

August 01, 2019

FOR : **MR. WAYNE C. BELIZAR**
Director IV
Finance Service
Department of Social Welfare and Development
Constitution Hills, Quezon City

FROM : **THE OIC-REGIONAL DIRECTOR**
DSWD FO-CAR

SUBJECT : **CASH POSITION REPORT**

We are submitting the above-cited report using the Common Fund System under the MDS Fund 101 for the month of July 2019.

Please acknowledge receipt hereof.

Thank you.

for the Regional Director
LEO L. QUINTILLA **ENRIQUE F. GASCON JR.**
f 08/02 CAO, OIC - ARD for Administration

DSWD-CAR

AUG 05 2019

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6 ENRIQUE/OBL

Records Section	
Time In:	Time Out:
AUG 05 2019	
• RECEIVED •	

Department of Social Welfare and Development
 Field Office - CAR
 Cash Position Report
 Regular MDS Account No. 2022-9018-35
 For the month ended July 31, 2019

Program/Activity/Project	Allocation per MDP			Current Disbursement	Balances	% of Utiliz	Disbursement thru Common Fund		% of Utiliz	Total	Balance for the Month	% of Utiliz	NCA		Balance for the Quarter	% of Utiliz for the Quarter
	NCA	NTA	Total Allocation				Continuing	Accounts Payable					August	September		
	(1)	(2)	(1)+(2)=(a)	(b)	(a)-(b)=(c)	(b)/(a)=(d)	(e)	(f)	(e)/(a)=(g)	(b)+(e)+(f)=(h)	(c)-(e)-(f)-(i)	(h)/(a)=(i)	(k)	(l)	(x)+(y)+(z)+(m)	(h)/(x)+(a)/(y)+(i)/(z)+(n)
A. PROGRAM																
I. General Administration and Support																
a. General Management & Supervision																
100000100001000	824,453.92	18,113.00	842,566.92	544,361.91	298,205.01	64.61%	4,655.00	-	0.55%	549,016.91	293,550.01	65.16%	-	-	293,550.01	65.16%
Maint. & Other Operating Expenses	824,453.92	18,113.00	842,566.92	544,361.91	298,205.01	64.61%	4,655.00	-	0.55%	549,016.91	293,550.01	65.16%	-	-	293,550.01	65.16%
Sub-total, Gen. Adm. and Support	824,453.92	18,113.00	842,566.92	544,361.91	298,205.01	64.61%	4,655.00	-	0.55%	549,016.91	293,550.01	65.16%	-	-	293,550.01	65.16%
Maint. & Other Operating Expenses	824,453.92	18,113.00	842,566.92	544,361.91	298,205.01	64.61%	4,655.00	-	0.55%	549,016.91	293,550.01	65.16%	-	-	293,550.01	65.16%
II. Support to Operations																
a. Information and Communication Technology Service Management																
2000001000001000	-	-	-	21,737.50	(21,737.50)	#DIV/0!	-	-	#DIV/0!	21,737.50	(21,737.50)	#DIV/0!	-	-	(21,737.50)	#DIV/0!
Maint. & Other Operating Expenses	-	-	-	21,737.50	(21,737.50)	#DIV/0!	-	-	#DIV/0!	21,737.50	(21,737.50)	#DIV/0!	-	-	(21,737.50)	#DIV/0!
c. Social Technology Development and Enhancement																
200000100003000	-	-	-	30,631.00	(30,631.00)	#DIV/0!	8,400.00	-	#DIV/0!	39,031.00	(39,031.00)	#DIV/0!	-	-	(39,031.00)	#DIV/0!
Maint. & Other Operating Expenses	-	-	-	30,631.00	(30,631.00)	#DIV/0!	8,400.00	-	#DIV/0!	39,031.00	(39,031.00)	#DIV/0!	-	-	(39,031.00)	#DIV/0!
d. Formulation and development of plans and policies																
200000100004000	-	-	-	16,654.75	(16,654.75)	#DIV/0!	-	-	#DIV/0!	16,654.75	(16,654.75)	#DIV/0!	-	-	(16,654.75)	#DIV/0!
