

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		GOLD INK PRINTING SHOP		<b>Purchase Order No.</b>		2021-07-447	
<b>Address</b>		T. ALONZO ST., BAGUIO CITY		<b>Date</b>		7/28/2021	
				<b>Mode of Procurement</b>		SVP	
Gentlemen:							
Please furnish this office the following articles subject to the terms and conditions herein.							
<b>Place of Delivery</b>		DSWD-CAR, #40 North Drive, Baguio City			<b>Delivery Term:</b>		Complete
<b>Date of Delivery</b>		10 CALENDAR DAYS UPON RECEIPT OF PURCHASE ORDER			<b>Payment Term:</b>		Charge
<b>Stock/Property</b>	<b>Unit</b>	<b>Description</b>	<b>QTY</b>	<b>Unit Cost</b>	<b>Total Cost</b>		
<b>PRODUCTION OF SLP IEC AND ADVOCACY MATERIALS FOR 2021</b>							
<b>SLP IEC MATERIALS</b>							
	piece	SLP PERSONALIZED NOTEBOOK - 5.5 inches W by 8.2 inches H - Glossy board front and back cover matte finish - Double ring for spiral binding	100	150.00	15,000.00		
	piece	SLPA BUSINESS CENTER TARPS -W-3.5 feet, H-2 feet -Waterproof Material -Full color with wood brace -Full color printing	70	300.00	21,000.00		
	piece	PRINTING OF SLP SEMESTRAL NEWSLETTER -A4 size per page -6 pages back to back -Full color printing -Matte finish -Saddle stitch binding	150	75.00	11,250.00		
<b>SLP ADVOCACY MATERIALS</b>							
	piece	SLP PROVINCIAL CONGRESS TARPAULIN -3 by 4 Feet	6	180.00	1,080.00		
	piece	PERSONALIZED FOLDER WITH POCKET	70	200.00	14,000.00		
	piece	SHIRTS -Black -Round neck -Dry fit material -Colored rubberized printing	180	290.00	52,200.00		
	piece	PERSONALIZED NOTEBOOK -Hard front and back cover with full color printing -Matte finish -60 pages	180	150.00	27,000.00		
<b>OTHER REQUIREMENTS</b>				<b>COMPLIANCE</b>			
Delivery period is within 10 calendar days upon receipt of Purchase Order. When the last day of delivery falls on a weekend/holiday, the deadline shall be on the next working day.				✓			
Delivery place is at DSWD-CAR #40 Northdrive Baguio City				✓			
<b>TOTAL</b>					<b>141,530.00</b>		
<b>(Amount in words)</b>		<b>One Hundred Forty One Thousand Five Hundred Thirty Pesos Only</b>					


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme:

( Signature over Printed Name )	Date
Bank Account Name	Bank Account Number
TIN Number	Date of BIR Registration

\*please tick tax type  
 vat  
 non-vat

**ARNEL B. GARCIA, CESO II**  
 Signature over Printed Name of Authorized Official  
**Regional Director**  
 Designation

Fund Cluster: <u>MD9 Current</u>	ORS/ BURS No.: <u>03 799</u>
Funds Available: _____	Date of the ORS/ BURS: <u>AUG 02 2021</u>
 WILBOURN B. BACOLONG ACCOUNTANT III	Amount: <u>141,530.00</u>