

**REQUEST FOR QUOTATION (RFQ)**

PR/PP No.: 2022-04-214

RFQ No.: 2022-05-262

End-user: BGMS

Date: MAY 04 2022

Name of Project:

ABC: ₱65,741.55

**CONSTRUCTION OF LACTATION ROOM IN DSWD-FOCAR**

**SMALL VALUE PROCUREMENT**

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph) on or before MAY 09 2022 12:00PM.

ENRIQUE H. GASCON JR.

BAC Chairperson

**TERMS AND CONDITIONS:**

1. Quotations in excess of the ABC will be **REJECTED**.
2. For unit price/s, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - a. **Updated Mayor's / Business Permit**
  - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
    - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue)**
    - o **Official Receipt issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation may be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement**.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph).

Republic of the Philippines  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region  
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)				
LOT NO.	DETAILED DESCRIPTION	QUANTITY	UNIT	TOTAL
1	CONSTRUCTION OF LACTATION ROOM IN DSWD-FOCAR			
	PLEASE SEE ATTACHED BILL OF QUANTITIES <i>(See the attached technical specification and plan for specific details)</i>	1	lot	
	<b>GENERAL CONDITION AND REQUIREMENTS</b>	COMPLIANCE Place a check (✓) mark whether can comply or not, no check mark will mean non-compliance		REMARKS
		Can Comply	Cannot Comply	
1	<b>Contractor's Qualification(s)</b>			
	a. Contractor shall be competent and experienced in the field of Construction with a minimum of three (3) year prior experience.	[ ]	[ ]	
2	<b>Contractor's Working Hours</b>			
	a. All normal work for this contract shall be performed during normal daylight hours. Any exceptions will require the written approval of the assigned Officer/BGMS Project Engineer.	[ ]	[ ]	
	b. If work is required overnight, the Contractor will be require to furnish safe, proper and sufficient lighting arrangement if necessary.	[ ]	[ ]	
	c. Work may be required on weekends/holidays to avoid interruptions in the Field Office operations.	[ ]	[ ]	
3	<b>Contractor's Responsibilities</b>			
	a. Contractor shall submit own construction schedule within ten (10) working days after received of notice of proceed;	[ ]	[ ]	
	b. Contractor / Service provider shall assign project foreman from the start until completion stage;			
	c. Contractor / Service provider shall coordinate to the BGMS all the execution of works;	[ ]	[ ]	
	d. Contractor / Service provider shall provide warning signages, project log book;	[ ]	[ ]	
	e. Contractor / Service provider shall submit Statement of Works accomplished and progress photos as requirement of the billing request;	[ ]	[ ]	
4	<b>Other Requirements</b>			
	a. All dimensions / level etc. indicated in the drawing plans are to be verified on the site;	[ ]	[ ]	
	b. All materials is subjected for the approval of the end user / BGMS Project Engineer	[ ]	[ ]	
	c. Any discrepancies, either between written dimensions and site dimensions shall be brought to the BGMS office before executing the works	[ ]	[ ]	
	d. Project Duration: 7 calendar days	[ ]	[ ]	
<b>TOTAL PRICE</b>				

• Award shall be made per:

Lot basis

Total Quoted Price

*Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.*

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

*Signature of supplier/representative over printed name:* \_\_\_\_\_

*Name of Firm/Dealer/Contractor:* \_\_\_\_\_

(This will be the name of the CHEQUE to be issued)

*Address:* \_\_\_\_\_

Name and Signature of Canvasser

*Email Address:* \_\_\_\_\_

*Contact Number/s:* \_\_\_\_\_

*PhilGEPS Registration Number:* \_\_\_\_\_

VUB/dhevz



REPUBLIC OF THE PHILIPPINES  
CORDILLERA ADMINISTRATIVE REGION

Contract Reference Number:

Name of Project:

A Proposed Interior Fit-out of Lactation Room in Field Office

Location of the Project:

DSWD FO CAR, # 40 North Drive Baguio City

Standard Form Number SF-INFR-55

Revised On: August 11, 2004



**BILL OF QUANTITIES**

Columns 1, 2, 3 & 4 are to be filled up by the Procurement Entity				Columns 5 & 6 are to be filled by the bidders	
ITEM NO. 1	ITEM DESCRIPTION 2	UNIT 3	QTY. 4	UNIT PRICE (PESOS) 5	AMOUNT (PESOS) 6
I	<b>GENERAL REQUIREMENTS</b>				
	1.1 Mobilization and Demobilization	lot	1.00		
II	<b>ARCHITECTURAL WORKS</b>				
	2.1. Ceiling Finishes				
	2.1.1. Painting Works	sqm	17.20		
	2.2. Floor Finishes				
	2.2.1. Brown Office Carpet	sqm	17.20		
	2.3. Wall Finishes				
	2.3.1. Painting Works	sqm	22.96		
	2.4. Specialized Items				
	2.4.1. Typical Office Partition	pc	1.00		
	2.5. Carpentry Works (Hanging Cabinet)				
	2.5.1. 3/4" THK Marine Plywood	pcs	2.00		
	2.5.2. Concealed Hinges	pcs	8.00		
	2.5.3. 3/4" 1/2"x1/2"x3/4"x8ft Mould Casing	pcs	12.00		
	2.5.4. Stikwell Adhesive (500g)	pc	1.00		
	2.5.5. Painting Works	sqm	3.50		
	2.5.6. Chrome Finish Cabinet Handles	pcs	1.00		
III	<b>PLUMBING ACCESSORIES &amp; APPURTENANCE</b>				
	3.1. Plumbing Accessories				
	3.1.1. Soap Holder	pc	1.00		
	3.1.2. Tissue Holder	pc	1.00		
IV	<b>FURNITURES &amp; EQUIPMENTS</b>				
	4.1. Reclining Chair	pc	1.00		
	4.2. Small Table (300x600mm wide)	pc	1.00		
V	<b>ELECTRICAL WORKS</b>				
	5.1. Electrical Fixtures				
	5.1.1. T5 21" Fluorescent Light Tube	pc	1.00		
	5.1.2. T12 48" Fluorescent Light Tube	pc	1.00		
	5.1.3. 2.0 sqmm. THHN Wire	meters	10.00		
	5.1.4. Electrical Tape	pcs	2.00		
	5.1.5. 1 Gang Convenience Outlet	pc	1.00		
	5.1.6. 2 Gang Convenience Outlet	pc	1.00		
	5.1.7. 1 Gang Switch	pc	1.00		
	5.1.8. Small Switch	pc	1.00		
	5.1.9. PVC Duct Molding	pcs	4.00		
VI	<b>CONSTRUCTION SAFETY AND HEALTH</b>	lot	1.00		
<b>TOTAL BID PRICE:</b>					
<b>TOTAL AMOUNT IN WORDS:</b>					

## TECHNICAL SPECIFICATION

<b>Date Submitted</b>	April 1, 2022
<b>TA Control No.</b>	

<b>Requesting OBSU</b>	:	
<b>TA Subject/Title</b>	:	A Proposed Interior Fit-out of Lactation Room in DSWD Field Office

Item	Description and Specification	Actual/Sample Picture <i>(if applicable)</i>
1.	<p><b>GENERAL REQUIREMENTS</b>                      Mobilization / Demobilization, Utilities and Services/Standard Billboard, Warning Signages</p> <p>Scope:</p> <p>The work shall consist of the Mobilization / Demobilization, Utilities and Services/Standard Billboard, Warning Signages of the Contractor's forces and tools/equipment necessary for performing the work required.</p> <p>Mobilization shall include all activities and associated costs for transportation of Contractor's personnel, equipment, and operating supplies to the site; establishment of temporary facility and other items specified in this specification.</p> <p>Demobilization shall include all activities and costs for transportation of personnel, equipment, and supplies from the site; including the disassembly, removal and site clean-up, of offices, buildings and other facilities assembled on the site specifically for this project.</p> <p>Warning Signages shall be provided for safety on site.</p>	<p>Not applicable</p>
2.	<p><b>CEILING FINISHES</b></p> <p>6.4. Painting of Ceiling                      Ceiling should be repainted only with flat white paint finish. See Item 5 for Paints and Coats Specifications.</p>	
3.	<p><b>FLOOR FINISHES</b></p> <p>3.1. PART 1 – GENERAL</p> <p>SCOPE:                      Furnish all labor, materials, tools and equipment necessary to install new carpeting as indicated and/or specified herein.</p> <p>SUBMITTALS:                      A. Samples: Successful bidder shall provide samples of each type, color, and pattern of carpeting, base and specialty materials, if requested by the Architect.</p>	





B. Manufacturer's Literature: Manufacturer's recommended installation instructions, product warranty information, and Safety Data Sheets.

**QUALITY ASSURANCE:**

- A. Use only skilled and experienced carpeting installers for the installation of carpeting.
- B. If required, provide types of carpeting and accessories supplied by one (1) manufacturer, including leveling, patching compounds and adhesives.
- C. Provide carpeting material to meet the following performance criteria as tested by a recognized independent testing laboratory:
  - 1. ASTM D2859 (Flammability), must pass pill test
  - 2. ASTM E648 (Radiant Panel Test) of 0.45 watts per sq. cm. or greater, Class 1
  - 3. ASTM E662 (Smoke Density) maximum specific optical density of 450 or less
  - 4. AATCC -134 (Static) under 3.5 KV
  - 5. Green Label Plus, LEED Eligible (Indoor Air Quality)
  - 6. TARR (Foot Traffic Recommendation) of Severe

**WARRANTIES**

- A. Carpeting shall have a limited lifetimes warranty for wear, static, colorfastness, and stain resistance.
- B. Additional materials shall have minimum warranties equal to industry standards.

