

NOTICE OF VACANCY

Please be informed that the DSWD-CAR is inviting applicants (regardless of gender, civil status, disability, religion, ethnicity, or political affiliation) to fill up the **vacant position**:

ONE (1) ROVING TECHNICAL FACILITATOR (CONTRACT OF SERVICE) under the KALAHI-CIDSS NCDDP

Item Number: ---
 Vice: *Mr. Melgazar P. Hangdaan*
 Monthly Salary: Php 37, 281.00 (SG 17)
 Area of Assignment: RPMO

Minimum Qualification Standards

Education : Bachelor of Science in Civil Engineering
Training : Four (4) hours of relevant training
Experience : One (1) year of relevant experience
Eligibility : RA 1080/ CS Professional (Second Level Eligibility)/ PD 907

Brief Description of the General Function of the Position	The Roving Technical Facilitator (RTF) under the RPMO, KC-NCDDP shall prepare the required technical documents for the community's project proposals for the prioritized community projects using appropriate technology and design. The RTF maybe sent on official business to any KC covered municipality in the region to provide augmentation to the Area Coordinating Team's Technical Facilitator (ACTTF) for the monitoring and supervision of sub-project construction, procurement processes and project standards.
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Interested and qualified applicants may submit their application to the undersigned on or before **5PM of ~~MAY 10 2018~~** with the following attachments:

- Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) (with attached summary of functions/ job description for each position held)/ Comprehensive Resume (with indicated functions/ job description for each position held)
- Diploma
- Transcript of Records
- Certificate/s of training/s
- Certificate/s of previous and present employment (if applicable)
- Company clearance (latest employer, if applicable)
- Performance Appraisal/ Evaluation rating (if applicable)
- CSC eligibility/ PRC rating report and updated license
- NBI Clearance
- PSA/NSO Birth Certificate
- Marriage Certificate (if applicable)

Applications with incomplete attachments will not be accepted.
Applicants previously not considered need not apply.

Handwritten initials
 MARI GRAIL B. DONG-AS
 03 May 2018
 Date of posting/CSC Publication

MAY 04 2018

JANET P. ARMAS
 OIC-Regional Director
 For the Regional Director:

Handwritten signature
MARY GRAIL B. DONG-AS
 OIC-ARD for Operation