

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

Supplier	GABLETS CATERING SERVICES	Purchase Order No.	2021-03-126
Address	145 MILITARY CUT-OFF, BAGUIO CITY	Date	3/23/2021
Itemmen:		Mode of Procurement	SVP

Please furnish this office the following articles subject to the terms and conditions herein.

Code of Delivery	Unit	Description	QTY	Unit Cost	Total Cost
Code of Delivery		WITHIN BAGUIO CITY			
Mode of Delivery		AS SCHEDULED			
				Delivery Term:	Complete
				Payment Term:	Charge
		<b>CATERING SERVICES FOR THE SLP RPMO MONTHLY MEETINGS</b>			
	AM	AM Snack (20 pax x 9 months)	180		
	Lunch	Lunch (20 pax x 9 months)	180	70.00	12,600.00
	PM	PM Snack (20 pax x 9 months)	180	158.00	28,440.00
			180	70.00	12,600.00
		See attached Menu for Reference. Date of Monthly Meetings (2021): - April 23 - May 28 - June 25 - July 23 - August 27 - September 24 - October 29 - November 26 - December 3			
		<b>OTHER REQUIREMENTS</b>			
		Lunch served with the combination of two viands (1 meat/fish and 1 vegetable), and dessert, AM and PM snacks are preferably indigenous inclusive of fruit juice/refreshment.  Note: Portioning of serving of meals based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)	✓		
		Meals and snacks should be individually packed using biodegradable packaging materials. Creamer, sugar and the like are preferred to be in a canister (with cover) rather than in sachet to comply with green procurement.	✓		
		Inclusive of free flowing coffee/lemon grass tea and mineral water.	✓		
		Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.	✓		
		Mode of payment: Payments will be processed every after each activity	✓		
		The place of delivery of the goods / services is within Baguio City.	✓		
		<b>Payment will be made every after conduct of activity based on the actual number pax</b>			
		<b>TOTAL</b>			<b>53,640.00</b>
		<b>Fifty Three Thousand Six Hundred Forty Pesos Only</b>			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Name: \_\_\_\_\_  
(Signature over Printed Name)

\_\_\_\_\_ Date

**ARNEL B. GARCIA, CESO II**  
Regional Director  
Designation

Bank Account Name

Bank Account Number

TIN Number \*please tick tax type  
vat  
non-vat

Date of BIR Registration

Cluster: MRS WERSON

ORS/ BURS No. : 2021-03-02153-61

Available: \_\_\_\_\_

Date of the ORS/ BURS: 3/26/2021

**WILBOURN B. BACOLONG**  
ACCOUNTANT III

Amount: 53,640.00