**PRODUCT DELIVERY AND STORAGE:**

- A. Deliver materials to project site in manufacturer's original, unopened containers with labels indicating brand names, colors and patterns, and quality designations legible and intact.
- B. Do not open containers or remove markings until materials are inspected and accepted.
- C. Store and protect accepted materials in accordance with manufacturer's directions and recommendations.
- D. Unless otherwise directed, carpeting should be rolled out and allowed to relax for no less than twenty-four (24) hours prior to installation. All other materials should be stored.

**ENVIRONMENTAL REQUIREMENTS:**

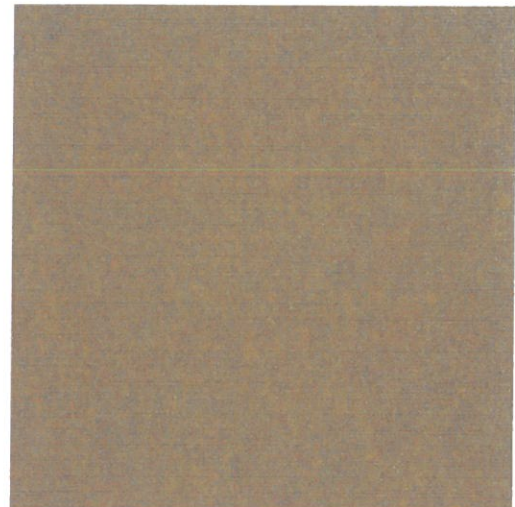
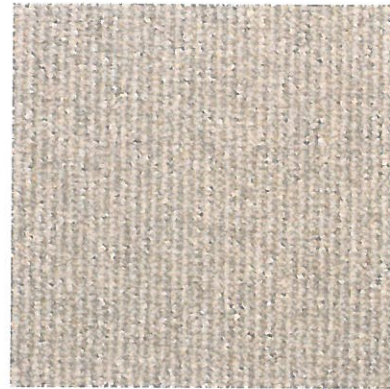
- A. Maintain temperature in space to receive carpeting between 65 o F and 85 o F, and humidity between 35% and 65%, for forty-eight (48) hours before and after installation.
- B. Use appropriate methods to prevent the spread of dust and debris to adjacent areas of the building.
- C. Furniture replacement and heavy traffic should be avoided for at least 24 hours following carpet installation.

**3.2. PART 2 – PRODUCTS**

**MATERIALS:**

- A. Floors:
  - 1. Carpeting shall be pre-approved by the architect. Any substitutions must be approved first by the design architect. Color and pattern shall be selected and approved by the architect.
    - a. Carpeting shall be made from nylon fibers, tufted construction with textured loop piles and a unitary backing.
    - b. Carpeting will be either broadloom or modular tiles as selected by the design architect. See plans for areas of work

**APPLICATION OF MATERIALS:**





A. Provide type and brands of adhesive as recommended by manufacturer of covering material for the conditions of the installation. Use an approved adhesive only specified by the design architect.

C. Crack filler / leveling compound shall be type and brand recommended by the floor covering manufacturer.

### 3.3. PART 3 – EXECUTION

#### INSPECTION OF SURFACES:

- A. Examine substrate for flaws which would impact execution and quality of carpeting as specified.
- B. Do not proceed with installation of carpeting until defects have been corrected.

#### PREPARATION:

- A. Remove dirt, oil, grease, or other foreign matter from surfaces to receive floor covering materials.
- B. Fill cracks more than 1/16" wide with a Portland or cement based patching compound.
- C. Floor must be flat as much as possible. Use leveling compound as required.
- D. Prime surfaces if recommended by floor covering manufacturer.

#### APPLICATION OF ADHESIVES:

- A. Mix and apply adhesives in accordance with manufacturer's instructions.
- B. Provide safety precautions during mixing and applications as recommended by adhesives manufacturer.
- C. Apply adhesive uniformly over surfaces:
  - 1. Apply adhesive to only that area which can be covered by floor covering material within the recommended working time.
  - 2. Remove adhesive which dries or films over.
  - 3. Do not soil walls, bases, and adjacent areas with adhesives.
  - 4. Promptly remove any spillage.
- D. Apply adhesives as per manufacturer recommendations.
- E. Clean trowel and re-work notches as necessary so as to ensure proper application of adhesive.