Maint. & Other Operating Expenses	-	-	-	16,654.75	(16,654.75)	#DIV/0!	-	-	#DIV/0!	16,654.75	(16,654.75)	#DIV/0!	-	-	(16,654.75)	#DIV/0!
Locally-Funded Projects																
e. National Household Targeting System for Poverty Reduction (NHTS-PR)																
2000002000001000	247,239.97	-	247,239.97	266,472.28	(19,232.31)	107.78%	63,935.10	16,458.22	32.52%	346,865.60	(99,625.63)	140.30%	-	-	(99,625.63)	140.30%
Personnel Services	247,239.97	-	247,239.97	211,339.41	35,900.56	85.48%	63,935.10	16,458.22	32.52%	291,732.73	(44,492.76)	118.00%	-	-	(44,492.76)	118.00%
Maint. & Other Operating Expenses	-	-	-	55,132.87	(55,132.87)	#DIV/0!	-	-	#DIV/0!	55,132.87	(55,132.87)	#DIV/0!	-	-	(55,132.87)	#DIV/0!
Sub-total, Support to Operations	247,239.97	-	247,239.97	335,495.53	(88,255.56)	135.70%	72,335.10	16,458.22	35.91%	424,288.85	(177,048.88)	171.61%	-	-	(177,048.88)	171.61%
Personnel Services	247,239.97	-	247,239.97	211,339.41	35,900.56	85.48%	63,935.10	16,458.22	32.52%	291,732.73	(44,492.76)	118.00%	-	-	(44,492.76)	118.00%
Maint. & Other Operating Expenses	-	-	-	124,156.12	(124,156.12)	#DIV/0!	8,400.00	-	#DIV/0!	132,556.12	(132,556.12)	#DIV/0!	-	-	(132,556.12)	#DIV/0!
III. Operations																
OO 1 : Well-being of poor families improved																
1. Pantawid Pamilya (Implementation of Conditional Cash Transfer)																
3101001000001000	-	2,678,490.50	2,678,490.50	8,102,850.49	(5,424,359.99)	302.52%	400,909.56	18,572.50	15.66%	8,522,332.55	(5,843,842.05)	318.18%	-	-	(5,843,842.05)	318.18%
Personnel Services	-	-	-	5,617,082.46	(5,617,082.46)	#DIV/0!	-	-	#DIV/0!	5,617,082.46	(5,617,082.46)	#DIV/0!	-	-	(5,617,082.46)	#DIV/0!
Maint. & Other Operating Expenses	-	2,678,490.50	2,678,490.50	2,485,768.03	192,722.47	92.80%	400,909.56	18,572.50	15.66%	2,905,250.09	(226,759.59)	108.47%	-	-	(226,759.59)	108.47%
Financial Expenses	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!	-	-	-	#DIV/0!
Sub-total, OO 1	1,469,009.49	1,182,710.00	2,651,719.49	2,040,839.65	610,879.84	76.96%	-	35,642.19	1.34%	2,076,481.84	575,237.65	78.31%	-	-	575,237.65	78.31%
Personnel Services	529,000.00	-	529,000.00	511,859.73	17,140.27	96.76%	-	-	0.00%	511,859.73	17,140.27	96.76%	-	-	17,140.27	96.76%
Maint. & Other Operating Expenses	940,009.49	1,182,710.00	2,122,719.49	1,528,979.92	593,739.57	72.03%	-	35,642.19	1.68%	1,564,622.11	558,097.38	73.71%	-	-	558,097.38	73.71%
Sub-total, OO 1	1,469,009.49	3,861,200.50	5,330,209.99	10,143,690.14	(4,813,480.15)	190.31%	400,909.56	54,214.69	8.54%	10,598,814.39	(5,268,604.40)	198.84%	-	-	(5,268,604.40)	198.84%
Personnel Services	529,000.00	-	529,000.00	6,128,942.19	(5,599,942.19)	1158.59%	-	-	0.00%	6,128,942.19	(5,599,942.19)	1158.59%	-	-	(5,599,942.19)	1158.59%
Maint. & Other Operating Expenses	940,009.49	3,861,200.50	4,801,209.99	4,014,747.95	786,462.04	83.62%	400,909.56	54,214.69	9.48%	4,469,872.20	331,337.79	93.10%	-	-	331,337.79	93.10%
Financial Expenses	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!	-	-	-	#DIV/0!

