Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-11-605 **RFQ No.:** **2021-11-996**

End-user: **BGMS/ RHWG** **Date:** NOV 09 2021

Name of Project: **ABC:** **₱109,856.00**

IMPROVEMENT OF ROOF AND CONCRETE GUTTER AT RHWG

SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before NOV 15 2021 **12:00PM**.

ENRIQUE H. GASCON JR.
OIC-ARDA/BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED.**
2. For total quoted price , quotations with a **dash or zero shall be deemed free of charge.**
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component.**
5. If necessary, the BAC through the TWG, may require an occular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.**
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
   a. **Updated Mayor's / Business Permit**
   b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**

   o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
   o **Official Receipt issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of *price offer* after Bid Evaluation shall be disqualified.**
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00** for **Emergency Cases** and **P50,000.00 above** for **Small Value Procurement** .
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities *to be conducted by DSWD-CAR.***
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **bacsec.car@dswd.gov.ph.**

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REQUEST FOR QUOTATION (RFQ)				
LOT NO.	DETAILED DESCRIPTION	QUANTITY	UNIT	TOTAL
	IMPROVEMENT OF ROOF AND CONCRETE GUTTER AT RHWG			
1	**GENERAL REQUIREMENTS** Mobilization/ Demobilization	1	lot	
2	**CATCH BASIN** Removal and Replacement of Catch Basin	1	lot	
3	**PLUMBING WORKS** Installation of Pipes and Fittings	1	lot	
4	**ROOFING WORKS** Wall Flashing and Roof Gutter	1	lot	
5	**CONCRETE GUTTER** Concrete Gutter	1	lot	
6	**CONSTRUCTION SAFETY & HEALTH** Personal Protective Equipment	1	lot	
	See the attached plan for specific details			
	GENERAL CONDITION AND REQUIREMENTS	COMPLIANCE Place a check (✓) mark whether can comply or not, no check mark will mean non-compliance		REMARKS
		Can Comply	Cannot Comply	
	Contractor's Qualification(s)			
	a. Contractor shall be competent and experienced in the field of Construction with a minimum of one (1) year prior experience.	[ ]	[ ]	
	Contractor's Working Hours			
	a. All normal work for this contract shall be performed during normal daylight hours. Any exceptions will require the written approval of the assigned officer/BGMS Project Engineer.	[ ]	[ ]	
	Contractor's Responsibilities			
	a. Contractor / Service provider shall assign general foreman from the start until completion stage;	[ ]	[ ]	
	b. Contractor / Service provider shall coordinate to the BGMS all the execution of works;	[ ]	[ ]	
	c. Contractor / Service provider shall provide warning signages, project signboard, project log book;	[ ]	[ ]	
	d. Contractor / Service provider shall submit statement of works accomplished and progress photos as requirement of the billing request;	[ ]	[ ]	
	Other Requirements			
	a. All dimensions / level etc. indicated in the drawing plans are to be verified on the site;	[ ]	[ ]	
	b. All materials are subjected for the approval of the end user / BGMS Project Engineer	[ ]	[ ]	
	c. Any discrepancies, either between written dimensions and site dimensions shall be brought to the BGMS office before executing the works	[ ]	[ ]	
	d. Project Duration: 30 calendar days	[ ]	[ ]	
			TOTAL PRICE	

• Award shall be made per: X Lot basis Total Quoted Price

*Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.*

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name: _____

Name of Firm/Dealer/Contractor: _____

(This will be the name of the CHEQUE to be issued)

Address: _____

Email Addres: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

_____
Name and Signature of Canvasser

VUB/rda

REPUBLIC OF THE PHILIPPINES
CORDILLERA ADMINISTRATIVE REGION

Contract Reference Number:

Name of Project: Improvement of Roof and Concrete Gutter at RHWG

Location of the Project: RHWG, #40 North Drive, Baguio City

Standard Form Number SF-INFR-55
Revised On: August 11, 2004

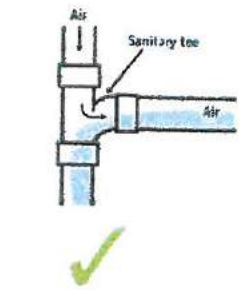
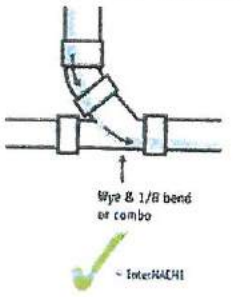
BILL OF QUANTITIES

