

Republic of the Philippines  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region  
#40 North Drive, Baguio City

**REQUEST FOR QUOTATION**

<p style="text-align: center;"><b>Company/ Establishment</b></p>	<p><b>Date:</b> <u>July 9, 2013</u></p>
<p style="text-align: center;"><b>Address</b></p>	<p><b>Quotation #</b> <u>2013-06-284</u></p>
	<p><b>PR/PP #</b> <u>2013-06-193</u></p>
	<p><b>Name of Project:</b> <u>Cost of Service for the Research Agenda for Set 1 Beneficiaries in CAR</u></p>
	<p><b>Mode of Procurement:</b> <u>SVP</u></p>
	<p><b>Within APP:</b> <u>With supplemental PPMP</u></p>
	<p><b>ABC:</b> <u>257,280.00</u></p>

**To all Eligible Bidders/ Providers:**

Please quote your lowest price inclusive of taxes on the item/s, subject to the Terms and Conditions of this RFQ listed below and submit it to the Office of the BAC Secretariat, 40 North Drive, Baguio City in a sealed envelope on or before \_\_\_\_\_. For further inquiries please contact \_\_\_\_\_ Tel. \_\_\_\_\_ No. \_\_\_\_\_ 444-3638/444-8129.

(sgd)  
ISABEL SY-NILLAS  
BAC Chairperson

LOT NO.	DETAILED DESCRIPTION	Qty	UNIT	UNIT PRICE	TOTAL PRICE
1	<b>Cost of Service for the Research Agenda for Set 1 Beneficiaries in CAR</b>				
	A. Consultation Fee				
	Head Researcher (3 months duration of service)	1	pax		
	Statistician (3 months duration of service)	1	pax		
	Field Researcher (2 months duration of service)	5	pax		
	B. Provision for the following:				
	1. Transportation expenses	1	lot		
	2. Accomodation	1	lot		
	3. Printing of reports	1	lot		
	4. Other expenses (catering for Focused Group Discussion)	1	lot		
	Please refer to the attached Terms of Reference for the roles and responsibilities, scope and deliverables, and Research Guide				
	**Tax is included in the ABC				
	<b>Total Price</b>				

The place of delivery of the items/supplies/materials/equipment is at DSWD-CAR located at #40, North Dive, Baguio City.

**TERMS AND CONDITIONS**

- Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
- Quotations in excess of the ABC will be DISQUALIFIED.
- All Entries must be typewritten/Printed (Longhand). Any erasures in the quotation must be initialled by the bidder / representative.
- Bidder should provide the goods/services as required by DSWD-CAR.
- Delivery of Goods/Materials/equipment is 10 calendar days upon receipt of Purchase Order/Job Order.
- Price validity shall be for a period of 90 calendar days.
- Suppliers must have valid business permits on DSWD-CAR data file. Establishment with expired or no permits will be automatically disqualified.
- Bidder who is awarded the contract and fails to deliver the required goods/services shall be disqualified from participating on future procurement activities to be conducted by DSWD-CAR.

**Note: NO GIFT ALLOWED** Pursuant to provisions of Republic Act no. 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees.

After having carefully read and accepted your terms and conditions, I/We submit our bid on the items quoted above.

\_\_\_\_\_  
Canvasser  
Printed Name/Signature

\_\_\_\_\_  
Printed Name/Signature  
\_\_\_\_\_  
Tel. No. / Cellphone No./Address