

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier	SAGADIAN TOURIST TRANSPORT COOPERATIVE	Purchase Order No.	2021-07-455
Address	37 LOWER TACAY RD., ZARATE VILL., GUISAD, BAGUIO CITY	Date	7/29/2021
Gentlemen:		Mode of Procurement	SVP

Please furnish this office the following articles subject to the terms and conditions herein.

Place of Delivery		AS INDICATED	Delivery Term:	Complete	
Date of Delivery		AS SCHEDULED	Payment Term:	Charge	
Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost
		HIRE OF VEHICLE FOR THE FIELD OFFICE CONDUCT OF OPERATIONS MONITORING AND EVALUATION ACTIVITIES, TECHNICAL ASSISTANCE SESSIONS, SOCIAL PENSION PAYOUT, UCT CASH CARD DISTRIBUTION, AND OTHER RELATED ACTIVITIES			
	day	4X4/SUV/PICK-UP/VAN: can accommodate 4 passengers including driver (in consideration of social distancing for SUV), can accommodate 7 passengers including the driver (for van) Places of travel: within the CAR, and Regions I-V Dates of Delivery of Services is on (2021): July-December 2021 (As need arises)	195	5,000.00	975,000.00
OTHER REQUIREMENTS			COMPLIANCE		
Preferably Vehicle year model must be at least 2016 and up			✓		
Fully Air Conditioned			✓		
Attach up to date OR, CR, Driver's License, Certificate of Public Convenience for 10 vehicles			✓		
Fuel, food and lodging of the drivers will be handled by the service provider			✓		
Schedule of travel and destination can be moved/changed and shall be coordinated with the supplier 1 or 2 days before the travel date at any given time during emergencies/disaster wherein immediate need of the vehicle will be observed			✓		
Drivers should be well familiar with road terms			✓		
All drivers scheduled to travel should be subjected to a RT-PCR/Antigen test within three (3) days before travel and submit a medical certificate and travel pass and/or any documents being required by the receiving province or municipality. The service provider shall shoulder the cost of RT-PCR/Antigen test and other documents. The RT-PCR/Antigen test result or medical certificate and all the necessary travel pass should be submitted before the scheduled travel.			✓		
Service Vehicles must be regularly sanitized/ disinfected before and after each travel with ready available alcohol or sanitizer. Should maintain physical distancing and ensure that the driver and passengers wear face masks throughout the travel			✓		
Service provider must ensure to provide vehicle that is in good condition and fully equipped with basic tools, spare tires and fire extinguisher.			✓		
Can provide at least 10 vehicle during simultaneous travels			✓		
With permit to travel to any point of Luzon			✓		
Transparent protective shield be installed at the driver's side			✓		
Availability of First Aid Kit with the necessary medical paraphernalia and accessories for each vehicle			✓		
Charges will be based on the actual days of travel			✓		
One day is equivalent to 24 hours			✓		
Place of travel is not limited to only one destination for 1 day			✓		
Payment shall be made on a monthly basis based on the actual number of days traveled					
				TOTAL	975,000.00
(Amount in words)		Nine Hundred Seventy Five Thousand Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(Signature over Printed Name)	Date
Bank Account Name	Bank Account Number
TIN Number	Date of BIR Registration
*please tick tax type <input type="checkbox"/> vat <input type="checkbox"/> non-vat	

ARNEL B. GARCIA, CESO II
Signature over/Printed Name of Authorized Official
Regional Director
Designation

Fund Cluster: <u>MDS FMP Current / CNF Conty Lo</u> Funds Available: <u>975,000.00</u>	ORS/ BURS No. : <u>2021-07-05749/01826</u> Date of the ORS/ BURS: <u>7/30</u> Amount: <u>975,000.00</u>
WILBOURN B. BACOLONG ACCOUNTANT III	