

PROPERTY DISPOSAL AND AWARDS COMMITTEE

September 26, 2018

Invitation to Bid (Public Auction)
for the Sale of Properties, Semi-Expendable Materials and Scrap
Carpentry/Construction Materials
PDAC: 2018-002

The Department of Social Welfare and Development - CAR invites all interested parties to a sealed public bidding for the disposal through sale on an "as is, where is" basis of various Properties, Semi-Expendable Items and Scrap Carpentry/Construction Materials located at Sitio Payda, Barangay Bayabas Sablan, Benguet consisting of the following:

LOT	DESCRIPTION	No. of Units	Minimum Lot Bid Price
1	1.a Other Machineries and Equipment	364	24,000.00
	1 unit Refrigerator, samsung, 2 doors not automatic, 8cu, sn:25214DAZA00442M		
	1 unit Washing machine; LG Brand, WF- T906STG		
	1 unit Dryer, whirlpool, fully automatic		
	1.b Water Tank		
	1 unit, Water tank, 12 drums capacity		
	1 unit, Water tank, 10 drums capacity		
	1 unit, Water tank, 8 drums capacity		
	1 unit, Water tank, 6 drums capacity		
	1.c Scrap Carpentry/Construction Materials		
	23 pcs, Gutter, tin, 2-4 meters long		
	139 pcs, Roof, GI sheet, assorted size, 2 - 4.6 meters long		
	130, Steel truss, double and tripple, assorted size, 2-4 meters long		
	1.d Assorted Equipment/Materials and Supplies		
	Semi-Expendable IT Equipment and Accessories and Communication Equipment		
	1 set, Speaker		
	1 pc., Cable wire		
	2 pcs., Computer mouse		
	2 pcs., Power cords		
	1 pc., Adapter		
	3 pcs., Automatic Voltage Regulator		
	1 set Musical Instruments, drums		
	1 pc cable plate		
	Semi-Expendable Furniture and Fixtures		
	12 pcs., Foam, Uratex, 4" thick single		
	6 pcs., Cabinet , plastic, 5 layers		
	1 pc., Cabinet, steel, 4 drawers		
	1 pc. Cabinet (dish rack) plastic		

	4 pcs., Folding Bed, steel frame	
	4 pcs., Swivel chair, with armrest, gas lift	
	Semi-Expendable Other Machineries	
	1 unit Stand Fan	
	1 unit Ceiling Fan	
	1 unit Water Heater	
	1 unit Speed Cutter	
	1 unit Water Dispenser	
	1 unit Coffee Maker	
	6 unit Hamper	
	1 unit Oven Toaster	
	1 unit Grass Cutter	
	2 unit Burner, Portable	
	9 unit Door Knob, steel	

Prospective bidders may inspect the subject scrap carpentry materials located at the DSWD-Field Office, 40 North Drive, Baguio City during regular working days from September 27 to October 5, 2018, 8:00 A.M. to 5:00 P.M.

Bid forms can be secured from the Property Disposal and Awards Committee (PDAC) Secretariat, Ms. Leonila Lapada at the Office of the Property and Supply Section (PSS), Lower Basement, DSWD Regional Office, 40 North Drive, Baguio City and can also be inquired through telephone number 442-7917/444-3262.

Sealed bids shall be accompanied by a **bidder's bond** in the form of cash equivalent to at least **ten percent (10%)** of the Total Bid Price amounting to **Two Thousand Four Hundred Pesos (Php 2,400.00)** only and shall be submitted to the PDAC Chairperson through the PDAC Secretariat not later than **10:00 a.m. of October 5, 2018**. Opening and deliberation of sealed bids will be at **10:30 a.m.** of the same date, to be held at the Office of the Assistant Regional Director for Administration.

The DSWD-Field Office hereby reserves the right to reject any or all bids, to waive any formality therein, or to accept such bid/s that may be considered most advantageous to the government.

Let copies of this Invitation be posted to three (3) conspicuously areas within the Department and be advertised in the DSWD website.

ENRIQUE H. GASCON JR.
ARDA/PDAC Chairperson

By:


RONILO R. FLORES
Vice-Chairperson, PDAC

PROPERTY DISPOSAL AND AWARDS COMMITTEE (PDAC)

Date: _____

BID FORM

Gentlemen/Ladies:

Please quote for the sealed public bidding for the disposal thru sale on an “**as is, where is**” basis of unserviceable used carpentry/construction materials as follows:

ITEM	NO. OF UNITS	MINIMUM BID PRICE	BID OFFER	REQUIRED BID BOND (C x 10%)
(A)	(B)	(C)	(D)	(E)
1. Other Machineries and Equipment (Refrigerator, washing machine, dryer)	1 lot	Php 24,000.00		<u>PhP 2,400.00</u>
2. Water Tank, assorted size (4 items)				
3. Scrap Carpentry/Construction Materials (292 items)				
4. Assorted Equipment/Materials and Supplies (65 items)				
4.a. Semi-Expendable IT Equipment and Accessories and Communication Equipment				
4.b. Semi-Expendable Furniture and Fixtures				
4.c. Semi-Expendable Other Machineries				

Bid Amount in Words:

Prospective bidders may inspect the subject unserviceable properties located at the DSWD-Regional Office, 40 North Drive, Baguio City during regular working days from September 27 to October 5, 2018, 8:00 A.M. to 5:00P.M.