Program/Activity/Project	Allocation per MDP			Current Disbursement	Balances	% of Utiliz	Disbursement thru Common Fund		% of Utiliz	Total	Balance for the Month	% of Utiliz	NCA		Balance for the Quarter	% of Utiliz for the Quarter
	NCA	NTA	Total Allocation				Continuing	Accounts Payable					August	September		
	(1)	(2)	(1)+(2)=(a)				(b)	(a)-(b)=(c)					(b)/(a)=(d)	(e)		
OO 2 : Rights of the poor and vulnerable sectors promoted and protected																
PROTECTIVE SOCIAL WELFARE PROGRAM																
RESIDENTIAL AND NON-RESIDENTIAL CARE SUB-PROGRAM																
1. Provision of services for center-based clients																
320101100001000	3,394,018.00	334,209.30	3,728,227.30	2,186,784.80	1,541,442.50	58.65%	276,205.82	6,074,892.31	170.35%	8,537,882.93	(4,809,655.63)	229.01%	-	-	(4,809,655.63)	229.01%
Personnel Services	928,000.00		928,000.00	561,658.71	365,341.29	60.52%			0.00%	561,658.71	366,341.29	60.52%	-	-	366,341.29	60.52%
Maint. & Other Operating Expenses	2,466,018.00	334,209.30	2,800,227.30	1,625,126.09	1,175,101.21	58.04%	276,205.82	6,074,892.31	226.81%	7,976,224.22	(5,175,996.92)	284.84%	-	-	(5,175,996.92)	284.84%
SUPPLEMENTARY FEEDING SUB-PROGRAM																
2. Supplementary Feeding Program																
320102100001000	29,329,202.53	-	29,329,202.53	618,356.17	28,710,846.36	2.11%	-	-	0.00%	618,356.17	28,710,846.36	2.11%	-	-	28,710,846.36	2.11%
Maint. & Other Operating Expenses	29,329,202.53		29,329,202.53	618,356.17	28,710,846.36	2.11%			0.00%	618,356.17	28,710,846.36	2.11%	-	-	28,710,846.36	2.11%
SOCIAL WELFARE FOR SENIOR CITIZENS SUB-PROGRAM																
3. Social Pension for Indigent Senior Citizens																
320103100001000	2,021,210.83	-	2,021,210.83	1,390,279.58	630,931.25	68.78%	-	-	0.00%	1,390,279.58	630,931.25	68.78%	-	-	630,931.25	68.78%
Personnel Services	78,000.00		78,000.00	64,049.84	13,950.16	82.12%			0.00%	64,049.84	13,950.16	82.12%	-	-	13,950.16	82.12%
Maint. & Other Operating Expenses	1,943,210.83		1,943,210.83	1,326,229.74	616,981.09	68.25%			0.00%	1,326,229.74	616,981.09	68.25%	-	-	616,981.09	68.25%
Financial Expenses	-		-	-	-	#DIV/0!			#DIV/0!	-	-	#DIV/0!	-	-	-	#DIV/0!
4. IMPLEMENTATION OF R.A. 10868 or THE CENTENARIANS ACT OF 2016																
320103100002000	-	690,803.33	690,803.33	-	690,803.33	0.00%	-	-	0.00%	-	690,803.33	0.00%	-	-	690,803.33	0.00%
Maint. & Other Operating Expenses	-	690,803.33	690,803.33	-	690,803.33	0.00%			0.00%	-	690,803.33	0.00%	-	-	690,803.33	0.00%
PROTECTIVE PROGRAMS FOR INDIVIDUALS AND FAMILIES IN ESPECIALLY DIFFICULT CIRCUMSTANCES SUB-PROGRAM																
5. Protective services for individuals and families in especially difficult circumstances																
320104100001000	-	23,362,746.26	23,362,746.26	7,732,571.28	15,630,174.98	33.10%	54,000.00	-	0.23%	7,786,571.28	15,576,174.98	33.33%	-	-	15,576,174.98	33.33%
Maint. & Other Operating Expenses	-	23,362,746.26	23,362,746.26	7,732,571.28	15,630,174.98	33.10%	54,000.00	-	0.23%	7,786,571.28	15,576,174.98	33.33%	-	-	15,576,174.98	33.33%
6. Assistance to Persons with Disability and Older Persons																
320104100002000	-	74,952.11	74,952.11	-	74,952.11	0.00%	-	-	0.00%	-	74,952.11	0.00%	-	-	74,952.11	0.00%
Maint. & Other Operating Expenses	-	74,952.11	74,952.11	-	74,952.11	0.00%			0.00%	-	74,952.11	0.00%	-	-	74,952.11	0.00%
Locally-Funded Projects																
9. Tax Reform Cash Transfer																
320104200003000	-	-	-	349,487.08	(349,487.08)	#DIV/0!	322,940.67	4,240.00	#DIV/0!	676,667.75	(676,667.75)	#DIV/0!	-	-	(676,667.75)	#DIV/0!
Maint. & Other Operating Expenses	-	-	-	349,487.08	(349,487.08)	#DIV/0!	322,940.67	4,240.00	#DIV/0!	676,667.75	(676,667.75)	#DIV/0!	-	-	(676,667.75)	#DIV/0!
SOCIAL WELFARE FOR DISTRESSED OVERSEAS FILIPINOS AND TRAFFICKED PERSONS SUB-PROGRAM																
10. Services to Distressed Overseas Filipinos																
320105100001000	-	142,176.00	142,176.00	-	142,176.00	0.00%	30,432.00	-	21.40%	30,432.00	111,744.00	21.40%	-	-	111,744.00	21.40%
Maint. & Other Operating Expenses	-	142,176.00	142,176.00	-	142,176.00	0.00%	30,432.00	-	21.40%	30,432.00	111,744.00	21.40%	-	-	111,744.00	21.40%
12. Recovery and Reintegration Program for Trafficked Persons																
320105100003000	39,442.95	87,830.00	127,272.95	259,957.10	(132,684.15)	204.25%	-	-	0.00%	259,957.10	(132,684.15)	204.25%	-	-	(132,684.15)	204.25%
Maint. & Other Operating Expenses	39,442.95	87,830.00	127,272.95	259,957.10	(132,684.15)	204.25%			0.00%	259,957.10	(132,684.15)	204.25%	-	-	(132,684.15)	204.25%

