## **PURCHASE ORDER**

Department of Social Welfare and Development Cordillera Administrative Office

		T	1		Annex G-5
Supplier Address		H100 ECOLODGE	Purchase Order No.  Date		2021-06-339 6/24/2021
Sentleme	n:		Mode of Proc	urement	SVP
	Pleas	se furnish this office the following articles subject to the terms and cond	itions herein.		
lace of D	elivery	AS INDICATED		Delivery Term:	
ate of De Stock/		AS SCHEDULED		Payment Term:	
roperty	Unit	Description	QTY	Unit Cost	Total Cost
		CATERING SERVICES FOR THE PANTAWID PAMILYANG PILIPINO PROGRAM CONFERENCE FOR CY 2021 FOR BAGUIO CITY - BENGUET		Cost	Cost
	serving	November 19, 2021 AM Snack			
	serving	Lunch	56	100.00	5,600.00
	serving	PM Snack	56 56	250.00 100.00	14,000.00 5,600.00
	serving	Dinner	56	250.00	14,000.00
	lot	Hall Rental	1	1,000.00	1,000.00
		November 20, 2021			-
	serving	AM Snack Lunch	56	100.00	5,600.00
	serving serving	PM Snack	56	250.00	14,000.00
	serving	Dinner	56 56	100.00 250.00	5,600.00 14,000.00
	lot	Hall Rental	1	1,000.00	1,000.00
		OTHER REQUIREMENTS		COMPLIANCE	1,000.00
		CATERING			**** ***** ****
		Lunch served with the combination of three viands (2 meats/fish and 1 vegetable), with app dessert, AM and PM snacks are preferably indigenous inclusive of fruit juice/refreshment.  Note: Portioning of serving of meals based on standard and applicable food measurement (		✓	
		bilo or 2 pcs of suman with 1 slice of riped mango)  Meals and snacks should be individually packed using biodegradable packaging materials.  Creamer, sugar and the like are preferred to be in a canister (with cover) rather than in sach			1
		green procurement.	net to comply with	<b>✓</b>	
		Inclusive of free flowing coffee/lemon grass tea and mineral water  VENUE		<b>✓</b>	
		Undertake body temperature checking using thermal scanner at the venue entrances for all guests/participants by qualified health or medical staff or trained personnel		1	
		Sanitizing mats are provided at the entrance of the venue for the disenfection of guests' sho	200	/	
		Physical distancig measures, hand sanitation, and respiratory eliquette must be observed w			
		guests at the reception area.  Essential health kits such as 70% ethyl alcohol/hand sanitizer, tissue/paper towel and dispose	- 1	✓ ✓	
(Amount i	<b>3</b>	should be available at the reception or counter  The conference/ function hall is: a. function hall must adhere to 50% capacity to ensure physical distancing b. can accommodate the proposed number of attendees with distance regardless of the layor arrangement of stage, chair, and table set up using rectangular or round tables, among othe should accomodate 50% of the original capacity c. sound proofed, well lighted and well ventilated d. In light of physical distancing, seating arrangement must consider enough spacing ( to conduciveness of the learning environment)	rs. Table set up	1	1
		Access to strong WIFI connection, to wit:			
		a. minimum of 10mbps for usual browsing (google, youtube, social media)		<b>✓</b>	
		Availability and free use of one functional LCD Projector		✓	
		Free charging of all electronic gadgets (i.e laptop, projector, mobile phone, among others), ir	cluding free use	1	
		of extension cords for the whole duration of the activity		1.5	
		The place of delivery of the goods / services is within BENGUET.		✓	
	in words)	Eighty Thousand Four Hundred Pe		TOTAL	80,400.00
In case o	failure to m	ake the full delivery within the time specified above, a penalty of one-tenth (1/10 imposed on the undelivered item/s.	) of one percent	$\bigwedge$	
		inted Name) Date	Signature over	EL B. GARCIA, CE Printed Name of Aut Regional Director Designation	horized Official
Da	ank Account I	Name Bank Account Number		•	
TII	N Number	*please tick tax type Date of BIR Registration vat non-vat			
nd Cluster:	come a	ONTS FO	RS/BLIRS No	: 02- 10 2101	- 2021-06-
ds Availal	11 1			BURS: JUNE	
W	ILBOURN B.	BACOLONG &	mount:	80,400.00	
	200116	Find V P		55,.50.00	