Bid forms can be secured from the Property Disposal and Awards Committee (PDAC) Secretariat, Ms. Leonila G. Lapada at the Office of the Property and Supply Section, Lower Basement, DSWD-Regional Office, 40 North Drive, Baguio City and can also be inquired through telephone number (074) 442-7917/444-3262.

Any qualified bidder shall accomplish the Bid Tender, clearly indicating, among others the following:

1. The bid offer clearly indicated in figures and in words;
2. Name of the Prospective Bidder;
3. The business or residence address;

4. The business license number or residence certificate number

A bidder shall accomplish the Bid Tender in at least three (3) copies, preferably typewritten. Bid Tenders should be properly signed to be submitted on or before the time scheduled for the opening of bids. The envelope containing the bid tender should be sealed and addressed properly and correctly to:

ENRIQUE H. GASCON JR.
PDAC Chairperson
40 North Drive, Baguio City

Erasures should be avoided or duly initialed by the bidder.

Sealed bids shall be accompanied by a **bidder's bond** in the form of cash in an amount equivalent to **Two Thousand Four Hundred Pesos only** and shall be submitted to the PDAC Chairperson through the PDAC Secretariat not later than **10:00 AM on October 5, 2018**. Opening and deliberation of sealed bids will be at **10:30 AM** of the same date, to be held at the Office of the Assistant Regional Director for Administration/PDAC Chairperson.

The DSWD-Regional Office hereby reserves the right to reject any or all bids, to waive any formality therein, or to accept such bid/s that may be considered most advantageous to the government.


ENRIQUE H. GASCON JR.
PDAC Chairperson 

Terms: refer to Notice, if awarded

Bid Bond:

Amount: _____

Form of Bond CASH

ID* Card/No.: _____

**for verification/refund purposes*

Quoted by: _____
(Print Name and Sign)

Business Name: _____

Address: _____

Business License/Residence Certificate Number: _____

Tel./Fax Number: _____

IMPORTANT: Please read the Bidding Rules and Instructions to Bidders

BIDDING RULES AND INSTRUCTIONS TO BIDDERS

1. The bidding/auction for the disposal of unserviceable articles shall proceed only if there are at least three (3) valid/complying sealed bids.
2. The Property Disposal and Awards Committee (PDAC), constituted by a quorum and presided over by its Chairperson, or Vice-chairperson, shall open all bids received within the deadline, at the date, time and place set in the Invitation. Bids that will be submitted beyond the deadline shall no longer be accepted.
3. Representatives from the Internal Audit Service (IAS) and/or the Commission on Audit COA) shall be invited to witness the opening of the Bids.
4. A bidder may be allowed to withdraw his/her bid before the bid opening and this shall be returned to him/her unopened. After the bids have been opened, no bidder shall be allowed to correct, modify or alter his/her bid.
5. All bids to be submitted should be properly accomplished and sealed. Any bid falling under the following condition/situation shall be considered invalid:
 - a. bid is unsealed;
 - b. it is unsigned by the bidder;
 - c. no bid bond/amount of bid bond is insufficient