#### INSTALLATION OF CARPETING:

##### A. General

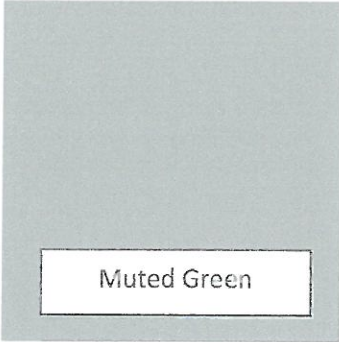
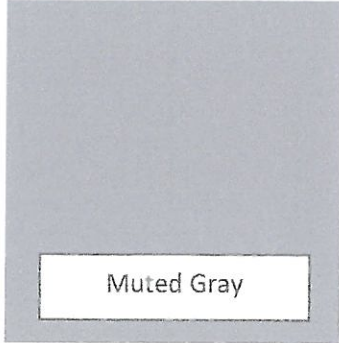

- 1. Carpeting shall be installed with a consistent pile direction.
- 2. All seams must be trimmed on the row.
- 3. For tufted carpet, trim all seams with a cushion back or loop pile cutter.
- 4. All tufted carpet seams must be sealed
- 5. A transition strip must be used to protect any exposed edges.

##### B. Modular Tiles

- 1. Tiles shall be installed in a monolithic orientation
- 2. Start from the intersection point in the center of the floor. Install the tiles in one quadrant using the chalk lines as guidelines. Fill in the area in between the two chalk lines using the stair step method.
- 3. Continue to install tiles in a stair step or pyramid pattern, starting at the center point. Check to ensure tiles are properly aligned at edges during the installation.
- 4. Position the tiles together by sliding them together,





	<p>being careful not to trap face yarns between or under the edges of the tile. Press or roll the tiles into the adhesive.</p> <p>5. Tiles that are trimmed against the walls, baseboards, columns, etc. must be cut flush, but not too tight where they are forced into position. Ensure that the adhesive spread is within 1/2" of walls and other obstructions.</p> <p>6. All carpet tiles must be rolled with a 75 lb. or 100 lb. roller.</p> <p>7. Use a seam-roller to blend and enhance the seams. The loop pile modules will have some yarn blossoming at the edges. The face yarn will require occasional trimming.</p>	
<p>4.</p>	<p><b>WALL FINISHES</b></p> <p>4.1. Walls must be repainted in muted green and/or muted grey. Other side can be installed with glass half the area (optional).</p> <p>4.2. Grey colored baseboard for walls must be repainted as well. It must be in accordance with the drawings specified thereof.</p> <p>4.3. Doors must be repainted with its then color accordingly.</p> <p><i>See Item 5 for Paints &amp; Coats Specifications</i></p>	 <p>Muted Green</p>  <p>Muted Gray</p> 



