

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

|   |             |  |            |                            |                   |                       |  |
|---|-------------|--|------------|----------------------------|-------------------|-----------------------|--|
| <b>Supplier</b>   |             | MARIA ELENA'S CATERING SERVICES                |            | <b>Purchase Order No.</b>  |                   | 2022-01-026A          |  |
| <b>Address</b>  |             | 41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY        |            | <b>Date</b>                |                   | 1/20/2022             |  |
|   |             |  |            | <b>Mode of Procurement</b> |                   | SVP                   |  |
| Gentlemen:<br>Please furnish this office the following articles subject to the terms and conditions herein.   |             |  |            |                            |                   |                       |  |
| <b>Place of Delivery</b>  |             |  |            | AS INDICATED               |                   | <b>Delivery Term:</b> |  |
| <b>Date of Delivery</b>   |             |  |            | AS SCHEDULED               |                   | Per Schedule          |  |
|   |             |  |            |                            |                   | <b>Payment Term:</b>  |  |
|   |             |  |            |                            |                   | Charge                |  |
| <b>Stock/Property</b>   | <b>Unit</b> | <b>Description</b>                             | <b>QTY</b> | <b>Unit Cost</b>           | <b>Total Cost</b> |                       |  |
| <b>CATERING SERVICES FOR THE CBS INSTITUTIONAL DEVELOPMENT AND CAPACITY BUILDING ACTIVITIES FOR 2022</b>  |             |  |            |                            |                   |                       |  |
| <b>1. SOCIAL WELFARE AND DEVELOPMENT LEARNING NETWORK QUARTERLY LEARNING CONVERSATION</b>   |             |  |            |                            |                   |                       |  |
| <b>First Quarter - Tentative Date: March 11, 2022</b>   |             |  |            |                            |                   |                       |  |
|   | serving     | AM Snack                                       | 30         | 80.00                      | 2,400.00          |                       |  |
|   | serving     | Lunch  | 30         | 220.00                     | 6,600.00          |                       |  |
|   | serving     | PM Snack                                       | 30         | 80.00                      | 2,400.00          |                       |  |
|   |             |  |            | <b>OTHER REQUIREMENTS</b>  |                   | <b>COMPLIANCE</b>     |  |
| A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.  |             |  |            |                            |                   | ✓                     |  |
| B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user<br>Note:<br>a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement<br>b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)<br>* Offered Menu to be concurred by the End User |             |  |            |                            |                   | ✓                     |  |
| C. Inclusive of free flowing coffee/lemon grass tea and mineral water   |             |  |            |                            |                   | ✓                     |  |
| D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.   |             |  |            |                            |                   | ✓                     |  |
| E. The place of delivery of the goods / services is within BAGUIO CITY.   |             |  |            |                            |                   | ✓                     |  |
| PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.   |             |  |            |                            |                   |                       |  |
|   |             |  |            | <b>TOTAL</b>               |                   | <b>11,400.00</b>      |  |
| <b>(Amount in words)</b>  |             | <b>Eleven Thousand Four Hundred Pesos Only</b> |            |                            |                   |                       |  |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
(Signature over Printed Name) \_\_\_\_\_ Date

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

\_\_\_\_\_  
Bank Account Name \_\_\_\_\_ Bank Account Number

TIN Number \_\_\_\_\_ \*please tick tax type  
 vat  
 non-vat  
 \_\_\_\_\_ Date of BIR Registration

|  |  |
|--|--|
| Fund Cluster: 01 MDS CURRENT                             | ORS/ BURS No.: 02-101101-2022-01-00157 |
| Funds Available: 11,400.00                               | Date of the ORS/ BURS: JAN 25 2022     |
| <b>WILBOURN B. SACOLONG</b><br>ACCOUNTANT III <i>amb</i> | Amount: 11,400.00                      |

