

Minutes of Pre-Bid Conference  
**Purchase of Other Machineries and Equipment for the use of Centers and Residential  
Care Facilities**  
**ITB#2018-DSWD-CAR-07**  
August 3, 2018

**BAC:**

Enrique H. Gascon Jr.	-	Chairperson
Concepcion E. Navales	-	Vice-Chairperson
Amelyn P. Cabrera	-	Regular Member
Edna S. Benitez	-	Provisional Member (End-User)
Angel Bagayao	-	Provisional Member (Technical Expert)
John Phillip Lamsis	-	Provisional Member (Technical Expert)

**Prospective Bidders:**

Jerome Kani	-	Representative- Lincee Construction and General Merchandise
-------------	---	--

**Observers**

Robert Calub	-	State Auditor- DSWD-CAR COA
--------------	---	-----------------------------

**Procurement Section and TWG for the CRCF:**

Peachy May M. Verzola	-	Member
Victor U. Bomowey	-	PPMU
Cherry Mae Arnobit	-	CMU

---

**Business Matters:**

The pre-bid conference for the *Purchase of Other Machineries and Equipment for the use of Centers and Residential Care Facilities (ITB#2018-DSWD-CAR-07)* was presided by the BAC Chairperson, Mr. Enrique H. Gascon Jr. and started around 10:00 AM at the DSWD-CAR Dormitory. The pre-bid time was originally scheduled at 9:00AM. The BAC and the Resident Auditor waited at the Office of the Assistant Regional Director for Administration but no bidders came until 10:00AM.

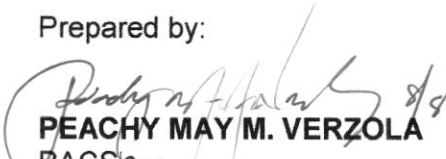
Since there was no bidder present, Mr. Gascon met with the other members at the DSWD Training Center, and presented briefly the Invitation to Bid, schedule of activities, and technical specifications of the said bidding for information and comments of the body which was composed of the end-users, technical experts, and the BAC Members as well as its Secretariat. No comments/concerns were raised.

There having no more issues to discuss, the pre-bid conference was adjourned at 10:15 AM.

*Note: During the pre-bid conference for ITB#2018-DSWD-CAR-08, Mr. Jerome Kani of Lincee Construction and General Merchandise came. After the meeting, he informed the BAC Secretariat that he was there purposely for the ITB#2018-DSWD-CAR-07. The BAC Chairperson briefly explained the*

Invitation to Bid, the schedules and its technical specifications. The prospective bidder had no comment/inquiry.

Prepared by:

  
**PEACHY MAY M. VERZOLA**  
BACSec

Noted by:

  
**ENRIQUE H. GASCON JR.**  
BAC Chairperson *03/08*