

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
#40 North Drive, Baguio City

REQUEST FOR QUOTATION

	Date: <u>September 23, 2013</u>
Company Name	PP/PR #: <u>2013-09-291</u>
Address	Quotation #: <u>2013-09-470</u>
	Name of Project: <u>Roll-out Training on the Enriched Modular Packages for Women</u>
	Location: <u>Baguio City</u>
	ABC: <u>78,700.00</u>
	Mode of Procurement: <u>Small Value Procurement</u>
	Note: <u>Within Supplemental APP</u>

To all Eligible Bidders/ Providers:

Please quote your lowest price inclusive of taxes on the item/s, subject to the Terms and Conditions of this RFQ listed below and submit it to the Office of the BAC Secretariat, 40 North Drive, Baguio City in a sealed envelope on or before October 1, 2013. For further inquiries please contact Tel. No. 444-8129.


JANET P. ARMAS
BAC Chairperson

PARTICULARS	QTY	UNIT	UNIT COST	TOTAL PRICE
Board and Lodging (November 2013)	1	lot		
Breakfast x 3 days	20	pax		
AM Snack x 3 days	20	pax		
Lunch x 3 days	20	pax		
PM Snack x 3 days	20	pax		
Dinner x 3 days	20	pax		
Lodging x 3 nights	16	pax		
Departure:				
Breakfast	20	pax		
AM Snack	20	pax		
Lunch	20	pax		
TOTAL AMOUNT				
Technical Requirements:	Please Check			
	Comply	Cannot Comply		
Free flowing coffee, sugar, creamer and drinking water				
Free use of conference hall, sound system, microphone and projector				
Room Accomodation: Three to four persons in a room				
Free use and charging of electronic equipment/gadgets brought by the participants				
Actual charges on the second day onwards				
• Tax is inclusive in the ABC				

TERMS AND CONDITIONS

- Check whether you comply or cannot comply the technical specifications otherwise it shall invalidate your bid.
- Quotations in excess of the ABC will be DISQUALIFIED.
- All Entries must be typewritten/Printed (Longhand). Any erasures in the quotation must be initialled by the bidder / representative.
- If necessary, the BAC through the TWG may require an ocular inspection of the venue/ place of business.
- Bidder should provide the goods/services as required by DSWD-CAR in the Letter Order.
- Price validity shall be for a period of 30 calendar days.
- Suppliers must have valid business permits on DSWD-CAR date file. Establishment with expired or no permits will be automatically disqualified.
 - Updated DTI Permit
 - Updated Mayor's Permit
 - Certificate of BIR Registration
 - Sanitary Permit (For Catering Services Only)
- Bidder who is awarded the contract and fails to deliver the required goods/services shall be disqualified from participating on future procurement activities to be conducted by DSWD-CAR.

Note: **NO GIFT ALLOWED** Pursuant to provisions of Republic Act no. 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees.

After having carefully read and accepted your terms and conditions, I/We submit our bid on the items quoted above.

Canvasser
Printed Name/Signature

Name of Establishment/Company

Printed Name/Signature

Tel. No. / Cellphone No./Address