YUB/argd

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

|   |             |   |            |                            |                   |                     |                  |
|---|-------------|---|------------|----------------------------|-------------------|---------------------|------------------|
| <b>Supplier</b>   |             | <b>MARIA ELENA'S CATERING SERVICES</b>  |            | <b>Purchase Order No.</b>  |                   | <b>2022-01-026B</b> |                  |
| <b>Address</b>  |             | <b>41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY</b>  |            | <b>Date</b>                |                   | <b>1/20/2022</b>    |                  |
|   |             |   |            | <b>Mode of Procurement</b> |                   | <b>SVP</b>          |                  |
| Gentlemen:  |             |   |            |                            |                   |                     |                  |
| Please furnish this office the following articles subject to the terms and conditions herein. |             |   |            |                            |                   |                     |                  |
| <b>Place of Delivery</b>  |             | AS INDICATED  |            | <b>Delivery Term:</b>      |                   | Per Schedule        |                  |
| <b>Date of Delivery</b>   |             | AS SCHEDULED  |            | <b>Payment Term:</b>       |                   | Charge              |                  |
| <b>Stock/Property</b>   | <b>Unit</b> | <b>Description</b>  | <b>QTY</b> | <b>Unit Cost</b>           | <b>Total Cost</b> |                     |                  |
|   |             | <b>CATERING SERVICES FOR THE CBS INSTITUTIONAL DEVELOPMENT AND CAPACITY BUILDING ACTIVITIES FOR 2022</b>  |            |                            |                   |                     |                  |
|   |             | <b>1. SOCIAL WELFARE AND DEVELOPMENT LEARNING NETWORK QUARTERLY LEARNING CONVERSATION</b>   |            |                            |                   |                     | -                |
|   |             | <b>Fourth Quarter - Tentative Date: November 9, 2022</b>  |            |                            |                   |                     | -                |
|   | servicing   | AM Snack  | 30         | 80.00                      |                   | 2,400.00            |                  |
|   | servicing   | Lunch   | 30         | 220.00                     |                   | 6,600.00            |                  |
|   | servicing   | PM Snack  | 30         | 80.00                      |                   | 2,400.00            |                  |
|   |             | <b>OTHER REQUIREMENTS</b>   |            | <b>COMPLIANCE</b>          |                   |                     |                  |
|   |             | A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.  |            | ✓                          |                   |                     |                  |
|   |             | B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user<br>Note:<br>a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement<br>b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)<br>* Offered Menu to be concurred by the End User |            | ✓                          |                   |                     |                  |
|   |             | C. Inclusive of free flowing coffee/lemon grass tea and mineral water   |            | ✓                          |                   |                     |                  |
|   |             | D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.   |            | ✓                          |                   |                     |                  |
|   |             | E. The place of delivery of the goods / services is within BAGUIO CITY.   |            | ✓                          |                   |                     |                  |
|   |             | PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.   |            |                            |                   |                     |                  |
|   |             |   |            |                            | <b>TOTAL</b>      |                     | <b>11,400.00</b> |
| <b>(Amount in words)</b>  |             | <b>Eleven Thousand Four Hundred Pesos Only</b>  |            |                            |                   |                     |                  |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_ (Signature over Printed Name) \_\_\_\_\_ Date

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

\_\_\_\_\_ Bank Account Name \_\_\_\_\_ Bank Account Number

\_\_\_\_\_ TIN Number \_\_\_\_\_ Date of BIR Registration

\*please tick tax type  
 vat  
 non-vat

|   |  |
|---|--|
| Fund Cluster: <u>01 MDR CURRENT</u>                 | ORS/ BURS No. : <u>02-101101-2022-01-00162</u> |
| Funds Available: <u>11,400.00</u>                   | Date of the ORS/ BURS: <u>JAN 25 2022</u>      |
| <b>WILBOURN B. BACOLONG</b><br>ACCOUNTANT IN CHARGE | Amount: <u>11,400.00</u>                       |

