

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-11-625

End-user: CRCF

Name of Project:

PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR CRCF

RFQ No.: 2021-11-1028

Date: NOV 16 2021

ABC: ₱607,010.00

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam: \_\_\_\_\_

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph) on or before NOV 22 2021 12:00NN.

ENRIQUE H. GASCON JR.  
OIC-ARDA/BAC Chairperson

**TERMS AND CONDITIONS:**

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - o **PhilGEPS Platinum Membership (if not available, Please submit the following items a and b)**
    - a. **Updated Mayor's / Business Permit**
    - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
  - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
  - o **Official Receipt issued by BIR( a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement .
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE ) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph).

Republic of the Philippines  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region  
40 North Drive, Baguio City

**REQUEST FOR QUOTATION (RFQ)**

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	<b>PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR CRCF</b>				
	<b>RHWG</b>				
	All Purpose Cream, 250ml/pack	20	pack		
	Bihon , 400g per pack	10	pack		
	Biscuits, at least 750g, assorted	20	can		
	Butter Cookies, 600g per can	20	can		
	Butter, unsalted, 200g	30	piece		
	Cassava Starch, white fine powder, 1kg	10	kilo		
	Chili powder, red chili powder, 1kg	1	kilo		
	Chocolate bar, unsweetened, 100% all-natural and pure cocoa butter	5	bar		
	Cocoa Powder, unsweetened	5	kilo		
	Cream Cheese, 1kg/block	2	block		
	Desiccated Coconut	2	kilo		
	Lye water, white	1	gallon		
	Margarine, 11kg/pail	1	pail		
	Olive Oil, 1 liter per bottle	1	bottle		
	Powdered sugar, confectioners powdered sugar	10	kilo		
	Sesame Oil, 500ml/bottle	3	bottle		
	Whip cream, 500ml per bottle/can	2	bottle/can		
	<b>RRCY</b>				
	Biscuits, at least 750g assorted	60	can		
	Cheese atleast 165g per box	30	box		
	Cooking oil, 16kg/can	40	can		
	Corned beef, premium, with printed nutrition information label, 150g per tins x 48s tins/box	5	box		
	Condensed milk, 300ml x 48 tins/box	5	box		
	Coffee, sachet, original, 3 in 1, brown, 240pcs/case	10	case		
	Chocomalt powder milk drink, 22g x 12 sachet per pack	150	pack		
	Fruit cocktail, at least 3.033g per can	12	can		
	Luncheon meat, 350g x 24 tins/box	12	box		
	Macaroni elbow, 1kg/pack	20	pack		
	Malagkit rice, 1kg/pack	50	pack		
	Meat loaf, 150g x 48s tins/box	2	box		
	Mayonnaise, 220 ml/pack	20	pack		
	Pancit canton, 500g/pack	80	pack		
	Powdered milk, 150g per pack x 72packs/box	10	box		
	Powdered Juice, lemonade flavor, atleast 360 grams/pack	120	packs		
	Pure alkalized cocoa powder, 1 kg per pack	10	packs		
	Spicy banana ketchup, 1 gallon	20	gal		
	Sotanghon, 400g/pack	20	pack		
	Spaghetti pasta, 950g/pack	20	pack		
	Sugar, brown, 1kg per pack	100	pack		
	Tuna flakes in oil, 175g x 48tins/box	3	box		
	Tuna, assorted, 175g x 48 tins/box (afritada, menudo)	3	box		



RSCC				
All Purpose Flour, 25kg per sack	2	sack		
Biscuits, at least 750g assorted	20	can		
Butter Cookies, 800g per can	20	can		
Chocolate drink, powder, 1 kg per pack, 10 pack per box	5	box		
Cooking oil, 2L/bottle, with omega 3, liquid	20	bottle		
Corned beef, premium, with printed nutrition information label, 150g per tins x 48s tins/box	2	box		
Condensed milk, 300ml x 48 tins/box	1	box		
Fruit cocktail, at least 3033g per can	15	can		
Formula Milk, 0-6 mos., at least 1.3 kg	20	box		
Formula Milk, 12 mos-24 mos., at least 1.3 kg	20	box		
Formula Milk, 6-12 mos, at least 1.3 kg	20	box		
Luncheon meat, 350g x 24 tins/box	2	box		
Malagkit rice, white, good quality, 1kg per pack	50	pack		
Macaroni elbow, 1kg/pack	10	pack		
Margarine classic, 2 kg, fortified with growth building nutrients, non-cholesterol	10	tub		
Mayonnaise, 1000ml/tub	12	tub		
Meat loaf, 150g x 48s tins/box	2	box		
Powdered milk, 1 kg per pack, 10 pack per box	8	box		
Salt, iodized, 1kg per pack	20	pack		
Sugar, brown, 50kg per sack	1	sack		
<b>OTHER REQUIREMENTS</b>	<b>COMPLIANCE</b> <i>please check ( ✓ ) whether can comply or not, no check mark will mean non-compliance</i>		<b>REMARKS</b>	
	Can Comply	Cannot Comply		
Delivery period is within 10 calendar days upon receipt of Purchase Order. When the last day of delivery falls on a weekend/holiday, the deadline shall be on the next working day.				
Delivery place is at DSWD-CAR #40 Northdrive Baguio City				
<b>TOTAL PRICE</b>				

• Award shall be made per:

Lot basis  Total Quoted Price

Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative

over printed name: \_\_\_\_\_

Name of Firm/Dealer/Contractor: \_\_\_\_\_

*(This will be the name of the CHEQUE to be issued)*

\_\_\_\_\_  
Name and Signature of Canvasser

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Number/s: \_\_\_\_\_

PhilGEPS Registration Number: \_\_\_\_\_

