

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
#40 North Drive, Baguio City

REQUEST FOR QUOTATION

	Date: July 12, 2013
Company Name	PP/PR #: 2013-07-245
	Quotation # 2013-07-332
	Name of Project: B&L for the Training of Enumerator of IFUGAO Batch 1 & 2 on NHTU 2nd Round of Assessment
Address	Location: IFUGAO
	ABC: 690,000.00
	Mode of Procurement: Lease of Venue
	Note: With PPMP

To all Eligible Bidders/ Providers:

Please quote your lowest price inclusive of taxes on the item/s, subject to the Terms and Conditions of this RFQ listed below and submit it to the Office of the BAC Secretariat, 40 North Drive, Baguio City in a sealed envelope on or before _____. For further inquiries please contact Tel. No. 444-3638.

(signed)

ISABEL SY-NILLAS

BAC Chairperson

PARTICULARS	QTY	UNIT	UNIT COST	TOTAL PRICE
B&L for the Training of Enumerator of IFUGAO Batch 1 & 2 on NHTU 2nd Round of Assessment				
September				
HALL 1				
Day 1:				
PM Snack	49	serving		
Dinner	49	serving		
Lodging	49	pax		
Day 2:				
Breakfast	49	serving		
AM Snack	49	serving		
Lunch	49	serving		
PM Snack	49	serving		
Dinner	49	serving		
Lodging	49	pax		
Day 3:				
Breakfast	49	serving		
AM Snack	49	serving		
Lunch	49	serving		
PM Snack	49	serving		
Dinner	49	serving		
Lodging	49	pax		

Day 4:			
Breakfast	49	serving	
AM Snack	49	serving	
Lunch	49	serving	
PM Snack	49	serving	
Dinner	49	serving	
Lodging	49	pax	
Day 5:			
Breakfast	49	serving	
AM Snack	49	serving	
Lunch	49	serving	
PM Snack	49	serving	
Dinner	49	serving	
Lodging	49	pax	
Day 6:			
Breakfast	49	serving	
AM Snack	49	serving	
Lunch	49	serving	
HALL 2			
Day 1:			
PM Snack	43	serving	
Dinner	43	serving	
Lodging	43	pax	
Day 2:			
Breakfast	43	serving	
AM Snack	43	serving	
Lunch	43	serving	
PM Snack	43	serving	
Dinner	43	serving	
Lodging	43	pax	
Day 3:			
Breakfast	43	serving	
AM Snack	43	serving	
Lunch	43	serving	
PM Snack	43	serving	
Dinner	43	serving	
Lodging	43	pax	
Day 4:			
Breakfast	43	serving	
AM Snack	43	serving	
Lunch	43	serving	
PM Snack	43	serving	
Dinner	43	serving	
Lodging	43	pax	
Day 5:			
Breakfast	43	serving	
AM Snack	43	serving	
Lunch	43	serving	
PM Snack	43	serving	
Dinner	43	serving	
Lodging	43	pax	

Day 6:				
Breakfast	43	serving		
AM Snack	43	serving		
Lunch	43	serving		
Technical Requirements:	Please Check			
	Comply	Cannot Comply	Remarks	
Note: With free flowing coffee and water				
Free use of TWO (2) conference hall, in good condition, spacious, no impediments and have good lighting and ventilation				
2-3 room sharing in single beds				
Room charges should be base on the actual billeted participants not on rooms occupied				
A guaranteed number of pax will be relayed one day before the activity				
All charges will be based on actual number of pax on succeeding days				
Free use of electrical gadgets brought by the participants				
Presence of standby hotel staff to assist the activity				
Free charging of electronic gadgets				
Free 1-2 tarpaulin/bunner to be posted in the conference hall and hotel lobby				
With registration desk for Secretariat				

TERMS AND CONDITIONS

- Check whether you comply or cannot comply the technical specifications otherwise it shall invalidate your bid.
- Quotations in excess of the ABC will be DISQUALIFIED.
- All Entries must be typewritten/Printed (Longhand). Any erasures in the quotation must be initialed by the bidder / representative.
- If necessary, the BAC through the TWG may require an ocular inspection of the venue/ place of business.
- Bidder should provide the goods/services as required by DSWD-CAR in the Letter Order.
- Price validity shall be for a period of 30 calendar days.
- Suppliers must have valid business permits on DSWD-CAR date file. Establishment with expired or no permits will be automatically disqualified from the award.
 - Updated DTI Permit
 - Updated Mayor's Permit
 - Certificate of BIR Registration
 - Sanitary Permit (For Catering Services Only)
- Bidder who is awarded the contract and fails to deliver the required goods/services shall be disqualified from participating on future procurement activities to be conducted by DSWD-CAR.

Note: **NO GIFT ALLOWED** Pursuant to provisions of Republic Act no. 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees.

After having carefully read and accepted your terms and conditions, I/We submit our bid on the items quoted above.

 Canvasser
 Printed Name/Signature

 Name of Establishment/Company
 Printed Name/Signature

 Tel. No. / Cellphone No./Address