VUB/crgd

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

|   |             |   |            |                            |                   |              |                  |
|---|-------------|---|------------|----------------------------|-------------------|--------------|------------------|
| <b>Supplier</b>   |             | MARIA ELENA'S CATERING SERVICES   |            | <b>Purchase Order No.</b>  |                   | 2022-01-026C |                  |
| <b>Address</b>  |             | 41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY   |            | <b>Date</b>                |                   | 1/20/2022    |                  |
|   |             |   |            | <b>Mode of Procurement</b> |                   | SVP          |                  |
| Gentlemen:  |             |   |            |                            |                   |              |                  |
| Please furnish this office the following articles subject to the terms and conditions herein. |             |   |            |                            |                   |              |                  |
| <b>Place of Delivery</b>  |             | AS INDICATED  |            | <b>Delivery Term:</b>      |                   | Per Schedule |                  |
| <b>Date of Delivery</b>   |             | AS SCHEDULED  |            | <b>Payment Term:</b>       |                   | Charge       |                  |
| <b>Stock/Property</b>   | <b>Unit</b> | <b>Description</b>  | <b>QTY</b> | <b>Unit Cost</b>           | <b>Total Cost</b> |              |                  |
|   |             | <b>CATERING SERVICES FOR THE CBS INSTITUTIONAL DEVELOPMENT AND CAPACITY BUILDING ACTIVITIES FOR 2022</b>  |            |                            |                   |              |                  |
|   |             | <b>2. CORE GROUP OF SPECIALISTS QUARTERLY LEARNING CONVERSATION</b>   |            |                            |                   |              | -                |
|   |             | <b>First Quarter - Tentative Date: March 9, 2022</b>  |            |                            |                   |              | -                |
|   | -serving    | AM Snack  | 35         | 80.00                      |                   | 2,800.00     |                  |
|   | -serving    | Lunch   | 35         | 220.00                     |                   | 7,700.00     |                  |
|   | -serving    | PM Snack  | 35         | 80.00                      |                   | 2,800.00     |                  |
|   |             | <b>OTHER REQUIREMENTS</b>   |            | <b>COMPLIANCE</b>          |                   |              |                  |
|   |             | A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.  |            | ✓                          |                   |              |                  |
|   |             | B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user<br>Note:<br>a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement<br>b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)<br>* Offered Menu to be concurred by the End User |            | ✓                          |                   |              |                  |
|   |             | C. Inclusive of free flowing coffee/lemon grass tea and mineral water   |            | ✓                          |                   |              |                  |
|   |             | D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.   |            | ✓                          |                   |              |                  |
|   |             | E. The place of delivery of the goods / services is within BAGUIO CITY.   |            | ✓                          |                   |              |                  |
|   |             | PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.   |            |                            |                   |              |                  |
|   |             |   |            |                            | <b>TOTAL</b>      |              | <b>13,300.00</b> |
| <b>(Amount in words)</b>  |             | <b>Thirteen Thousand Three Hundred Pesos Only</b>   |            |                            |                   |              |                  |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

|                                 |                          |
|---------------------------------|--------------------------|
| ( Signature over Printed Name ) | Date                     |
| Bank Account Name               | Bank Account Number      |
| TIN Number                      | Date of BIR Registration |

\*please tick tax type  
 vat  
 non-vat

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

|   |  |
|---|--|
| Fund Cluster: <u>01 MDS CURRENT</u>                       | ORS/ BURS No. : <u>02-101101-2022-01-00158</u> |
| Funds Available: <u>13,300.00</u>                         | Date of the ORS/ BURS: <u>JAN 25 2022</u>      |
| <b>WILBOURN B. BACOLONG</b><br>ACCOUNTANT III <i>amb.</i> | Amount: <u>13,300.00</u>                       |

*WUB/crgd*

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

|                 |   |                            |              |
|-----------------|---|----------------------------|--------------|
| <b>Supplier</b> | MARIA ELENA'S CATERING SERVICES         | <b>Purchase Order No.</b>  | 2022-01-026D |
| <b>Address</b>  | 41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY | <b>Date</b>                | 1/20/2022    |
|                 |   | <b>Mode of Procurement</b> | SVP          |

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions herein.

