

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
 - a. Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2019_DBM_Region IVA).
 - b. Printed and signed by the Agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)563-9352 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Department/Bureau/Office: DSWD-CAR
 Region: CAR - Baguio
 Address: #40 North Drive, Baguio City

Agency Account Code: No Code
 Organization Type: National Government Agency (NGA)

Contact Person: Lany Lizel G. Diaz
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
Pesticides or Pest Repellents																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	142.04	0.00
Solvents																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	542	0	83	625	30,462.50	0	78	0	78	3,801.72	552	0	93	645	31,437.30	0	68	0	68	3,314.32	1,416.00	48.74	69,015.84
Color Compounds and Dispersions																										
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	128	0	3	131	3,668.00	0	2	0	2	56.00	44	0	2	46	1,288.00	0	3	0	3	84.00	182.00	28.00	5,096.00

Films																										
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	4	0	0	4	3,005.65	0	0	0	0	0.00	2	0	0	2	1,502.83	0	0	0	0	0.00	6.00	751.41	4,508.48
5	13111201-CF-P02	CARBON FILM, PE, black, size 210mm x 297mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	212.53	0.00
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	212.53	0.00

Paper Materials and Products																										
7	14111525-CA-A01	CARTOLINA, assorted colors	pack	72	0	17	89	7,600.60	0	5	0	5	427.00	55	0	13	68	5,807.20	0	0	0	0	0.00	162.00	85.40	13,834.80
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	695.36	0.00
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,049.40	0.00
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,325.00	0.00
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	780.16	0.00
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	608.28	0.00
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,054.70	0.00
14	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	683.59	0.00
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	21	0	0	21	689.61	0	0	0	0	0.00	21	0	0	21	689.61	0	0	0	0	0.00	42.00	32.84	1,379.23
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	28	0	0	28	1,599.75	0	28	0	28	1,599.75	28	0	28	56	3,199.50	0	28	0	28	1,599.75	140.00	57.13	7,998.76
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	899	0	496	1395	60,598.80	0	115	0	115	4,995.60	904	0	491	1395	60,598.80	0	117	0	117	5,082.48	3,022.00	43.44	131,275.68
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	165	0	77	242	3,146.00	0	25	0	25	325.00	465	0	50	515	6,695.00	0	0	0	0	0.00	782.00	13.00	10,166.00
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	2414	0	1748	4162	761,646.00	0	853	0	853	156,099.00	2171	0	1883	4054	741,882.00	0	997	0	997	182,451.00	10,066.00	183.00	1,842,078.00
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	1230	0	793	2023	405,611.50	0	263	0	263	52,731.50	1025	0	1488	2513	503,856.50	0	265	0	265	53,132.50	5,064.00	200.50	1,015,332.00
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	116.72	0.00
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	132.48	0.00
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17.68	0.00
24	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	30	0	15	45	4,412.25	0	0	0	0	0.00	14	0	0	14	1,372.70	0	0	0	0	0.00	59.00	98.05	5,784.95
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	49.71	0.00
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	345	0	13	358	25,865.50	0	10	0	10	722.50	150	0	13	163	11,776.75	0	5	0	5	361.25	536.00	72.25	38,726.00
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	10	0	0	10	1,040.00	0	0	0	0	0.00	10	0	0	10	1,040.00	0	0	0	0	0.00	20.00	104.00	2,080.00
28	14111704-TT-P01	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	117	0	77	194	13,386.00	0	87	0	87	6,003.00	77	0	92	169	11,661.00	0	75	0	75	5,175.00	525.00	69.00	36,225.00

Batteries and Cells and Accessories

29	2611702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	10	0	0	15	25	500.00	0	0	0	0	0.00	97	0	10	107	400.00	0	0	0	0	0.00	45.00	20.00	900.00
30	2611702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	0	0	6	0	0	0.00	4	0	0	0	114.00	0	0	0	4	76.00	0	0	0	0	0.00	10.00	19.00	190.00
31	2611702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	90.10	0.00