(Mahalagang kumpletuhin at pirmahan ang inyong bid form at ilakip ang kinakailangang bid bond.)
6. After all the bids have been opened and the tabulations completed, the Presiding Officer shall announce the name of the highest complying bidder and the amount of his/her bid. The notice of award shall be issued by the PDAC to the winning bidder within three (3) working days from the bid opening.
7. The bidder/s whose bid offer/s is/are considered the most advantageous to the government shall be awarded, provided the offer shall not be less than the minimum bid set by the PDAC. In case of a tie, the bidders involved shall immediately submit another sealed bid which shall, likewise, be opened until such tie is broken.
8. The Bid Bond of the winning Bidder shall be considered as partial payment of the Final Bid Price. The difference between the Final Bid Price and the Bid Bond shall be paid in the form of cash to the DSWD Cashier. Full payment shall be made within three (3) working days from the date of receipt of the Notice of Award. ***(Ang bid bond ng magwawaging bidder ay magiging paunang bayad niya. Ang natitirang halaga ay dapat bayaran sa loob ng tatlong araw at sa cashier lamang ng DSWD-Regional Office.)***
9. In case the winning bidder refuses the award or defaults to pay the full amount of the sale within the prescribed period, the second and the third highest bidders, and so on, shall be informed and allowed, in that order, to raise his/her bid to an amount equivalent to that offered by the defaulting highest bidder, and shall accordingly be awarded and required to pay the full amount of the sale otherwise, it shall be awarded to the 2nd highest bidder, and so on, in accordance with his/her original bid/offer.
10. The Bid Bond of the losing /disqualified bidder shall be returned to them immediately after the announcement of the results.
11. The defaulting highest bidder shall be disqualified from participating in future auctions without prejudice to the imposition of sanctions the PDAC may recommend, including but not limited to the forfeiture of his/her bid bond in favor of the government.
12. In addition to the amount of the sale, the winning bidder shall also pay any taxes, costs or charges of any kind or nature whatsoever levied in connection with the sale of the materials. All expenses incidental to the withdrawal of the articles like cost of hauling shall also be borne by the awarded bidder. ***(Ang anumang bayarin at gastusin kaugnay ng pagbebenta ay paglilipat ng mga articles ay babalikatin ng magwawaging bidder.) (Maliban sa mga ito ay wala nang iba pang babayaran kaninuman ang magwawaging bidder.)***
13. The winning bidder can only claim the articles after he/she has fully paid the total amount of the sale as evidenced by an Official Receipt issued by the DSWD Cashier. He/she shall only be able to withdraw the sold items upon presentation of a duly accomplished Gate Pass together with a copy of Official Receipt, in coordination with the PDAC and shall be made only during working hours within five (5) working days.



$r = 1.03m$

Capacity : Ten (10) Drums

$A = 6.47 m^2 = 81.21 KGS$



$r = 0.92$

Capacity : Eight (8) Drums

$A = 5.78 = 74.31 KGS$

gm

MLK



Capacity : Twelve (12) Drums

$$L = 1.13 \text{ m}$$

$$A = 7.10 \text{ m}^2 = 91.27 \text{ m}^2$$

gm

KLK



12 0.80 Capacity : Six (6) Drums $\times 5.01 = 64.45 \text{ Kgs}$



Car: Toyota Hilux Pick up (1996)

AK

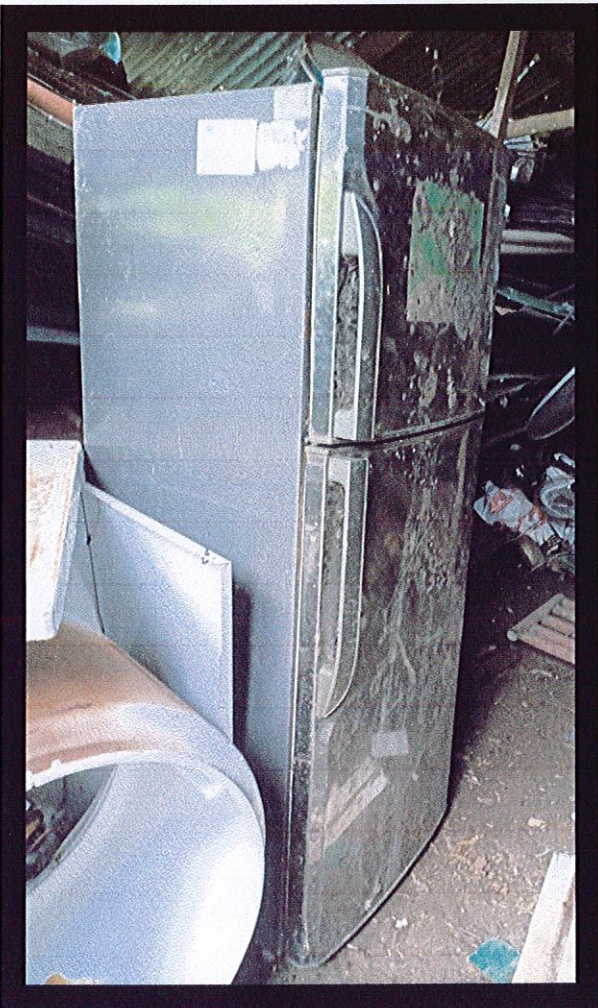
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Washing Machine



