

PURCHASE ORDER
Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		SAGADIAN TOURIST TRANSPORT COOPERATIVE		Purchase Order No.		2021-12-800	
Address		97 LOWER TACAY RD., ZARATE VILL., GUIZAD, BAGUIO CITY		Date		12/13/2021	
Gentlemen:		Please furnish this office the following articles subject to the terms and conditions herein.		Mode of Procurement		SVP	
Place of Delivery		AS INDICATED		Delivery Term:		Per Schedule	
Date of Delivery		AS SCHEDULED		Payment Term:		Charge	
Stock Property	Unit	Description	QTY	Unit Cost	Total Cost		
		VEHICLE RENTAL FOR THE CONDUCT OF TECHNICAL ASSISTANCE, CAPACITY BUILDING ACTIVITIES, MONITORING, IMPLEMENTATION AND EVALUATION OF FIELD OFFICE CAR DELIVERY OF VARIOUS SOCIAL WELFARE AND DEVELOPMENT SERVICES					
		Travel Date: December 14 - December 31, 2021					
	days	Required Vehicle and capacity: 4x4 SUV/ Pick-up, can accommodate maximum of 3 passengers or van that can accommodate 7 passengers excluding driver with consideration of physical distancing.	147	4,480.00	658,560.00		
		Places of Travel: GAR, Region I, Region II and others as maybe necessary					
		OTHER REQUIREMENTS			COMPLIANCE		
		Preferably Vehicle year model must be at least 2018 and up			✓		
		Fully Air Conditioned			✓		
		Can provide maximum of 5 vehicles during simultaneous travels.			✓		
		Attach up to date OR, CR, Driver's License, Certificate of Public Convenience for the 5 vehicles			✓		
		Fuel, food and lodging of the drivers will be handled by the service provider			✓		
		Schedule of travel and destination can be rescheduled and shall be coordinated with the supplier 1 or 2 days before the travel date or at any given time during emergencies/disaster wherein immediate need of the vehicle for whatever official purpose will be observed.			✓		
		Drivers should be well familiar with road terrain			✓		
		All drivers scheduled to travel should be subjected to a RT-PCR/Antigen test within three (3) days before travel and submit a medical certificate and travel pass and/or any documents being required by the receiving province or municipality. The service provider shall shoulder the cost of RT-PCR/Antigen test and other documents. The RT-PCR/Antigen test result or medical certificate and all the necessary travel pass should be submitted before the scheduled travel.			✓		
		Service vehicles must be regularly sanitized disinfected before and after each travel with ready available alcohol or sanitizer. Should maintain physical distancing and ensure that the driver and passengers wear face masks throughout the travel			✓		
		Service provider must ensure to provide vehicle that is in good condition and fully equipped with basic tools, spare tires and fire extinguisher.			✓		
		With permit to travel to any point of Luzon			✓		
		Transparent protective shield be installed at the driver's side			✓		
		Availability of First Aid Kit with the necessary medical paraphernalia and accessories for each vehicle			✓		
		Charges will be based on the actual days of travel			✓		
		One day is equivalent to 24 hours			✓		
		Place of travel is not limited to only one destination for 1 day			✓		
		Payment can be made monthly or every after delivery of services based on the actual number of days traveled			✓		
(Amount in words)					TOTAL	658,560.00	
					Six Hundred Fifty Eight thousand Five Hundred Sixty Pesos Only		

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforms:

[Signature]

ARNEL B. GARCIA
(Signature over Printed Name)

DECEMBER 13, 2021
Date

ARNEL B. GARCIA, CESO II
Signature over Printed Name of Authorized Official
Regional Director
Designation

Sagadian Tourist Transport Cooperative
Bank Account Name

3571-6145-32
Bank Account Number

TIN Number: 773-226-783-00
Please tick tax type:
 vat
 non-vat

JUNE 2017
Date of BIR Registration



Fund Cluster: 01-CME-000001
Funds Available:

ORS/ BURS No.: 2021-12-11306
Date of the ORS/ BURS: 12/13/2021

WILBOURTS BACOLONG
ACCOUNTANT III

Amount: 658,560.00