Program/Activity/Project	Allocation per MDP			Current Disbursement	Balances	% of Utiliz	Disbursement thru Common Fund		% of Utiliz	Total	Balance for the Month	% of Utiliz	NCA		Balance for the Quarter	% of Utiliz for the Quarter
	NCA	NTA	Total Allocation				Continuing	Accounts Payable					August	September		
	(1)	(2)	(1)+(2)=(a)				(b)	(a)-(b)=(c)					(b)/(a)=(d)	(e)		
Sub-total, OO 2	34,783,874.31	24,692,717.00	59,476,591.31	12,537,436.01	46,939,155.30	21.08%	683,578.49	6,079,132.31	11.37%	18,616,568.32	40,860,022.99	31.30%	-	-	40,860,022.99	31.30%
Personnel Services	1,006,000.00	-	1,006,000.00	625,708.55	380,291.45	62.20%	-	-	0.00%	625,708.55	380,291.45	62.20%	-	-	380,291.45	62.20%
Maint. & Other Operating Expenses	33,777,874.31	24,692,717.00	58,470,591.31	11,911,727.46	46,558,863.85	20.37%	683,578.49	6,079,132.31	11.57%	17,990,859.77	40,479,731.54	30.77%	-	-	40,479,731.54	30.77%
OO 3 : Immediate relief and early recovery of disaster victims/ survivors ensured																
1. Disaster response and rehabilitation program	330100100001000	-	19,795,677.48	1,842,957.18	17,952,720.30	9.31%	1,142,399.71	-	5.77%	2,985,356.89	16,810,320.59	15.08%	-	-	16,810,320.59	15.08%
Maint. & Other Operating Expenses	-	19,795,677.48	19,795,677.48	1,842,957.18	17,952,720.30	9.31%	1,142,399.71	-	5.77%	2,985,356.89	16,810,320.59	15.08%	-	-	16,810,320.59	15.08%
2. National Resource Operation	3301001200002000	-	30,000.00	25,935.00	4,065.00	86.45%	-	-	0.00%	25,935.00	4,065.00	86.45%	-	-	4,065.00	86.45%
Maint. & Other Operating Expenses	-	30,000.00	30,000.00	25,935.00	4,065.00	86.45%	-	-	0.00%	25,935.00	4,065.00	86.45%	-	-	4,065.00	86.45%
3. Quick Response Fund	3301001000003000	-	800,000.00	-	800,000.00	0.00%	18,900.00	-	2.36%	18,900.00	781,100.00	2.36%	-	-	781,100.00	2.36%
Maint. & Other Operating Expenses	-	800,000.00	800,000.00	-	800,000.00	0.00%	18,900.00	-	2.36%	18,900.00	781,100.00	2.36%	-	-	781,100.00	2.36%
6. Implementation and Monitoring of PAMANA Program DSWD/LGU Led Livelihood	330100200002000	-	1,146,060.00	5,535.00	1,140,525.00	0.48%	330,718.72	300,000.00	55.03%	636,253.72	509,806.28	55.52%	-	-	509,806.28	55.52%
Maint. & Other Operating Expenses	-	1,146,060.00	1,146,060.00	5,535.00	1,140,525.00	0.48%	330,718.72	300,000.00	55.03%	636,253.72	509,806.28	55.52%	-	-	509,806.28	55.52%
