

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
#40 North Drive Baguio City

REQUEST FOR QUOTATION

RFQ No. 14-01-040 **MCC**

Date: January 27, 2014

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to DSWD - Procurement and Supply Unit at # 40 North Drive Baguio City or fax it through number 442-7917 on or before, **January 30, 2014 at 10:00 AM.**

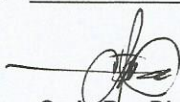
Very truly yours,

  
**LANY LIZEL G. DIAZ**

Head, Property and Supply Section

Terms and Conditions:

- Award shall be made on per:  item basis  total quoted price.  Lot Basis
- Quotation validity shall be **Thirty (30) days**
- Good/s shall be delivered within upon general conditions
- Delivery of RFQ: DSWD-CAR, North Drive, Baguio City
- Terms of Payment: within 15-30 days upon final inspection and acceptance.
- Liquidated Damages/Penalty: (1/10) of one percent for every day of delay shall be imposed.
- Indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Warranty: \_\_\_\_\_

  
**Carlo Ray Diase**

Procurement Assistant, CDDP-MCC

Fax: 442-7917; Tel: 444-8129

\_\_\_\_\_  
(Signature over Printed Name)

Supplier

**REPUBLIC OF THE PHILIPPINES**  
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
 # 40 North Drive Baguio City

Annex A

RFQ No. **14-01-040 MCC**  
 Date: January 27, 2014

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications		Unit Cost	Total Cost
			Meals and Snacks			
			Day 1 (Procurement Training)			
1	119	serving	AM Snack			
2	119	serving	Lunch			
3	119	serving	PM Snack			
			Day 2			
6	119	serving	AM Snack			
7	119	serving	Lunch			
8	119	serving	PM Snack			
			Day 3			
9	119	serving	AM Snack			
10	119	serving	Lunch			
11	119	serving	PM Snack			
			Day 4 (Finance Training)			
12	63	serving	AM Snack			
13	63	serving	Lunch			
14	63	serving	PM Snack			
			Day 5			
15	63	serving	AM Snack			
16	63	serving	Lunch			
17	63	serving	PM Snack			
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**NOTE:**

<b>Approved budget: Php</b>	<b>86,940.00</b>
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**Charged to: MCC Share 80%; KC-GOP Share 20%**

*\*\* Interested parties should have a **VALID** and **UPDATED** BUSINESS PERMIT, BIR CERTIFICATION WITH TIN AND DTI CERTIFICATION, SANITARY PERMIT (FOR CATERING SERVICE ONLY) before issuance of award/Letter Order*

**\*\* PLS. AVOID ERASURES/IF UNAVOIDABLE PLS. AFFIX INITIAL ON ERASURES**

**PURPOSE :** Procurement and Finance Training for Community Volunteers - Tinglayan

RIS No. 2014-01-005 MCC

**NOTE :** Procurement procedure in accordance with KC MCC FM Guidelines No. 1 (March 2011)

\_\_\_\_\_  
**Signature over printed name**  
 CANVASSER

\_\_\_\_\_  
**Signature over printed name**  
 SUPPLIER

**Procurement and Finance Training for Community Volunteers  
Tinglayan, Kalinga  
MENU**

Day 1:

Breakfast	AM SNACK	LUNCH	PM SNACK	DINNER
	<ul style="list-style-type: none"> <li>• Snacks</li> <li>• Coffee / Juice / Soda</li> </ul>	<ul style="list-style-type: none"> <li>• Rice</li> <li>• Chicken</li> <li>• Vegetables</li> </ul>	<ul style="list-style-type: none"> <li>• Snacks</li> <li>• Coffee / Juice / Soda</li> </ul>	

Day 2:

Breakfast	AM SNACK	LUNCH	PM SNACK	DINNER
	<ul style="list-style-type: none"> <li>• Snacks</li> <li>• Coffee / Juice / Soda</li> </ul>	<ul style="list-style-type: none"> <li>• Rice</li> <li>• Pork</li> <li>• Vegetables</li> </ul>	<ul style="list-style-type: none"> <li>• Snacks</li> <li>• Coffee / Juice / Soda</li> </ul>	

Day 3

Breakfast	AM SNACK	LUNCH	PM SNACK	DINNER
	<ul style="list-style-type: none"> <li>• Snacks</li> <li>• Coffee / Juice / Soda</li> </ul>	<ul style="list-style-type: none"> <li>• Rice</li> <li>• Beef</li> <li>• Vegetables</li> </ul>	<ul style="list-style-type: none"> <li>• Snacks</li> <li>• Coffee / Juice / Soda</li> </ul>	

Day 4

Breakfast	AM SNACK	LUNCH	PM SNACK	DINNER
	<ul style="list-style-type: none"> <li>• Snacks</li> <li>• Coffee / Juice / Soda</li> </ul>	<ul style="list-style-type: none"> <li>• Rice</li> <li>• Fish</li> <li>• Vegetables</li> </ul>	<ul style="list-style-type: none"> <li>• Snacks</li> <li>• Coffee / Juice / Soda</li> </ul>	

Day 5

Breakfast	AM SNACK	LUNCH	PM SNACK	DINNER
	<ul style="list-style-type: none"> <li>• Snacks</li> <li>• Coffee / Juice / Soda</li> </ul>	<ul style="list-style-type: none"> <li>• Rice</li> <li>• Pork</li> <li>• Vegetables</li> </ul>	<ul style="list-style-type: none"> <li>• Snacks</li> <li>• Coffee / Juice / Soda</li> </ul>	

**Notes:**

- Inclusive of free flowing purified water
- Items in the menu will be provided by the vendor but subject to approval by the end user/organizers

**For the canvasser:**

- Please indicate the final specific items agreed upon after vendor's acceptance of quotation