Columns 1, 2, 3 & 4 are to be filled up by the Procurement Entity				Columns 5 & 6 are to be filled by the bidders	
ITEM NO. 1	ITEM DESCRIPTION 2	UNIT 3	QTY. 4	UNIT PRICE (PESOS) 5	AMOUNT (PESOS) 6
1	**GENERAL REQUIREMENTS**	lot	1.00		
	Mobilization / Demobilization				
2	CATCH BASIN	lot	1.00		
	Removal and Replacement of Catch Basin				
3	PLUMBING WORKS	lot	1.00		
	Installation of Pipes and Fittings				
4	ROOFING WORKS	lot	1.00		
	Wall Flashing and Roof Gutter				
5	CONCRETE GUTTER	lot	1.00		
	Concrete Gutter				
6	CONSTRUCTION SAFETY & HEALTH	lot	1.00		
	Personal Protective Equipment				
TOTAL BID PRICE:					
TOTAL AMOUNT IN WORDS:					

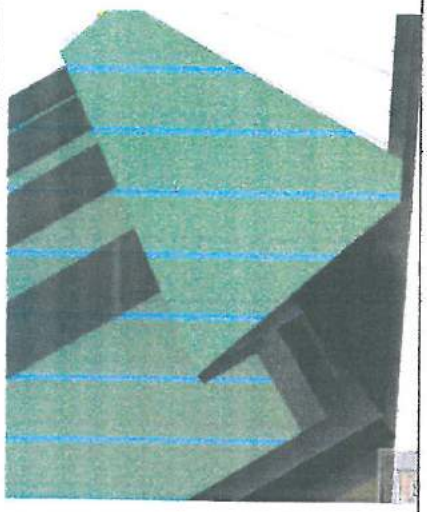
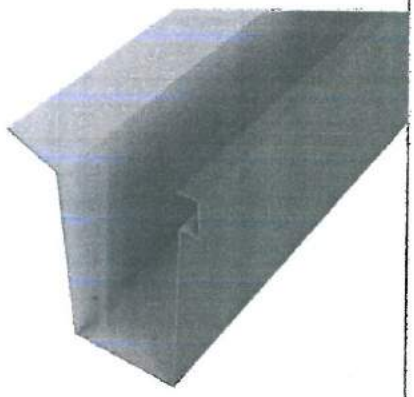
TECHNICAL SPECIFICATION

Date Submitted	October 20, 2021
TA Control No.	

Requesting OBSU	:	CRCF
TA Subject/Title	:	Improvement of Roof and Concrete Gutter at RHWG

Item	Description and Specification	Actual/Sample Picture (if applicable)
1.	**GENERAL REQUIREMENTS** Mobilization / Demobilization Scope: Mobilization shall include all activities and associated costs for transportation of Contractor's personnel, equipment, and operating supplies to the site; establishment of temporary facility and other items specified in this specification. Demobilization shall include all activities and costs for transportation of personnel, equipment, and supplies from the site; including the disassembly, removal and site clean-up, of offices, buildings and other facilities assembled on the site specifically for this project.	
2.	**CATCH BASIN** Removal and Replacement of Catch Basin Demolish/remove existing concrete catch basin. Replace with catch basin specified on the plans. Connect existing PVC from existing Roof with the new stack pipe from the new gutter.	
3.	**PLUMBING WORKS** Installation of Pipes and Fittings Use the following for the installation of new pipes and fittings: 100mm Dia. PVC Pipe 150mm Dia. PVC Pipe PVC Orange Elbow 100mm, 45° PVC Wye Reducer, 6"x4" PVC Cleanout End Cap, 6" PVC Pipe Solvent Cement, 400ml/can PVC s/s U-Shaped Pipe Clamps, 6" PVC s/s U-Shaped Pipe Clamps, 4" Ensure that no leaks shall be observed and pipes shall be fixed in position.	 

DSWD Field Office Cordillera Administrative Region, 40 North Drive, 2600 Baguio City, Philippines
focar@dswd.gov.ph
(6374) 661 0430 | (6302) 396 6580
(63917) 871 9893 | (63917) 872 0256 | (63919) 065 5365 to 68
www.car.dswd.gov.ph

4.	**ROOFING WORKS** Wall Flashing and Roof Gutter Use 0.5mm thick prepainted wall flashing and 0.5mm thick prepainted box type gutter. Ensure no leaks shall be observed after installation.	 
5.	**CONCRETE GUTTER** Concrete Gutter Use Class "A" mixture for concrete. Ensure no water shall penetrate inside of the building after application of cementitious waterproofing.	
6.	**CONSTRUCTION SAFETY & HEALTH** Workers shall wear applicable personal protective equipment at all times.	

