

Minutes of the Meeting: Pre-Bid Conference
ITB 2019-DSWD-CAR-004: Purchase of Fuel for RP Vehicles
From May to December 2019
April 15, 2019

Attendance:

ENRIQUE H. GASCON JR., *Chairperson, BAC*
Rina Claire L. Reyes, *Vice-Chairperson, BAC*
Amelyn P. Cabrera, *Member, BAC*
Marlon Padilla, *Expert*
Lany Lizel G. Diaz, *Head, Procurement Section*
Leonila G. Lapada, *BAC Secretariat*

Highlights of the Meeting:

A meeting was called to order by Mr. Enrique H. Gascon Jr., Chairperson, Bids and Awards Committee (BAC) in his office at 10:00AM for the Pre-Bid Conference for the project, **Purchase of Fuel for RP Vehicles From May to December 2019 under ITB 2019-DSWD-CAR-004 (2nd Posting) with an Approved Budget for the Contract amounting to One Million Fifty Seven Thousand Six Hundred Pesos (Php 1,057,600.00).**

The activity was attended by the members of the Bids and Awards Committee and its Secretariat. No prospective bidders attended the Pre-Bid Conference. Likewise, from the observers, MAA and COA that was invited.

The BAC decided to go on with the meeting and discussed the following:

- It was mentioned that the Invitation to bid was floated to gasoline stations within Baguio City but none among them are willing to undergo the government bidding procedures
- The Invitation to Bid for the project is at its second posting, a second failure of bidding is possible if none among the invited gasoline stations are willing to participate in the bidding process
- The BAC Chairperson said to resort to Negotiated Procurement should there is no bidder who will submit bid proposal
- In anticipation for a second failure of bidding, the Chairperson said to the group to read and explore the Framework Ordering Agreement in procuring the project.

Having no more issues to discuss, the meeting ended at 10:30 AM.

Recorded by:

(SGD)
LEONILA G. LAPADA
BAC Secretariat

Reviewed by:

(SGD)
LANY LIZEL G. DIAZ
Head – BAC Secretariat

Noted by:

(SGD)
ENRIQUE H. GASCON Jr.
BAC Chairperson