Dryer

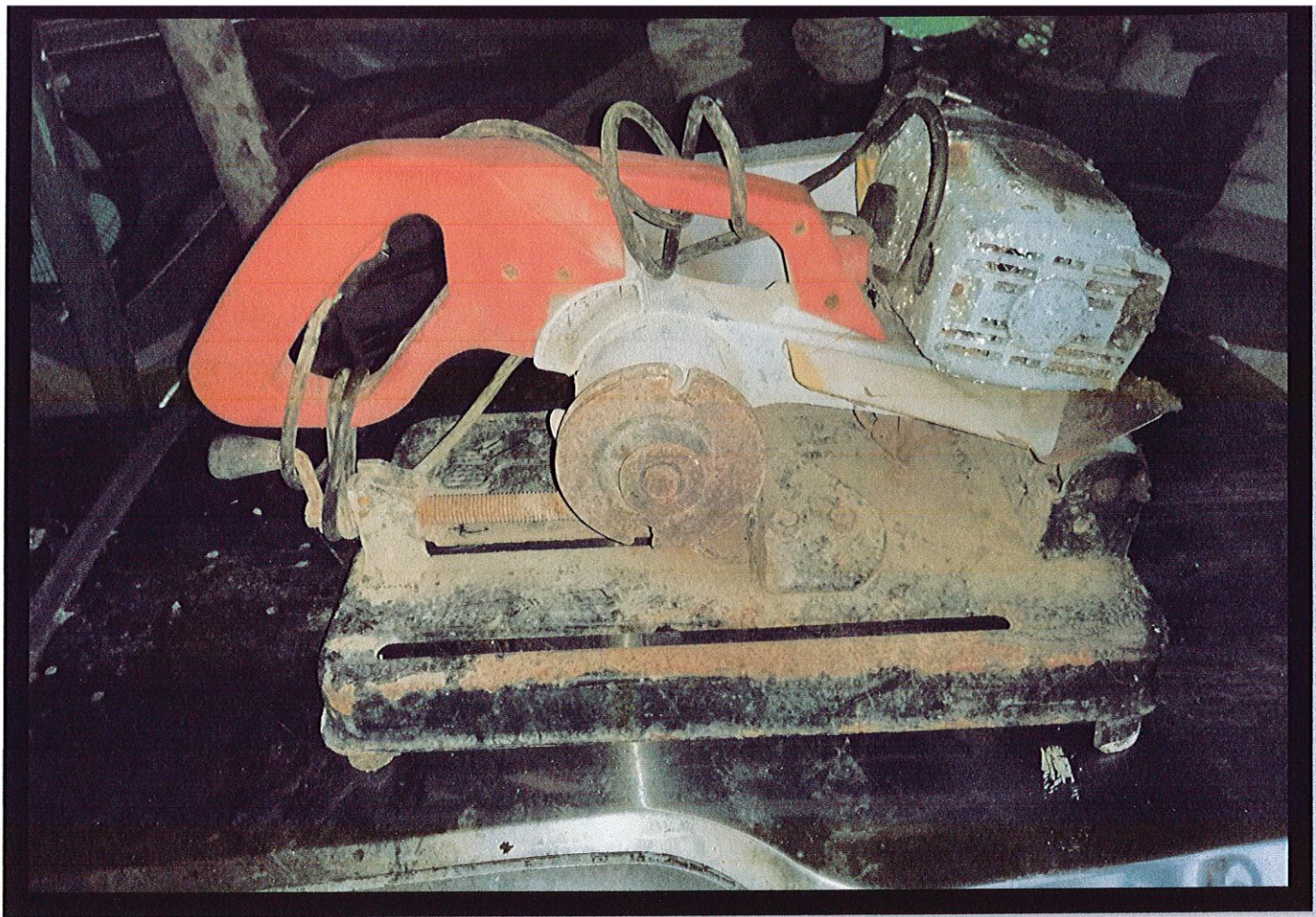


Refrigerator

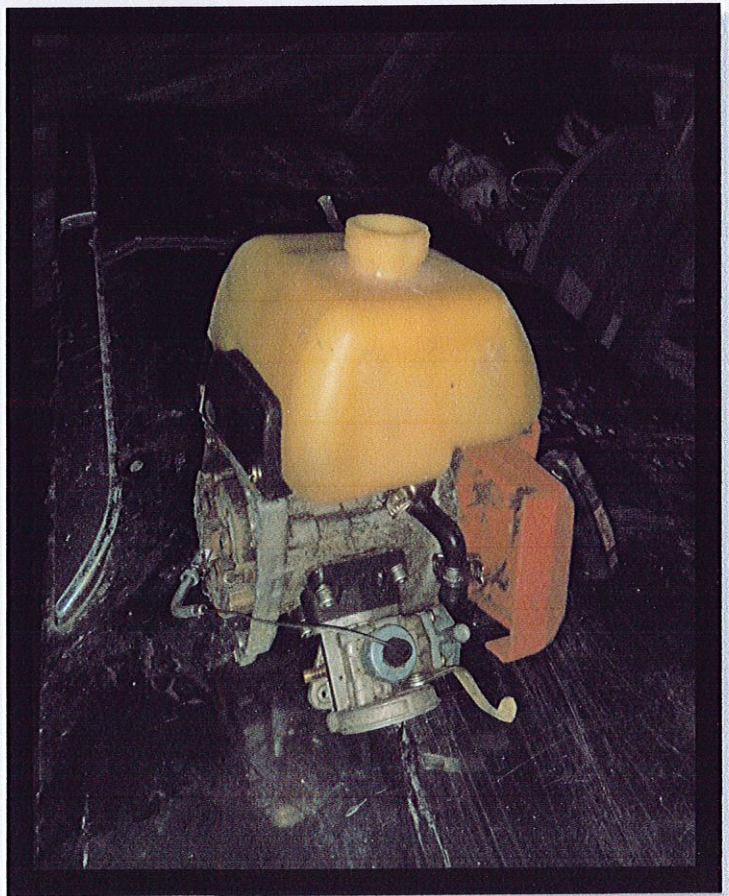
