

**MINUTES ON THE PRE-BIDDING CONFERENCE: PURCHASE OF FUEL FOR THE RPVS OF
 DSWD CAR (APRIL TO DECEMBER 2019)
 (ITB NO. 2019-DSWD-CAR-004)**

Present were:

Bids and Awards Committee

- | | |
|--------------------|---|
| Enrique H. Gascon | - BAC Chairperson |
| Amelyn P. Cabrera | - Regular Member |
| Beverly T. Gawidan | - Provisional Member (End-user) |
| Marlon H. Padilla | - Provisional Member (Technical Expert) |

Procurement Section Staff

- | | |
|------------------------|-------------------|
| Leonila G. Lapada | - BAC Secretariat |
| Emerson B. Del Rosario | - BAC Secretariat |

Prospective Bidders

None

Observers

None

Business Matters:

The meeting was called to order at around 9:50 am of March 11, 2019 by the BAC Chairperson, Mr. Enrique H. Gascon, as the presiding officer at the Office of the Assistant Regional Director for Administration. The meeting was for the pre-bidding conference of the **PURCHASE OF FUEL FOR THE RPVS OF DSWD CAR (APRIL TO DECEMBER 2019) (ITB NO. 2019-DSWD-CAR-004)** with an Approved Budget for the Contract (ABC) of **One Million One Hundred Seventy Five Thousand Four Hundred Pesos (₱1,175,400.00)**. Aforementioned conference was attended by the BAC Members including its Secretariat. Observers were invited but no one was able to attend.

No Prospective Bidders attended the Pre-bidding Conference however, the BAC proceeded to discuss some issues, as summarized below;

ISSUE/ CONCERN	AGREEMENTS				
<p>No Bidders</p> <p>A concern regarding the anticipated failure of bidding was raised because no bidders were able to attend the said Conference.</p>	<p>Mr. Gascon said that the body cannot consider the absence of the prospective bidders as indication to declare failure of bidding. Thus, he instructed the end-user to be proactive and invite prospective bidders. It was mentioned that there are service providers who were given Invitation to bid. Mr. Gascon directed the end-user to follow-up the service providers and ask the possible reason of their non-attendance in the said conference.</p>				
<p>Schedule of Requirements</p> <p>The details of the Bidding documents were also discussed by Mr. Gascon. Upon discussion, there were items being rectified.</p> <p>Under Schedule of Requirements:</p> <p>Mr. Padilla said that “<i>Turbo Diesel</i>” is referring to specific brand of Fuel which is distributed only by one supplier. He suggested that instead of using “<i>Turbo Diesel</i>”, it is better to use “<i>Diesel</i>” so that it is generic. In addition as per consultation with the Department of</p>	<table border="1"> <thead> <tr> <th align="center">From</th> <th align="center">To</th> </tr> </thead> <tbody> <tr> <td align="center"><i>Turbo Diesel</i></td> <td align="center"><i>Diesel</i></td> </tr> </tbody> </table>	From	To	<i>Turbo Diesel</i>	<i>Diesel</i>
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<p>Energy, “<i>Turbo Diesel</i>” is used mostly by latest diesel-engine vehicles and is more powerful/ higher class Fuel compared to “<i>Diesel</i>”, which is ordinary/ regular Fuel and can be used both by old vehicles and new version of vehicles.</p> <p>Moreover, “<i>Turbo Diesel</i>” has higher Cetane Content than ordinary diesel which gives better engine ignition/ quicker start-ups but it costs more than the ordinary diesel. However, both fuels work the same functions.</p> <p>Further, Mr. Gascon observed that the “Total” of the items indicated was split. He said that it should be in one (1) Lot. Thus, such was for Bid Bulletin.</p>	<table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tr> <th colspan="3" style="text-align: center;">From</th> </tr> <tr> <th style="width: 15%;">Item Number</th> <th style="width: 55%;">Description</th> <th style="width: 30%;">Total</th> </tr> <tr> <td align="center">1</td> <td align="center">Turbo Diesel</td> <td align="right">1,094,400.00</td> </tr> <tr> <td align="center">2</td> <td align="center">Gasoline</td> <td align="right">81,000.00</td> </tr> <tr> <th colspan="3" style="text-align: center;">To</th> </tr> <tr> <th>Unit</th> <th>Description</th> <th>Total</th> </tr> <tr> <td align="center">1 Lot</td> <td align="center">Diesel</td> <td align="right" rowspan="2">1,175,400.00</td> </tr> <tr> <td></td> <td align="center">Gasoline</td> </tr> </table>	From			Item Number	Description	Total	1	Turbo Diesel	1,094,400.00	2	Gasoline	81,000.00	To			Unit	Description	Total	1 Lot	Diesel	1,175,400.00		Gasoline
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After closing the Conference, items for Bid Bulletin were summarized.

There having no more issues to discuss, the conference was adjourned at around 10:15 am.

Prepared by:

Reviewed by:

(SGD)
 EMERSON B. DEL ROSARIO
 BAC Secretariat

(SGD)
 LANY LIZEL G. DIAZ
 Procurement Head

Noted by:

(SGD)
 ENRIQUE H. GASCON
 Chairperson, Bids and Awards Committee