Manufacturing Components and Supplies

32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	156	0	5	161	0	8,130.50	0	5	0	0	252.50	97	0	10	107	5,403.50	0	0	0	0	0.00	273.00	50.50	13,786.50
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	4	0	4	0	4	84.29	0	4	0	0	84.29	0	5	5	5	105.36	0	0	0	0	0.00	13.00	21.07	273.95
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	368	0	171	539	0	11,049.50	0	40	0	0	820.00	348	0	166	514	10,537.00	0	40	0	0	820.00	1,133.00	20.50	23,226.50
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	11	0	1	12	0	222.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	18.55	222.60
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	219	0	144	363	0	20,418.75	0	21	0	21	1,181.25	199	0	146	345	19,406.25	0	20	0	0	1,125.00	749.00	56.25	42,131.25
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	153	0	79	232	0	25,230.00	0	19	0	19	2,066.25	140	0	81	221	24,033.75	0	20	0	0	2,175.00	492.00	108.75	53,505.00
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	307	0	242	549	0	18,320.13	0	97	0	97	3,236.89	291	0	199	490	16,351.30	0	60	0	0	2,002.20	1,196.00	33.37	39,910.52
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	308	0	220	528	0	7,920.00	0	83	0	83	1,245.00	288	0	225	513	7,695.00	0	75	0	0	1,125.00	1,199.00	15.00	17,985.00
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	311	0	214	525	0	13,125.00	0	91	0	91	2,275.00	291	0	218	509	12,725.00	0	90	0	0	2,250.00	1,215.00	25.00	30,375.00
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	14	0	0	14	0	840.00	0	0	0	0	0.00	8	0	0	8	480.00	0	0	0	0	0.00	22.00	60.00	1,320.00

Heating and Ventilation and Air Circulation

42	40101604-EF-C01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	994.00	0.00
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,397.07	0.00
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,026.50	0.00
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	790.40	0.00

Lighting and Fixtures and Accessories

46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	10	0	5	15	0	620.10	0	0	0	0	0.00	10	0	5	15	620.10	0	0	0	0	0.00	30.00	41.34	1,240.20
47	39101618-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece	10	0	5	15	0	1,108.23	0	0	0	0	0.00	10	0	5	15	1,108.23	0	0	0	0	0.00	30.00	73.88	2,216.46

Measuring and Observing and Testing Equipment

48	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	16.00	0.00
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Cleaning Equipment and Supplies

49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	25	0	13	38	0	3,336.40	0	13	0	13	1,141.40	25	0	23	48	4,214.40	0	5	0	5	439.00	104.00	87.80	9,131.20
50	47131604-BR-S01	BROOM, soft (tambo)	piece	35	0	2	37	0	4,902.50	0	17	0	17	2,252.50	0	0	12	12	1,590.00	0	12	0	12	1,590.00	78.00	132.50	10,335.00
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	30	0	2	32	0	1,000.00	0	5	0	5	156.25	12	0	0	12	375.00	0	0	0	0	0.00	49.00	31.25	1,531.25

52	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42.40	0.00
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24.38	0.00
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.25	0.00
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	300	0	100	400	16,640.00	0	100	0	100	4,160.00	300	0	100	400	16,640.00	0	100	0	100	4,160.00	1,000.00	41.60	41,600.00
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	3	0	3	6	753.00	0	3	0	3	376.50	3	0	3	6	753.00	0	5	0	5	627.50	20.00	125.50	2,510.00
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	19	0	0	19	527.25	0	3	0	3	83.25	6	0	6	166.50	0	0	0	0	0.00	28.00	27.75	777.00	
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can	5	0	5	10	2,747.50	0	3	0	3	824.25	3	0	5	8	2,198.00	0	3	0	3	824.25	24.00	274.75	6,594.00
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	89.10	0.00
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,947.75	0.00
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	3	0	0	3	445.20	0	0	0	0	0.00	0	0	2	2	296.80	0	0	0	0	0.00	5.00	148.40	742.00
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	3	0	0	3	337.08	0	0	0	0	0.00	0	0	2	2	224.72	0	0	0	0	0.00	5.00	112.36	561.80
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	1	0	2	3	156.00	0	1	0	1	52.00	2	0	1	3	156.00	0	3	0	3	156.00	10.00	52.00	520.00
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	17	0	5	22	2,308.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	22.00	104.94	2,308.68
65	47121701-TB-P02	TRASHBAG, plastic, transparent	roll	93	0	31	124	14,260.00	0	8	0	8	920.00	59	0	31	90	10,350.00	0	5	0	5	575.00	227.00	115.00	26,105.00
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	5	0	0	5	120.20	0	0	0	0	0.00	5	0	0	5	120.20	0	0	0	0	0.00	10.00	24.04	240.41

Information and Communication Technology (ICT) Equipment and Devices and Accessories

67	43211507-DCT-03	Desktop Computer, branded	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	39,962.00	0.00
68	43202003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	33	0	33	66	1,465.66	18	33	0	51	1,132.56	33	0	33	66	1,465.66	0	35	0	35	777.25	218.00	22.21	4,841.13
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	52	0	0	52	144,414.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	52.00	2,777.20	144,414.40
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	281.96	0.00
71	43211503-LCT-02	Laptop Computer, branded	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	36,607.10	0.00
72	43211708-MO-O01	MOUSE, optical, USB connection type	unit	17	0	2	19	2,614.17	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19.00	137.59	2,614.17
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33,768.42	0.00
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,149.28	0.00
75	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	738.82	0.00
76	N/A	PRINTER, LASER, Color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
77	N/A	PRINTER, Inkjet, Monochrome	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
78	N/A	PRINTER, Inkjet, Color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00

106	44122011-FO-T03	FOLDER, TABBOARD, for A4 size documents	pack	153	0	42	195	43,241.25	0	13	0	13	2,882.75	139	0	42	181	40,136.75	0	15	0	15	0	0	3,326.25	404.00	221.75	89,587.00
107	44122011-FO-T04	FOLDER, TABBOARD, for legal size documents	pack	192	0	38	230	65,780.00	0	9	0	9	2,574.00	157	0	38	195	55,770.00	0	10	0	10	0	0	2,860.00	444.00	286.00	126,984.00
108	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	10	0	0	10	528.73	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	10.00	52.87	528.73	
109	4411515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	42.40	0.00	
110	4411716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	434	0	19	453	17,214.00	0	19	0	19	722.00	410	0	19	429	16,302.00	0	20	0	20	0	0	760.00	921.00	38.00	34,998.00
111	4411708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	364	0	111	475	5,890.00	0	36	0	36	446.40	364	0	116	480	5,952.00	0	32	0	32	0	0	396.80	1,023.00	12.40	12,685.20
112	4411708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	141	0	92	233	2,447.57	0	17	0	17	178.58	141	0	97	238	2,500.09	0	12	0	12	0	0	126.06	500.00	10.50	5,252.30
113	4411708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	10.50	0.00	0.00
114	4411708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	630	0	449	1079	10,628.15	0	66	0	66	650.10	630	0	406	1036	10,204.60	0	44	0	44	0	0	433.40	2,225.00	9.85	21,916.25
115	4411708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	141	0	164	305	3,004.25	0	41	0	41	403.85	141	0	97	238	2,344.30	0	12	0	12	0	0	118.20	596.00	9.85	5,870.60
116	4411708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	15	0	0	15	147.55	0	5	0	5	49.18	5	0	5	10	98.37	0	0	0	0	0	0.00	30.00	9.84	295.10	
117	44122004-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	185	0	25	210	1,279.95	0	0	0	0	0.00	146	0	25	171	1,042.25	0	0	0	0	0	0.00	381.00	6.10	2,322.20	
118	44122004-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	187	0	29	216	3,240.00	0	0	0	0	0.00	148	0	25	173	2,595.00	0	2	0	2	0	0	30.00	391.00	15.00	5,865.00
119	4411706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	43	0	9	52	1,144.00	0	6	0	6	132.00	15	0	9	24	528.00	0	8	0	8	0	0	176.00	90.00	22.00	1,980.00
120	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.2m	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	205.51	0.00	0.00
121	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	4	0	2	6	630.00	0	2	0	2	210.00	2	0	2	4	420.00	0	0	0	0	0	0.00	12.00	105.00	105.00	1,260.00
122	44121905-SF-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	188	0	6	194	5,470.02	0	86	0	86	2,424.86	49	0	84	133	3,750.07	0	10	0	10	0	0	281.96	433.00	28.20	11,926.91
123	44121615-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	5	0	0	5	60.00	0	0	0	0	0.00	1	0	0	1	12.00	0	0	0	0	0	0.00	6.00	12.00	72.00	72.00
124	44121615-CU-H01	CUTTER KNIFE, for general purpose	piece	111	0	21	132	3,686.89	0	19	0	19	530.69	19	0	19	38	1,061.38	0	20	0	20	0	0	558.62	209.00	27.93	5,837.58
125	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	8	0	0	8	3,900.63	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	8.00	487.58	3,900.63	3,900.63
126	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	32	0	3	35	6,930.00	0	3	0	3	594.00	3	0	3	6	1,188.00	0	5	0	5	0	0	990.00	49.00	198.00	9,702.00
127	44101602-RU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	99	0	8	107	14,445.00	0	6	0	6	810.00	6	0	6	12	1,620.00	0	10	0	10	0	0	1,350.00	135.00	135.00	18,225.00
128	44121618-S5-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	180	0	21	201	3,216.00	0	19	0	19	304.00	22	0	21	43	688.00	0	20	0	20	0	0	320.00	283.00	16.00	4,528.00
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	89	0	21	110	9,218.00	0	19	0	19	1,592.20	19	0	19	38	3,184.40	0	20	0	20	0	0	1,676.00	187.00	83.80	15,670.60
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	895.70	0.00	0.00
131	44121615-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	142	0	6	148	2,742.26	0	6	0	6	111.17	11	0	6	17	314.99	0	10	0	10	0	0	185.29	181.00	18.53	3,353.71
132	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	12	0	8	20	1,138.02	0	6	0	6	341.40	6	0	6	12	682.81	0	10	0	10	0	0	569.01	48.00	56.90	2,731.24
133	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	10,600.00	0.00	0.00

