

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		COBELLIAM CORP.	<b>Purchase Order No.</b>		2021-09-602
<b>Address</b>		206 MILITARY CUT OFF ROAD, BAGUIO CITY	<b>Date</b>		9/28/2021
			<b>Mode of Procurement</b>		SVP
Gentlemen:					
Please furnish this office the following articles subject to the terms and conditions herein.					
<b>Place of Delivery</b>			DSWD-CAR, #40 North Drive, Baguio City		<b>Delivery Term:</b> Complete
<b>Date of Delivery</b>			AS INDICATED		<b>Payment Term:</b> Charge
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost
<b>PURCHASE OF SEMI-EXPENDABLE FURNITURES &amp; FIXTURES FOR LEGAL UNIT AND INTERNAL AUDIT UNIT</b>					
	unit	Alpha Steel: STEEL FILING CABINET WITH VAULT SPECIFICATIONS: 4-drawers Centralized lock for drawers Full extension drawers Heavy duty construction Wrinkled gray or black 62 x 46 x 133cm	3	14,500.00	43,500.00
	unit	Alpha Steel: STEEL FILING CABINET SPECIFICATIONS: 4-drawers Centralized lock for drawers Full extension drawers Heavy duty construction Smooth finished, gray or beige 62 x 46 x 133cm	1	8,000.00	8,000.00
<b>OTHER REQUIREMENTS</b>				<b>COMPLIANCE</b>	
Delivery period is within 10 calendar days upon receipt of Purchase Order. When the last day of delivery falls on a weekend/holiday, the deadline shall be on the next working day.				✓	
Delivery Place: DSWD-CAR, 40 North Drive, Baguio City				✓	
				<b>TOTAL</b>	<b>51,500.00</b>
<b>(Amount in words)</b>		<b>Fifty One Thousand Five Hundred Pesos Only</b>			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

( Signature over Printed Name )	Date
Bank Account Name	Bank Account Number
TIN Number	Date of BIR Registration

\*please tick tax type  
 vat  
 non-vat

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

Fund Cluster: <u>CMF CURBENJ</u>	ORS/ BURS No.: <u>02-10119-2021-11-10362</u>
Funds Available: <u>5,000</u>	Date of the ORS/ BURS: <u>Nov 28, 2021</u>
<b>WILBOURN B. BACOLONG</b> ACCOUNTANT, III	Amount: <u>51,500.00</u>