object Class	Amount	Object Class	Amount
Total - NCR		499,999.92		499,999.92
Sub-ARO 330100100001000 (DRRP-CC)-02-2020- NCR-1, dated February 6, 2020	Security Services	499,999.92	Other Supplies and Materials	456,199.92
Total - CAR		1,023,618.00	ICT Equipment	43,800.00
Sub-ARO 330100100001000 (DRRP-CC)-02-2020- CAR-2, dated February 6, 2020	Training Expenses	94,949.20	CAR	1,023,618.00
		265,300.80	Travelling Expenses	94,949.20
	Office Supplies	98,341.00		265,300.80
	Semi-Expendable Furniture and Fixtures	68,412.00		98,341.00
	Semi-Expendable Other Machinery Equipment	9,215.00		68,412.00
	Other Supplies	24,200.00	Other Professional Services	9,215.00
	Telephone Expenses- Mobile	72,000.00		24,200.00
	Representation Expenses	16,200.00		72,000.00
	Rent Motor Vehicles	375,000.00		16,200.00
Grand Total		1,523,617.92		375,000.00
				1,523,617.92

38378

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The requests are made by the Field Offices in order to support the needs in daily operation of the office. Attached are the necessary supporting documents:

1. Request from DSWD FO – NCR and CAR with justification;
2. Copy of Certificate of Availability of Funds; and
3. Variance Analysis

For your approval.

Thank you.


JAM KARESS ZABALA BANZON

Approved by:


FELICISIMO C. BUDIONGAN
Undersecretary, DRMG

Department
Agency/Operating Unit
Address

: Department of Social Welfare and Development
: Office of the Secretary
: Batasan Pamantasan Complex, Constitution Hills Quezon City

MODIFICATION ADVICE FORM (MAF) NO. 2020-05-0004

Date: May 26, 2020

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies
Legal Basis : RA 11464 Regular 2019 CONTINUING APPROPRIATION

REGIONAL OFFICE CAR

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Training Expenses 50202010 00	85,000.00
			TOTAL	85,000.00

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Representation Expenses 50299030 00	(85,000.00)
			TOTAL	(85,000.00)

Prepared by:


MIRIEL P. CASTILLO
Chief, Budget Division

Certified by:


WAYNE C. BELIZAR
Director, Finance and Management Service

Recommended by:


JOSE ERNESTO B. GAVIOLA
Undersecretary for General Administration and Support Services

Approved by:


ROLANDO JOSELITO D. BAUTISTA
Secretary
Date: _____

DRN: FMS-SPBD-A-COMM-20-04-49705-S
MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
 DSWD Field Office CAR

FROM : OIC ASSISTANT SERVICE DIRECTOR FOR SPECIAL PROJECTS
 Finance and Management Service

SUBJECT : APPROVED REALLOCATION OF FUNDS UNDER TAX REFORM
 CASH TRANSFER PROJECT

DATE : 07 May 2020

Please be informed that your request for reallocation of funds under Tax Reform Cash Transfer Project (Continuing Appropriations) is hereby approved, as follows:

Sub-ARO #	From		To	
	Object Code	Purpose	Object Code	Purpose
320104-20000-3000(UCT-IOC) 02-2019-CAR-50	50202010-00 Training Expense	Release of allotment for the conduct of Unconditional Cash Transfer (UCT) programs of CY 2019.	50211990-00 Other Professional Services	To cover Gratuity, Pay of UCT-RPMOS staff (6) and Job Order (4)
	50201010-00 Traveling Expense		3,000.00	
Grand Total		₱ 30,000.00		₱ 30,000.00

Said approval is based on the recommendation of the Assistant Secretary for Standards and Capacity Building and National Program Director for the DSWD's Administration of Unconditional Cash Transfers through a Memorandum dated April 23, 2020.

Disbursements shall be charged against GOP funds, subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

JANINE B. COSINO
JANINE B. COSINO

OIC Division Chief, Budget Division for Special Projects
 Finance and Management Service

Approving Authority:

ZAYDA L. PULIDO
ZAYDA L. PULIDO

00461

DRN: FMS-BDRP-A-RQ-20-02-27391**MEMORANDUM**

FOR TO : **LEO L. QUINTILLA**
OIC, Regional Director
DSWD – Field Office CAR
Baguio City

FROM : **THE DIRECTOR**
Finance Management Service

SUBJECT : **REQUEST FOR MODIFICATION OF FUNDS**

DATE : **February 26, 2020**

Please be informed that your request for modification of funds under Sustainable Livelihood Program (Continuing Appropriation) is hereby approved as follows:

Sub-ARO #	FROM		TO	
	Code	Purpose	Code	Purpose
310100100002000 (SLP)-2019-CAR-45	50201010-00	Travel Expenses	50211990-00	Other Professional Services
	50202010-00	Training Expenses		
	50214990-00	Subsidies – Others		
	50299050-03	Rents-Motor Vehicle		
	TOTAL	65,713.38		65,713.38

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:


MERIEL P. CASTILLO
Chief, Budget Division

Approving Authority:


WAYNE C. BELIZAR
Director, Finance and Management Service

Cc: SLP

PAGE 1 of 6



Department of Social Welfare and Development

FINANCE AND MANAGEMENT SERVICE
GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP

FAS-GE-0001 | REV 01/15/2019 | 2019



MEMORANDUM

FOR : OIC DIRECTOR LEO L. QUINTILLA
DSWD Field Office CAR

FROM : THE DIRECTOR IV

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS

DATE : 09 MARCH 2020

Please be informed that your request for reallocation of fund was approved under P/A/P 330100100001000 – Disaster Response and Rehabilitation Program (DRRP) - Continuing Appropriation as specified below:

Reallocation 2019-DRRP-CAR-2 ^{cf}

Sub-ARO No.	PURPOSE	FROM		TO		
		Object Code	AMOUNT	PURPOSE	Object Code	AMOUNT
330100100000 1000-DRRP- 02-2019-CAR- 60	Other MOOE	50299990-02	71,611.29	Representation Expenses	50299030-00	84,956.48
	RM-ICT Equipment	50213050-03	13,345.19			
	Telephone Expenses-Mobile	50205020-01	40,000.00	Other Supplies Expenses	50203990-00	40,000.00
			7,000.00	SE- Furniture and Fixtures	50203220-01	7,000.00
			77,199.54	Office Supplies Expenses	50203010-00	77,199.54
	Labor and Wages	50216010-00	112,767.68	Rent- Motor Vehicle	50299050-03	169,659.64
	SE- Other Machinery Equipment	50203210-03	6,800.00			
TOTAL			<u>378,815.66</u>	TOTAL		<u>378,815.66</u>

Said approval is based on the recommendation of the Director of the Disaster Response Management Bureau (DRMB) in her Memorandum to the Director of the Finance and Management Service dated January 24, 2020.

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

Mariel P. Castillo
MERIEL P. CASTILLO
Chief, Budget Division for Regular Program

cf: DRMB

Approving Authority:

Wayne C. Bellizar
WAYNE C. BELLIZAR
Director, Finance and Management Service

Department
Agency/Operating Unit
Address

: Department of Social Welfare and Development
: Office of the Secretary
: Balasan Pambarasa Complex, Constitution Hills Quezon City

MODIFICATION ADVICE FORM (MAF) NO. 2020-02-0006

Date: February 14, 2020

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of
National Government Agencies
Legal Basis : RA 11464 Regular 2019 CONTINUING APPROPRIATION

REGIONAL OFFICE CAR

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
1030010001000000 General Management and Supervision	0300014 Regional Office CAR	MOOE	Other Supplies and Materials Expenses 50203990 00	22,000.00
			Other Professional Services 50211990 00	105,643.73
			TOTAL	127,643.73

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
1030010001000000 General Management and Supervision	0300014 Regional Office CAR	MOOE	Training Expenses 50202010 00	(2,000.00)
			Semi Expendable Other Machinery & Equipment 50203210 99	(41,000.00)
			Repairs and Maintenance Buildings 50213040 01	(29,343.73)
			Transportation and Delivery Expenses 50299040 00	(55,300.00)
			TOTAL	(127,643.73)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320105100003000 Recovery and Reintegration Program for Trafficked Persons	0300014 Regional Office CAR	MOOE	Subsidies -Others 50214990 00	37,512.75
			TOTAL	37,512.75