Prepared by:

BERNARD L. ANGAYON
Engineer III, BGMS

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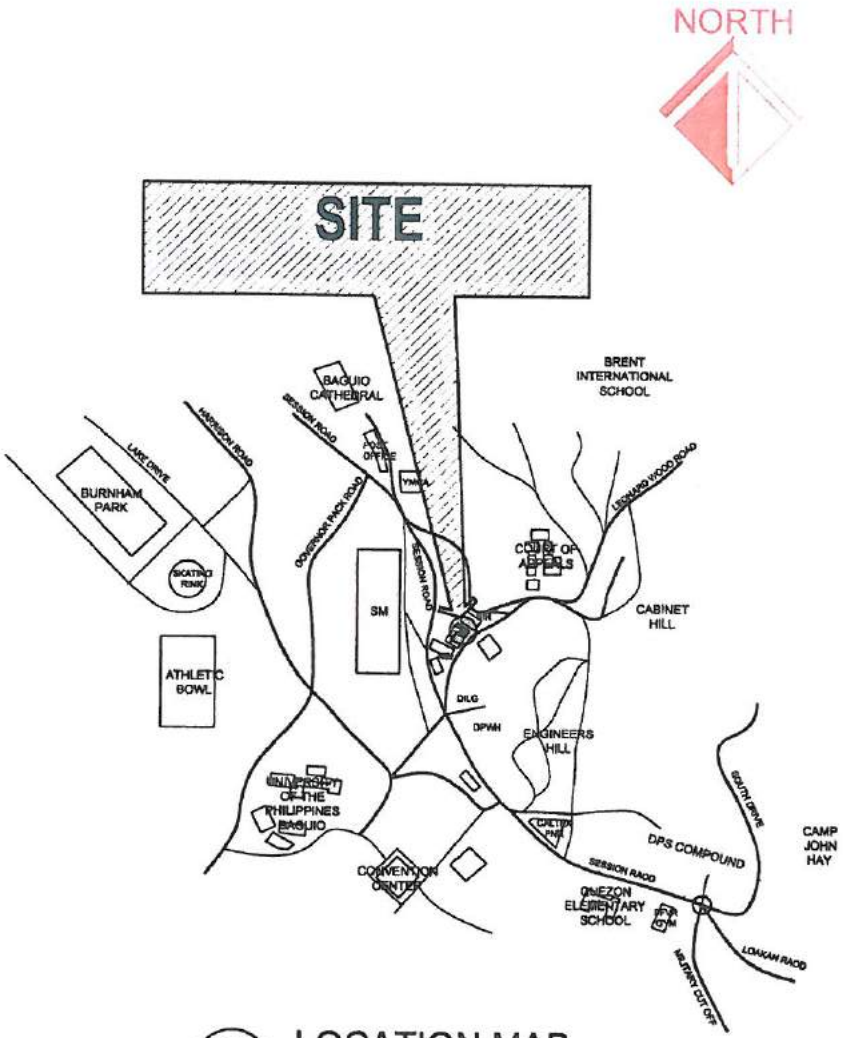

1 A 1 LOCATION MAP

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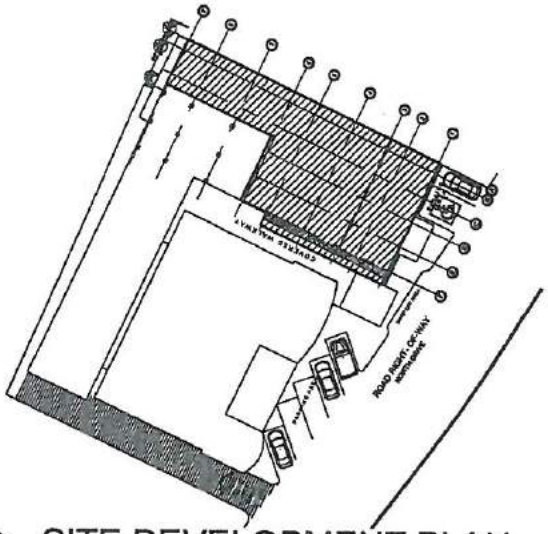


2 A 1 SITE DEVELOPMENT PLAN

SCALE: NTS

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - CAR

BGMS-000 | REV 00

PROJECT NAME :

IMPROVEMENT OF ROOF AND CONCRETE GUTTER AT RHWG

LOCATION :

REGIONAL HAVEN FOR WOMEN AND GIRLS (RHWG), #40 NORTH DRIVE, BAGUIO CITY

SHEET CONTENT :

AS SHOWN

APPROVED BY

ARNEL L. GARCIA, CESO II
REGIONAL DIRECTOR

CONFORMED BY

AMELYN P. CABRERA
OIC- ASSISTANT REGIONAL DIRECTOR FOR OPERATION

CHECKED BY

EDNA S. BENITEZ
CENTER COORDINATOR

PREPARED/DESIGNED BY

BERNARDO L. ANGAYON
ENGR. III, AD-BGMS

PROJECT/TA No:

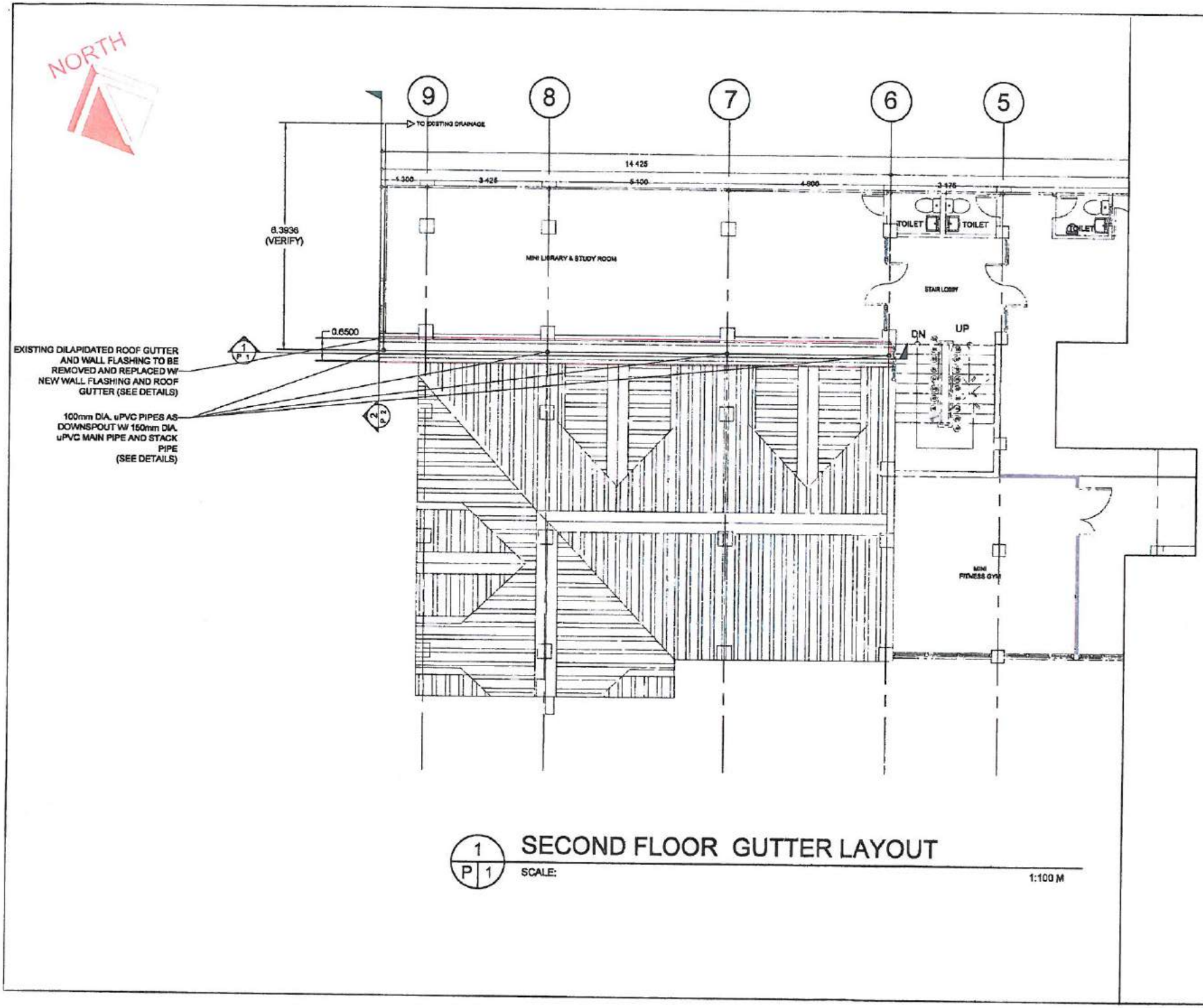
DATE SUBMITTED:

DRAWING STATUS

DATE	DESCRIPTION/REMARKS	BY

SHEET NUMBER A 1/1

A3 SIZE



1 / P 1 SECOND FLOOR GUTTER LAYOUT

SCALE: 1:100 M

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BERNARDO L. ANGAYON
ENGINEER AD-SGMS