Sub-total, OO 3	-	21,771,737.48	21,771,737.48	1,874,427.18	19,897,310.30	8.61%	1,492,018.43	300,000.00	8.23%	3,666,445.61	18,105,291.87	16.84%	-	-	18,105,291.87	16.84%
Maint. & Other Operating Expenses	-	21,771,737.48	21,771,737.48	1,874,427.18	19,897,310.30	8.61%	1,492,018.43	300,000.00	8.23%	3,666,445.61	18,105,291.87	16.84%	-	-	18,105,291.87	16.84%
OO 4 : Continuing compliance of Social Welfare and Development Agencies (SWDAs) to standards in the delivery of social welfare services ensured																
SOCIAL WELFARE AND DEVELOPMENT AGENCIES REGULATORY PROGRAM																
1. Standards-setting, licensing, accreditation and monitoring services	340100100001000	-	118,487.00	44,342.03	74,144.97	37.42%	6,243.39	-	5.27%	50,585.42	67,901.58	42.69%	-	-	67,901.58	42.69%
Maint. & Other Operating Expenses	-	118,487.00	118,487.00	44,342.03	74,144.97	37.42%	6,243.39	-	5.27%	50,585.42	67,901.58	42.69%	-	-	67,901.58	42.69%
Sub-total, OO 4	-	118,487.00	118,487.00	44,342.03	74,144.97	37.42%	6,243.39	-	5.27%	50,585.42	67,901.58	42.69%	-	-	67,901.58	42.69%
Maint. & Other Operating Expenses	-	118,487.00	118,487.00	44,342.03	74,144.97	37.42%	6,243.39	-	5.27%	50,585.42	67,901.58	42.69%	-	-	67,901.58	42.69%
OO 5 : Delivery of Social Welfare and Development (SWD) programs by LGUs through Local Social Welfare and Development Offices (LSWDOs) Improved																
SOCIAL WELFARE AND DEVELOPMENT TECHNICAL ASSISTANCE AND RESOURCE AUGMENTATION PROGRAM																
1. Provision of technical/advisory assistance and related services	350100100001000	3,738,422.31	-	3,738,422.31	2,521,252.88	67.44%	65,902.50	9,273.70	2.01%	2,596,429.08	1,141,993.23	69.45%	-	-	1,141,993.23	69.45%
Personnel Services	3,488,000.00	-	3,488,000.00	2,193,017.37	1,294,982.63	62.87%	-	9,273.70	0.27%	2,202,291.07	1,285,708.93	63.14%	-	-	1,285,708.93	63.14%
Maint. & Other Operating Expenses	250,422.31	-	250,422.31	328,235.51	-	100.00%	65,902.50	-	20.08%	394,138.01	(65,902.50)	120.08%	-	-	(65,902.50)	120.08%
2. Provision of capability training programs	350100100002000	-	22,990.00	26,204.58	(3,214.58)	113.98%	-	-	0.00%	26,204.58	(3,214.58)	113.98%	-	-	(3,214.58)	113.98%
Maint. & Other Operating Expenses	-	22,990.00	22,990.00	26,204.58	(3,214.58)	113.98%	-	-	0.00%	26,204.58	(3,214.58)	113.98%	-	-	(3,214.58)	113.98%