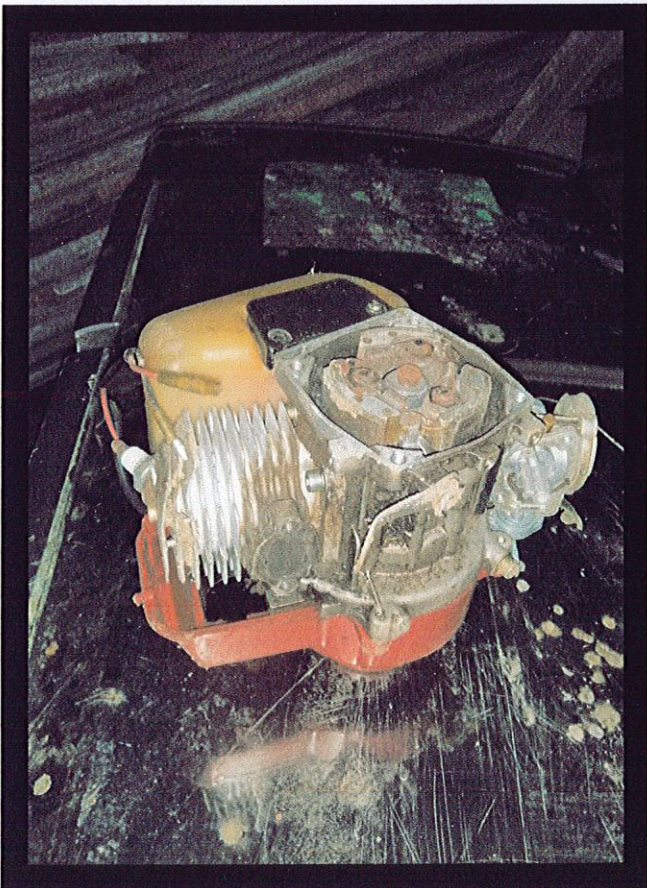


Bed Foam

Handwritten signature or mark.