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P 1 / 5

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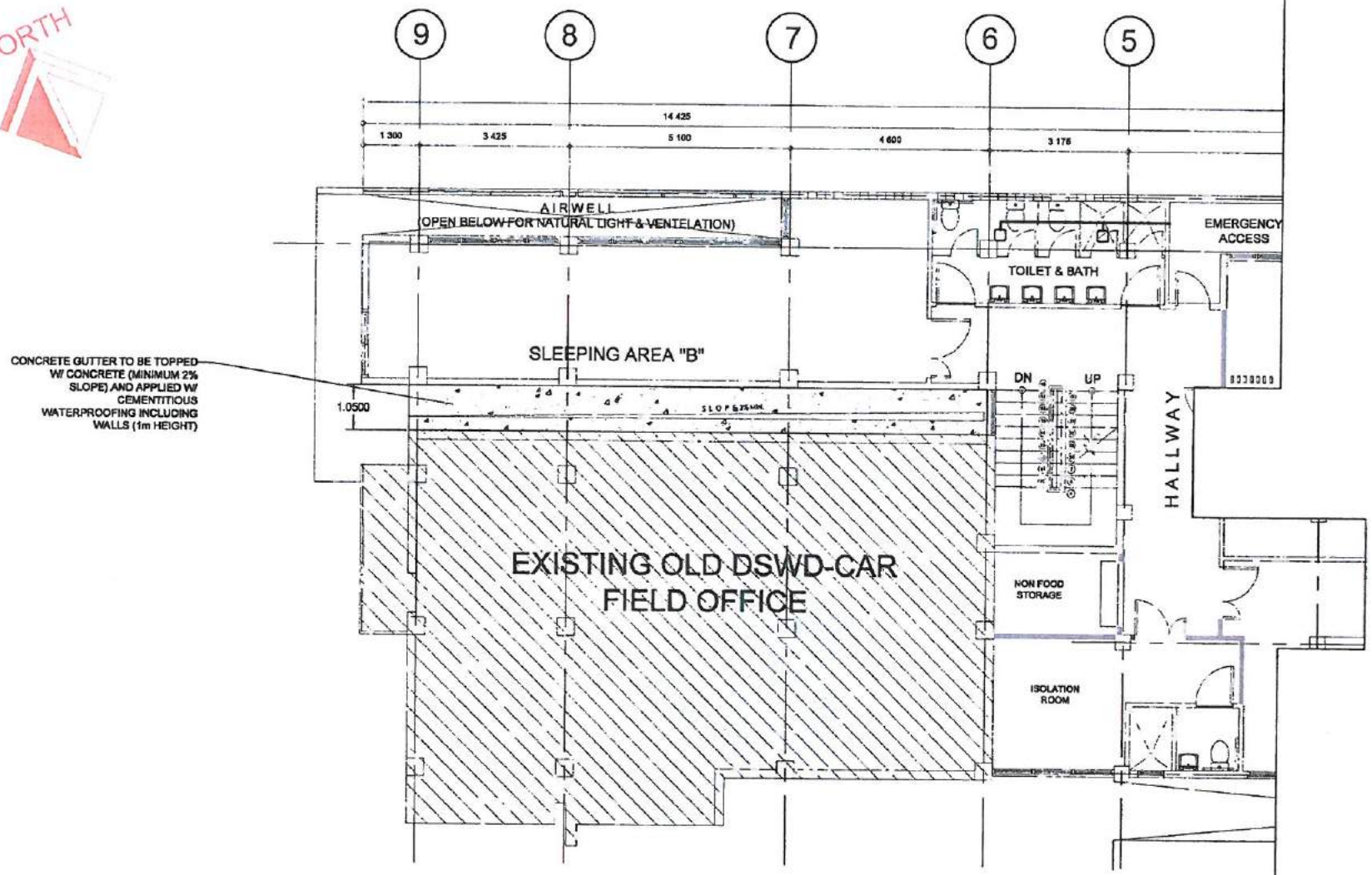

1 / P 1 FIRST BASEMENT CONCRETE GUTTER LAYOUT

SCALE: 1:100 M

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BERNARD U. ANGAYON
ENGR. II-AD-BGMS