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320105100003000 Recovery and Reintegration Program for Trafficked Persons	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	(6,161.50)
			Training Expenses 50202010 00	(5,189.00)
			Mobile 50205020 01	(560.00)
			Other Professional Services 50211990 00	(21,674.75)
			Advertising Expenses 50299010 00	(3,115.00)
			Representation Expenses 50299030 00	(812.50)
			TOTAL	(37,512.75)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Office Supplies Expenses 50203010 00	21,656.95
			Other Professional Services 50211990 00	186,850.36
			Rents - Motor Vehicles 50299050 03	250,000.00
			TOTAL	458,507.31

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320102100001000 Supplementary Feeding Program	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	(3,765.00)
			Subsidies -Others 50214990 00	(454,742.31)
			TOTAL	(458,507.31)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients <i>pktd dec # 00608</i>	0300014 Regional Office CAR	MOOE	Training Expenses	253,898.49
			50202010 00	
			Other Professional Services	2,050,324.16
			50211990 00	
			Subsidies -Others	168,178.30
			50214990 00	
			Utter maintenance and Uperating Expenses	60,412.15
50299990 02				
			TOTAL	2,532,803.10

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients <i>pktd dec # 00608</i>	0300014 Regional Office CAR	MOOE	Traveling Expenses	(14,099.94)
			50201010 00	
			Office Supplies Expenses	(17,389.78)
			50203010 00	
			Food Supplies Expenses	(1,648,181.17)
			50203050 00	
			Drugs and Medicines Expenses	(501.75)
			50203070 00	
			Fuel, Oil and Lubricants Expenses	(170,228.20)
			50203090 00	
			Semi Expendable	(174,200.00)
			Other Machinery & Equipment	
			50203210 99	
			Semi Expendable	(2,250.00)
			Furniture and Fixtures	
			50203220 01	
			Other Supplies and Materials Expenses	(63,524.24)
50203990 00				
Water Expenses	(188,433.50)			
50204010 00				
Electricity Expenses	(1,428.49)			
50204020 00				
Postage and Courier Services	(37,319.00)			
50205010 00				
Landline	(3,262.47)			
50205020 02				

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients	0300014 Regional Office CAR	MOOE	Labor and Wages 50216010 00 ✓	(9,936.46)
			Janitorial Services 50212020 00 ✓	(0.40)
			Security Services 50212030 00 ✓	(30,661.61)
			Repairs and Maintenance Other Infrastructure Asset 50213030 99 ✓	(36,023.85)
			Repair and Maintenance Motor Vehicle 50213060 01 ✓	(57,950.09)
			Insurance Expenses 50215030 00 ✓	(60,412.15)
			Printing and Publication Expenses 50299020 00 ✓	(17,000.00)
			TOTAL	(2,532,803.10)

DEFICIENT ITEMS (TO) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Training Expenses 50202010 00	390,702.80
			Office Supplies Expenses 50203010 00	220,000.00
			Fuel, Oil and Lubricants Expenses 50203090 00	149,600.00
			Representation Expenses 50299030 00	237,680.00
			Rents - Motor Vehicles 50299050 03	48,240.00
			TOTAL	1,046,222.80

SOURCE ITEMS (FROM) :

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300014 Regional Office CAR	MOOE	Traveling Expenses 50201010 00	(140,000.00)
			Semi Expendable ICT Equipment 50203210 03	(50,589.88)
			Semi Expendable Furnitures and Fixtures 50203220 01	(112,428.00)
			Other Supplies and Materials Expenses 50203990 00	(100,303.50)
			Water Expenses 50204010 00	(70,549.27)
			Mobile 50205020 01	(21,988.00)
			Landline 50205020 02	(39,444.43)
			Other Professional Services 50211990 00	(265,544.76)
			Repair and Maintenance Motor Vehicle 50213060 01	(160,075.00)
			Repair and Maintenance ICT Equipment 50213050 03	(48,300.00)
			Advertising Expenses 50299010 00	(36,999.96)
			TOTAL	(1,046,222.80)

Prepared by:


MERIEL P. CASTILLO
 Chief, Budget Division


Recommended by:


JOSE ERNESTO B. GAVIOLA
 Undersecretary for General Administration and Support Services

Certified by:


WAYNE C. BELIZAR
 Director, Finance and Management Service

Approved by:


ROLANDO JOSELITO D. BAUTISTA
 Secretary
 Date: _____

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Department of Social Welfare and Development

FINANCE AND MANAGEMENT SERVICE
GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP

FMS-GF-0001 | REV 01 / 04 NOV 2019



DRN: FMS-SPBD-A-COMM-20-02-286713-S

MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
DSWD Field Office CAR

THRU : MS. NORIE C. CASTAÑEDA
Budget Officer

FROM : THE DIRECTOR
Finance and Management Service

SUBJECT : APPROVED REALLOCATION OF FUNDS UNDER NATIONAL
HOUSEHOLD TARGETING SYSTEM FOR POVERTY REDUCTION

DATE : 26 FEBRUARY 2020

Please be informed that your request for reallocation of funds under National Household Targeting System for Poverty Reduction (NHTS-PR) funds (Continuing Appropriations) is hereby approved, as follows:

Sub-Activity No.	From		To	
	Object Code	Purpose	Object Code	Purpose
200000020 0001000 - (NHTS- PR)02- 2019- CAR-48	50201010-00 Travelling Expense	Release of allotment to cover operational expenses of the National Household Targeting Sections (NHTS) for FY 2019	50211990-00 Other Professional Services	To augment funds needed to start the encoding and verification of household assessment forms during the extended Data Collection Phase
		P 292,263.00		
200000020 0001000 - (NHTS- PR)02- 2019- CAR-51	50201010-00 Travelling Expense	Release of allotment for the conduct of the 3rd Nationwide Household Assessment or Listahanan 3 (L3) (Phase 1 - Preparatory and Phase 2 - Data Collection and Analysis)	50211990-00 Other Professional Services	To augment funds needed to start the encoding and verification of household assessment forms during the extended Data Collection Phase
7,130.67		7,130.67		



Sub-ARJ No	Objct Code	Purpose	Amount	Objct Code	Purpose	Amount		
20000020 0001000 - (NHTS- PR)02- 2019- CAR-51	50202010-00 Training Expense	Release of allotment for the conduct of the 3rd Nationwide Household Assessment or Listahanan 3 (L3) (Phase 1 - Preparatory and Phase 2 - Data Collection and Analysis)	73,509.35	50211990-00 Other Professional Services	To augment funds needed to start the encoding and verification of household assessment forms during the extended Data Collection Phase	880,400.35		
	50205020-01 Telephone Expenses - Mobile		62,200.00				50299030-00 Representatio n Expenses	636,800.00
	50299050-01 Rents - Buildings and Structures		107,891.00					
20000020 0001000 - (NHTS- PR)02- 2019- CAR-71	50201010-00 Traveling Expense	Release of allotment for additional funds for travelling expenses and rent of motor vehicles in connection with the conduct of household assessment	487,800.00	50203010-00 Office Supplies	To facilitate/ procure items for the encoding of forms and support the operations of NHTS	45,000.00		
20000020 0001000 - (NHTS- PR)02- 2019- CAR-51	50299050-01 Rents - Buildings and Structures	Release of allotment for the conduct of the 3rd Nationwide Household Assessment or Listahanan 3 (L3) (Phase 1 - Preparatory and Phase 2 - Data Collection and Analysis)	702,291.00				50203210-02 Semi- Expendable - Office Equipment	259,000.00
							50203210-03 Semi- Expendable - Information and Communicatio ns Technology Equipment	398,291.00

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Subpara No.	From		To	
	Object Code	Purpose	Object Code	Purpose
200000020 0001000 - (NHTS- PR)02- 2019- CAR-51	50299050-01 Rents - Buildings and Structures	Release of allotment for the conduct of the 3rd Nationwide Household Assessment or Listahanan 3 (L3) (Phase 1 - Preparatory and Phase 2 - Data Collection and Analysis)	284,218.00	
			50213040-99 RM - Other Structures	To facilitate/ procure items for the encoding of forms and support the operations of NHTS
				284,218.00
TOTAL			<u>P 2,654,103.02</u>	<u>P 2,654,103.02</u>

Said approval is based on the recommendation of the National Household Targeting Office through a Memorandum dated January 22, 2020.

