

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-09-011(2022 NEP)

RFQ No.: 2022-02-106

End-user: RHWG

Date:

FEB 23 2022

Name of Project:

ABC:

₱336,384.00

PURCHASE AND DELIVERY OF NON FOOD SUPPLIES FOR RHWG

(1)

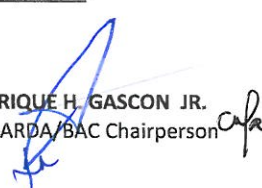
Mode of Procurement:

SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before MAR 03 2022 12:00NN.

ENRIQUE H. GASCON JR.
OIC-ARDA/BAC Chairperson



TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a dash or zero shall be deemed free of charge.
3. All entries must be typewritten/printed/longhand. Any erasure in the quotation must be countersigned by the bidder/representative, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is as indicated in the next page.
7. Price validity shall be for a period of 120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. Updated Mayor's / Business Permit
 - b. PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)
 - c. Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
 - d. Official Receipt issued by BIR (a mere picture of the receipt can suffice)
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation may be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

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DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
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REQUEST FOR QUOTATION (RFQ)

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
1	PURCHASE AND DELIVERY OF NON FOOD SUPPLIES FOR RHWG (1)					
	Baby Wipes, 90/pulls/pack, alcohol free, unscented	30	pack			
	Acrylic Paint, assorted colors, non-toxic, 100 ml/container	8	container			
	Alcohol, 70 % solution, antiseptic/disinfectant, hypoallergenic, 500 ml/bottle spray	49	piece			
	Baby Oil, 50ml	8	bottle			
	Baby Powder, 100g	10	bottle			
	BATHSOAP, 90 grams	110	piece			
	BLEACH, 1 gallon per container	24	container			
	Clay Bars, Assorted colors, 12in.x3in	10	piece			
	Cotton buds, 200 tips per pack	19	pack			
	DETERGENT BAR, at least 392 grams, 4 pcs per bar	60	bar			
	DISHWASHING PASTE, anti-bacterial, 400 grams/jar	60	jar			
	Disinfectant Spray, 170grams, aerosol type, scented	18	tin			
	disposable plastic gloves, 50 pairs, latex free, BPA free, allergy free, consist of durable, thick	19	box			
	Fabric Conditioner, 1500 mL per pack, concentrate, antibacterial	48	pack			
	Hand soap, anti-bacterial with moisturizer 225 ml/bottle with pump	30	bottle			
	Laundry Powder Detergent, 1.36kg per pack	60	pack			
	Lego blocks, plastic blocks, assorted colors, small sizes	4	box			
	Multipurpose cleaning scrub kitchen dish scrubber wash (7x7x3cm)	18	piece			
	non-slip floor matting, spike backing, 20mm, (1.2m*3m)	4	piece			
	Plain Chefs Apron 100% Cotton Catering With Bib Pockets, assorted colors	40	piece			
	Popsicle sticks; assorted colors; 50pcs/pack; medium size	10	pack			
	Shampoo, sachet, at least 10ml	30	doz			
	Tissue Paper, 12 rolls per pack, 2-ply, 100% recyclable	48	pack			
	Toothpaste, sachet, 10g	20	doz			
	TRASHBAG, largesize, black, 30pcs/pack, biodegradable, polyethylene material	30	pack			
	TRASHBAG, smallsize, black, 30pcs/pack, biodegradable, polyethylene material	30	pack			
	TRASHBAG, XL size, black, 30pcs/pack, biodegradable, polyethylene material	30	pack			
	T-shirt for ladies, plain round neck, premium cotton, size medium - 30, Large - 30, assorted color (check break down)	60	piece			
	Twister game mat, plastic mat, 64in.x93in.; multicolored	10	piece			
	Soup Bowl, breakable ceramic (white), 5 x 3 inches	10	piece			
	Service Tray, Rectangular, 35x45 in size; high grade plastic	5	piece			
	Serving Spoon, White, Stainless, 10 inches in length serving spoon dimension: 5.5cmx21.5cm; high quality.	8	piece			

