

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>	SMOKEY TRANSPORT INC.	<b>Purchase Order No.</b>	2021-08-467
<b>Address</b>	#80 PUROK 3, LOURDES PROPER, BAGUIO CITY	<b>Date</b>	8/2/2021
<b>Gentlemen:</b>		<b>Mode of Procurement</b>	SVP

Please furnish this office the following articles subject to the terms and conditions herein.

<b>Place of Delivery</b>		AS INDICATED		<b>Delivery Term:</b>	Complete
<b>Date of Delivery</b>		AS SCHEDULED		<b>Payment Term:</b>	Charge
Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost
		HIRE OF VEHICLES FOR THE ARRS INSTITUTIONAL DEVELOPMENT AND CAPACITY BUILDING ACTIVITIES FOR CY 2021			
	day	VAN: ferry passengers from Field Office (Baguio City) to the Destination can accommodate 7 passengers including the driver (in consideration of physical distancing) Place of Travel: Tabuk, Kalinga; Pudtol, Apayao; Bangued, Abra; Bontoc, Mt. Province; Lagawe, Ifugao Dates of Delivery of Services is on : September- November 2021 (see the attached itinerary of travel)	26	5,500.00	143,000.00
<b>OTHER REQUIREMENTS</b>				<b>COMPLIANCE</b>	
Preferably Vehicle year model must be at least 2016 and up				✓	
Fully Air Conditioned				✓	
Attach up to date OR, CR, Driver's License, Certificate of Public Convenience for 2 vehicles				✓	
Fuel, food and lodging of the drivers will be handled by the service provider				✓	
Schedule of travel and destination can be moved/changed and shall be coordinated with the supplier 1 or 2 days before the travel date at any given time during emergencies/disaster wherein immediate need of the vehicle will be observed				✓	
Drivers should be well familiar with road terms				✓	
All drivers scheduled to travel should be subjected to a RT-PCR/Antigen test within three (3) days before travel and submit a medical certificate and travel pass and/or any documents being required by the receiving province or municipality. The service provider shall shoulder the cost of RT-PCR/Antigen test and other documents. The RT-PCR/Antigen test result or medical certificate and all the necessary travel pass should be submitted before the scheduled travel.				✓	
Service Vehicles must be regularly sanitized/ disinfected before and after each travel with ready available alcohol or sanitizer. Should maintain physical distancing and ensure that the driver and passengers wear face masks throughout the travel				✓	
Service provider must ensure to provide vehicle that is in good condition and fully equipped with basic tools, spare tires and fire extinguisher.				✓	
Can provide at least 2 vehicle during simultaneous travels				✓	
With permit to travel to any point of Luzon				✓	
Transparent protective shield be installed at the driver's side				✓	
Availability of First Aid Kit with the necessary medical paraphernalia and accessories for each vehicle				✓	
Charges will be based on the actual days of travel				✓	
One day is equivalent to 24 hours				✓	
Place of travel is not limited to only one destination for 1 day				✓	
Payment shall be made on a monthly basis, based on the actual total number of travel days					
<b>TOTAL</b>					<b>143,000.00</b>
<b>(Amount in words)</b>		<b>One Hundred Forty Three Thousand Pesos Only</b>			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
(Signature over Printed Name)

\_\_\_\_\_  
Date

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

\_\_\_\_\_  
Bank Account Name

\_\_\_\_\_  
Bank Account Number

TIN Number  \*please tick tax type  
 vat  
 non-vat

\_\_\_\_\_  
Date of BIR Registration

Fund Cluster: OMP Current  
Funds Available: 13000.00

ORS/ BURS No. : 2021-08-05849  
Date of the ORS/ BURS: 2/8

**WILBOURN B. BACOLONG**  
ACCOUNTANT III

Amount: 143,000.00