5.	<p><b>PAINTS &amp; COATS</b></p> <p><b>PART 1 GENERAL</b></p> <p><b>1.01. RELATED DOCUMENTS</b></p> <p>A. Drawings and general provisions of the Contract, including General and Supplementary Conditions, apply to this Section.</p> <p><b>1.02. SUMMARY</b></p> <p>A. This Section includes the following:</p> <ol style="list-style-type: none"><li>1. Surface Preparation</li><li>2. Field application of paints, stains, varnishes, and other coatings.</li></ol> <p><b>1.03. REFERENCES</b></p> <p>A. ASTM D 16 – Standard Terminology for Paint, Related Coatings, Materials, and Applications.</p> <p>B. ASTM D 4442 – Standard Test Methods for Direct Moisture Content Measurement of Wood and Wood-Base Materials.</p> <p>C. ASTM D3960 "Standard Practice for Determining Volatile Organic Compound (VOC) Content of Paints and Related Coatings".</p> <p>D. ASTM D2486-79 "Standard Test Method for Scrub Resistance of Wall Paints".</p> <p>E. ASTM D2486-79 "Standard Test Method for Scrub Resistance of Wall Paints".</p> <p>F. ASTM D1653 "Test Methods for Water Vapour Transmission of Organic Coating Films".</p> <p>G. PDCA (MAN) - Architectural Specification Manual; Painting and Decorating Contractors of America.</p> <p>H. SSPC (PM1) - Steel Structures Painting Manual, Vol. 1, Good Painting Practice; The Society for Protective Coatings.</p> <p>I. SSPC (PM2) - Steel Structures Painting Manual, Vol. 2, Systems and Specifications, The Society for Protective Coatings.</p> <p>J. IBC - International Building Code: 2003 Editions.</p> <p>K. National Building Code of the Philippines</p> <p>L. Local Rules and Regulations</p> <p><b>1.04. DEFINITIONS</b></p> <p>A. Conform to ASTM D 16 for interpretation of terms used in this section.</p> <p><b>1.05. SUBMITTALS</b></p> <p>A. Submit under provisions of Project Procedure Manual issued by Construction Manager.</p> <p>B. Product Data: Provide data on all finishing products.</p> <p>C. Samples for Selection: Submit two paper chip samples, 300 x 300 mm in size illustrating range of colors and textures available for each surface finishing product scheduled.</p> <p>D. Samples for Review: Submit two painted samples, illustrating selected colors and textures for each color and system selected</p>	
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	<p>with specified coats cascaded. Submit on actual receiving substrate, 600 x 600 mm in size.</p> <p>E. Manufacturer's Instructions: Indicate special surface preparation procedures, substrate conditions requiring special attention, and recommended area coverage for specified product.</p> <p>F. At project completion, provide an itemized list complete with manufacturer, paint type and colour-coding for all colours used for owner's later use un maintenance.</p> <p>G. Maintenance Data: Submit data on cleaning, touch-up, and repair of painted and coated surfaces.</p> <p><b>1.06. QUALITY ASSURANCE</b></p> <p>A. Manufacturer Qualifications: Company specializing in manufacturing the Products specified in this section with minimum five years documented experience.</p> <p>B. Applicator Qualifications: Company specializing in performing the work of this section five years documented experience and approved by manufacturer and approved by manufacturer.</p> <p><b>1.07. REGULATORY REQUIREMENTS</b></p> <p>A. Conform to applicable codes, including local rules and regulations, for flame and smoke rating requirements for products and finishes, subject to acceptance by Fire Services Department.</p> <p><b>1.08. MOCK-UP</b></p> <p>A. Provide panel, 2440 mm long by 1220 wide, illustrating special coating color, texture, and finish.</p> <p>B. Provide door and frame assembly illustrating paint, stain and varnish coating color, texture, and finish.</p> <p>C. Mock-up may or may not remain as part of the Work.</p> <p><b>1.09. DELIVERY, STORAGE, AND PROTECTION</b></p> <p>A. Deliver products to site in sealed and labeled containers; inspect to verify acceptability.</p> <p>B. Container Label: Include manufacturer's name, type of paint, brand name, lot number, brand code, coverage, surface preparation, drying time, cleanup requirements, color designation, and instructions for mixing and reducing.</p> <p>C. Paint Materials: Store at minimum ambient temperature of 7 degrees C and a maximum of 32 degrees C, in ventilated area, and as required by manufacturer's instructions.</p> <p><b>1.10. ENVIRONMENTAL REQUIREMENTS</b></p> <p>A. Do not apply materials when surface and ambient temperatures are outside the temperature ranges required by the paint product manufacturer.</p>	
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	<p>B. Do not apply exterior coatings during rain, or when relative humidity is outside the humidity ranges required by the paint product manufacturer.</p> <p>C. Apply paint only in dry, clean, properly cured and adequately prepared surfaces in areas where dust is no longer generated by construction activities such that airborne particles will not affect the quality of the finished surface.</p> <p>D.</p> <p>E. Minimum Application Temperatures for Latex Paints: 7 degrees C for interiors; 10 degrees C for exterior; unless required otherwise by manufacturer's instructions.</p> <p>F. Minimum Application Temperature for Varnish Finishes: 18 degrees C for interior or exterior, unless required otherwise by manufacturer's instructions.</p> <p>G. Provide lighting level of 860 lx measured mid-height at substrate surface.</p> <p><b>1.11. EXTRA MATERIALS</b></p> <p>A. Supply 3 L of each color; store where directed.</p> <p>B. Label each container with color in addition to the manufacturer's label.</p> <p><b>PART 2 PRODUCTS</b></p> <p><b>2.01. MANUFACTURERS</b></p> <p>A. As specified and subject to compliance with Local Regulation, Fire Code and Acceptance by Local Fire Services Department including:</p> <ol style="list-style-type: none"><li>1. Paints and Coatings:</li><li>2. Wood primer:</li></ol> <p><b>2.02. PAINTS AND COATINGS – PERFORMANCE</b></p> <p>A. Paint and coating system shall be tested by an independent testing agency for the following properties according to the following test methods:</p> <ol style="list-style-type: none"><li>1. Volatile Organic Content: 95g/lit or less.</li><li>2. Scrub Resistance: 4600 wet cycles or less.</li><li>3. ASTM E84 Flame Spread Classification: Passes Class 1 requirement.</li><li>4. ASTM D 1653: WVP (perms) = 27.0</li></ol> <p>B. Paint materials including primers, colourants, pigments, tints, and bases shall be free (absolute zero % content, except for trace amounts) of lead, cadmium, hexavalent chromium, or mercury. Formulate paint materials, at the factory, with anti-mildew agents so that colours are not affected: incorporated into the formulation. In addition, include carefully balanced ultraviolet inhibitors for exterior material.</p> <p><b>2.03. PAINTS AND COATINGS – GENERAL</b></p>	
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- A. Paints and Coatings: Ready mixed, except field-catalyzed coatings. Prepare pigments:
  - 1. To a soft paste consistency, capable of being readily and uniformly dispersed to a homogeneous coating.
  - 2. For good flow and brushing properties.
  - 3. Capable of drying or curing free of streaks or sags.