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
	Place mat, washable, vinyl, rubberized, 14 x 18 in in size	10	piece			
	Wok, Carbon steel made, heavy duty, 38 cm- 100 cm in diameter	2	piece			
	Soup Stock Casserole, 16- 28 cm	1	set			
	Pot Holder, round , 3 - 5 inches in diameter	20	piece			
	Kitchen Hand Towel cotton, Washable, Hig Quality, Absorbent, 38x48 cm	12	piece			
	Universal Coil Rubber Matting, 1.2 m x 1 m ,black	2	piece			
	Heavy Duty Sponge Scrub, 100 m x 76 m x 30 mm	10	piece			
	Teaspoon, Stainless, nonrust	12	piece			
	Strainer, 5 inches in diameter, plastic	5	piece			
	Condiments container , 3 glass jars each set for sugar, creamer and coffee;700 ml	2	set			
	Can Opener, heavy duty-durable , 3 in 1 ; 22cm x4.5cmx 6.5 cm	2	set			
	Oil Storage Ca, 1.4 liters , stainless steel with built-in strainer; heavy duty	2	piece			
	360 degrees rotating mop (twist mop), haddle made of stainless with cloth mop (detachable)	2	piece			
	Surge Supsressor Wind Switch, 1.75 meters long	3	piece			
	Clothes dry rack , made of carbon steel, heavy duty and foldable, 60x4.7x3.5 inches pure stainless	8	piece			
	Round Doormat, cloth, washable, 10 cm in diameter	5	sets			
	Indoor Flower pot with plate, brown, medium (8 " x 8.5"), green	40	Piece			
	Indoor Flower pot with plate, brown, Large (12 " x 12.5"), green	40	Piece			
	Garden digging fork , Steel, 320x80x2.5mm, steel and heavy duty	6	Piece			
	Garden Trowel, heavy duty , 300mm carbon steel	6	Piece			
	Sharpening stone- Carborandum 8 inches	5	Piece			
	Bolo Knife/ "itak", 4 inch steel, 15- 18 inches in length , Black Smith Made	2	Piece			
	Steel Brush, 250mm, 10 " in length	3	Piece			
	Spin Mop, Micro Fiber mop head, rotates 360 degrees for wet and dry cleaning	5	Piece			
	Laundry Brush, plastic handle, soft bristles	5	Piece			
	Cloth: Smooth and Soft, red, 60 width	15	yard			
	Soap Molder, Silicon, size: rectangular (3.5 inches x 2.5 inches	10	piece			
	Tart Molder , non-stick aluminum,size: 2.6" x 0.9" x 1.65"	20	piece			
	Macaroons Molder, Tray Size: 9"x 13", Carbon-steel thickened	10	piece			
	All purpose snips 12 inches, heavy duty steel	2	Piece			
	Garden Soil Scoop, Plastic	10	Piece			
	Curtain Rod, Brass, Adjustable, Heavy Duty , 22cm x 17cm ; 100 cm length	50	Piece			
	Garden Shovel, Steel, Heavy Duty, 22cm x 17cm ; 100 cm l	3	Piece			
	Curtains, light in weight, lace type, without ring , color: Light Yellow	40	Piece			
	Curtains, light in weight, lace type, without ring , color: Purple	40	Piece			
	Pail, 24 liters, plastic	10	Piece			
	Basin, 23 cm, plastic	10	Piece			
	Hamper/ Laundry Basket Large plastic with handle and cover 35*44*39 cm	10	Piece			
	Shower caddy / CR organizer, 2 layers	10	Piece			

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
✓	Cloth: Beatriz Cloth, smooth and soft, light sky blue, 60 width	15	yard			
✓	Cloth: Checkered, pink and white with black strips, 60 width	15	yard			
	Spaghetti mat 4ft wide x 1-2ft long rubber, heavy duty	6	yard			
OTHER REQUIREMENTS		COMPLIANCE <i>please check (✓) whether can comply or not, no check mark will mean non-compliance</i>			REMARKS	
		Can Comply	Cannot Comply			
Note: The delivery of the goods / services is within 10 working days upon receipt of Purchase Order for the First Delivery ; Succeeding deliveries will be based on the attached delivery schedule (see attached delivery schedule).						
Delivery place is at DSWD-CAR #40 Northdrive Baguio City						
TOTAL PRICE						

• Award shall be made per: Lot basis Total Quoted Price

Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative
over printed name:

Name of Firm/Dealer/Contractor:

(This will be the name of the CHEQUE to be issued)

Name and Signature of Canvasser

Address: _____

Email Address: _____

Contact Number/s: _____

hilGEPS Registration Number: _____

ITEM NO.	GENERAL DESCRIPTION	QUANTITY/ SIZE	UNIT OF MEASURE	DELIVERY SCHEDULE					
				March 11, 2022	April 13, 2022	May 31, 2022	July 29, 2022	Sept. 29, 2022	Nov. 24, 2022
OTHER SUPPLIES (NON-FOOD) 1									
	Baby Wipes, 90/pulls, alcohol free, unscented	30	pack	5	5	5	5	5	5
	Acrylic Paint, assorted colors, non-toxic, 100 ml/container	8	container	8					
	Alcohol, 70 % solution, antiseptic/disinfectant, hypoallergenic, 500 ml/bottle spray	49	piece	9	8	8	8	8	8
	Baby Oil, 50ml	8	bottle	4			4		
	Baby Powder, 100g	10	bottle	5			5		
	BATHSOAP, 90 grams	110	piece	20	20	20	20	15	15
	BLEACH, 1 gallon per container	24	container	4	4	4	4	4	4
	Clay Bars, Assorted colors, 12in.x3in	10	piece	10					
	Cotton buds, 200 tips per pack	19	pack	9			10		
	DETERGENT BAR, at least 392 grams, 4 pcs per bar	60	bar	10	10	10	10	10	10
	DISHWASHING PASTE, anti-bacterial, 400 grams/jar	60	jar	10	10	10	10	10	10
	Disinfectant Spray, 170grams, aerosol type, scented	18	tin	3	3	3	3	3	3
	disposable plastic gloves, 50 pairs, latex free, BPA free, allergy free, consist of durable, thick	19	box	5		7		7	
	Fabric Conditioner, 1500 mL per pack, concentrate, antibacterial	48	pack	8	8	8	8	8	8
	Hand soap, anti-bacterial with moisturizer 225 ml/bottle with pump	30	bottle	5	5	5	5	5	5
	Laundry Powder Detergent, 1.36kg per pack	60	pack	10	10	10	10	10	10
	Lego blocks, plastic blocks, assorted colors, small sizes	4	box	4					
	Multipurpose cleaning scrub kitchen dish scrubber wash (7x7x3cm)	18	piece	10			8		
	non-slip floor matting, spike backing, 20mm, (1.2m*3m)	4	piece	2			2		
	Plain Chefs Apron 100% Cotton Catering With Bib Pockets, assorted colors	40	piece	20			20		
	Popsicle sticks; assorted colors; 50pcs/pack; medium size	10	pack	5			5		
	Shampoo, sachet, at least 10ml	30	doz	15			15		
	Tissue Paper, 12 rolls per pack, 2-ply, 100% recyclable	48	pack	8	8	8	8	8	8
	Toothpaste, sachet, 10g	20	doz	10			10		
	TRASHBAG, largesize, black, 30pcs/pack, biodegradable, polyethylene material	30	pack	5	5	5	5	5	5
	TRASHBAG, smallsize, black, 30pcs/pack, biodegradable, polyethylene material	30	pack	5	5	5	5	5	5
	TRASHBAG, XL size, black, 30pcs/pack, biodegradable, polyethylene material	30	pack	5	5	5	5	5	5
	T-shirt for ladies, plain round neck, premium cotton, size medium - 30, Large - 30, assorted color (check break down)	60	piece	30			30		
	Twister game mat, plastic mat, 64in.x93in.; multicolored	10	piece	10					
	Soup Bowl, breakable ceramic (white), 5 x 3 inches	10	piece	10					
	Service Tray, Rectangular, 35x45 in size; high grade plastic	5	piece	5					
	Serving Spoon, White, Stainless, 10 inches in length serving spoon dimension: 5.5cmx21.5cm; high quality.	8	piece	8					
	Place mat, washable, vinyl, rubberized, 14 x 18 in in size	10	piece	5			5		
	Wok, Carbon steel made, heavy duty, 38 cm- 100 cm in diameter	2	piece	2					
	Soup Stock Casserole, 16- 28 cm	1	set	1					
	Pot Holder, round , 3 - 5 inches in diameter	20	piece	10			10		
	Kitchen Hand Towel cotton, Washable, Hig Quality, Absorbent, 38x48 cm	12	piece	6			6		
	Universal Coil Rubber Matting, 1.2 m x 1 m ,black	2	piece	2					
	Heavy Duty Sponge Scrub, 100 m x 76 m x 30 mm	10	piece	5			5		
	Teaspoon, Stainless, nonrust	12	piece	6			6		
	Strainer, 5 inches in diameter, plastic	5	piece	3			2		
	Condiments container , 3 glass jars each set for sugar, creamer and coffee;700 ml	2	set	2					
	Can Opener, heavy duty-durable , 3 in 1 ; 22cm x4.5cmx 6.5 cm	2	set	2					
	Oil Storage Ca, 1.4 liters , stainless steel with built-in strainer; heavy duty	2	piece	1			1		
	360 degrees rotating mop (twist mop), haddle made of stainless with cloth mop (detachable)	2	piece	2					

