

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-09-521
End-user: RICTMS
Name of Project:

RFQ No.: 2021-09-900

Date: SEP 21 2021

ABC: ₱500,000.00

UPGRADING OF THE PUBLIC ADDRESS (PA) SYSTEM IN THE FIELD OFFICE

Sir/Madam:

Mode of Procurement: SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before

SEP 27 2021 12:00NN

ENRIQUE H. GASCON JR.
OIC-ARDA/BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price , quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement**.
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **[074] 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

REQUEST FOR QUOTATION (RFQ)					
ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	<p>UPGRADING OF THE PUBLIC ADDRESS (PA) SYSTEM IN THE FIELD OFFICE</p> <p>IP Based POE Powered Ceiling Speaker</p> <p>Specifications: Power Output: 6 Watts RMS & 10W Watts Max (1KHz@-3dB) Built-in Amplifier: 2x6 Watts RMS & 2x10W Watts Max Network: 10/100Mbps Bandwidth: ≥128Kbps Protocol: ARP, UDP, TCP/IP, ICMP & IGMP(Group Broadcast) Audio Format: MP3/MP2 Audio Quality: 16digit stereo CD level Sensitivity: 92dB/1W/1M Connector: One RJ45 port for existing LAN/WAN & internet / One closed contact input for emergency button, 0V, short circuit contact / One closed contact output for emergency light, 0V, short circuit contact / One DC12V battery backup input Weight: ≤1.2kg</p>	≥ 6	set		
	<p>IP Paging Microphone (Touch Screen)</p> <p>Specifications: Power Supply: DC 12V Power Consumption: ≤ 2.2kg. Audio Format: MP3/MP2 Sampling Rate: 8K~48KHz Transmission Speed: 10M/100Mbps Connector: One RJ45 port, one line input, one line output, one mic input, one USB input Frequency Response: 20Hz~16KHz (+1dB, -3dB) Communication Protocol: TCP/IP, UDP, IGMP, ARP, UDP</p>	≥ 4	set		
	<p>IP Main Control Unit Software</p> <p>Specifications:</p> <ul style="list-style-type: none"> • At least 1 Licensed or Open Source software compatible with the proposed PA System that can facilitate all its operational requirements • Support max of 5 different sound cards for simultaneously sources collection. • Able to encode analog sources into digital source to be transferred over network • include administrator and branch server and alarm server • Able to monitor and display each equipment working status • Built-in system set up, system monitor, media player, program timer, system memory functions. • All display in English 	1	set		
	<p>GENERAL REQUIREMENTS:</p>				
	<p>I. Designing, Planning and Implementation of the Public Address System</p> <p>A. The Service Provider shall provide all the necessary planning, design and layout for the implementation of Public Address (PA) System.</p> <p>B. The Service Provider shall provide a complete turnkey solution to the Field Office and be responsible for the complete installation of all the necessary devices.</p>				
	<p>II. Installation and commissioning of a PA System of Field Office – CAR and Regional Haven</p> <p>A. The proposed technology should be able to be integrated with the existing VoIP and analog PA system in the Main office and Regional Haven</p> <p>B. Installation and configuration of PA server</p>				

	III. Network System A. The Service Provider should ensure that the design and implementation of the solution should be able to integrate into the existing VoIP network of the office. B. The PA system should be wire-connected and accessible through Local Area Network access. C. CAT5e or Cat6e cables must be used for cabling system, and must be protected with conduits, PVC pipes or moldings, from IP Speaker to Intermediate Distribution Frame (IDF). D. All network equipment/cables should be terminated and secured in the Data Rack or Metal enclosure. E. The Service Provider should employ organized and structured cabling, piping and all other pre-requisites for the connectivity of the system.							
	IV. Documentation A. Speaker mounting Details <ul style="list-style-type: none"> • Floor plan and reflected installation plan • Labeled Cabling • Equipment connections and support details B. Operator's Manual <ul style="list-style-type: none"> • General Hardware and Description and Specifications • System setup procedures • Preventive maintenance manual / guide 							
	V. Warranty and Service Support A. The Service Provider should conduct hands-on/actual training on the use of the system prior implementation/deployment. B. The Service Provider shall warrant the parts and services of all the System's equipment and components for a period of two (2) years upon final acceptance by the end-user/head of the agency. C. The Service Provider must provide onsite support within four (4) hours upon receipt of service request.							
TOTAL PRICE								
	OTHER REQUIREMENTS		COMPLIANCE <small>Place a check (✓) mark whether can comply or not, no check mark will mean non-compliance</small>	REMARKS				
	<ul style="list-style-type: none"> • Wiring materials, structured cabling and conduits • Engineering services for the design, installation and commissioning • Labor, restoration and painting works and mobilization costs • The Service Provider shall cover all other equipment/devices necessary in the completion of the Project. 		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Can Comply</td> <td style="width: 50%; text-align: center;">Cannot Comply</td> </tr> <tr> <td style="text-align: center;">[]</td> <td style="text-align: center;">[]</td> </tr> </table>	Can Comply	Cannot Comply	[]	[]	
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	<i>Delivery period is within 10 calendar days upon receipt of Purchase Order. When the last day of delivery falls on a weekend/holiday, the deadline shall be on the next working day.</i>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">[]</td> <td style="width: 50%; text-align: center;">[]</td> </tr> </table>	[]	[]			
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	Delivery Place: DSWD-CAR, 40 North Drive, Baguio City		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">[]</td> <td style="width: 50%; text-align: center;">[]</td> </tr> </table>	[]	[]			
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Note: NO GIFT ALLOWED . Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name:

Name of Firm/Dealer/Contractor:

_____ *(This will be the name of the CHEQUE to be issued)*

Address: _____

Name and Signature of Canvasser _____

Email Address: _____

Contact Number/s: _____

PHILGEPS Registration Number: _____