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SHEET NUMBER P 2 / 5

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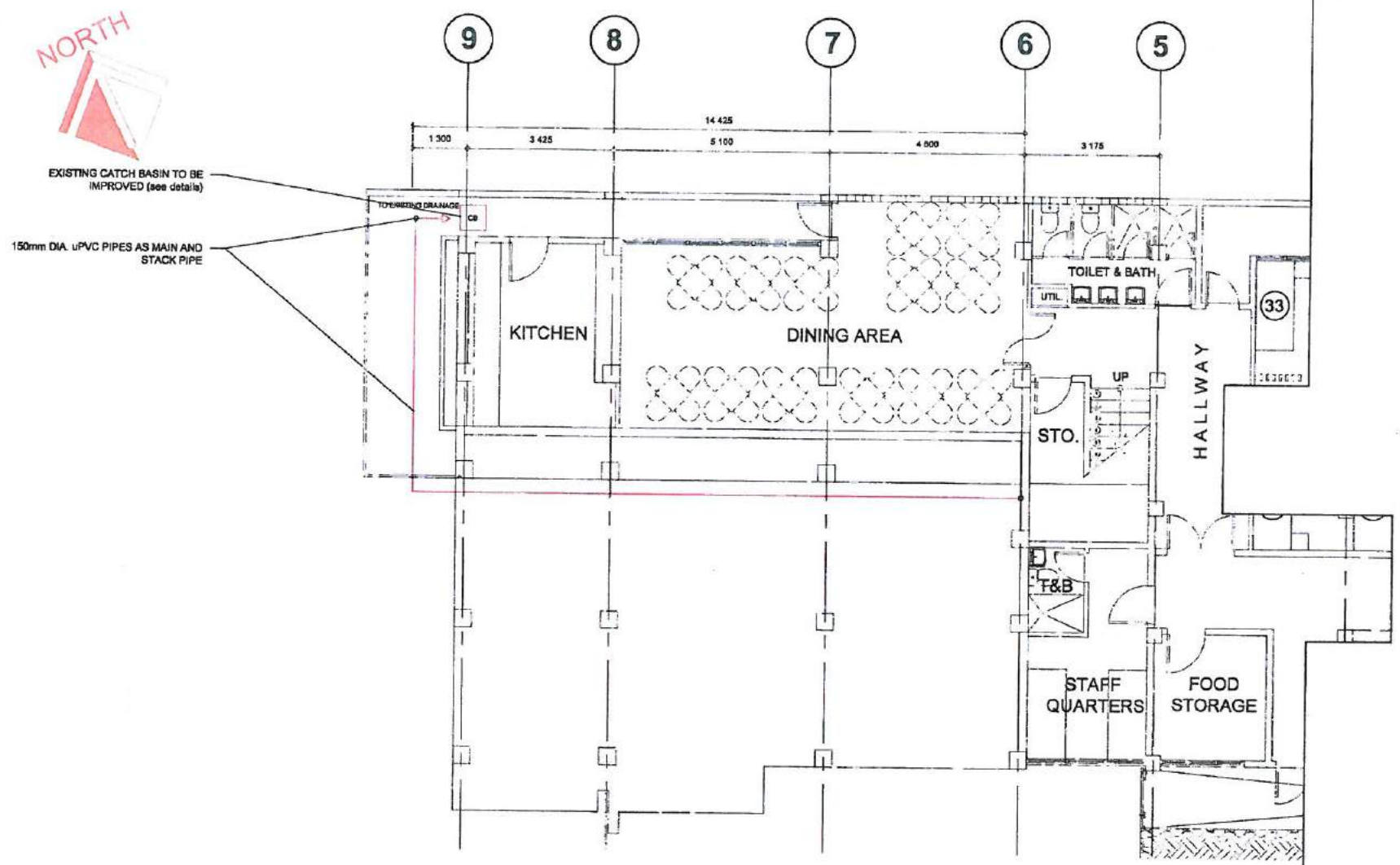

1 / P 1 SECOND BASEMENT DOWNSPOUT LAYOUT

SACLE: 1:100 M

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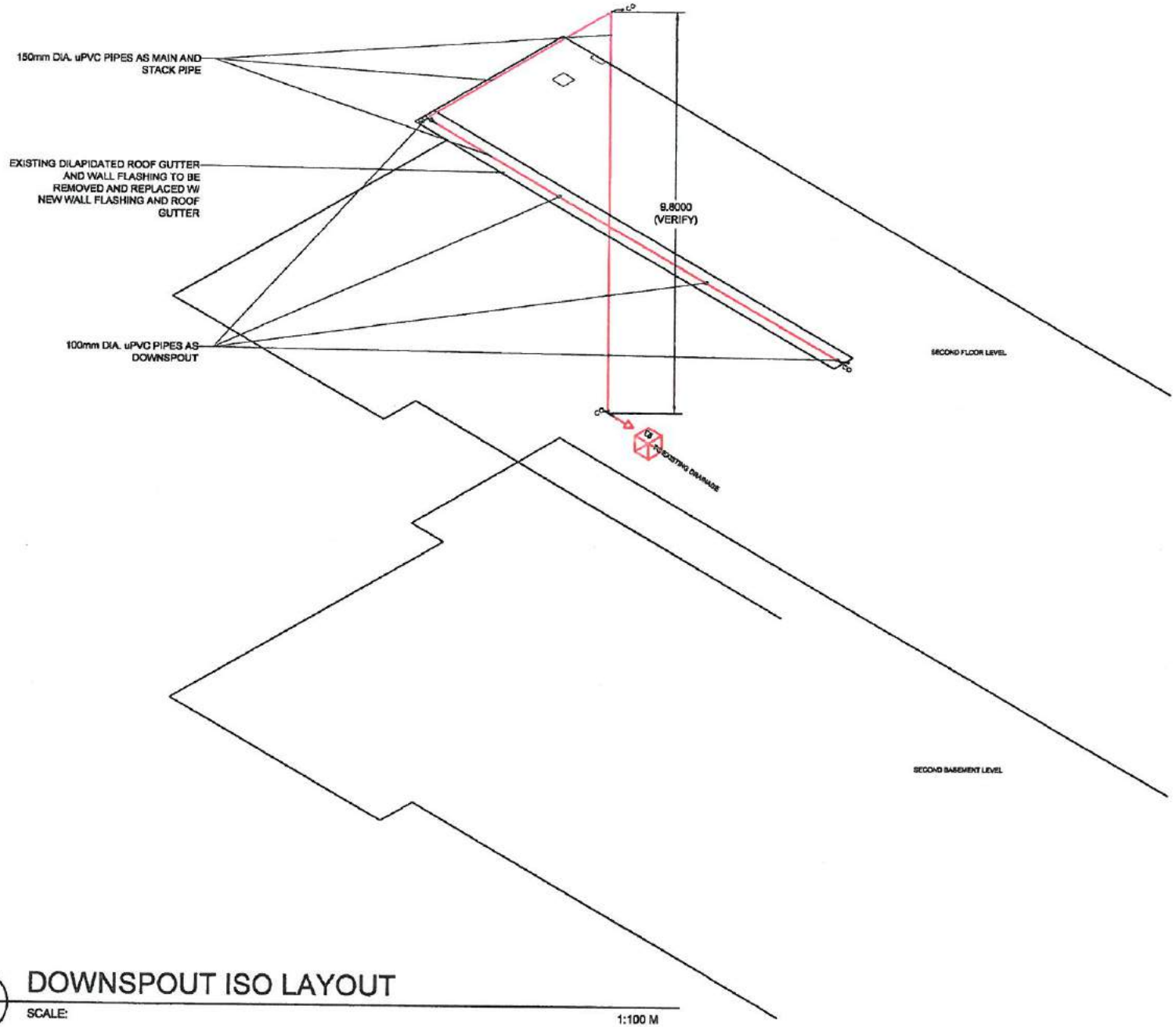

