

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2022-03-168

RFQ No.: 2022-05-288

End-user: SFP

Date: MAY 11 2022

Name of Project:

ABC: ₱647,400.00

**PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR THE 12TH CYCLE  
SUPPLEMENTARY FEEDING PROGRAM IN MUNICIPALITY OF SAN JUAN, ABRA**

Mode of Procurement:

SMALL VALUE PROCUREMENT

Sir/Madam: \_\_\_\_\_

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph) on or before **MAY 17 2022 12:00NN.**

ENRIQUE H. GASCON JR.  
BAC Chairperson

**TERMS AND CONDITIONS:**

1. Quotations in excess of the ABC will be **REJECTED**.
2. For unit price/s, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - a. **Updated Mayor's / Business Permit**
  - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
  - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
    - o **Official Receipt issued by BIR( a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation may be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement .
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE ) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph).

Republic of the Philippines  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region  
40 North Drive, Baguio City

**REQUEST FOR QUOTATION (RFQ)**

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
1	<b>PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR THE 12TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN MUNICIPALITY OF SAN JUAN, ABRA</b>					
	Fish Galunggong medium size atleast 1 kg / pack	260	pack			
	Ground pork atleast 80% lean meat , 500 grams / pack	250	pack			
	Pork meat atleast 80% lean meat ( mixture of ham, loin , side belly) 1kg / pack	300	pack			
	Chicken organ meats (mixture of liver and heart) atleast 500 grams/ pack	300	pack			
	Chicken meat (mixture of wings,leg , thigh , brisket ) atleast 1kg / pack	400	pack			
	Egg, medium size,atleast 56-65 grams ,piece	5000	piece			
	Carrots medium atleast 1 kg / pack	150	pack			
	Bell pepper medium atleast 1kg / pack	50	pack			
	Cabbage medium atleast 1 kg / head	120	pack			
	Baguio Beans 1kg / pack	120	pack			
	Eggplant long , atleast 1 kg / pack	120	pack			
	Sitaw atleast 1kg/ bundle	120	bundle			
	Squash 1kg/ Head	120	Head			
	Onions(red) atleast 1 kg /pack	100	pack			
	Garlic atleast 1 kg /pack	100	pack			
	Tomato half ripe atleast 1kg / pack	60	pack			
	Potato medium size atleast 1 kg / pack	145	pack			
	Ginger atleast 1 kg / pack	100	pack			
	Vegetable Oil, atleast 485 - 500 ml / pack/ plastic bottle	160	pack			
	Dried Mongo whole , atleast 500 grams / pack	200	pack			
	Soysauce atleast 100 ml / pack	160	pack			
	Fish sauce ( patis)atleast 100 grams / pack	152	pack			
	Iodized Salt, atleast 500 grams / pack with sangkap pinoy seal/ pack	151	pack			
	Boneless Anchovies Sauce (bagoong) atleast 340 per bottle	160	bottle			
	Vinegar atleast 100 ml/ pack	160	bottle			
	Catsup atleast 100 grams / pack	100	bottle			
	Curry powder atleast 50 grams / pack	150	pack			
	Coconut Milk Powder, atleast 50 grams per pack	200	pack			
	Local Malagkit rice ,atleast 500grams/ pack	305	pack			

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
	Macaroni Pasta, shells, atleast 500 grams / pack	300	pack			
	Evaporated Filled Milk, atleast 140 ml per can	300	can			
	Bundle Spaghetti pasta( atleast 900grams pack)and Spaghetti Sauce ( atleast 850 grams/ pack)	350	pack			
	Bihon Noodles atleast 454 grams/ pack	350	pack			
	<b>OTHER REQUIREMENTS</b>	<b>COMPLIANCE</b> <i>(please check whether can comply or not, no check mark will mean non-compliance)</i>		<b>REMARKS</b>		
		Can Comply	Cannot Comply			
	1. Delivery will depend on the release of ECCD Council on the start of classes for Child Development Centers. Any re-scheduling of delivery date will be agreed upon by the C/MSWDO, supplier and staff during calamities, holidays, pandemic and other circumstantial situations.	[ ]	[ ]			
	2. Grocery items must be well-sealed, in its original packaging (no refill and re-pack) except for items nos. 19,25 and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery/Best before date should be label on the packaging. Perishable goods must be kept in coolers, refrigerators, styroboxes and other cooling device to prevent spoilage during delivery.	[ ]	[ ]			
	3. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	[ ]	[ ]			
	4. Supplier is responsible in the loading and unloading of goods to the designated delivery sites. Items should be pack per Child Development Center.	[ ]	[ ]			
	5. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[ ]	[ ]			
	6. Goods are expected to be sanitary, fit for children consumption and recommended to be local-produced.	[ ]	[ ]			
	7. Contact person is MSWDO Drexly Mae P. Timbreza with contact number 09274834909	[ ]	[ ]			
	<b>Delivery Site: MSWDO Office and identified pick up points by the LGU, San Juan, Abra</b>	[ ]	[ ]			
<b>TOTAL PRICE</b>						

• Award shall be made per:

Lot basis  Total Quoted Price

**Note: NO GIFT ALLOWED.** Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative  
over printed name: \_\_\_\_\_

Name of Firm/Dealer/Contractor: \_\_\_\_\_

*(This will be the name of the CHEQUE to be Issued)*

\_\_\_\_\_  
Name and Signature of Convasser

Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Contact Number/s: \_\_\_\_\_

PhilGEPS Registration Number: \_\_\_\_\_