

REQUEST FOR QUOTATION (RFQ)

PR/PP 2021-09-035(2022 NEP)/2021-09-010(2022 NEP)/2009-

No.: 027(2022 NEP)

RFQ No.: 2022-01-003

End-user: GSS/RHWG/RRCY

Date: JAN 03 2027

Name of Project:

ABC: ₱212,400.00

PURCHASE AND DELIVERY OF PURIFIED DRINKING WATER FOR CY 2022

Mode of Procurement: **SMALL VALUE PROCUREMENT**

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before **JAN 07 2022**

12:00NN.

ENRIQUE H. GASCON JR.
OIC-ARDA/BAC Chairperson

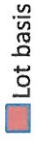
TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price , quotations with a dash or zero shall be deemed free of charge.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity may give preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. **Price validity shall be for the duration of the Purchase Order.**
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - o **Updated Mayor's / Business Permit**
 - o **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - o **Official Receipt issued by BIR(a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the latter shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who refuse to accept correction of *price offer* after Bid Evaluation shall be disqualified.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement .
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR.**
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **bacsec.car@dswd.gov.ph**.

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LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	REMARKS
1	PURCHASE AND DELIVERY OF PURIFIED DRINKING WATER FOR CY 2022					
a.	Field Office Potable Water- Purified Drinking Water -5 gallons/bottle	5,400	bottle			
b.	Regional Haven - Purified Drinking Water -5 gallons/bottle	720	bottle			
c.	RRCY - Purified Drinking Water -5 gallons/bottle	720	bottle			
	OTHER REQUIREMENTS					
	1. The delivery of purified water for Field Office is staggered and can deliver at least 30 bottles everyday except for Sundays.		[]	[]		
	2. The delivery of purified water for Regional Haven and RRCY is staggered and can deliver at least 10-15 bottles everyday except for Sundays.		[]	[]		
	2. Payment will be made on monthly based on the actual delivered goods		[]	[]		
	3. Free delivery		[]	[]		
	4. Can provide at least 15 units of water dispenser with hot and cold, table top or top and loading types and with 70 refilling bottle containers		[]	[]		
	5. Free repair and maintenance of broken water dispenser		[]	[]		
	6. Submit to DSWD-CAR water quality testing every 6 months		[]	[]		
	The place of delivery of the goods / services is within DSWD Field Office CAR.		[]	[]		
TOTAL PRICE						

• Award shall be made per:



Total Quoted Price

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir: After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Establishment Name

Signature of supplier/representative over printed name:

of Firm/Dealer/Contractor:

(This will be the name of the CHEQUE to be issued)

Address:

Name and Signature of Canvasser

Email Address:

Contact Number/s:

PhilGEPS Registration Number:

