

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>	GFD SARI-SARI STORE	<b>Purchase Order No.</b>	2021-07-422
<b>Address</b>	ANTIPOLO, ASIPULO, IFUGAO	<b>Date</b>	7/21/2021
Gentlemen:		<b>Mode of Procurement</b>	SVP

Please furnish this office the following articles subject to the terms and conditions herein.

<b>Place of Delivery</b>		AS INDICATED		<b>Delivery Term:</b> Complete	
<b>Date of Delivery</b>		AS SCHEDULED		<b>Payment Term:</b> Charge	
Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost
<b>CATERING SERVICES FOR REGIONAL ADVISORY COUNCIL MEETING AND FIELD VISIT (2ND SEMESTER)</b>					
<b>Day 1: September 21, 2021</b>					
	servings	Dinner	80	290.00	23,200.00
<b>Day 2: September 22, 2021</b>					
	servings	Breakfast	80	200.00	16,000.00
	servings	AM Snack	80	90.00	7,200.00
	servings	Lunch	80	280.00	22,400.00
	servings	PM Snack	80	90.00	7,200.00
	servings	Dinner	80	290.00	23,200.00
<b>Day 3: September 23, 2021</b>					
	servings	Breakfast	80	200.00	16,000.00
	servings	AM Snack	80	90.00	7,200.00
	servings	Lunch	80	280.00	22,400.00
	servings	PM Snack	80	90.00	7,200.00
	servings	Dinner	80	290.00	23,200.00
<b>Day 4: September 24, 2021</b>					
	servings	Breakfast	80	200.00	16,000.00
<b>OTHER REQUIREMENTS</b>				<b>COMPLIANCE</b>	
A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.				✓	
B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)				✓	
C. Inclusive of free flowing coffee/lemon grass tea and mineral water				✓	
D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.				✓	
E. The place of delivery of the goods / services is within Asipulo, Ifugao.				✓	
<b>TOTAL</b>					<b>191,200.00</b>
<b>(Amount in words) One Hundred Ninety One Thousand Two Hundred Pesos Only</b>					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

( Signature over Printed Name )	Date
Bank Account Name	Bank Account Number
TIN Number	Date of BIR Registration

\*please tick tax type  
 vat  
 non-vat

**ARNEL B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

Fund Cluster: <u>NDS Current</u>	ORS/ BURS No. : <u>2021-07-05405</u>
Funds Available: <u>191,200.00</u>	Date of the ORS/ BURS: <u>7/22</u>
<b>WILBOURN B. BACOLONG</b> ACCOUNTANT III	Amount: <u>191,200.00</u>