| <b>Place of Delivery</b> |           | AS INDICATED  |     | <b>Delivery Term:</b> | Per Schedule     |
|--------------------------|-----------|---|-----|-----------------------|------------------|
| <b>Date of Delivery</b>  |           | AS SCHEDULED  |     | <b>Payment Term:</b>  | Charge           |
| Stock/<br>Property       | Unit      | Description   | QTY | Unit<br>Cost          | Total<br>Cost    |
|                          |           | <b>CATERING SERVICES FOR THE CBS INSTITUTIONAL DEVELOPMENT<br/>AND CAPACITY BUILDING ACTIVITIES FOR 2022</b>  |     |                       |                  |
|                          |           | <b>2. CORE GROUP OF SPECIALISTS QUARTERLY LEARNING<br/>CONVERSATION</b>   |     |                       | -                |
|                          |           | <b>Fourth Quarter - Tentative Date: October 27, 2022</b>  |     |                       | -                |
|                          | servicing | AM Snack  | 35  | 80.00                 | 2,800.00         |
|                          | servicing | Lunch   | 35  | 220.00                | 7,700.00         |
|                          | servicing | PM Snack  | 35  | 80.00                 | 2,800.00         |
|                          |           | <b>OTHER REQUIREMENTS</b>   |     | <b>COMPLIANCE</b>     |                  |
|                          |           | A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.  |     | ✓                     |                  |
|                          |           | B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user<br>Note:<br>a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement<br>b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)<br>* Offered Menu to be concurred by the End User |     | ✓                     |                  |
|                          |           | C. Inclusive of free flowing coffee/lemon grass tea and mineral water   |     | ✓                     |                  |
|                          |           | D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.   |     | ✓                     |                  |
|                          |           | E. The place of delivery of the goods / services is within BAGUIO CITY.   |     | ✓                     |                  |
|                          |           | PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.   |     |                       |                  |
|                          |           |   |     | <b>TOTAL</b>          | <b>13,300.00</b> |
| <b>(Amount in words)</b> |           | <b>Thirteen Thousand Three Hundred Pesos Only</b>   |     |                       |                  |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_ ( Signature over Printed Name ) \_\_\_\_\_ Date

\_\_\_\_\_ Bank Account Name \_\_\_\_\_ Bank Account Number

\_\_\_\_\_ TIN Number \_\_\_\_\_ Date of BIR Registration

\*please tick tax type  
 vat  
 non-vat

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

|  |  |
|--|--|
| Fund Cluster: <u>01 MDS CURRENT</u>                      | ORS/ BURS No. : <u>02-101101-2022-01-00163</u> |
| Funds Available: <u>13,300.00</u>                        | Date of the ORS/ BURS: <u>JAN 25 2022</u>      |
| <b>WILBOURN B. BACOLONG</b><br>ACCOUNTANT III <i>amb</i> | Amount: <u>13,300.00</u>                       |

*WUB/crgd*

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

|   |             |   |            |                            |                   |                     |   |
|---|-------------|---|------------|----------------------------|-------------------|---------------------|---|
| <b>Supplier</b>   |             | <b>MARIA ELENA'S CATERING SERVICES</b>  |            | <b>Purchase Order No.</b>  |                   | <b>2022-01-026E</b> |   |
| <b>Address</b>  |             | <b>41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY</b>  |            | <b>Date</b>                |                   | <b>1/20/2022</b>    |   |
|   |             |   |            | <b>Mode of Procurement</b> |                   | <b>SVP</b>          |   |
| Gentlemen:  |             |   |            |                            |                   |                     |   |
| Please furnish this office the following articles subject to the terms and conditions herein. |             |   |            |                            |                   |                     |   |
| <b>Place of Delivery</b>  |             | AS INDICATED  |            | <b>Delivery Term:</b>      |                   | Per Schedule        |   |
| <b>Date of Delivery</b>   |             | AS SCHEDULED  |            | <b>Payment Term:</b>       |                   | Charge              |   |
| <b>Stock/Property</b>   | <b>Unit</b> | <b>Description</b>  | <b>QTY</b> | <b>Unit Cost</b>           | <b>Total Cost</b> |                     |   |
|   |             | <b>CATERING SERVICES FOR THE CBS INSTITUTIONAL DEVELOPMENT AND CAPACITY BUILDING ACTIVITIES FOR 2022</b>  |            |                            |                   |                     |   |
|   |             | <b>3. KNOWLEDGE MANAGEMENT TEAM QUARTERLY LEARNING CONVERSATION</b>   |            |                            |                   |                     | - |
|   |             | <b>First Quarter Tentative Date - March 3, 2022</b>   |            |                            |                   |                     | - |
|   | serving     | AM Snack  | 20         | 80.00                      |                   | 1,600.00            |   |
|   | serving     | Lunch   | 20         | 220.00                     |                   | 4,400.00            |   |
|   | serving     | PM Snack  | 20         | 80.00                      |                   | 1,600.00            |   |
|   |             | <b>OTHER REQUIREMENTS</b>   |            | <b>COMPLIANCE</b>          |                   |                     |   |
|   |             | A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.  |            | ✓                          |                   |                     |   |
|   |             | B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user<br>Note:<br>a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement<br>b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)<br>* Offered Menu to be concurred by the End User |            | ✓                          |                   |                     |   |
|   |             | C. Inclusive of free flowing coffee/lemon grass tea and mineral water   |            | ✓                          |                   |                     |   |
|   |             | D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.   |            | ✓                          |                   |                     |   |
|   |             | E. The place of delivery of the goods / services is within BAGUIO CITY.   |            | ✓                          |                   |                     |   |
|   |             | PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.   |            |                            |                   |                     |   |
|   |             |   |            |                            | <b>TOTAL</b>      | <b>7,600.00</b>     |   |
| <b>(Amount in words)</b>  |             | <b>Seven Thousand Six Hundred Pesos Only</b>  |            |                            |                   |                     |   |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

