

PURCHASE ORDER
Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		NATIONAL COOPERATIVE MARKETING FEDERATION	Purchase Order No.		2021-07-399
Address		1049 MINPROCOR CPD., DEL MONTE AVE., BRGY., PALTAK, SFDM, QUEZON CITY	Date		7/12/2021
			Mode of Procurement		NP-EMERGENCY CASES
Gentlemen: Please furnish this office the following articles subject to the terms and conditions herein.					
Place of Delivery			Delivery Term:		Complete
DSWD WAREHOUSE, SN Oriental Bldg., Puguis, La Trinidad, Benguet			Payment Term:		Charge
Date of Delivery 5 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER					
Stock Property	Unit	Description	QTY	Unit Cost	Total Cost
PURCHASE AND DELIVERY OF HYGIENE KITS					
	Kit	Hygiene Kits Compositions of per Hygiene Kit	1,000	1,700.00	1,700,000.00
		A. Bucket/Pail, Plastic with Handle and Cover Bucket: Body and Cover: Plastic, Color white, red, blue Handle: Plastic Dimension: Outer Bottom: 240mm, Outer Top: 270mm, Height with cover: 457mm, Height without cover: 372mm			
		B. Toothbrush Packaged: 5pc/pack (3 for Adults and 2 for Children) Size: Standard for adult and children			
		C. Toothpaste Volume: 145ml or equivalent 2 pcs, Expiry: Not less than two (2) years from date of delivery, Made in the Philippines FDA Approved Brand			
		D. Shampoo, In bottle Packaged: 1 bottles/pack Total Volume of per kit: 200ml or equivalent Expiration: Not less than (2) years from date of delivery Other Description: Made in the Philippines FDA approved brand			
		E. Bath Bar Soap, packed per piece Total Volume per kit: 120g or equivalent Packaged: 6 pieces/pack Expiration date: At least 1 year from date of delivery Other Description: Made in the Philippines Antibacterial FDA Approved Brand			
		F. Laundry Bar Soap Total Volume per kit: 400g or equivalent Packaged: 5 piece/pack Expiration: At least 9 months from date of delivery			
		G. Sanitary Napkin Size: Regular, 4 packs Packaged: 8 pieces/pack Expiration Date: At least 1 year from date of delivery Other Description: Non-wing, for daytime use, individually wrapped			
		H. Comb Size: Minimum of 6.5 inches in length Packaged: 1 piece/pack Other description: Any Color, Any design Regular wide tooth comb			
		I. Disposable Shaving Razor, strip at least, 1 blade, Material: Plastic Size: Minimum of 7.5 inches in length			
		J. Nail Cutter Size: Minimum of 3 inches in length For adult use			
		K. Bathroom Dipper (Tabo) Size: Large Other description: Plastic Color: Any design and color Top Diameter: approx. 13.8cm, Base Diameter: approx 10cm, Handle length: approx 11.5cm			
		L. Chamber Pot Size: Large Other description: Plastic Color: Any design and color Diameter: approx 22.9cm, Height: approx 12.7cm			
		OTHER REQUIREMENTS		COMPLIANCE	
		The delivery of the goods is within 5 working days upon receipt of Purchase Order.		✓	
		Items shall be prepared and delivered in kits.		✓	
		Delivery Place: DSWD Warehouse, Puguis, La Trinidad, Benguet		✓	
			TOTAL		1,700,000.00
(Amount in words)		One Million Seven Hundred Thousand Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(Signature over Printed Name) Date

ARNEL B. GARCIA, CESO II
Signature over Printed Name of Authorized Official
Regional Director
Designation

Bank Account Name Bank Account Number

TIN Number please tick tax type
 vat
 non-vat Date of BIR Registration

Fund Cluster: <u> </u>	ORS/ BURS No.: <u>2021-07-91612</u>
Funds Available: <u>1,700,000.00</u>	Date of the ORS/ BURS: <u>7/11</u>
WILBOURN B. BACOLONG ACCOUNTANT III	Amount: <u>1,700,000.00</u>