Program/Activity/Project	Allocation per MDP			Current Disbursement	Balances	% of Utiliz	Disbursement thru Common Fund		% of Utiliz	Total	Balance for the Month	% of Utiliz	NCA		Balance for the Quarter	% of Utiliz for the Quarter
	NCA	NTA	Total Allocation				Continuing	Accounts Payable					August	September		
	(1)	(2)	(3)=(2)+(a)	(b)	(a)-(b)=(c)	(b)/(a)=(d)	(e)	(f)	(e)+(f)/(a)=(g)	(b)+(e)+(f)=(h)	(c)-(e)-(f)=(i)	(h)/(a)=(k)	(k)	(l)	(c)+(i)+(k)+(l)=(m)	(h)/(k)+(a)+(k)+(l)=(n)
Sub-total, OO 5	3,738,422.31	22,990.00	3,761,412.31	2,547,457.46	1,213,954.85	67.73%	65,902.50	9,273.70	2.00%	2,622,633.66	1,138,778.65	69.72%	-	-	1,138,778.65	69.72%
Personnel Services	3,488,000.00	-	3,488,000.00	2,193,017.37	1,294,982.63	62.87%	-	9,273.70	0.27%	2,202,291.07	1,285,708.93	63.14%	-	-	1,285,708.93	63.14%
Maint. & Other Operating Expenses	250,422.31	22,990.00	273,412.31	354,440.09	(81,027.78)	129.64%	65,902.50	-	24.10%	420,342.59	(146,930.28)	153.74%	-	-	(146,930.28)	153.74%
Sub-total, Operations	39,991,306.11	50,467,131.98	90,458,438.09	27,147,352.82	63,311,085.27	30.01%	2,648,652.37	6,442,620.70	10.05%	36,238,625.89	54,219,812.20	40.06%	-	-	54,219,812.20	40.06%
Personnel Services	5,023,000.00	-	5,023,000.00	8,947,668.11	(3,924,668.11)	178.13%	-	9,273.70	0.18%	8,956,941.81	(3,933,941.81)	178.32%	-	-	(3,933,941.81)	178.32%
Maint. & Other Operating Expenses	34,968,306.11	50,467,131.98	85,435,438.09	18,199,684.71	67,235,753.38	21.30%	2,648,652.37	6,433,347.00	10.63%	27,281,684.08	58,153,754.01	31.93%	-	-	58,153,754.01	31.93%
TOTAL, PROGRAMS AND ACTIVITIES	41,063,000.00	50,485,244.98	91,548,244.98	28,027,210.26	63,521,034.72	30.61%	2,725,642.47	6,459,078.92	10.03%	37,211,931.65	54,336,313.33	40.65%	-	-	54,336,313.33	40.65%
Personnel Services	5,270,239.97	-	5,270,239.97	9,159,007.52	(3,888,767.55)	173.79%	63,935.10	25,731.92	1.70%	9,248,674.54	(3,978,434.57)	175.49%	-	-	(3,978,434.57)	175.49%
Maint. & Other Operating Expenses	35,792,760.03	50,485,244.98	86,278,005.01	18,868,202.74	67,409,802.27	21.87%	2,661,707.37	6,433,347.00	10.54%	27,963,257.11	58,314,747.90	32.41%	-	-	58,314,747.90	32.41%
GRAND TOTAL, PROGRAMS, ACTIVITIES AND OTHERS	41,063,000.00	50,485,244.98	91,548,244.98	28,027,210.26	63,521,034.72	30.61%	2,725,642.47	6,459,078.92	7.06%	37,211,931.65	54,336,313.33	40.65%	-	-	54,336,313.33	40.65%
Personnel Services	5,270,239.97	-	5,270,239.97	9,159,007.52	(3,888,767.55)	173.79%	63,935.10	25,731.92	0.49%	9,248,674.54	(3,978,434.57)	175.49%	-	-	(3,978,434.57)	175.49%
Maint. & Other Operating Expenses	35,792,760.03	50,485,244.98	86,278,005.01	18,868,202.74	67,409,802.27	21.87%	2,661,707.37	6,433,347.00	7.46%	27,963,257.11	58,314,747.90	32.41%	-	-	58,314,747.90	32.41%

Prepared by


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 AO III

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For the Regional Director

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 CAO, OIC - ARD for Administration