#### 2.04. PAINT SYSTEMS – INTERIOR

- A. Rough Hewen Wood, as indicated in Interior Design Documents.
- B. Wood, Opaque, Latex, 3 Coat:
  - 1. One coat of latex primer sealer.
  - 2. Semi-gloss: Two coats of latex enamel.
- C. Wood - Cabinet Interior, Opaque, Latex, 2 Coat:
  - 1. One coat of latex primer sealer.
  - 2. Semi-gloss: One coat of vinyl-acrylic latex enamel.
- D. Wood, Transparent, Stain:
  - 1. Filler coat (for open grained wood only).
  - 2. Two coats of stain; polyurethane, non-yellowing
  - 3. One coat sealer.
  - 4. Gloss: One coat of polyurethane, non-yellowing.
  - 5. Satin: One coat of; polyurethane, non-yellowing.
- E. Gypsum Board/Plaster, Latex-Acrylic, 3 Coat:
  - 1. One coat of vinyl-acrylic primer sealer
  - 2. Gloss: Two coats of vinyl-acrylic latex enamel; ceiling and soffit surfaces.
  - 3. Semi-gloss: Two coats of acrylic enamel; wall surfaces.

#### 2.05. ACCESSORY MATERIALS

- A. Accessory Materials: Linseed oil, shellac, turpentine, paint thinners and other materials not specifically indicated but required to achieve the finishes specified; commercial quality.
- B. Patching Material: Latex filler
- C. Fastener Head Cover Material: Latex filler

### PART 3 EXECUTION

#### 3.01. EXAMINATION

- A. Verify that surfaces are ready to receive Work as instructed by the product manufacturer.
- B. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially affect proper application.
- C. Test shop-applied primer for compatibility with subsequent cover materials.
- D. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
  - 1. Plaster and Gypsum Wallboard: 12 percent.
  - 2. Interior Wood: 15 percent, measured in accordance with ASTM D 4442.



- E. Alert the Architect of any discrepancies, prior to commencing the Work of this section.
- F. Coordinate the Work of this section with applicable trades

### 3.02. PREPARATION

- A. Surface Appurtenances: Remove or mask electrical plates, hardware, light fixture trim, escutcheons, and fittings prior to preparing surfaces or finishing.
- B. Surfaces: Correct defects and clean surfaces which affect work of this section. No painting work shall commence until all such adverse condition or defects have been corrected to acceptable level.
- C. Marks: Seal with shellac those which may bleed through surface finishes.
- D. Gypsum Board Surfaces to be Painted: Fill minor defects with filler compound. Spot prime defects after repair.
- E. Plaster Surfaces to be Painted: Fill hairline cracks, small holes, and imperfections with latex patching plaster. Make smooth and flush with adjacent surfaces. Wash and neutralize high alkali surfaces.
- F. Insulated Coverings to be Painted: Remove dirt, grease, and oil from canvas and cotton.
- G. Interior Wood Items to Receive Opaque Finish: Wipe off dust and grit prior to priming. Seal knots, pitch streaks, and sappy sections with sealer. Fill nail holes and cracks after primer has dried; sand between coats. Back prime concealed surfaces before installation.
- H. Interior Wood Items to Receive Transparent Finish: Wipe off dust and grit prior to sealing, seal knots, pitch streaks, and sappy sections with sealer. Fill nail holes and cracks after sealer has dried; sand lightly between coats. Prime concealed surfaces with gloss varnish reduced 25 percent with thinner.
- I. Protect all interior surfaces and areas, including glass, aluminum surfaces etc. and equipment and any labels and signage from the painting operations and damage by drop cloths, shields masking, templates, or other suitable protective means and make good any damage caused by failure to provide protection.
- J. Erect boundary or screens and post sign to warn off or limit or direct traffic away or around work area as required.

### 3.03. APPLICATION



- A. Apply products in accordance with manufacturer's instructions.
- B. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.



