

ADDENDUM NO. 01
July 16, 2020

This Addendum No. 01 is issued to modify, amend and clarify items in the Bid Documents issued for **PDAC ITB No: 2020-002 "Public Auction of Unserviceable Properties, Plants and Semi-expendable Equipment."** This shall form an integral part of the PDAC Bidding Documents.

Description	From	To
Annex A: Bidding Rules and Instruction to Bidders	<i>"Conforme" for bidders was not included in the form.</i>	Refer to the attached form.

For guidance and information.

ENRIQUE H. GASCON JR.
 PDAC Chairperson/OIC-ARD for
 Administration

ANNEX A

BIDDING RULES AND INSTRUCTIONS TO BIDDERS

- The bidding/auction for the disposal of unserviceable articles shall proceed only if there are at least three (3) valid/complying sealed bids.
- The Property Disposal and Awards Committee (PDAC), constituted by a quorum and presided over by its Chairperson, or Vice-chairperson, shall open all bids received within the deadline, at the date, time and place set in the Invitation. Bids that will be submitted beyond the deadline shall no longer be accepted.
- Representatives from the Internal Audit Service (IAS) and/or the Commission on Audit (COA) shall be invited to witness the opening of the Bids.
- A bidder may be allowed to withdraw his/her bid before the bid opening and this shall be returned to him/her unopened. After the bids have been opened, no bidder shall be allowed to correct, modify or alter his/her bid.
- All bids to be submitted should be properly accomplished and sealed. Any bid falling under the following condition/situation shall be considered **Invalid**:
 - a. bid is unsealed;
 - b. it is unsigned by the bidder;
 - c. no bid bond/amount of bid bond is insufficient

(Mahalagang kumpletuhin at pirmahan ang inyong bid form at ilakip ang kinakailangang bid bond.)

- After all the bids have been opened and the tabulations completed, the Presiding Officer shall announce the name of the highest complying bidder and the amount of his/her bid. The notice of award shall be issued by the PDAC to the winning bidder within three (3) working days from the bid opening.
- The bidder/s whose bid offer/s is/are considered the most advantageous to the government shall be awarded, provided the offer shall not be less than the minimum bid set by the PDAC. In case of a tie, the bidders involved shall immediately submit another sealed bid which shall, likewise, be opened until such tie is broken.
- The Bid Bond of the winning Bidder shall be considered as partial payment of the Final Bid Price. The difference between the Final Bid Price and the Bid Bond shall be paid in the form of cash to the DSWD Cashier. Full payment shall be made within three (3) working days from the date of receipt of the Notice of Award. ***(Ang bid bond ng magwawaging bidder ay magiging paunang bayad niya. Ang natitirang halaga ay dapat bayaran sa loob ng tatlong araw at sa cashier lamang ng DSWD-Regional Office.)***

- In case the winning bidder refuses the award or defaults to pay the full amount of the sale within the prescribed period, the second and the third highest bidders, and so on, shall be informed and allowed, in that order, to raise his/her bid to an amount equivalent to that offered by the defaulting highest bidder, and shall accordingly be awarded and required to pay the full amount of the sale otherwise, it shall be awarded to the 2nd highest bidder, and so on, in accordance with his/her original bid/offer.
- The Bid Bond of the losing /disqualified bidder shall be returned to them immediately after the announcement of the results.
- The defaulting highest bidder shall be disqualified from participating in future auctions without prejudice to the imposition of sanctions the PDAC may recommend, including but not limited to the forfeiture of his/her bid bond in favor of the government.
- In addition to the amount of the sale, the winning bidder shall also pay any taxes, costs or charges of any kind or nature whatsoever levied in connection with the sale of the materials. All expenses incidental to the withdrawal of the articles shall also be borne by the awarded bidder. (***Ang anumang bayarin at gastusin kaugnay ng pagbebenta ay paglilipat ng mga articles ay babalikatin ng magwawaging bidder. Maliban sa mga ito ay wala nang iba pang babayaran kaninuman ang magwawaging bidder.***)
- Disposal of all hazardous materials should be in compliance with Republic Act No. 6969 otherwise known as "***An Act to Control Toxic Substances and Hazardous and Nuclear Wastes, Providing Penalties for Violations Thereof, and for Other Purposes.***"
- The winning bidder can only claim the articles after he/she has fully paid the total amount of the sale as evidenced by an Official Receipt issued by the DSWD Cashier. He/she shall only be able to withdraw the sold items upon presentation of a duly accomplished Gate Pass together with a copy of Official Receipt, in coordination with the PDAC and shall be made only during working hours and within the period fixed by the PDAC.
- The winning bidder shall haul **all** the materials including the scrap and debris contained in the list included in the bid lot.
- The hauling activity shall be supervised by the Property, Supply and Asset Management Section, Commission on Audit and Internal Audit Unit.

Conforme:

Name of Bidder

Name of Establishment

Date