

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-07-419

RFQ No.: 2021-08-801

End-user: BGMS

Date: AUG 17 2021

Name of Project:

ABC: ₱579,180.00

INSTALLATION OF EXHAUST FANS AT FO-CAR

SMALL VALUE PROCUREMENT

Sir/Madam: _____

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before AUG 23 2021 12:00PM.


ENRIQUE Y. GASCON JR.
OIC-ARDA/BAC Chairperson 

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price , quotations with a dash or zero shall be deemed free of charge.
3. All entries must be typewritten/printed/longhand. Any erasure in the quotation must be countersigned by the bidder/representative, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is as indicated in the next page.
7. Price validity shall be for a period of 120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. Updated Mayor's / Business Permit
 - b. PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)
 - o Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who refuse to accept correction of *price offer* after Bid Evaluation shall be disqualified.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the technical specifications and the terms and conditions stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement .
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR.
14. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number (074) 661-0430 local 25025 or email address bacsec.car@dswd.gov.ph.

LOT NO.		DETAILED DESCRIPTION	REQUEST FOR QUOTATION (RFQ)	QUANTITY	UNIT	TOTAL
1		INSTALLATION OF EXHAUST FANS AT FO-CAR				
		GENERAL REQUIREMENTS		1	lot	
		MOBILIZATION/ DEMOBILIZATION				
		CHIPPING WORKS		1	lot	
		CHIPPING OF WALLS				
		ELECTRICAL WORKS		72	piece	
		INSTALLATION OF EXHAUST FAN				
		DUCTING WORKS		1	lot	
		DUCTING WORKS				
		PAINTING WORKS		1	lot	
		PAINTING OF PVC PIPES				
		CONSTRUCTION SAFETY & HEALTH		1	lot	
		<i>See the attached plan for specific details</i>				
		OTHER REQUIREMENTS				
		Contractor's Qualification(s)		Can Comply	Cannot Comply	
		a. Contractor shall be competent and experienced in the field of Construction with a minimum of one (1) year prior experience.		<input type="checkbox"/>	<input type="checkbox"/>	
		Contractor's Working Hours				
		a. All normal work for this contract shall be performed during night shift, weekends and holidays only so as to affect the workflow in the office. Any exceptions will require the written approval of the assigned Officer/BGMS Project Engineer.		<input type="checkbox"/>	<input type="checkbox"/>	
		Contractor's Responsibilities				
		a. Contractor shall submit own construction schedule within ten (10) working days after the receipt of Purchase Order.		<input type="checkbox"/>	<input type="checkbox"/>	
		b. Contractor / Service provider shall assign project foreman from the start until completion stage.		<input type="checkbox"/>	<input type="checkbox"/>	
		c. Contractor / Service provider shall coordinate to the BGMS all the execution of works.		<input type="checkbox"/>	<input type="checkbox"/>	
		d. Contractor / Service provider shall provide warning signages, project signboard, project log book.		<input type="checkbox"/>	<input type="checkbox"/>	
		e. Contractor / Service provider shall submit statement of works accomplished and progress photos as requirement of the billing request.		<input type="checkbox"/>	<input type="checkbox"/>	
		Other Requirements				
		a. All dimensions / level etc. indicated in the drawing plans are to be verified on the site.		<input type="checkbox"/>	<input type="checkbox"/>	
		b. All materials is subjected for the approval of the end user / BGMS Project Engineer		<input type="checkbox"/>	<input type="checkbox"/>	
		c. Any discrepancies, either between written dimensions and site dimensions shall be brought to the BGMS office before executing the works		<input type="checkbox"/>	<input type="checkbox"/>	
		d. Project Duration: 38 calendar days		<input type="checkbox"/>	<input type="checkbox"/>	
		TOTAL PRICE				

* Award shall be made per: Lot basis Total Quoted Price

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir: After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name:

Name of Firm/Dealer/Contractor: _____

Address: _____

Name and Signature of Canvasser _____

Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

(This will be the name of the CHEQUE to be issued)



REPUBLIC OF THE PHILIPPINES
CORDILLERA ADMINISTRATIVE REGION

Contract Reference Number:

Installation of Exhaust Fans at FOCAR

Name of Project:

