

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-11-628 RFQ No.: 2021-11-1052
End-user: CRCF Date: NOV 23 2021
Name of Project: PURCHASE AND DELIVERY OF NON-FOOD SUPPLIES FOR CRCF ABC: ₱382,307.00
Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the Item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before NOV 26 2021 12:00NN.


ENRIQUE H. GASCON JR.
OIC-ARDA/BAC Chairperson


TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. Updated Mayor's / Business Permit
 - b. PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)
 - o Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
 - o Official Receipt issued by BIR (a mere picture of the receipt can suffice)
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who refuse to accept correction of price offer after Bid Evaluation shall be disqualified.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the technical specifications and the terms and conditions stated herein.
12. The BAC shall require the bidder with lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Cordillera Administrative Region
 40 North Drive, Baguio City

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LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	PURCHASE AND DELIVERY OF NON-FOOD SUPPLIES FOR CRCF				
	RHWG				
	BATHSOAP, 90 grams	50	piece		
	Laundry Powder Detergent, 1.36kg per pack	40	pack		
	TRAHBAG, smallsize, black, 30pcs/pack, biodegradable, polyethylene material	20	pack		
	TRAHBAG, largesize, black, 30pcs/pack, biodegradable, polyethylene material	20	pack		
	TRAHBAG, XL size, black, 30pcs/pack, biodegradable, polyethylene material	20	pack		
	DISHWASHING PASTE, anti-bacterial, 400 grams/jar	30	jar		
	BLEACH, 3.78 liters per container	10	container		
	Alcohol, 70 % solution, antiseptic, disinfectant, hypoallergenic with moisturizer, 500 ml	20	piece		
	Tissue Paper, 12 rolls per pack, 2-ply, 100% recyclable	20	pack		
	Alumino foil roll, 18"x 1000 ft, silver	8	roll		
	Aluminum Pastry Blender, heavy duty stainless blades, 5 curved blade, tpr handle, 12cm in length and 11cm in width	3	piece		
	Dough Kneading Mat, silicon, size 40cmx30cm, nonstick, color blue	4	piece		
	Puto molder, silicon, 5.5cm	100	piece		
	Cupcake Liner, paper, greaseproof, 5.5cm x 4.5cm x 2.5cm, 100pcs/set	4	set		
	Cupcake Liner, paper, greaseproof, 3 oz., 100pcs/set	4	set		
Parchment paper for baking, non-stick, 10M x 310MM, white	4	roll			
Cling Wrap, 18" x 500 meters, pvc plastic	3	roll			
Apron, household kitchen waterproof oil proof custom work clothes, lovely and me's and womens fashionable smock small and fresh txture of material, pvc	30	piece			
Hand-Held Electric mixer, with 5 speeds, dishwasher-safe attachments that includes 4 stainless turbo beater, heavy duty, 220V	2	piece			
Magic Mop, heavy duty, magic spin mop 360 easy micro fiber rotating head, spin floor mop with bucket, magic spin mop with spinner for wet and dry mop with squeezer and with refill replaqcement cloth	4	piece			
Casserole cookware set (10pcs/ set), stainless,high quality, 10 pcs. Uni-handle cookware, 1 set contains: 16cm, 18cm, 20cm, and 24 cm casserole with lid	2	set			
Wok (silvasi), heavy duty, carbon steel flat based wok, 24" x 12", double handle,	2	piece			
Rice cooker, 5 cups matte finish drum type rice cooker and warmer 1.0L macapacity with steamer rack, spatula, measuring cup, detachable cord, 230V a.c. 60Hz 400W, black and gray	2	piece			
Electric Fan, stand fan, 16" household power saving, vertical fan, 3 speed, 5 blade, silent floor fan, powerful motor first class energy efficiency and energy saving rated power 45w encrypted hold grille.	10	piece			
Washing Machine, twin tub, washing and dryer, 15Kg with heavy wash action settings, water inlet selector and soak function.	3	unit			

18watts LED fluorescent lamp (2 ended)	30	piece		
Door knob, entrance lever set door lever straight handle door knob set, dimension: 415 x 380 x 440mm, backset: 60mm-70mm, door thickness: 35-45mm, roses diameter: 65mm, stainless.	8	set		
Extension cord, 4-5 sockets, 2 meters power strip, 4 extension with surge protection / durable power code, cable length 2 meters capacity: 210/joules / 6500a, 5 outlet socket with night light indicator, energy-saving night light strip indicator, overload protection with one-key recovery, ston holder, environmentally-friendly flame-retardant materials for fire and moist protection	4	piece		
RRCY				
Roll-on Deodorant, 730mg for men	30	piece		
Shampoo sachet, at least 10 ml, 12 sachet/doz	60	doz		
Bathsoap, 60 grams, scented	200	piece		
Laundry Powder, Detergent 2kgs per pack	90	pack		
Detergent bar, at least 392 gramz, 4 pcs per bar	30	bar		
Dishwashing paste, at least 400 grams	50	tub		
Alcohol, 500 ml, 70% solution isopropyl	50	bottle		
Tissue 2 ply, 12 rolls/pack	20	pack		
Bleach, 1 gallon per container	20	gallon		
Muriatic Acid, 500 ml per bottle	7	bottle		
RSCC				
Baby Wipes, 90/pulls, alcohol free, unscented	100	pack		
Laundry Powder Detergent, 1.36kg per pack	40	pack		
Fabric Conditioner, 1500 ml per pack, concentrate, antibacterial	40	pack		
Disposable Baby Diaper, Medium, 100 % breathable color cotony cover, elastic waistband, bubble top sheet, side leak guards, 54 pcs./pack	50	pack		
Disposable Baby Diaper, Large, 100 % breathable color cotony cover, elastic waistband, bubble top sheet, side leak guards, 72 pcs./pack	50	pack		
Disposable Baby Diaper, XL, 100 % breathable color cotony cover, elastic waistband, bubble top sheet, side leak guards, 60 pcs./pack	50	pack		
OTHER REQUIREMENTS				
Delivery period is within 10 calendar days upon receipt of Purchase Order. When the last day of delivery falls on a weekend/holiday, the deadline shall be on the next working day.				
Delivery place is at DSWD-CAR #40 Northdrive Baguio City				
TOTAL PRICE				

• Award shall be made per:

Lot basis Total Quoted Price

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative
over printed name:

Name of Firm/Dealer/Contractor:

(This will be the name of the CHECKUE to be issued)

Name and Signature of Canvasser

Address:
Email Address:

Contact Number/s:
PhilGEPS Registration Number:

