

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2022-02-088

End-user: SFP

Name of Project:

RFQ No.: 2022-05-286

Date: MAY 12 2022

ABC: ₱319,800.00

**PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR THE 12TH CYCLE
SUPPLEMENTARY FEEDING PROGRAM IN VILAVICIOSA, ABRA**

Mode of Procurement:

SMALL VALUE PROCUREMENT

Sir/Madam: _____

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before **MAY 18 2022 12:00NN.**

ENRIQUE H. GASCON JR.
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For unit price/s, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - d. **Official Receipt issued by BIR(a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation may be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement .
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **bacsec.car@dswd.gov.ph**.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
1	PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR THE 12TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN VILLAVICIOSA, ABRA					
	Chicken, thigh, breast and leg, chopped, 1kg per pack	384	pack			
	Pork chop, Atleast 80% lean, 1 kg per pack	252	pack			
	Egg, small size,42.5-55 grams per piece	3450	piece			
	Garlic, 1 kg per pack	30	pack			
	Onion, small size, 1 kg per pack	30	pack			
	Cabbage, green, 1 kg per pack	102	pack			
	Potato, medium size, 1 kg per pack	120	pack			
	Sweet Potato tubers, medium size, 1 kg per pack	66	pack			
	Carrots, medium size, 1 kg per pack	120	pack			
	String beans, 1 kg per bundle	102	bundle			
	Eggplant (for torta), 1 kg per pack	102	pack			
	Squash Fruit, atleast 1.5 kg per piece	48	piece			
	Sayote Fruit, 1 kg per pack	90	pack			
	Bell Pepper, green, 1 kg per pack	6	pack			
	Pechay, 1 kg per bundle	121	bundle			
	Upo, atleast 1.2 kg per piece	96	piece			
	Gabi Tubers, 1 kg per pack	48	pack			
	Tomato, half ripe, 1 kg per pack	42	pack			
	Laddit Noodles,Miki 1 kg per pack	96	pack			
	Black pepper, 1 kg per pack	2	pack			
	Cane Vinegar, 1 liter per bottle	66	bottle			
	Vegetable Oil, 1 liter per pouch/bottle	96	pouch/bottle			
	Patis, (Fish Sauce) 1 liter per bottle	66	bottle			
	Iodized Salt, with sangkap pinoy seal, 500 grams per pack	11	pack			
	Soy sauce, 1 liter per bottle	66	bottle			
	Banana Ketchup, Fortified, sweet sarap, atleast 320 grams per bottle by 24 pcs per case	4	case			
	Coconut Milk Powder, Atleast 50 grams per sachet	90	sachet			
	Curry Powder, atleast 35 grams per sachet	66	sachet			
	Monggo, whole, atleast 2.5 kg per ganta	48	ganta			
	White Beans (pusi), atleast 2.5 kg per ganta	48	ganta			

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
	Margarine, plain/classic, atleast 100 grams per cup	66	cup			
	Brown Sugar, 1 kg per pack	11	pack			
	Butter, unsalted, classic, fortified, 100 grams per pc	34	piece			
	Sotanghon, atleast 40 grams per pack	66	pack			
	Macaroni Pasta, elbow, 500 grams per pack	120	pack			
	Evaporated Milk, atleast 370 ml per can	90	can			
	OTHER REQUIREMENTS	COMPLIANCE <small>(please check whether can comply or not, no check mark will mean non-compliance)</small>		REMARKS		
		Can Comply	Cannot Comply			
	1. Start of delivery will commence following the start of class as per ECCD guideline and following the delivery schedule attached before 9am every delivery. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	[]	[]			
	2. Grocery items must be well-sealed, in its original packaging (no refill and re-pack) except for items no. 20,29,30 and 32 and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.	[]	[]			
	3. Perishable goods must be kept in coolers, refrigerators, styroboxes and other cooling device to prevent spoilage during delivery. Goods are highly recommended to be organic and local-produce	[]	[]			
	4. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	[]	[]			
	5. Supplier is responsible in the loading and unloading of goods to the designated delivery sites	[]	[]			
	6. Supplier should pack the goods per barangay and allocation per barangay will be provided by the conact person to the winning supplier	[]	[]			
	7. Supplier should assisst in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[]	[]			
	8. Delivery Site: Municipal Hall/MSWDO Office, Villaviciosa, Abra.	[]	[]			
TOTAL PRICE						

• Award shall be made per:

Lot basis Total Quoted Price

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative
over printed name: _____

Name of Firm/Dealer/Contractor: _____

(This will be the name of the CHEQUE to be issued)

Name and Signature of Convasser

Address:
Email Address:

Contact Number/s:

hilGEPS Registration Number: