

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
#40 North Drive, Baguio City

REQUEST FOR QUOTATION

Quotation #: 2015-07-407
Date: 7-27-15
PR/PP#: 2015-03-170
Name of Project: Purchase of 2nd Qtr. Common Supplies for FO
ABC: 74,509.23
Mode of Procurement: SVP

COMPANY / ESTABLISHMENT (this will be the name our CHEQUE IS payable to) _____
TIN No. (indicate if Vat or Non-Vat) : _____
Address _____

To all Eligible Bidders / Providers:

Please quote your lowest price inclusive of taxes on the item/s and submit it to the Office of the BAC Secretariat, 40 North Drive, Baguio City on or before Aug. 5, 2015 For further inquiries please contact Tel. No. 444-8129.

Amelyn P. Cabrera
AMELYN P. CABRERA
BAC- Vice Chairperson / *etc*

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL PRICE
	INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	3	cart			
	INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	3	cart			
	INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	3	cart			
	INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141	15	cart			
	INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141	10	cart			
	INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141	10	cart			
	INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141	10	cart			
	TONER CARTRIDGE, HP CE278A, black, for HP LaserJet P1566, P1606dn, M1536dnf printer	9	cart			
	FOLDER, clear plastic, L-type, legal size, 50s/pack	5	pack			
	GLUE, all purpose, 300 grams min.	13	jar			
	MANILA PAPER, 1200mm x 900mm, 60gsm., 0.14mm thickness, pale yellow, 10 sheets per sleeves	5	sleeve			
	MARKER, permanent, chisel type, black	15	piece			
	MARKER, permanent, chisel type, blue	10	piece			
	NOTE PAD, (2"x2"), 400 sheets/pad	3	pad			
	NOTE PAD, (2"x3"), 100 sheets/pad	3	pad			
	PUSH PIN, flat head type, assorted colors, 100s/case	5	case			
	RULER, plastic, 12"	2	piece			
	PAPER, bond, Premium grade, legal	2	ream			
	Paper, Sticker, A4, 10/pack	5	pack			
	Ballpen, fine point, black	249	piece			
	Ballpen, fine point blue	15	piece			
	Paper, Photopaper, A4, 20's	9	pack			
	Paper, Specialty, cream, A4, 250 gsm, 10's	15	pack			
	Notepad, 1 7/8 x 1 7/8, multicolor	5	pad			
	Toner Cartridge, Brother Tn2060	6	piece			
	UNINTERRUPTIBLE POWER SUPPLY(UPS) line interactive topology, with sealed maintenance, free batteries, 520VA-600VA	4	unit			
Total Price						

The place of delivery of the items/supplies/materials/equipment is at DSWD-CAR located at #40, North Dive, Baguio City.

• Award shall be made on per:

Item basis

Lot Basis

Total Quoted Price

TERMS AND CONDITIONS

- Quotations in excess of the ABC will be REJECTED.
- All Entries must be typewritten/printed/longhand. Any erasures in the quotation must be initialed by the bidder / representative, else it will be rejected.
- If necessary, the BAC through the TWG, may require an ocular inspection of the venue/ place of business.
- Delivery of Goods/Materials/equipment is 10 calendar days upon receipt of Purchase Order/Job Order.
- Price validity shall be for a period of 30 calendar days.
- The award of contract shall be made to the lowest quotation that complies to the minimum specifications and the terms and conditions stated herein.
- The procuring entity shall require The Lowest Calculated Responsive Bidder (LCRB) to submit the eligibility documents required under R.A 9184 before issuance of award/PO/JO/LO.
 - Updated DTI Permit/ SEC/ CDA
 - Updated Mayor's Permit
 - Tax Clearance per Executive Order 398 Series of 2005 as finally reviewed & approved by the BIR
 - PhilGEPS Registration for amount above P50,000
- If the LCRB fails to deliver the required goods / services it shall be disqualified from participating on future procurement activities to be conducted by DSWD-CAR.
- Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Note: **NO GIFT ALLOWED** Pursuant to provisions of Republic Act no. 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees

After having carefully read and accepted your terms and conditions, I/We submit our bid on the items quoted above.

Canvasser
Printed Name/Signature

Printed Name/ Signature

Tel. No. / Cellphone No./Address