1 / P 1

DOWNSPOUT ISO LAYOUT

SCALE: 1:100 M

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ENGR/IV, AD-BGMS

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SHEET NUMBER: P 4 / 5

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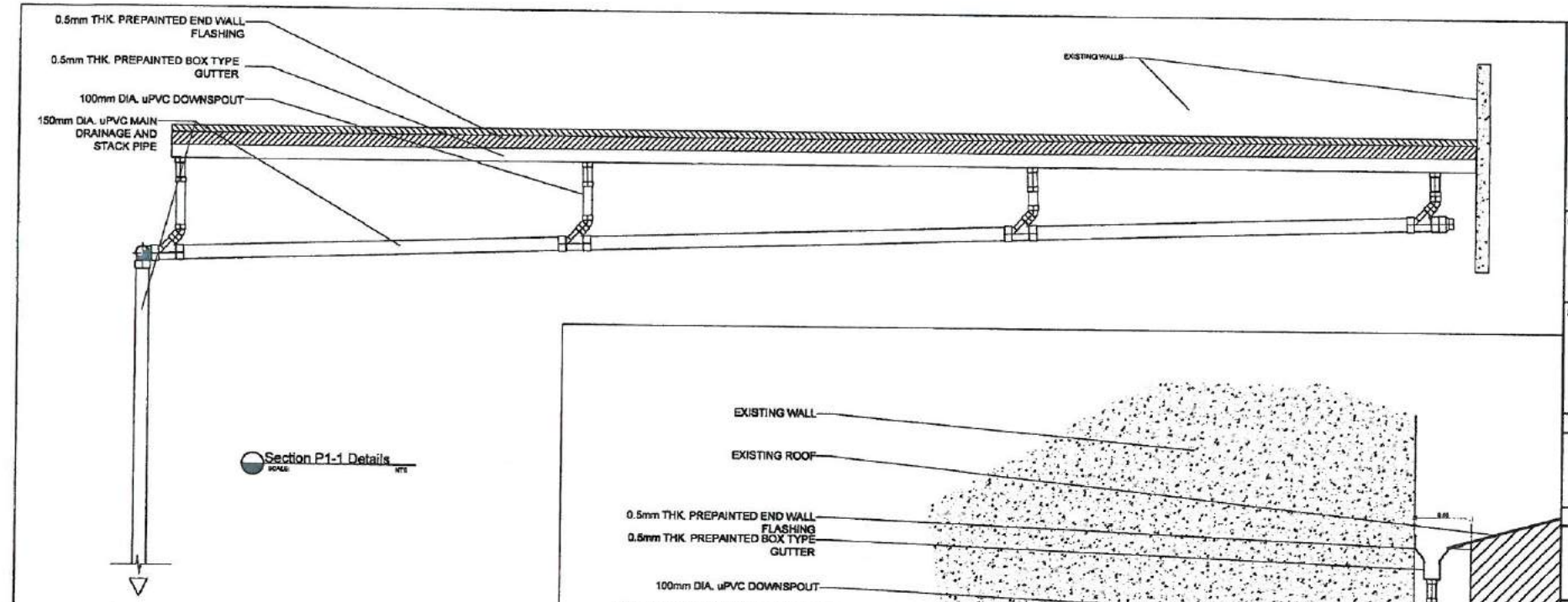

