

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		MARIA ELENA'S CATERING SERVICES		Purchase Order No.	2021-07-441
Address		41 AMBUCLAO RD., GIBRLATAR, BAGUIO CITY		Date	7/26/2021
Gentlemen:				Mode of Procurement	NP-EMERGENCY CASES
Please furnish this office the following articles subject to the terms and conditions herein.					
Place of Delivery		AS INDICATED		Delivery Term:	As scheduled
Date of Delivery		AS SCHEDULED		Payment Term:	Charge
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost
CATERING SERVICES FOR FOOD FOR QUICK RESPONSE TEAM MEMBERS ON DUTY					
JULY-AUGUST 2021					
	-serving	AM Snack (10 pax x 40 days)	400	100.00	40,000.00
	-serving	Lunch (10 pax x 40 days)	400	220.00	88,000.00
	-serving	PM Snack (10 pax x 40 days)	400	100.00	40,000.00
	-serving	Dinner (10 pax x 40 days)	400	220.00	88,000.00
OTHER REQUIREMENTS				COMPLIANCE	
CATERING					
		Lunch served with the combination of three viands (2 meats/fish and 1 vegetable), with appetizer, soup and dessert, AM and PM snacks are preferably indigenous inclusive of fruit juice/refreshment. Note: Portioning of serving of meals based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)		✓	
		Meals and snacks should be individually packed using biodegradable packaging materials. Creamer, sugar and the like are preferred to be in a canister (with cover) rather than in sachet to comply with green procurement.		✓	
		Inclusive of free flowing coffee/lemon grass tea and mineral water		✓	
		The place of delivery of the goods / services is within Baguio City.		✓	
		Payment can be made every after delivery of services based on the actual number of pax served as scheduled		✓	
(Amount in words)				TOTAL	256,000.00
Two Hundred Fifty Six Thousand Pesos Only					

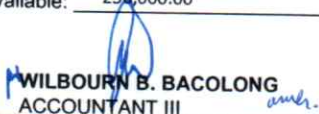
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(Signature over Printed Name)	Date
Bank Account Name	Bank Account Number
TIN Number	Date of BIR Registration

*please tick tax type
 vat
 non-vat

ARNEL B. GARCIA, CESO II
 Signature over Printed Name of Authorized Official
Regional Director
 Designation

Fund Cluster: <u>CMF CURRENT</u>	ORS/ BURS No. : <u>02-101101-2021-07-05553</u>
Funds Available: <u>256,000.00</u>	Date of the ORS/ BURS: <u>07/26/2021</u>
 WILBOURN B. BACOLONG ACCOUNTANT III	Amount: <u>256,000.00</u>