Disbursements shall be charged against GOP funds, subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

JANINE G. COSINO
JANINE G. COSINO
 OIC Division Chief, Budget Division for Special Projects
 Finance and Management Service **JMC**

Approving Authority:

WAYNE G. BELIZAR
WAYNE G. BELIZAR
 cf. Undersecretary Danilo G. Pamoneg, OSEC Concerns Cluster Head

FOR : DIR. WAYNE C. BELIZAR
DIRECTOR IV
Financial Management Services
DSWD Central Office

FROM : THE OIC – REGIONAL DIRECTOR
DSWD - CAR

SUBJECT : REQUEST FOR MODIFICATION OF FUND

DATE : 27 December 2019

May we respectfully request for the modification of fund of Direct Appropriations under P/A/P 3501001000001000, to wit:

SUB-ARRO#	FROM		TO		JUSTIFICATION
	OBJECT CODE	AMOUNT	OBJECT	AMOUNT	
3501001000001000	50101010-01 Salaries and Wages - Regular	16,989.58	50102020-00 Representation Allowance	16,989.58	To augment in the budget deficit for Representation Allowance of qualified employees.
TOTAL		16,989.58		16,989.58	

The amount requested for modification is from realized savings.

Attached are updated Statement of Allotment, Obligations Incurred and Balances and Certificate of Actual Deficiency and Sources of Funds and Variance Analysis for your reference.

Anticipating for the approval of the said request.

Thank you.

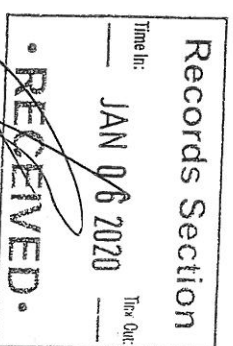
LEO L. QUINTILLA

For the OIC-Regional Director


ENRIQUE H. GASCON JR.
OIC-ARDD for Administration

LLQ/EHGJ/RDM/IN/CR/afg/ann

DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines
Telephone (6374) 446 5961 | 661 04301 | (6302) 396 6580 • Mobile (63917) 871 9893 | (63917) 872 0256 | (63919) 065 5365 to 68
E-mail: focar@dswd.gov.ph
Website: www.car.dswd.gov.ph



20-02-0814

MEMORANDUM

FOR : LEO L. QUINTILLA
 OIC Director, Field Office CAR
 Baguio City

FROM : THE DIRECTOR
 Finance and Management Service

SUBJECT : REQUEST FOR MODIFICATION OF FUNDS

DATE : 11 FEBRUARY 2020

Please be informed that your request for reallocation of funds **Services for Residential and Center Based Clients Fund** Continuing Appropriation is hereby approved, as follows:

FROM			TO			
SAA No.	Account Code	Account Title	Amount	Account Code	Account Title	Amount
32010110000 1000-CRCF- OUSC-2019- CAR-4	50201010-00	Travel Expenses-Local	10,800.00	50299030-00	Representati on Expenses	45,278.41
32010110000 1000-CRCF- OUSC-2019- CAR-5	50202010-00	Training Expenses	24,970.50			
32010110000 1000-CRCF- PMB-2019- CAR-6	50202010-00	Training Expense	1,699.50			
32010110000 1000-CRCF- OUSC-2019- CAR-4	50211990-00	Other Professional Services	7,808.41			
	TOTAL		45,278.41			45,278.41

Said approval is based on the recommendation of the Director of Field Office CAR in his Memorandum to the Director of the Finance and Management Service dated January 10, 2020.

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

[Signature]
MERIEL P. CASTILLO
 Chief, Budget Division

Approving Authority:

[Signature]
WAYNE C. BELIZAR
 Director, IV, Finance and Management Service

OFFICE OF THE FIELD CHIEF
RECEIVED
 MAR 03 2020
 BY: _____
 Time: _____

Office of the _____
 for Administration

02 MAR 2020

RECORDS SECTION
RECEIVED
 FEB 20 2020

RECEIVED

MEMORANDUM

TO : **WAYNE C. BELIZAR**
 Director, Finance and Management Services

FROM : **THE UNDERSECRETARY**
 Special Concerns

SUBJECT : **ENDORSEMENT OF REQUEST FOR RE-ALLOCATION OF
 FY 2019 CONTINUING CRCF FUNDS**

DATE : February 10, 2020

This is to endorse the request of the below DSWD Field Offices for the modification of the FY 2019 Continuing Appropriation of Center and Residential Care Facilities (CRCF). The allocation of P23 million for the Services for Residential and center-based clients is being managed by the Office of the Undersecretary for Special Concerns for the continuation of the implementation of construction, rehabilitation and improvement of the DSWD centers and residential facilities.