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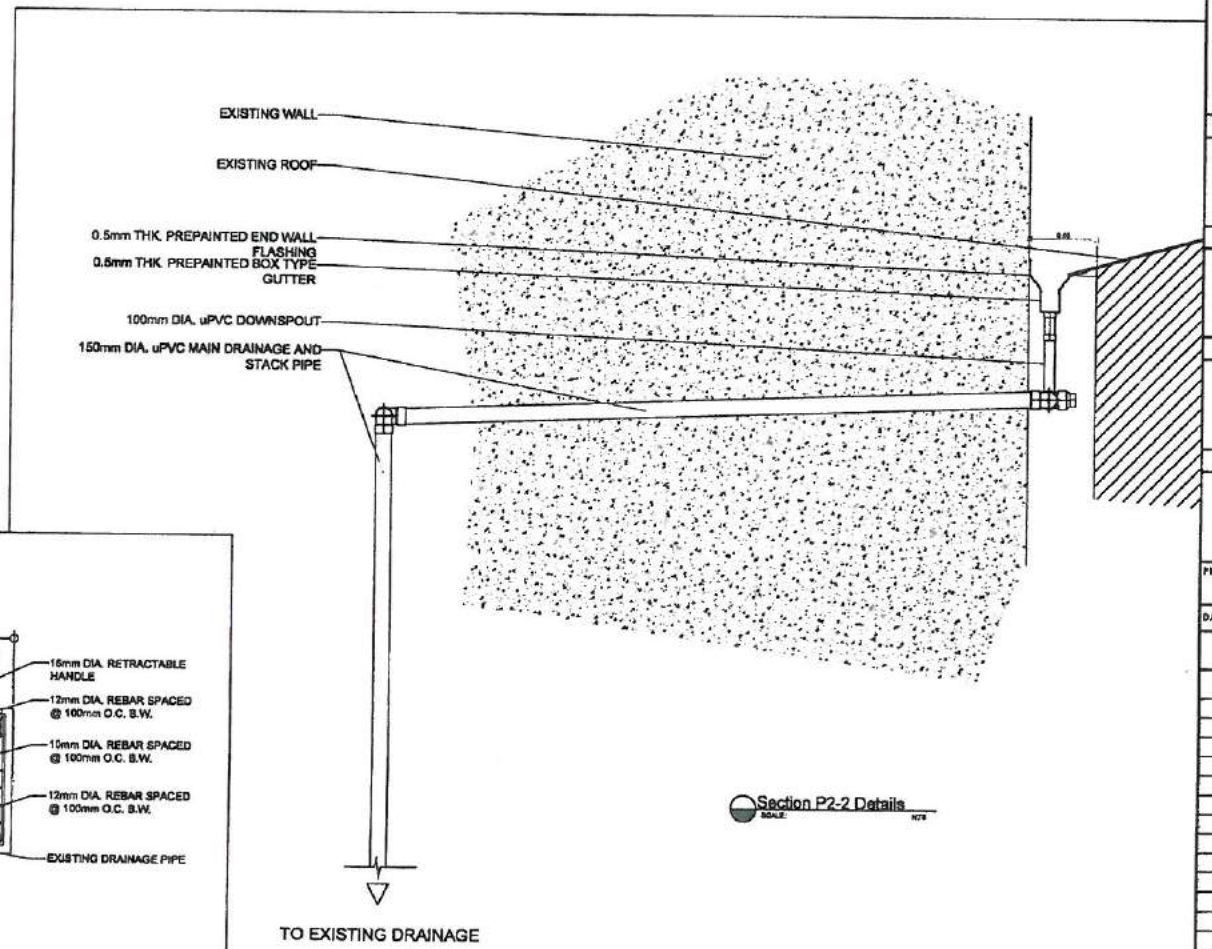

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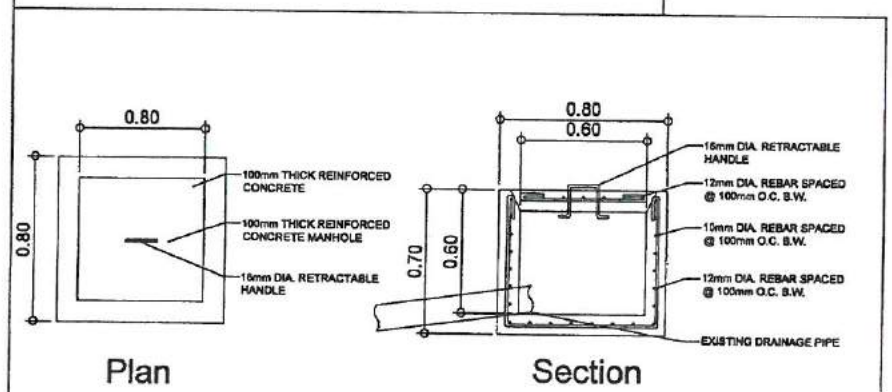

Catch Basin Details
SCALE: NTS

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P 5 / 5

A3 SIZE