

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
#40 North Drive, Baguio City

REQUEST FOR QUOTATION

Company/ Establishment	Date: <u>July 9, 2013</u>
Address	Quotation # <u>2013-06-291</u>
	PR/PP # <u>2013-06-199</u>
	Name of Project: <u>Printing and Production of Coffee Table Book</u>
	Mode of Procurement: <u>SVP</u>
	Within APP: <u>With supplemental PPMP</u>
	ABC: <u>179,000.00</u>

To all Eligible Bidders/ Providers:

Please quote your lowest price inclusive of taxes on the item/s, subject to the Terms and Conditions of this RFQ listed below and submit it to the Office of the BAC Secretariat, 40 North Drive, Baguio City in a sealed envelope on or before _____. For further inquiries please contact _____ Tel. _____ No. _____ 444-3638/444-8129.

(sgd)
ISABEL SY-NILLAS
BAC Chairperson

LOT NO.	DETAILED DESCRIPTION	Qty	UNIT	UNIT PRICE	TOTAL PRICE
1	Printing and Production of Coffee Table Book				
	Cover: Hardbound with gloss lamination	70	pc		
	Inside Paper: Coated 2 sides 120 lbs				
	Paper size: 8.5" x 11"				
	Number of Pages: 64 pages including cover				
	Color: Full Color				
	**Tax is included in the ABC				
Total Price					

The place of delivery of the items/supplies/materials/equipment is at DSWD-CAR located at #40, North Dive, Baguio City.

TERMS AND CONDITIONS

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotations in excess of the ABC will be DISQUALIFIED.
- All Entries must be typewritten/Printed (Longhand). Any erasures in the quotation must be initialled by the bidder / representative.
- Bidder should provide the goods/services as required by DSWD-CAR.
- Delivery of Goods/Materials/equipment is 10 calendar days upon receipt of Purchase Order/Job Order.
- Price validity shall be for a period of 30 calendar days.
- Suppliers must have valid business permits on DSWD-CAR data file. Establishment with expired or no permits will be automatically disqualified.
- Bidder who is awarded the contract and fails to deliver the required goods/services shall be disqualified from participating on future procurement activities to be conducted by DSWD-CAR.

Note: **NO GIFT ALLOWED** Pursuant to provisions of Republic Act no. 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees.

After having carefully read and accepted your terms and conditions, I/We submit our bid on the items quoted above.

Canvasser
Printed Name/Signature

Printed Name/Signature

Tel. No. / Cellphone No./Address