FO	FROM		TO	
	Object Code	Amount	Object Code	Amount
CAR	Travelling Expense	10,800.00		10,800.00
	Training Expense(CRCF)	24,970.50		24,970.50
	Training Expense(PMB)	1,699.50	Representation Expense	1,699.50
	Other Professional Services	7,808.41		7,808.41
TOTAL		45,278.41		45,278.41
I	Training Expense	22,700.00	Labor and Wages	22,700.00
	TOTAL	22,700.00		22,700.00
III	Training Expense	33,923.80		33,923.80
	Representation Expense	40,457.00	Other Professional Services	40,457.00
	Telephone-Mobile Expense	5,400.00		5,400.00
	TOTAL	79,780.80		79,780.80
IV-B	Telephone-Mobile Expense	.24		
	Other Professional Services	90,633.63	Travelling Expense	114,211.25
	Training Expense	23,677.38		
TOTAL		114,311.25		114,311.25



20-02-2019

MEMORANDUM

FOR : LEO L. QUINTILLA
OIC Director, Field Office CAR
Baguio City

FROM : THE DIRECTOR
Finance and Management Service

SUBJECT : REQUEST FOR MODIFICATION OF FUNDS

DATE : 11 FEBRUARY 2020

Please be informed that your request for reallocation of funds **Services for Residential and Center Based Clients Fund** Continuing Appropriation is hereby approved, as follows:

FROM			TO			
SAA No.	Account Code	Account Title	Amount	Account Code	Account Title	Amount
32010110000 1000-CRCF- OUSC-2019- CAR-4	50201010-00	Travel Expenses-Local	10,800.00	50299030-00	Representati on Expenses	45,278.41
32010110000 1000-CRCF- OUSC-2019- CAR-5	50202010-00	Training Expenses	24,970.50			
32010110000 1000-CRCF- PMB-2019- CAR-8	50202010-00	Training Expense	1,699.50			
32010110000 1000-CRCF- OUSC-2019- CAR-4	50211990-00	Other Professional Services	7,808.41			
	TOTAL		45,278.41			45,278.41

Said approval is based on the recommendation of the Director of Field Office CAR in his Memorandum to the Director of the Finance and Management Service dated January 10, 2020.

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

MERIEL P. CASTILLO
Chief, Budget Division

Approving Authority:

WAYNE C. BELIZAR
Director, IV, Finance and Management Service

Stamp: FEB 11 11 11 AM 2020
Stamp: MAR 02 2020

Stamp: RECEIVED
Stamp: FEB 20 2020
Stamp: Records Section



20-02-0647

MEMORANDUM

FOR : LEO L. QUINTILLA
OIG-Regional Director
DSWD-CAR

FROM : WAYNE C. BELIZAR
Director IV
Finance and Management Service

SUBJECT : Approved Request for Reallocation of Funds

DATE : 10 February 2020

trng/Padela
for records
Pl. Dy Jover
para
for info!
nom. for info!
from LR
at 2/18

Please be informed that your request for reallocation of fund was approved under P/A/P 320103100002000 (CENTENARIAN)-02-2019-CAR-36 Continuing Appropriation as specified below:

Sub-ARO No.	FROM			TO		
	CODE	PURPOSE	AMOUNT	CODE	PURPOSE	AMOUNT
320103100002000 (CENTENARIAN) -02-2019-CAR-36	50211990 -00	Other Professional Services	66,177.00	50202010 -02	Training Expense	6,000.00
				50201010 -01	Travelling Expense	60,177.00
TOTAL			66,177.00			66,177.00

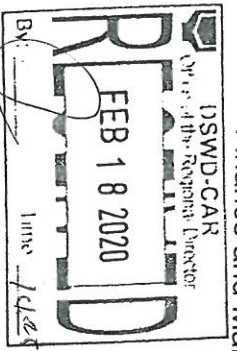
The disbursement of fund is subject to the existing budgeting, accounting and auditing rules and regulations.

