

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		CLEMPCO	Purchase Order No.		2022-03-118
Address		POBLACION, CALANASAN, APAYAO	Date		3/16/2022
			Mode of Procurement		SVP

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions herein.

Place of Delivery		AS INDICATED	Delivery Term:		Complete
Date of Delivery		AS SCHEDULED	Payment Term:		Charge

Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost
		CATERING SERVICES FOR THE REGIONAL ADVISORY COUNCIL MEETING AND FIELD VISIT			
		1ST SEMESTER: MAY 17-20,2022			-
		DAY 1			-
	-serving	Dinner	80	300.00	24,000.00
		DAY 2			-
	-serving	Breakfast	80	300.00	24,000.00
	-serving	AM Snack	80	100.00	8,000.00
	-serving	Lunch	80	300.00	24,000.00
	-serving	PM Snack	80	100.00	8,000.00
	-serving	Dinner	80	300.00	24,000.00
		DAY 3			-
	-serving	Breakfast	80	300.00	24,000.00
	-serving	AM Snack	80	100.00	8,000.00
	-serving	Lunch	80	300.00	24,000.00
	-serving	PM Snack	80	100.00	8,000.00
	-serving	Dinner	80	300.00	24,000.00
		DAY 4			-
	-serving	Breakfast	80	300.00	24,000.00
	-serving	AM Snack	80	100.00	8,000.00
OTHER REQUIREMENTS			COMPLIANCE		
		A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.		✓	
		B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilobilo or 2 pcs of suman with 1 slice of riped mango) * Offered Menu to be concurred by the End User		✓	
		C. Inclusive of free flowing coffee/lemon grass tea and mineral water		✓	
		D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.		✓	
		E. The place of delivery of the goods / services is within CALANASAN, APAYAO.		✓	
				TOTAL	232,000.00
(Amount in words)		Two Hundred Thirty Two Thousand Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(Signature over Printed Name) _____
Date

Bank Account Name _____
Bank Account Number

TIN Number *please tick tax type _____
Date of BIR Registration

vat
 non-vat

ARNEL B. GARCIA, CESO II
Signature over Printed Name of Authorized Official
Regional Director
Designation

Fund Cluster: <u>01 CME Current</u>	ORS/ BURS No. : <u>02-10101-2022-03-02908</u>
Funds Available: <u>205,400</u>	Date of the ORS/ BURS: <u>Mar 17, 2022</u>
WILBOURN B. BACOLONG ACCOUNTANT III	Amount: <u>232,000.00</u>