Speed-Cutter



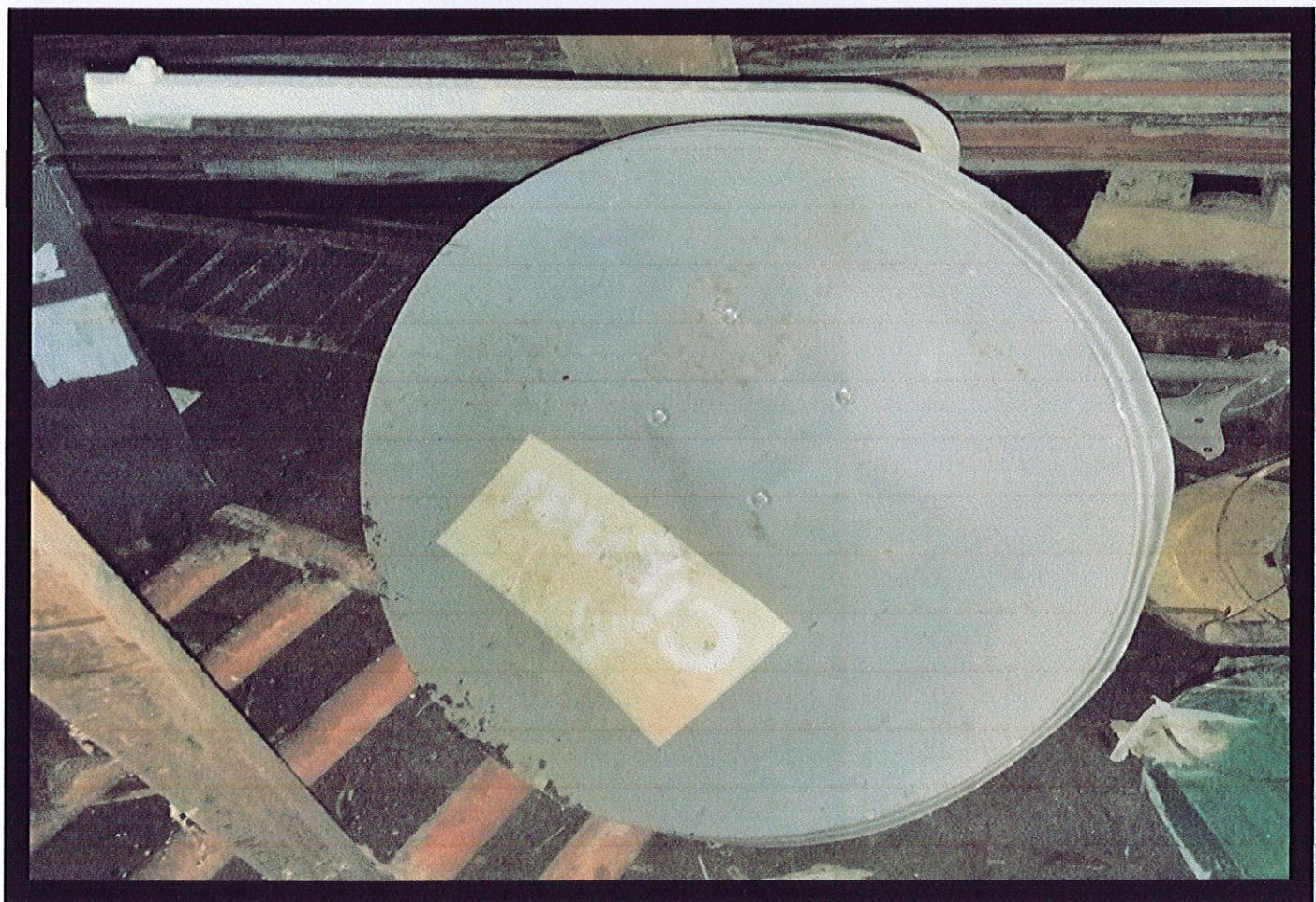
Grass cutter's Motor

516

22



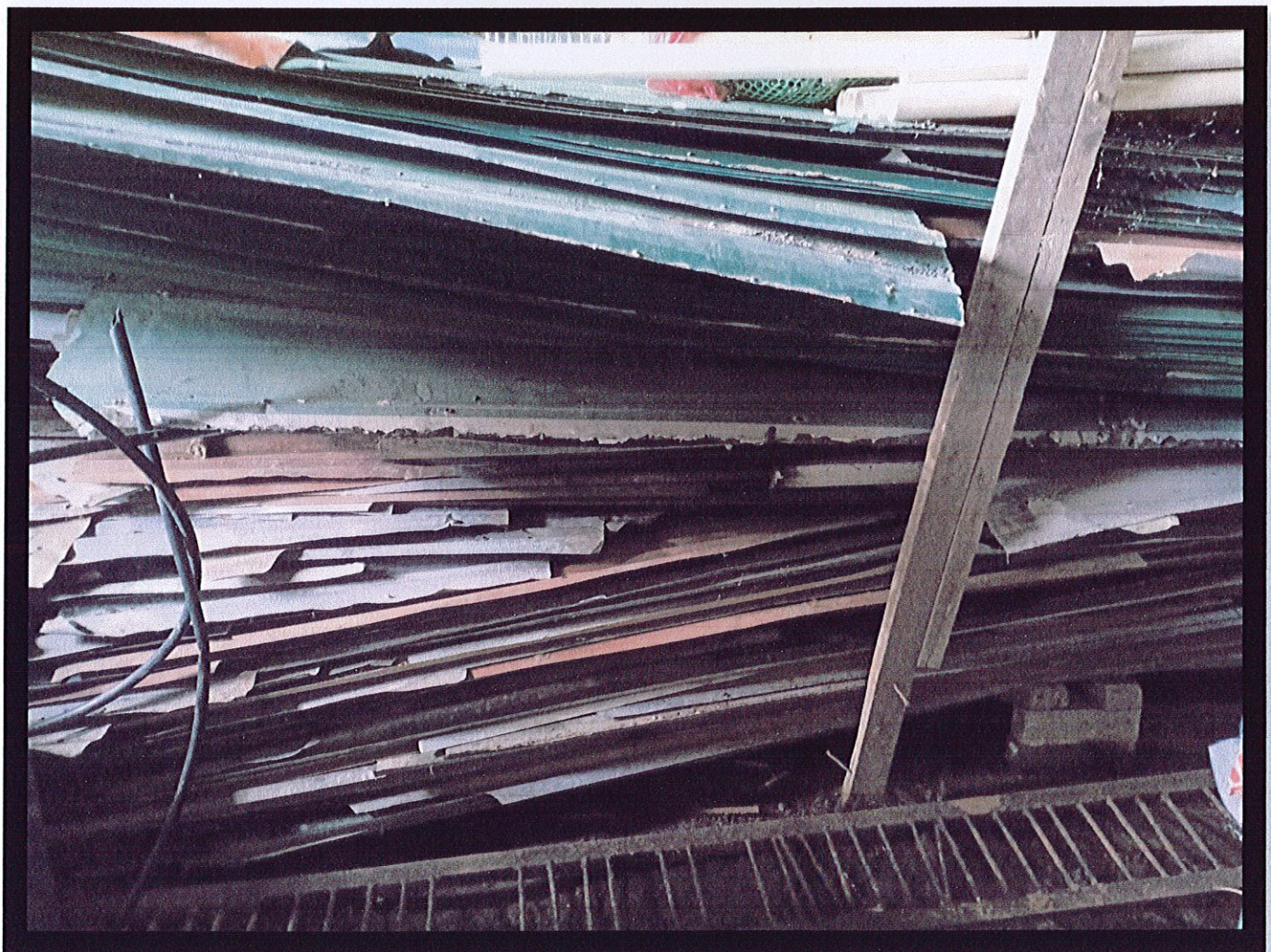
Drums



Cable Plate

