

**REQUEST FOR QUOTATION (RFQ)**

PR/PP No.: 2021-09-512 RFQ No.: 2021-09-879  
End-user: BGMS/ RHWG Date: SEP 16 2021  
Name of Project: \_\_\_\_\_ ABC: ₱200,000.00

**IMPROVEMENT AND VARIOUS REPAIRS AT RHWG**

Sir/Madam: \_\_\_\_\_ **SMALL VALUE PROCUREMENT**

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph) on or before SEP 22 2021 12:00PM.

  
**ENRIQUE A. GASCON JR.**  
OIC-ARDA/BAC Chairperson

**TERMS AND CONDITIONS:**

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price , quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - a. **Updated Mayor's / Business Permit**
  - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
  - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement** .
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE ) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph).



REQUEST FOR QUOTATION (RFQ)			
LOT NO.	DETAILED DESCRIPTION	QUANTITY	UNIT
TOTAL			
	IMPROVEMENT AND VARIOUS REPAIRS AT RHWG		
	GENERAL REQUIREMENTS Mobilization/ Demobilization	1	lot
	REMOVAL AND REPLACEMENT OF DOORS AND JAMBS Removal of Existing PVC Doors and Jambs Installation of Wooden Panel Doors and Jambs Restoration of Masonry Wall	1	lot
	COLDWATER TANK Removal and Relocation of Existing Coldwater Tank Replacement of Existing Cold Water Tank	1	lot
	RAINWATER TANKS Removal and Relocation of Existing Coldwater Tank	1	lot
	KITCHEN TRENCH COVER Installation of New Trench Cover	1	lot
	CONSTRUCTION SAFETY AND HEALTH Personal Protective Equipment	1	lot
	OTHERS Supply and Installation of Amplifier Replacement of Glassdoor Lockset and Pivot Hinge Supply of 18W LED Fluorescent Lamp (2 Ended)	1	lot
	<i>See the attached plan for specific details</i>		
	<b>GENERAL CONDITION AND REQUIREMENTS</b>	COMPLIANCE	
		Can Comply	Cannot Comply
	Contractor's Qualification(s)		
	a. Contractor shall be competent and experienced in the field of Construction with a minimum of one (1) year prior experience.	[ ]	[ ]
	Contractor's Working Hours		
	a. All normal work for this contract shall be performed during normal daylight hours. Any exceptions will require the written approval of the assigned officer/BGMS Project Engineer.	[ ]	[ ]
	Contractor's Responsibilities		
	b. Contractor / Service provider shall assign project engineer / project architect from the start until completion stage;	[ ]	[ ]
	c. Contractor / Service provider shall coordinate to the BGMS all the execution of works;	[ ]	[ ]
	d. Contractor / Service provider shall provide warning signages, project signboard, project log book;	[ ]	[ ]
	e. Contractor / Service provider shall submit statement of works accomplished and progress photos as requirement of the billing request;	[ ]	[ ]
	Other Requirements		
	a. All dimensions / level etc. indicated in the drawing plans are to be verified on the site;	[ ]	[ ]
	b. All materials are subjected for the approval of the end user / BGMS Project Engineer	[ ]	[ ]
	c. Any discrepancies, either between written dimensions and site dimensions shall be brought to the BGMS office before executing the works	[ ]	[ ]
	d. Project Duration: 30 calendar days	[ ]	[ ]
<b>TOTAL PRICE</b>			

• Award shall be made per:

Lot basis      Total Quoted Price

**Note: NO GIFT ALLOWED . Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.**

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

*Signature of supplier/representative over printed name:*

*Name of Firm/Dealer/Contractor:*

*(This will be the name of the CHEQUE to be issued)*

*Address:*

*Email Address:*

*Contact Number/s:*

*PhilGEPS Registration Number:*

**Name and Signature of Canvasser**









# THIRD FLOOR PLAN

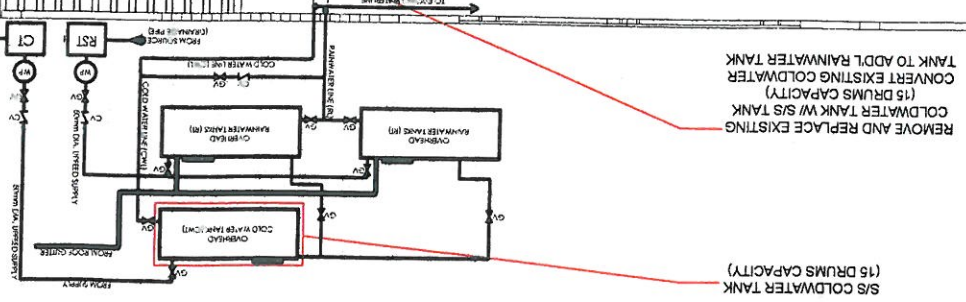
2  
A/4


SCALE:

1:100 M



## WATER SUPPLY SINGLE DIAGRAM



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - CAR		PROJECT NAME:	
BGSMS-000   REV 00		IMPROVEMENT AND VARIOUS REPAIRS AT RHWG	
		LOCATION:	
		#40 NORTH DRIVE, BAGUIO CITY	
AS SHOWN		SHEET CONTENT:	
APPROVED BY:			
ANNIE B. GARCIA, CEO II		REGIONAL DIRECTOR	
CONFIRMED BY:			
AMELYN P. CABRERA		OIC, ASSISTANT REGIONAL DIRECTOR FOR OPERATION	
CHECKED BY:			
EDNA S. BERNIZ		CENTER COORDINATOR	
PREPARED/DESIGNED BY:			
BERNARD LANGAYON		OIC, AD-BOIMS	
PROJECT/TA No.:		DATE SUBMITTED:	
DRAWING STATUS:		DATE:	
DESCRIPTION/REMARKS:		BY:	
SHEET NUMBER		SHEET NUMBER	
A		A	
2/4		2/4	
A3		A3	
SIZE		SIZE	



REPUBLIC OF THE PHILIPPINES  
CORDILLERA ADMINISTRATIVE REGION

Contract Reference Number:

Name of Project:

Location of the Project:

**IMPROVEMENT AND VARIOUS REPAIRS AT RHWG**  
**RHWG, #40 North Drive, Baguio City**

Standard Form Number SF-INFR-55  
Revised On: August 11, 2004

**BILL OF QUANTITIES**

ITEM NO.	Columns 1, 2, 3 & 4 are to be filled up by the Procurement Entity				Columns 5 & 6 are to be filled by the bidders		
	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE (PESOS)	AMOUNT (PESOS)		
1	2	3	4	5	6		
<b>1</b>	<b>GENERAL REQUIREMENTS</b>	lot	<b>1.00</b>				
	Mobilization / Demobilization						
<b>2</b>	<b>REMOVAL AND REPLACEMENT OF DOORS AND JAMBS</b>	lot	<b>1.00</b>				
	Removal of Existing PVC Doors and Jambs	sets	<b>4.00</b>				
	Installation of Wooden Panel Doors and Jambs	sets	<b>4.00</b>				
	Restoration of Masonry Wall	lot	<b>1.00</b>				
<b>3</b>	<b>COLDWATER TANK</b>	lot	<b>1.00</b>				
	Removal and Relocation of Existing Coldwater Tank	lot	<b>1.00</b>				
	Replacement of Existing Coldwater Tank	lot	<b>1.00</b>				
<b>4</b>	<b>RAINWATER TANKS</b>	lot	<b>1.00</b>				
	Removal and Relocation of Existing Coldwater Tank	lot	<b>1.00</b>				
<b>5</b>	<b>KITCHEN TRENCH COVER</b>	lot	<b>1.00</b>				
	Installation of New Trench Cover						
<b>6</b>	<b>CONSTRUCTION SAFETY &amp; HEALTH</b>	lot	<b>1.00</b>				
	Personal Protective Equipment	lot	<b>1.00</b>				
<b>7</b>	<b>OTHERS</b>	lot	<b>1.00</b>				
	Supply and Installation of Amplifier	lot	<b>1.00</b>				
	Replacement of Glassdoor Lockset and Pivot Hinge	lot	<b>1.00</b>				
	Supply of 18W LED Fluorescent Lamp (2 Ended)	pcs	<b>23.00</b>				
<b>TOTAL BID PRICE:</b>							
<b>TOTAL AMOUNT IN WORDS:</b>							