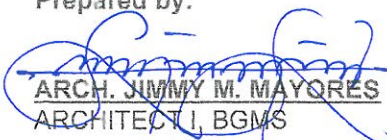


	<ul style="list-style-type: none"><li>C. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.</li><li>D. Apply each coat to uniform appearance. Apply each coat of paint slightly darker than preceding coat unless otherwise approved.</li><li>E. Sand wood surfaces lightly between coats to achieve required finish.</li><li>F. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.</li><li>G. Where clear finishes are required, tint fillers to match wood. Work fillers into the grain before set. Wipe excess from surface.</li></ul>	
3.04.	<b>FIELD QUALITY CONTROL</b> <ul style="list-style-type: none"><li>A. Inspect and test questionable coated areas in accordance with Architect's instructions.</li></ul>	
3.05.	<b>CLEANING</b> <ul style="list-style-type: none"><li>A. Collect waste material which may constitute a fire hazard, place in closed metal containers, and remove daily from site.</li><li>B. Remove all paint where spilled, splattered or spray as work progress using means and materials that are detrimental to affected surface.</li></ul>	
3.06.	<b>SCHEDULE – SURFACES TO BE FINISHED</b> <ul style="list-style-type: none"><li>A. Do Not Paint or Finish the Following Items:<ul style="list-style-type: none"><li>1. Items fully factory-finished unless specifically noted.</li><li>2. Fire rating labels, equipment serial number and capacity labels.</li><li>3. Stainless steel items.</li></ul></li><li>B. Paint the surfaces described in PART 2, Paint Systems Articles.</li><li>C. Mechanical and Electrical: Use paint systems defined for the substrates to be finished.<ul style="list-style-type: none"><li>1. Paint all insulated and exposed pipes, conduit, boxes, insulated and exposed ducts, and hangers, brackets, collars and supports occurring in finished areas to match background surfaces, unless otherwise indicated.</li><li>2. Paint shop-primed items occurring in finished areas.</li><li>3. Paint interior surfaces of air ducts and convector and baseboard heating cabinets that are visible through grilles and louvers with one coat of flat black paint to visible surfaces.</li><li>4. Paint dampers exposed behind louvers, grilles, and convector and baseboard cabinets to match face panels.</li></ul></li><li>D. Paint both sides and edges of plywood backboards for electrical and telephone equipment before installing equipment.</li></ul>	



	<p>E. Finish surface as indicated in Design Documents</p>	
6.	<p><b>OTHERS</b></p> <p><b>5.1 LIST OF EQUIPMENTS/FURNITURES</b></p> <p>5.1.1. Maroon or Grey Reclining Chair or Rocking Chair but with leg rest 5.1.2. Sink (existing) 5.1.3. Small Table strictly stick to the size according to drawings. 5.1.4. Refrigerator. Preferred: Under counter chiller 5.1.5. Overhead Cabinet with white semi-gloss paint finish 5.1.6. Partition Wall in accordance with drawings</p> <p>Additional:</p> <ol style="list-style-type: none"><li>1. Trash bin</li><li>2. Tissue holder/ Hand dry equipment</li></ol>	
7.	<p><b>CONSTRUCTION SAFETY &amp; HEALTH</b></p> <p>Workers shall wear personal protective equipment at all times.</p>	
8.	<p><b>OTHERS</b></p> <p>Repair and restore damaged doors, including replacement of door knobs.</p>	

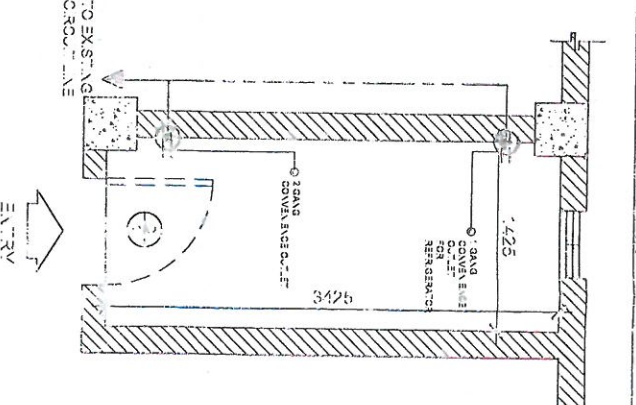
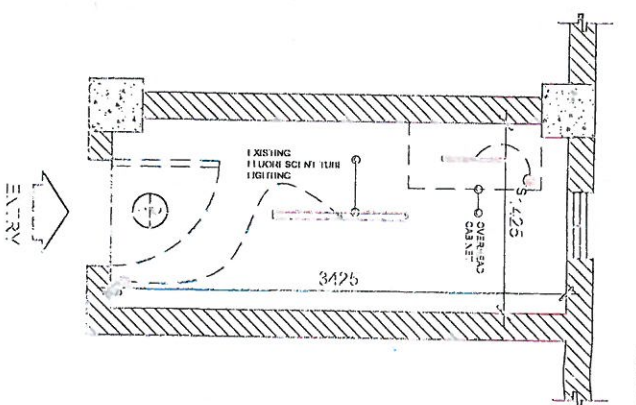
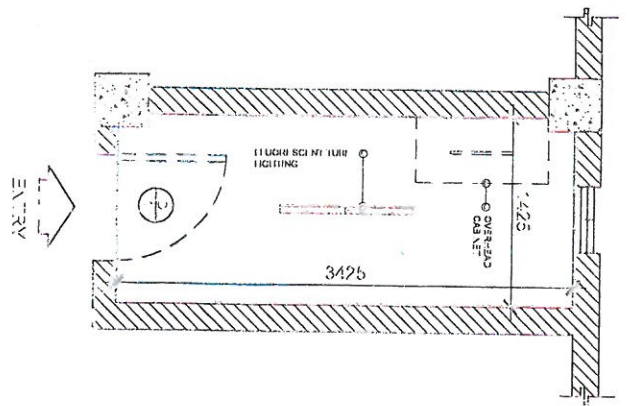
Prepared by:

  
**ARCH. JIMMY M. MAYORES**  
ARCHITECT, BGMS





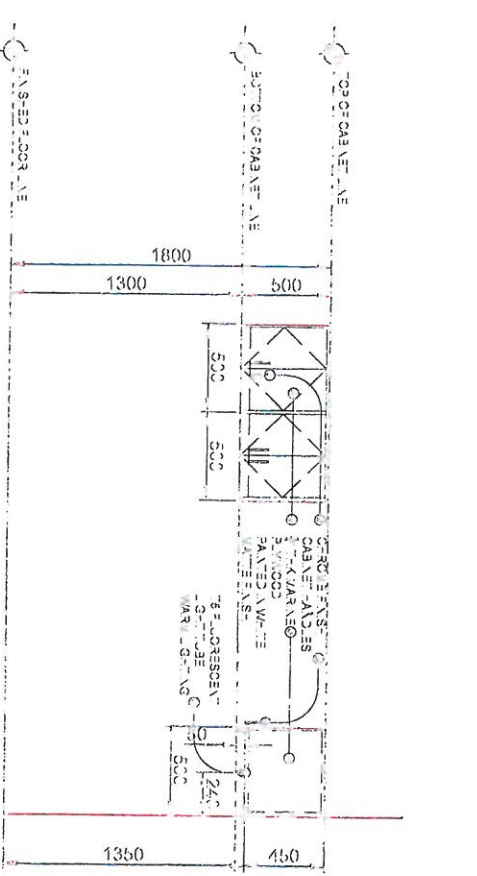
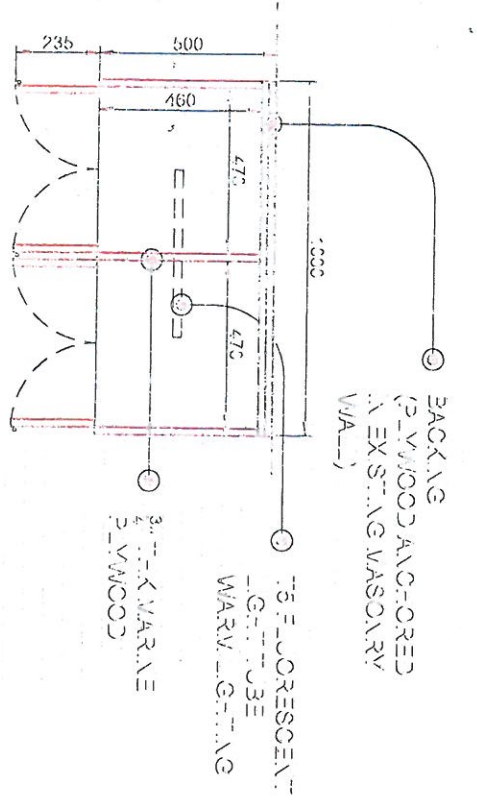




REFLECTED CEILING PLAN  
SCALE: 1/8" = 1'-0"

REFLECTED CEILING PLAN  
SCALE: 1/8" = 1'-0"

REFLECTED CEILING PLAN  
SCALE: 1/8" = 1'-0"



ELEVATION (1)  
SCALE: 1/8" = 1'-0"

ELEVATION (2)  
SCALE: 1/8" = 1'-0"

PROJECT: REFLECTED CEILING PLAN  
DATE: 10/20/2023  
DRAWN BY: [Signature]  
CHECKED BY: [Signature]

**PROJECT NAME:** REFLECTED CEILING PLAN  
**CLIENT:** [Name]  
**DATE:** 10/20/2023  
**SCALE:** 1/8" = 1'-0"

**DESIGNER:** [Signature]  
**DATE:** 10/20/2023  
**SCALE:** 1/8" = 1'-0"

**PROJECT NAME:** REFLECTED CEILING PLAN  
**CLIENT:** [Name]  
**DATE:** 10/20/2023  
**SCALE:** 1/8" = 1'-0"

NO.	REVISION	DATE
1	ISSUED FOR PERMIT	10/20/2023
2	ISSUED FOR CONSTRUCTION	10/20/2023