✓

✓



Assorted Roofs

MA

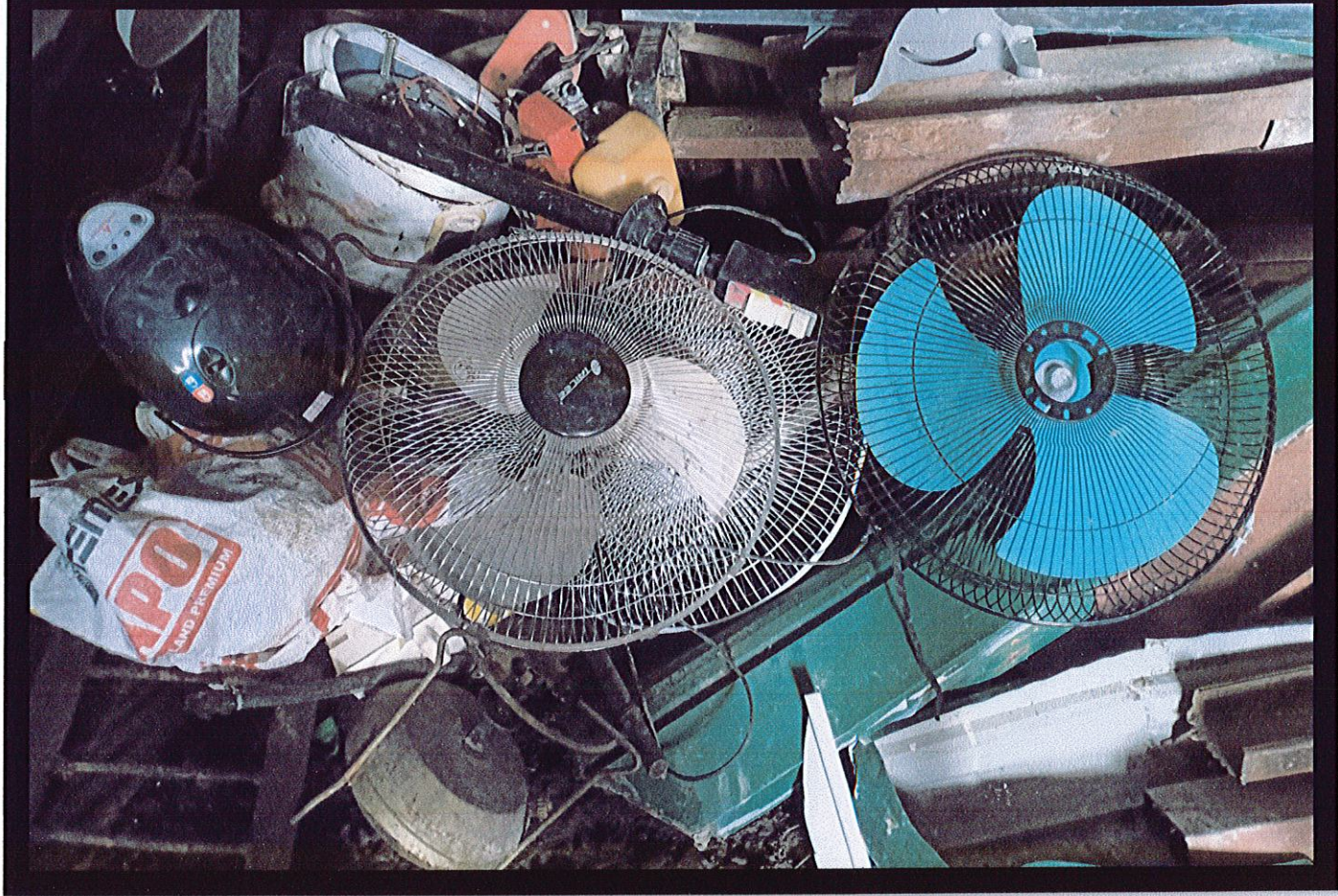
Mr V



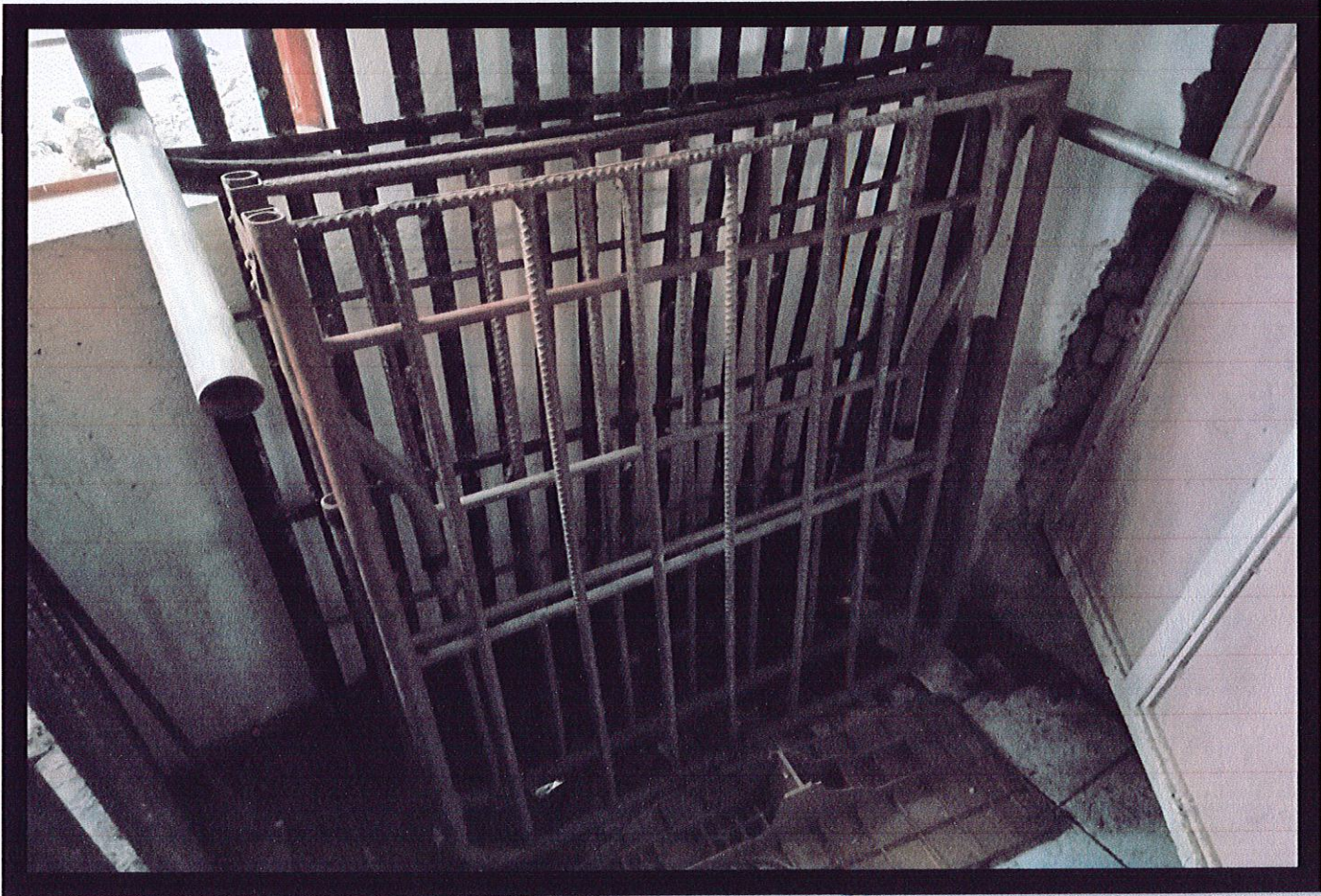
Assorted Steel Trusses

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Assorted machineries



Folding Bed (steel)

Handwritten signature or mark.



Steel Cabinet

7/16

22