Recommending Approval:

[Signature]
MERIEL P. CASTILLO
Chief, Budget Division

Approving Authority:

[Signature]
WAYNE C. BELIZAR
Director,
Finance and Management Service



PMB-A-town-20-02-10002

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
PROGRAM MANAGEMENT BUREAU

INTER-OFFICE MEMORANDUM

01/29/2020 WDN/MGJ/ecd

For MR. WAYNE C. BELIZAR
Director, Financial Management Service

DATE January 29, 2020

From THE DIRECTOR

Subject Request for Re-allocation of Funds

This is to endorse to your office on the request of Field Office CAR for the re-allocation of the Centrally Managed Fund under SAA No. 02-2019-CAR-36-Centenarian in connection with the implementation of Centenarian Act of 2016. Below is the breakdown:

FROM			TO		
CODE	PURPOSE	AMOUNT	CODE	PURPOSE	AMOUNT
50211990-00	Other Professional Services	66,177.00	50202010-00	Training Expense	6,000.00
			50202010-00	Traveling Expense	60,177.00
TOTAL		66,177.00	TOTAL		66,177.00

We have no objection to the above request provided it is within COA rules and regulation.

Attached is the memorandum of Field Office CAR for your reference.

Thank you.


WILLIAM D. NAVIAMOS

Encl: as stated

Empty rectangular box for additional content or signature.



20-02-0650

MEMORANDUM

FOR : LEO L. QUINTILLA
 OIC-REGIONAL DIRECTOR, DSWD F.O. CAR
 BAGUIO CITY

FROM : THE DIRECTOR

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS/CHANGE OF PURPOSE

DATE : 10 FEBRUARY 2020

*FMS Budget
 For recording of
 Inform DRRM
 FY 2020/18*

Please be informed that your request for reallocation of funds under the Sub-ARO No. 330100100001000(DRRP-CC)-02-2019-CAR-77 dated June 14, 2019 of Disaster Fund-Climate Change (Continuing Appropriation) is hereby approved, as follows:

*Advise
 For info/
 Main for
 For the
 program ✓
 Thanks
 4/2/18*

Sub-ARO Number	FROM			TO		
	Object Class	Purpose	Amount	Object Class	Purpose	Amount
330100100001000 (DRRP-CC) 02-2019-CAR-77 dtd. June 14, 2019	502-1601-000	Labor & Wages	45,689.48	502-9999-002	Other MOOE	45,689.48
			62,167.52			62,167.52
	502-0201-000	Training	600,000.00	502-9905-003	Rent-Motor Vehicle	600,000.00
			62,180.50			62,180.50
502-9901-000	Advertising	313,689.46	502-0101-000	Traveling	313,689.46	
		145,000.00			145,000.00	
TOTAL			1,228,726.96			1,228,726.96

Said approval is based on the recommendation of the Director of Disaster Response Management Bureau (DRMB) in her Memorandum to the Director of the Finance and Management Service dated February 3, 2020.

The disbursement of fund is subject to existing budgeting, accounting and auditing rules and regulations.

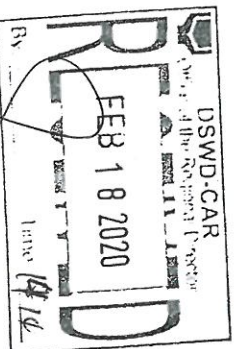
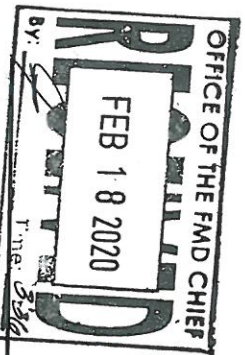
Recommending Approval:

[Signature]

MERIEL P. CASTILLO
 Chief, Budget Division for Regular Programs
 Finance and Management Service

Approving Authority:

