

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2022-02-104

End-user: SFP

Name of Project:

RFQ No.: 2022-05-295

Date: MAY 11 2022

ABC: P514,500.00

**PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR THE 12TH CYCLE
SUPPLEMENTARY FEEDING PROGRAM IN STA. MARCELA, APAYAO**

Mode of Procurement:

SMALL VALUE PROCUREMENT

Sir/Madam: _____

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before MAY 17 2022 12:00NN.

ENRIQUE H. GASCON JR.
BAC Chairperson 

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For unit price/s , quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - o **Official Receipt issued by BIR(a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer** after Bid Evaluation may be disqualified.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement .
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
1	PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR THE 12TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN STA. MARCELA, APAYAO					
	Pork, at least 80% lean, 1kg/pack	258	pack			
	Chicken, Mix of Thigh and Breast, 1 kg/pack	324	pack			
	Galunggong, medium size, 1 kg per pack	204	pack			
	Eggs, medium, 56-65 grams per pc	1986	pc			
	Carrots, medium size, 1 kg per pack	180	pack			
	Garlic, 1 kg per pack	24	pack			
	Onion, medium size, 1 kg per pack	24	pack			
	Sayote, 1kg per pack	78	pack			
	Ginger, 1 kg per pack	24	pack			
	Potatoes, medium size, 1 kg per pack	168	pack			
	Lumpia Wrapper, atleast 100 pcs per pack	156	pack			
	Cabbage, 1 kg per pack	132	pack			
	Gabi Tubers, 1 kg per pack	84	pack			
	Banana (Tagalog), medium size, 1 kg per pack	258	pack			
	Kamote Tubers, Medium Size, 1 kg per pack	48	pack			
	Pan De Sal, Vegetable Enriched ,atleast 45 grams per pc	12600	pcs			
	Soy Sauce, atleast 350 ml per bottle	176	bottle			
	Green Peas, Canned, atleast 225 grams per can (net weight)	96	can			
	Patis, atleast 350 ml per bottle	96	bottle			
	All Purpose Flour, 1 kg per pack	370	pack			
	Banana Ketchup, Fortified, sweet sarap, atleast 320 grams per bottle	156	bottle			
	Cane Vinegar, atleast 200 ml per pouch/sachet	85	sachet/pouch			
	Coconut Milk Powder, Atleast 50 grams/1.76 oz per sachet	200	sachet			
	Pancit Bihon, Quick Cook, atleast 400 grams per pack	180	pack			
	Spaghetti Pasta (atleast 800 grams) with Spaghetti Sauce (atleast 900 grams/ml) Party Pack	84	pack			
	Sweetened Condensed Milk, atleast 300 ml per can	282	can			
	Processed Filled Cheese, atleast 165 grams per piece	49	pc			
	Vegetable Oil, atleast 500 ml per sachet/pouch	408	sachet/pouch			
	Annatto Powder (Achuete), atleast 50 grams per pack	77	pack			
	Young Corn, whole, Atleast 425 grams/ drained wt. 250 grams per can	60	can			
	Margarine, Plain (classic), Fortified, Atleast 100 grams per tub	262	tub			
	Macaroni Pasta, elbow, 1 kg per pack	90	pack			

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
	Evaporated Filled Milk, atleast 370 ml per can	180	can			
	Brown Sugar, 1 kg per pack	200	pack			
	Baking Powder, atleast 50 grams per sachet	84	sachet			
	Powdered Chocomalt Milk Drink, atleast 22 grams per sachet	726	sachet			
	Sago, atleast 250 grams per pack	54	pack			
	Glutinous Rice, 1 ganta per pack, atleast 2.5 kg per ganta	52	pack			
	Glutinous Rice Flour (local), 1 ganta per pack, atleast 2.5 kg per ganta	42	pack			
	Paminta, 1 gram per pack	754	pc			
	Iodized Salt, atleast 500 grams per pack, with sangkap pinoy seal	46	pack			
OTHER REQUIREMENTS			COMPLIANCE <small>(please check whether can comply or not, no check mark will mean non-compliance)</small>		REMARKS	
			Can Comply	Cannot Comply		
	1. Start of delivery will commence following the start of class as per ECCD guideline and following the delivery schedule attached before 9am every delivery. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.		[]	[]		
	2. Grocery items must be well-sealed, in its original packaging (no refill and re-pack) except for items no. 20,34,35,37,38 and 39 and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.		[]	[]		
	3. Perishable goods must be kept in coolers, refrigerators, styroboxes and other cooling device to prevent spoilage during delivery. Vegetables should be packed in perforated bags. Goods are highly recommended to be organic and local-produce		[]	[]		
	4. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.		[]	[]		
	5. Supplier is responsible in the loading and unloading of goods to the designated delivery sites		[]	[]		
	6. Supplier should pack the goods per center and allocation will be provided by the contact person to the winning supplier		[]	[]		
	7. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.		[]	[]		
	8. Contact person is MSWDO Ignacia B. Aman at 09361726144		[]	[]		
	Delivery Site: Municipal Hall/MSWDO Office, Sta. Marcela, Apayao		[]	[]		
TOTAL PRICE						

• Award shall be made per: Lot basis Total Quoted Price

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative
over printed name: _____

Name of Firm/Dealer/Contractor: _____

(This will be the name of the CHEQUE to be Issued)

Name and Signature of Convasser

Address: _____
Email Address: _____

Contact Number/s: _____

nilGEPS Registration Number: _____