

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		MARIA ELENA'S CATERING SERVICES		<b>Purchase Order No.</b>		2022-01-037A	
<b>Address</b>		41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY		<b>Date</b>		1/31/2022	
				<b>Mode of Procurement</b>		SVP	
Gentlemen:							
Please furnish this office the following articles subject to the terms and conditions herein.							
<b>Place of Delivery</b>		AS INDICATED		<b>Delivery Term:</b>		Complete	
<b>Date of Delivery</b>		AS SCHEDULED		<b>Payment Term:</b>		Charge	
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost		
<b>CATERING SERVICES FOR THE REGIONAL MANAGEMENT AND DEVELOPMENT CONFERENCE (RMDC)</b>							
<b>Tentative Date: February 17, 2022</b>							
	-serving	AM Snack	45	80.00	3,600.00		
	-serving	Lunch	45	220.00	9,900.00		
	-serving	PM Snack	45	80.00	3,600.00		
<b>OTHER REQUIREMENTS</b>				<b>COMPLIANCE</b>			
		A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.		✓			
		B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango) * Offered Menu to be concurred by the End User		✓			
		C. Inclusive of free flowing coffee/lemon grass tea and mineral water		✓			
		D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.		✓			
		E. The place of delivery of the goods / services is within BAGUIO CITY.		✓			
		PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.		✓			
					<b>TOTAL</b>	<b>17,100.00</b>	
<b>(Amount in words)</b>		<b>Seventeen Thousand One Hundred Pesos Only</b>					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

( Signature over Printed Name )	Date
Bank Account Name	Bank Account Number
TIN Number	Date of BIR Registration

\*please tick tax type  
 vat  
 non-vat

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

Fund Cluster: <u>01 MDS CURRENT</u>	ORS/ BURS No. : <u>02-101101-2022-03-00298</u>
Funds Available: <u>17,100 -</u>	Date of the ORS/ BURS: <u>FEB. 2, 2022</u>
<b>WILBOURN B. BACOLONG</b> ACCOUNTANT III	Amount: <u>17,100.00</u>

WUB/098

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		MARIA ELENA'S CATERING SERVICES		<b>Purchase Order No.</b>		2022-01-037B	
<b>Address</b>		41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY		<b>Date</b>		1/31/2022	
				<b>Mode of Procurement</b>		SVP	
Gentlemen: Please furnish this office the following articles subject to the terms and conditions herein.							
<b>Place of Delivery</b>		AS INDICATED		<b>Delivery Term:</b>		Complete	
<b>Date of Delivery</b>		AS SCHEDULED		<b>Payment Term:</b>		Charge	
<b>Stock/Property</b>	<b>Unit</b>	<b>Description</b>	<b>QTY</b>	<b>Unit Cost</b>	<b>Total Cost</b>		
		<b>CATERING SERVICES FOR THE REGIONAL MANAGEMENT AND DEVELOPMENT CONFERENCE (RMDC)</b>					
		<b>Tentative Date: April 21, 2022</b>					-
	servings	AM Snack	45	80.00			3,600.00
	servings	Lunch	45	220.00			9,900.00
	servings	PM Snack	45	80.00			3,600.00
<b>OTHER REQUIREMENTS</b>				<b>COMPLIANCE</b>			
		A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.			✓		
		B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango) * Offered Menu to be concurred by the End User			✓		
		C. Inclusive of free flowing coffee/lemon grass tea and mineral water			✓		
		D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.			✓		
		E. The place of delivery of the goods / services is within BAGUIO CITY.			✓		
		PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.			✓		
					<b>TOTAL</b>		<b>17,100.00</b>
<b>(Amount in words)</b>		<b>Seventeen Thousand One Hundred Pesos Only</b>					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_ (Signature over Printed Name) \_\_\_\_\_ Date

\_\_\_\_\_ Bank Account Name \_\_\_\_\_ Bank Account Number

TIN Number \_\_\_\_\_ Date of BIR Registration \_\_\_\_\_  
 please tick tax type  
 vat  
 non-vat

**ARNEL B. GARCIA, CESO II**  
 Signature over Printed Name of Authorized Official  
**Regional Director**  
 Designation

Fund Cluster: <u>01 MDS CURRENT</u>	ORS/ BURS No. : <u>02-101101-2022-02-00294</u>
Funds Available: <u>17,100.-</u>	Date of the ORS/ BURS: <u>Feb. 2, 2022</u>
<b>WILBOURN B. BACOLONG</b> ACCOUNTANT III	Amount: <u>17,100.00</u>

VUB/crg

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		MARIA ELENA'S CATERING SERVICES		<b>Purchase Order No.</b>		2022-01-037C	
<b>Address</b>		41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY		<b>Date</b>		1/31/2022	
				<b>Mode of Procurement</b>		SVP	
Gentlemen: Please furnish this office the following articles subject to the terms and conditions herein.							
<b>Place of Delivery</b>		AS INDICATED		<b>Delivery Term:</b>		Complete	
<b>Date of Delivery</b>		AS SCHEDULED		<b>Payment Term:</b>		Charge	
Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost		
<b>CATERING SERVICES FOR THE REGIONAL MANAGEMENT AND DEVELOPMENT CONFERENCE (RMDC)</b>							
<b>Tentative Date: October 20, 2022</b>							
	-serving	AM Snack	45	80.00	3,600.00		
	-serving	Lunch	45	220.00	9,900.00		
	-serving	PM Snack	45	80.00	3,600.00		
<b>OTHER REQUIREMENTS</b>				<b>COMPLIANCE</b>			
A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.				✓			
B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango) * Offered Menu to be concurred by the End User				✓			
C. Inclusive of free flowing coffee/lemon grass tea and mineral water				✓			
D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.				✓			
E. The place of delivery of the goods / services is within BAGUIO CITY.				✓			
PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.				✓			
						<b>TOTAL</b>	<b>17,100.00</b>
<b>(Amount in words)</b>		<b>Seventeen Thousand One Hundred Pesos Only</b>					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

( Signature over Printed Name)	Date
Bank Account Name	Bank Account Number
TIN Number	Date of BIR Registration
*please tick tax type <input type="checkbox"/> vat <input type="checkbox"/> non-vat	

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

Fund Cluster: <u>01 MDC CURRENT</u>	ORS/ BURS No. : <u>02-1010-2022-02-00299</u>
Funds Available: <u>17,100-</u>	Date of the ORS/ BURS: <u>Feb. 2, 2022</u>
<b>WILBOURN B. BACOLONG</b> ACCOUNTANT III	Amount: <u>17,100.00</u>

VUB/093

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		MARIA ELENA'S CATERING SERVICES		<b>Purchase Order No.</b>		2022-01-037D	
<b>Address</b>		41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY		<b>Date</b>		1/31/2022	
				<b>Mode of Procurement</b>		SVP	
Gentlemen: Please furnish this office the following articles subject to the terms and conditions herein.							
<b>Place of Delivery</b>		AS INDICATED		<b>Delivery Term:</b>		Complete	
<b>Date of Delivery</b>		AS SCHEDULED		<b>Payment Term:</b>		Charge	
<b>Stock/Property</b>	<b>Unit</b>	<b>Description</b>	<b>QTY</b>	<b>Unit Cost</b>	<b>Total Cost</b>		
		<b>CATERING SERVICES FOR THE REGIONAL MANAGEMENT AND DEVELOPMENT CONFERENCE (RMDC)</b>					
		<b>Tentative Date: December 15, 2022</b>					-
		AM Snack	45	80.00			3,600.00
		Lunch	45	220.00			9,900.00
		PM Snack	45	80.00			3,600.00
		<b>OTHER REQUIREMENTS</b>			<b>COMPLIANCE</b>		
		A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.			✓		
		B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango) * Offered Menu to be concurred by the End User			✓		
		C. Inclusive of free flowing coffee/lemon grass tea and mineral water			✓		
		D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.			✓		
		E. The place of delivery of the goods / services is within BAGUIO CITY.			✓		
		PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.			✓		
					<b>TOTAL</b>		<b>17,100.00</b>
<b>(Amount in words)</b>		<b>Seventeen Thousand One Hundred Pesos Only</b>					

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Conforme:

\_\_\_\_\_ (Signature over Printed Name)

\_\_\_\_\_ Date

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

\_\_\_\_\_ Bank Account Name

\_\_\_\_\_ Bank Account Number

TIN Number  please tick tax type  
 vat  
 non-vat

\_\_\_\_\_ Date of BIR Registration

Fund Cluster: 01 MOS CURRENT

Funds Available: 17,100

ORS/ BURS No. : 02-101101-2022-02-0029

Date of the ORS/ BURS: Feb. 2, 2022

**WILBOURN B. BACOLONG**  
ACCOUNTANT III

Amount: 17,100.00