

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		SAGADIAN TOURIST TRANSPORT COOPERATIVE		Purchase Order No.		2021-10-664	
Address		37 LOWER TACAY RD., ZARATE VILL., GUI SAD, BAGUIO CITY		Date		10/18/2021	
				Mode of Procurement		SVP	
Gentlemen:							
Please furnish this office the following articles subject to the terms and conditions herein.							
Place of Delivery		AS INDICATED		Delivery Term:		Complete	
Date of Delivery		AS SCHEDULED		Payment Term:		Charge	
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost		
		VEHICLE RENTAL FOR THE MONITORING, IMPLEMENTATION AND EVALUATION OF FIELD OFFICE CAR DELIVERY OF VARIOUS SOCIAL WELFARE AND DEVELOPMENT SERVICES					
		Travel Date: October 19 - December 31, 2021					
	days	Required Vehicle and capacity: 4x4/ SUV/ Pick-up, can accommodate maximum of 3 passengers or van that can accommodate 7 passengers excluding driver with consideration of physical distancing.	165	4,480.00	739,200.00		
		Places of Travel: CAR, Region I, Region II and others as maybe necessary					
		OTHER REQUIREMENTS		COMPLIANCE			
		Preferably Vehicle year model must be at least 2016 and up		✓			
		Fully Air Conditioned		✓			
		Can provide maximum of 5 vehicles during simultaneous travels.		✓			
		Attach up to date OR, CR, Driver's License, Certificate of Public Convenience for the 5 vehicles		✓			
		Fuel, food and lodging of the drivers will be handled by the service provider		✓			
		Schedule of travel and destination can be moved/changed and shall be coordinated with the supplier 1 or 2 days before the travel date or at any given time during emergencies/disaster wherein immediate need of the vehicle for whatever official purpose will be observed.		✓			
		Drivers should be well familiar with road terms		✓			
		All drivers scheduled to travel should be subjected to a RT-PCR/Antigen test within three (3) days before travel and submit a medical certificate and travel pass and/or any documents being required by the receiving province or municipality. The service provider shall shoulder the cost of RT-PCR/Antigen test and other documents. The RT-PCR/Antigen test result or medical certificate and all the necessary travel pass should be submitted before the scheduled travel.		✓			
		Service Vehicles must be regularly sanitized/ disinfected before and after each travel with ready available alcohol or sanitizer. Should maintain physical distancing and ensure that the driver and passengers wear face masks throughout the travel		✓			
		Service provider must ensure to provide vehicle that is in good condition and fully equipped with basic tools, spare tires and fire extinguisher.		✓			
		With permit to travel to any point of Luzon		✓			
		Transparent protective shield be installed at the driver's side		✓			
		Availability of First Aid Kit with the necessary medical paraphernalia and accessories for each vehicle		✓			
		Charges will be based on the actual days of travel		✓			
		One day is equivalent to 24 hours		✓			
		Place of travel is not limited to only one destination for 1 day		✓			
		Payment can be made monthly or every after delivery of services based on the actual number of days traveled					
					TOTAL	739,200.00	
(Amount in words)		Seven Hundred Thirty Nine Thousand Two Hundred Pesos Only					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(Signature over Printed Name)	Date
Bank Account Name	Bank Account Number
TIN Number	Date of BIR Registration
*please tick tax type <input type="checkbox"/> vat <input type="checkbox"/> non-vat	

ARNEL B. GARCIA, CESO II
Signature over Printed Name of Authorized Official
Regional Director
Designation

Fund Cluster: <u>cmf Cebu</u>	ORS/ BURS No. : <u>02-161101-2021-10-08774</u>
Funds Available: _____	Date of the ORS/ BURS: <u>10-19-21</u>
WILBOURN B. BACOLONG ACCOUNTANT III	Amount: <u>739,200.00</u>