|   |                          |
|---|--------------------------|
| ( Signature over Printed Name )   | Date                     |
| Bank Account Name   | Bank Account Number      |
| TIN Number  | Date of BIR Registration |
| *please tick tax type<br><input type="checkbox"/> vat<br><input type="checkbox"/> non-vat |                          |

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

|   |   |
|---|---|
| Fund Cluster: <u>01 MDI current</u>                       | ORS/ BURS No. : <u>02-101101- 2022- 01- 00159</u> |
| Funds Available: <u>7,600.00</u>                          | Date of the ORS/ BURS: <u>JAN 25 2022</u>         |
| <b>WILBOURN B. BACOLONG</b><br>ACCOUNTANT III <i>amb.</i> | Amount: <u>7,600.00</u>                           |

*VUB/crgd*

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

| <b>Supplier</b>   |           | <b>MARIA ELENA'S CATERING SERVICES</b>  |     | <b>Purchase Order No.</b>  |            | <b>2022-01-026F</b> |                 |
|---|-----------|---|-----|----------------------------|------------|---------------------|-----------------|
| <b>Address</b>  |           | <b>41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY</b>  |     | <b>Date</b>                |            | <b>1/20/2022</b>    |                 |
|   |           |   |     | <b>Mode of Procurement</b> |            | <b>SVP</b>          |                 |
| Gentlemen:  |           |   |     |                            |            |                     |                 |
| Please furnish this office the following articles subject to the terms and conditions herein. |           |   |     |                            |            |                     |                 |
| <b>Place of Delivery</b>  |           | AS INDICATED  |     | <b>Delivery Term:</b>      |            | Per Schedule        |                 |
| <b>Date of Delivery</b>   |           | AS SCHEDULED  |     | <b>Payment Term:</b>       |            | Charge              |                 |
| Stock/Property  | Unit      | Description   | QTY | Unit Cost                  | Total Cost |                     |                 |
|   |           | <b>CATERING SERVICES FOR THE CBS INSTITUTIONAL DEVELOPMENT AND CAPACITY BUILDING ACTIVITIES FOR 2022</b>  |     |                            |            |                     |                 |
|   |           | <b>3. KNOWLEDGE MANAGEMENT TEAM QUARTERLY LEARNING CONVERSATION</b>   |     |                            |            |                     | -               |
|   |           | <b>Second Quarter Tentative Date - June 2, 2022</b>   |     |                            |            |                     | -               |
|   | servicing | AM Snack  | 20  | 80.00                      |            |                     | 1,600.00        |
|   | servicing | Lunch   | 20  | 220.00                     |            |                     | 4,400.00        |
|   | servicing | PM Snack  | 20  | 80.00                      |            |                     | 1,600.00        |
| <b>OTHER REQUIREMENTS</b>   |           |   |     | <b>COMPLIANCE</b>          |            |                     |                 |
|   |           | A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.  |     |                            | ✓          |                     |                 |
|   |           | B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user<br>Note:<br>a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement<br>b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)<br>* Offered Menu to be concurred by the End User |     |                            | ✓          |                     |                 |
|   |           | C. Inclusive of free flowing coffee/lemon grass tea and mineral water   |     |                            | ✓          |                     |                 |
|   |           | D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.   |     |                            | ✓          |                     |                 |
|   |           | E. The place of delivery of the goods / services is within BAGUIO CITY.   |     |                            | ✓          |                     |                 |
|   |           | PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.   |     |                            |            |                     |                 |
|   |           |   |     |                            |            | <b>TOTAL</b>        | <b>7,600.00</b> |
| <b>(Amount in words)</b>  |           | <b>Seven Thousand Six Hundred Pesos Only</b>  |     |                            |            |                     |                 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

|                                 |                          |
|---------------------------------|--------------------------|
| ( Signature over Printed Name ) | Date                     |
| Bank Account Name               | Bank Account Number      |
| TIN Number                      | Date of BIR Registration |

