

**Minutes of the Meeting: Pre-Bid Conference**  
**ITB 2019-DSWD-CAR-003: Construction of Day Care Centers in Dolores, Abra (2<sup>nd</sup> Posting)**  
**March 27, 2019**

**Attendance:**

**Enrique H. Gascon Jr., Chairperson, BAC**  
**Amelyn P. Cabrera, Member, BAC**  
**Maria Cecilia P. Kiswa, End-user, Alternate**  
**Engr. Richmond Tabil, BAC Technical Expert**  
**Lany Lizel G. Diaz, Head, Procurement Section**  
**Leonila G. Lapada, Documenter**

**Observer: Jesse Rey F. Rios, MAA**

**Highlights of the Meeting:**

A meeting was called to order by Mr. Enrique H. Gascon Jr, Chairperson, Bids and Awards Committee (BAC) in his office at 10:00AM for the Pre-Bid Conference for the project, **Construction of Day Care Centers in Dolores, Abra (ITB 2019-DSWD-CAR-003)**.

It was mentioned that no prospective bidders attended the Pre-Bid Conference. Likewise, no observers from Non-Government Organizations (NGO), Philippine Contractors Association, Inc (PCAI) and COA that was invited. Only the DSWD Internal Auditor attended as observer which was duly acknowledged.

The BAC decided to go on with the meeting to review the bidding documents and technical requirements. It was mentioned that the project is already its Second Posting. The project was first published from February 8 to March 4, 2019 at PhilGEPS together with the project from Peñarubia, Abra however, it was failed due to absence of prospective bidders. The project from Peñarubia, Abra however was not included in the second posting since it was found with incomplete documentary requirements from LGU.

Highlights of the meeting follows:

Subject Matter	Discussions	Agreements Reached/ Recommendations
<b>Bill of Quantities vs. Detailed Estimate</b>	The group discussed that it was indicated in the Bid Data Sheet: ITB Clause 13.1 (b) that the amount in the Detailed Estimates should be the same with the amount of Bill of Quantities (BOQ). Any discrepancy of amount shall invalidate the bid offer and ground for disqualification of bid.	

	<p>The chairperson mentioned that discrepancy of amount in the BOQ against the Detailed Estimate cannot be a ground for the disqualification of Bid. In reference to 2016 Revised IRR Section 32.2.3 <i>"In case of discrepancies between: (a) bid prices in figures and in words, the latter shall prevail; (b) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail; (c) stated total price and the actual sum of prices of component items, the latter shall prevail; (d) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail"</i>.</p>	<p>For Supplemental/Bid Bulletin to remove "Any discrepancy in the amount shall be ground for the disqualification of bid offer" in the BDS ITB Clause 13.1 (b)</p>
	<p>The chairperson added that arithmetical corrections can be re-computed to determine the calculated price. The discrepancy of amount in detailed estimate and BOQ cannot be applied in BDS ITB Clause 13.1 and there is no way in the ITB clause 27.3.b to create a clause for such in the BDS.</p>	
	<p>Engr. Tabil said how about the note that the BOQ should be the same with the detailed estimate. The chairperson said, it can be indicated as preference but it is not ground for the disqualification of bid.</p>	

Having no more issues to discuss, the meeting ended at 11:05 AM.

Recorded by:

  
**LEONILA G. LAPADA**  
 BAC Secretariat

Noted by:

  
**ENRIQUE H. GASCON JR.**  
 Chairperson, BAC