

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		MAJRCK ENTERPRISE		<b>Purchase Order No.</b>		2021-12-824	
<b>Address</b>		TUDING, ITOGON, BENGUET		<b>Date</b>		12/28/2021	
				<b>Mode of Procurement</b>		SVP	
Gentlemen:							
Please furnish this office the following articles subject to the terms and conditions herein.							
<b>Place of Delivery</b>		AS INDICATED				<b>Delivery Term:</b> Complete	
<b>Date of Delivery</b>		AS INDICATED				<b>Payment Term:</b> Charge	
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost		
<b>PURCHASE AND DELIVERY OF SEMI EXPENDABLES AND ICT EQUIPMENT FOR VARIOUS OFFICES</b>							
	Piece	Mobile Pedestal, Actual Dimension: 40 (w) x 56.5 (d) x 65.5 (h) cm color: Gray Steel with Powder, with 3 Drawers with 1 central lock, 1 pen tray, file drawer, color gray	3	3,688.00	11,064.00		
	Piece	LOGITECH H390 Headphone, Wireless Bluetooth on-ear headphones with built-in mic Flat-fold design Soft ear cups Built-in mic with echo cancellation for clear audio	5	2,500.00	12,500.00		
	Piece	EPSON L3250 Printer, All-in-one Printer (print, scan, copy, wifi compact) up to 33ppm/ 15ppm; 180 x 1 nozzles black, 59 x 1 nozzles per colour (cyan, magenta, yellow) high print speed, ecotank	3	13,700.00	41,100.00		
	Piece	EPSON WORKFORCE ES-50 Document Scanner, 600dpi x 600dpi resolution Output resolution: 50-1200 dpi Min. document size: 50.8 x 70mm Max document size: 216 x 117mm ADF Capacity: 20sheets	3	13,850.00	41,550.00		
	Piece	LOGITECH R500 Wireless Presenter / Remote Clicker, dual connectivity bluetooth or USB for powerpoint, 20m operating range, red laser pointer	4	660.00	2,640.00		
<b>OTHER REQUIREMENTS</b>						<b>COMPLIANCE</b>	
Delivery period is within 10 calendar days upon receipt of Purchase Order. When the last day of delivery falls on a weekend/holiday, the deadline shall be on the next working day.						✓	
Delivery Place: DSWD-CAR, 40 North Drive, Baguio City						✓	
						<b>TOTAL</b>	
						<b>108,854.00</b>	
<b>(Amount in words)</b>		<b>One Hundred Eight Thousand Eight Hundred Fifty Four Pesos Only</b>					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
(Signature over Printed Name)

\_\_\_\_\_  
Date

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

\_\_\_\_\_  
Bank Account Name

\_\_\_\_\_  
Bank Account Number

TIN Number  \*please tick tax type  
 vat  
 non-vat

\_\_\_\_\_  
Date of BIR Registration

Fund Cluster: <u>DI MDS COMMENT</u>	ORS/ BURS No.: <u>02-101101-2021-12-12309</u>
Funds Available: <u>108,854.00</u>	Date of the ORS/ BURS: <u>12/31/21</u>
<b>WILBOURN B. BACOLONG</b> ACCOUNTANT III <i>amb.</i>	Amount: <u>108,854.00</u>

VUB/cr