[Signature]
DIR. WAYNE C. BELIZAR
 Finance and Management Service





Department of Social Welfare and Development

INTER-OFFICE MEMORANDUM

FOR : DIR. WAYNE C. BELIZAR
Finance and Management Service

FROM : THE DIRECTOR III
Disaster Response Management Bureau (DRMB)

SUBJECT : REQUEST FOR CHANGE OF PURPOSE

DATE : 03 February 2020

This is to favorably endorse the request of DSWD FO-CAR per attached approval of the DRMG Undersecretary, for the modification of funds under DRRP-CC GAA 2019 with details as follows:

Fund Source	From		To	
	Particulars	Amount	Particulars	Amount
Sub-ARO 3301001000010 00 (DRRP-CC)- 02-2019-CAR-77	Labor and Wages	45,689.48	Other MOOE	45,689.48
	Training Expenses	600,000.00	Rent Motor Vehicle	600,000.00
		62,180.50	Office Supplies	62,180.50
	Advertising	313,689.46	Traveling Expenses	313,689.46
	Grand Total	1,228,726.96		1,228,726.96

Attached are the following documents for reference:

1. Request from DSWD FO – CAR with justification
2. Copy of Certificate of Availability of Funds

For your approval.

Thank you.

JAM KARESS ZABALA BANZON



Department of Social Welfare and Development

INTER-OFFICE MEMORANDUM

FOR : U/SEC. FELICISIMO C. BUDIONGAN
Disaster Response Management Group (DRMG)

FROM : THE DIRECTOR III
Disaster Response Management Bureau (DRMB)

SUBJECT : REQUEST FOR CHANGE OF PURPOSE

DATE : 03 February 2020

3499 Remon

2/3

This is to favorably endorse the request of DSWD FO-CAR as attached, for the modification of funds from under DRRP-CC GAA 2019 with details as follows:

Fund Source	From		To	
	Particulars	Amount	Particulars	Amount
Sub-ARO 3301001000010 00 (DRRP-CC)- 02-2019-CAR-77	Labor and Wages	45,689.48	Other MOOE	45,689.48
		62,167.52		62,167.52
	Training Expenses	600,000.00	Rent Motor Vehicle	600,000.00
		62,180.50	Office Supplies	62,180.50
		313,689.46		
	Advertising	145,000.00	Traveling Expenses	313,689.46
	Grand Total	1,228,726.96		1,228,726.96

This request is made by the Field Office in order to support the needs in daily operation of the office. Attached are the necessary supporting documents:

1. Request from DSWD FO – CAR with justification
2. Copy of Certificate of Availability of Funds

For your approval.

Thank you.


JAM KARESS ZABALA BANZON

Approved by:


FELICISIMO C. BUDIONGAN
 Undersecretary, DRMG



Department of Social Welfare and Development

**OFFICE OF THE UNDERSECRETARY
GENERAL ADMINISTRATION AND SUPPORT SERVICES GROUP**

OUSGASGSG-0001 | REV 01 / 05 NOV 2019



Handwritten initials and marks: "DUCF", "11/100", and "24"

DRN: *FWG-Admin-Act-18-20-01-128,092*

MEMORANDUM

FOR : DIRECTOR LEO L. QUINTILLA
DSWD-Field Office CAR

FROM : THE DIRECTOR
Finance and Management Service

SUBJECT : REQUEST FOR MODIFICATION OF ALLOTMENT

DATE : 3 JANUARY 2020

This refers to your request for modification of certain allocation of the Maintenance and Other Operation Expenses (MOOE) released under the Direct Release Funds (Current Appropriations) of the Field Office CAR to conform to appropriate account code based on the CY 2019 Work and Financial Plan for Current Appropriation vis-à-vis the CY 2019 GAA.

On this, we are forwarding you herewith the approved Modification Advice No. 2019-12-0117 dated December 18, 2019 and said approval shall be:

- Reflected in the Field Office CAR's Registry of Allotments and Obligations; and
- Reported in the accountability reports to be submitted to DBM, i.e, SAOB as adjustments to allotments. Also, the corresponding adjustments in target and accomplishments as a result of the modification shall be reflected in the Physical Report of Operation.

For your immediate and appropriate action please.

Handwritten signature of Wayne C. Belizar
WAYNE C. BELIZAR