

REPLY SLIP

THE COMMITTEE ON ANTI-RED TAPE (CART)

This is to confirm that the below List of Frontline Services and Non-Frontline Service are complete and accurate as well as consideration on our comments on the remarks column.

NAME OF OFFICE: Field Office CAR

DATE / TIME: March 01, 2021

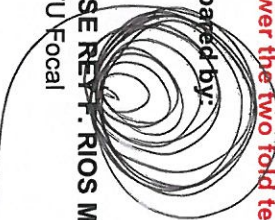
CONFIRMATION / COMMENTS:

No.	FRONTLINE SERVICES	Yes	No	COMMENTS
1	Processing and facilitation of Application for the Student Internship Program	✓		
2	Processing of Application for the Bayanihang Bayan Program (except during disaster Operations) for individuals	✓		
3	Processing of Application for the Bayanihang Bayan Program (except during disaster Operations) for organizations	✓		
4	Facilitation of use of Training Center or Dormitory for external clients	✓		This may be unique service as the FOCAR holds and manages the Secretary Cottage and Dormitory for external clients.
5	Facilitation of grievances through 8888 hotline for external public	✓		
6	Provision of Technical Assistance for external clients	✓		
7	Assessment of Applicants for Minors Travelling Abroad	✓		
8	Provision of Financial Assistance to individuals and families in Crisis Situation	✓		
No.	NON - FRONTLINE SERVICES	Yes	No	COMMENTS
1	Processing of Applications for Scholarship (Local and Foreign)	✓		
2	Processing of Application for Study Leave	✓		
3	Processing of Request for Certification of No Current Service	✓		

	Obligation and No Pending Nomination related to other Local/Foreign Scholarship or Training Program			
4	Processing of Reimbursement of Tuition and Miscellaneous Fees of DSWD Funded Scholars/Grantees	✓		
5	Processing of Request for the Modified Work Schedule of DSWD Funded Scholars	✓		
6	Processing of Request for Authority to Enroll or Authority to Practice Profession (per semester/trimester)	✓		
7	Processing of Modified Work Schedule (Work from Home due to Covid 19 exposure or Quarantine Leave)	✓		
8	Processing of Authority to Enroll	✓		
9	Facilitation and provision of technical assistance for internal clients	✓		
10	Facilitation of use of Training Center or Dormitory for internal staff	✓		This may be unique service as the FOCAR holds and manages the Secretary Cottage and Dormitory for external clients.
11	Provision of technical assistance (issues on hardware and software and other ICT Equipment)	✓		
12	Preparation of Leave Monetization	✓		

Note: Please kindly disregard other submissions as those are deemed functions and do not answer the two told test in the affirmative.

Prepared by:



JESSE REFF. RIOS MAA-IAU
ARTU-Focal

Approved by:

DIR. LEO L. QUINTILLA
Head of Office, FO-QAR

For the Regional Director:

AMELYN P. CABRERA
SWO V. OIC-ARD for Operations