\*please tick tax type  
 vat  
 non-vat

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

|  |  |
|--|--|
| Fund Cluster: <u>01 MDS CURRENT</u>                          | ORS/ BURS No. : <u>02-101101- 2022-01- 00160</u> |
| Funds Available: <u>7,600.00</u>                             | Date of the ORS/ BURS: <u>JAN 25 2022</u>        |
| <b>WILBOURN B. BACOLONG</b><br>ACCOUNTANT III<br><i>amb.</i> | Amount: <u>7,600.00</u>                          |

VUB/crgg

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

| <b>Supplier</b>   |          | MARIA ELENA'S CATERING SERVICES   |     | <b>Purchase Order No.</b>  |              | 2022-01-026G    |   |
|---|----------|---|-----|----------------------------|--------------|-----------------|---|
| <b>Address</b>  |          | 41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY   |     | <b>Date</b>                |              | 1/20/2022       |   |
|   |          |   |     | <b>Mode of Procurement</b> |              | SVP             |   |
| Gentlemen:  |          |   |     |                            |              |                 |   |
| Please furnish this office the following articles subject to the terms and conditions herein. |          |   |     |                            |              |                 |   |
| <b>Place of Delivery</b>  |          | AS INDICATED  |     | <b>Delivery Term:</b>      |              | Per Schedule    |   |
| <b>Date of Delivery</b>   |          | AS SCHEDULED  |     | <b>Payment Term:</b>       |              | Charge          |   |
| Stock/Property  | Unit     | Description   | QTY | Unit Cost                  | Total Cost   |                 |   |
|   |          | <b>CATERING SERVICES FOR THE CBS INSTITUTIONAL DEVELOPMENT AND CAPACITY BUILDING ACTIVITIES FOR 2022</b>  |     |                            |              |                 |   |
|   |          | <b>3. KNOWLEDGE MANAGEMENT TEAM QUARTERLY LEARNING CONVERSATION</b>   |     |                            |              |                 | - |
|   |          | <b>Third Quarter Tentative Date - August 4, 2022</b>  |     |                            |              |                 | - |
|   | -serving | AM Snack  | 20  | 80.00                      | 1,600.00     |                 |   |
|   | -serving | Lunch   | 20  | 220.00                     | 4,400.00     |                 |   |
|   | -serving | PM Snack  | 20  | 80.00                      | 1,600.00     |                 |   |
| <b>OTHER REQUIREMENTS</b>   |          |   |     | <b>COMPLIANCE</b>          |              |                 |   |
|   |          | A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.  |     | ✓                          |              |                 |   |
|   |          | B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user<br>Note:<br>a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement<br>b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)<br>* Offered Menu to be concurred by the End User |     | ✓                          |              |                 |   |
|   |          | C. Inclusive of free flowing coffee/lemon grass tea and mineral water   |     | ✓                          |              |                 |   |
|   |          | D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.   |     | ✓                          |              |                 |   |
|   |          | E. The place of delivery of the goods / services is within BAGUIO CITY.   |     | ✓                          |              |                 |   |
|   |          | PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.   |     |                            |              |                 |   |
|   |          |   |     |                            | <b>TOTAL</b> | <b>7,600.00</b> |   |
| <b>(Amount in words)</b>  |          | <b>Seven Thousand Six Hundred Pesos Only</b>  |     |                            |              |                 |   |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

|                                 |                          |
|---------------------------------|--------------------------|
| ( Signature over Printed Name ) | Date                     |
| Bank Account Name               | Bank Account Number      |
| TIN Number                      | Date of BIR Registration |