ITEM NO.	GENERAL DESCRIPTION	QUANTITY/ SIZE	UNIT OF MEASURE	DELIVERY SCHEDULE					
				March 11, 2022	April 13, 2022	May 31, 2022	July 29, 2022	Sept. 29, 2022	Nov. 24, 2022
	Surge Suppressor and Switch, 1.75 meters long	3	piece	2			1		
	Clothes dry rack , made of carbon steel, heavy duty and foldable, 60x4.7x3.5 inches pure stainless	8	piece	8					
	Round Doormat, cloth, washable, 10 cm in diameter	5	sets	5					
	Indoor Flower pot with plate, brown, medium (8 " x 8.5 "), green	40	Piece	20			20		
	Indoor Flower pot with plate, brown, Large (12 " x 12.5 "), green	40	Piece	20			20		
	Garden digging fork , Steel, 320x80x2.5mm, steel and heavy duty	6	Piece	3			3		
	Garden Trowel, heavy duty , 300mm carbon steel	6	Piece	3			3		
	Sharpening stone- Carborandum 8 inches	5	Piece	2			3		
	Bolo Knife/ "itak", 4 inch steel, 15- 18 inches in length , Black Smith Made	2	Piece	2					
	Steel Brush, 250mm, 10 " in length	3	Piece	2			1		
	Spin Mop, Micro Fiber mop head, rotates 360 degrees for wet and dry cleaning	5	Piece	2				3	
	Laundry Brush, plastic handle, soft bristles	5	Piece	3				2	
	Cloth: Smooth and Soft, red, 60 width	15	yard	15					
	Soap Molder, Silicon, size: rectangular (3.5 inches x 2.5 inches	10	piece		10				
	Tart Molder , non-stick aluminum,size: 2.6" x 0.9" x 1.65"	20	piece		10		10		
	Macaroons Molder, Tray Size: 9"x 13", Carbon-steel thickened	10	piece		10				
	All purpose snips 12 inches, heavy duty steel	2	Piece		2				
	Garden Soil Scoop, Plastic	10	Piece		10				
	Curtain Rod, Brass, Adjustable, Heavy Duty , 22cm x 17cm ; 100 cm length	50	Piece		50				
	Garden Shovel, Steel, Heavy Duty, 22cm x 17cm ; 100 cm l	3	Piece		2			1	
	Curtains, light in weight, lace type, without ring , color: Light Yellow	40	Piece		20			20	
	Curtains, light in weight, lace type, without ring , color: Purple	40	Piece		20			20	
	Pail, 24 liters, plastic	10	Piece		5			5	
	Basin, 23 cm, plastic	10	Piece		5			5	
	Hamper/ Laundry Basket Large plastic with handle and cover 35*44*39 cm	10	Piece		5			5	
	Shower caddy / CR organizer, 2 layers	10	Piece		5			5	
	Cloth: Beatriz Cloth, smooth and soft, light sky blue. 60 width	15	yard		15				
	Cloth: Checkered, pink and white with black strips. 60 width	15	yard				15		
	Spaghetti mat 4ft wide x 1-2ft long rubber, heavy duty	6	yard		3			3	

By:

A. D. CRUZ