134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	103	0	0	103	14,193.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	103.00	137.80	14,193.40	
135	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,801.80	0.00	
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,243.62	0.00	
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,808.80	0.00	
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
Printer or Facsimile or Photocopier Supplies																											
139	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,996.00	0.00	
140	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,020.78	0.00	
141	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,049.40	0.00	
142	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	768.50	0.00	
143	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.00	0.00	
144	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	265	0	53	318	82,584.60	0	48	0	48	12,465.60	250	0	43	293	76,092.10	0	33	0	33	8,570.10	692.00	259.70	179,712.40	
145	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	239	0	23	262	68,041.40	0	23	0	23	5,973.10	229	0	25	254	65,963.80	0	15	0	15	3,895.50	554.00	259.70	143,873.80	
146	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	239	0	23	262	68,041.40	0	23	0	23	5,973.10	229	0	25	254	65,963.80	0	15	0	15	3,895.50	554.00	259.70	143,873.80	
147	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	239	0	23	262	68,041.40	0	23	0	23	5,973.10	229	0	25	254	65,963.80	0	15	0	15	3,895.50	554.00	259.70	143,873.80	
148	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
149	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
150	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	670.98	0.00	
151	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	760.02	0.00	
152	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,521.10	0.00	
153	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,035.20	0.00	
154	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,035.20	0.00	
155	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,035.20	0.00	
156	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,035.20	0.00	
157	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,035.20	0.00	
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,074.00	0.00	
159	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	662.50	0.00	
160	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	781.22	0.00	

161	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	345.56	0.00
162	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	345.56	0.00
163	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.30	0.00
164	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.30	0.00
165	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.30	0.00
166	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,266.70	0.00
167	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	657.20	0.00
168	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	842.70	0.00
169	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,908.00	0.00
170	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,325.00	0.00
171	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,325.00	0.00
172	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,325.00	0.00
173	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,584.70	0.00
174	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,197.80	0.00
175	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,203.10	0.00
176	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,203.10	0.00
177	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	345.56	0.00
178	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	345.56	0.00
179	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	345.56	0.00
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	345.56	0.00
181	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	373.12	0.00
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.40	0.00
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.40	0.00
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.40	0.00
185	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	411.60	0.00
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	411.60	0.00
187	44103105-HP-C50	INK CART, HP LoS51AA (HP955) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
188	44103105-HP-M50	INK CART, HP LoS54AA (HP955) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