\*please tick tax type  
 vat  
 non-vat

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

|   |   |
|---|---|
| Fund Cluster: <u>01 MDS CURRENT</u>                       | ORS/ BURS No. : <u>01-10101-2022-01-00161</u> |
| Funds Available: <u>7,600.00</u>                          | Date of the ORS/ BURS: <u>JAN 25 2022</u>     |
| <b>WILBOURN B. BACOLONG</b><br>ACCOUNTANT III <i>amb.</i> | Amount: <u>7,600.00</u>                       |

VUB/crgg

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

|   |             |   |            |                            |                   |              |                 |
|---|-------------|---|------------|----------------------------|-------------------|--------------|-----------------|
| <b>Supplier</b>   |             | MARIA ELENA'S CATERING SERVICES   |            | <b>Purchase Order No.</b>  |                   | 2022-01-026H |                 |
| <b>Address</b>  |             | 41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY   |            | <b>Date</b>                |                   | 1/20/2022    |                 |
|   |             |   |            | <b>Mode of Procurement</b> |                   | SVP          |                 |
| Gentlemen:<br>Please furnish this office the following articles subject to the terms and conditions herein. |             |   |            |                            |                   |              |                 |
| <b>Place of Delivery</b>  |             | AS INDICATED  |            | <b>Delivery Term:</b>      |                   | Per Schedule |                 |
| <b>Date of Delivery</b>   |             | AS SCHEDULED  |            | <b>Payment Term:</b>       |                   | Charge       |                 |
| <b>Stock/Property</b>   | <b>Unit</b> | <b>Description</b>  | <b>QTY</b> | <b>Unit Cost</b>           | <b>Total Cost</b> |              |                 |
|   |             | <b>CATERING SERVICES FOR THE CBS INSTITUTIONAL DEVELOPMENT AND CAPACITY BUILDING ACTIVITIES FOR 2022</b>  |            |                            |                   |              |                 |
|   |             | <b>3. KNOWLEDGE MANAGEMENT TEAM QUARTERLY LEARNING CONVERSATION</b>   |            |                            |                   |              | -               |
|   |             | <b>Fourth Quarter Tentative Date - October 12, 2022</b>   |            |                            |                   |              | -               |
|   | servicing   | AM Snack  | 20         | 80.00                      | 1,600.00          |              |                 |
|   | servicing   | Lunch   | 20         | 220.00                     | 4,400.00          |              |                 |
|   | servicing   | PM Snack  | 20         | 80.00                      | 1,600.00          |              |                 |
|   |             | <b>OTHER REQUIREMENTS</b>   |            | <b>COMPLIANCE</b>          |                   |              |                 |
|   |             | A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.  |            | ✓                          |                   |              |                 |
|   |             | B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user<br>Note:<br>a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement<br>b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)<br>* Offered Menu to be concurred by the End User |            | ✓                          |                   |              |                 |
|   |             | C. Inclusive of free flowing coffee/lemon grass tea and mineral water   |            | ✓                          |                   |              |                 |
|   |             | D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.   |            | ✓                          |                   |              |                 |
|   |             | E. The place of delivery of the goods / services is within BAGUIO CITY.   |            | ✓                          |                   |              |                 |
|   |             | PAYMENT WILL BE MADE EVERY AFTER CONDUCT OF THE ACTIVITY.   |            |                            |                   |              |                 |
|   |             |   |            |                            | <b>TOTAL</b>      |              | <b>7,600.00</b> |
| <b>(Amount in words)</b>  |             | <b>Seven Thousand Six Hundred Pesos Only</b>  |            |                            |                   |              |                 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_ ( Signature over Printed Name )

\_\_\_\_\_ Date

\_\_\_\_\_ Bank Account Name

\_\_\_\_\_ Bank Account Number

TIN Number  **\*please tick tax type**  
 vat  
 non-vat

\_\_\_\_\_ Date of BIR Registration

**ARNEL B. GARCIA, CESO II**  
 Signature over/Printed Name of Authorized Official  
**Regional Director**  
 Designation

Fund Cluster: 01 MDS CURRENT  
 Funds Available: 7,600.00

ORS/ BURS No. : 02-101101-2022-01-00164  
 Date of the ORS/ BURS: JAN 25 2022

**WILBOURN B. BACOLONG**  
 ACCOUNTANT III *amb.*

Amount: 7,600.00

VUB/crgg