DSWD FO CAR, # 40 North Drive Baguio City

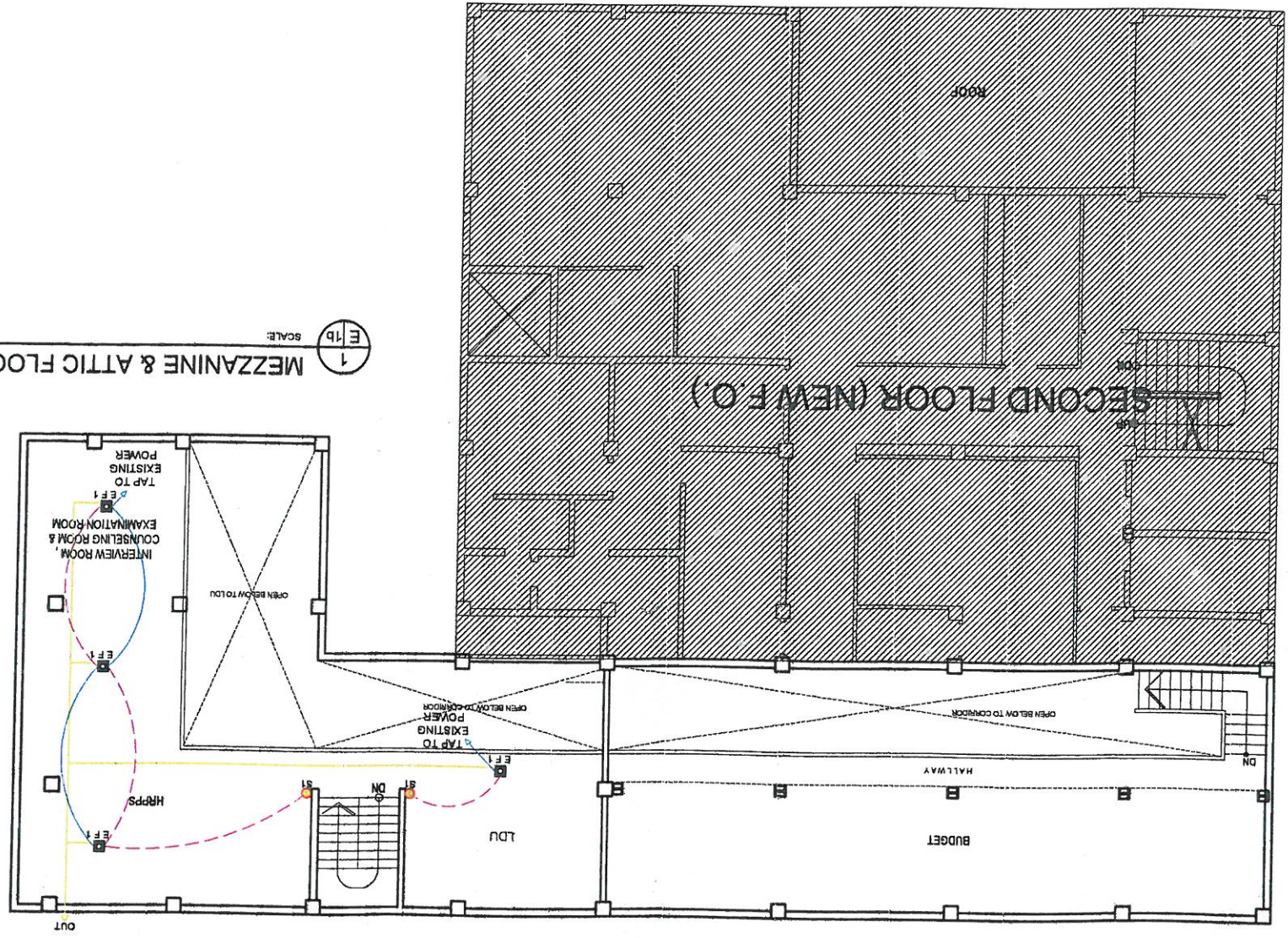
Location of the Project:

Standard Form Number SF-INFR-55

Revised On: August 11, 2004

BILL OF QUANTITIES

Columns 1, 2, 3 & 4 are to be filled up by the Procurement Entity			Columns 5 & 6 are to be filled by the bidders		
ITEM NO. 1	ITEM DESCRIPTION 2	UNIT 3	QTY. 4	UNIT PRICE (PESOS) 5	AMOUNT (PESOS) 6
I	GENERAL REQUIREMENTS	lot	1.00		
II	CHIPPING WORKS	lot	1.00		
III	ELECTRICAL WORKS	pcs	72.00		
IV	DUCTING WORKS	lot	1.00		
V	PAINTING WORKS	lot	1.00		
VI	CONSTRUCTION SAFETY AND HEALTH	lot	1.00		
TOTAL BID PRICE:					
TOTAL AMOUNT IN WORDS:					



MEZZANINE & ATTIC FLOOR PLAN
SCALE: 1/8" = 1'-0"
NTS



AD FORM 1-201 | REV 00

PROJECT NAME:

INSTALLATION OF EXHAUST FAN AT FOCAR

LOCATION:

#40 NORTH DRIVE, BAGUIO CITY

SHEET CONTENT:

AS SHOWN

APPROVED BY

ANNE B. GARCIA, CESO II
Regional Director

CONFORMED BY

EMILYN M. JACSON JR.
OIC - Assistant Regional Director for Administration

CHECKED BY

JESSE F. CHEUM
OIC - Chief, Administrative Division

PREPARED BY

ANGIE M. TABADAY
ENGR II, AD-040MS

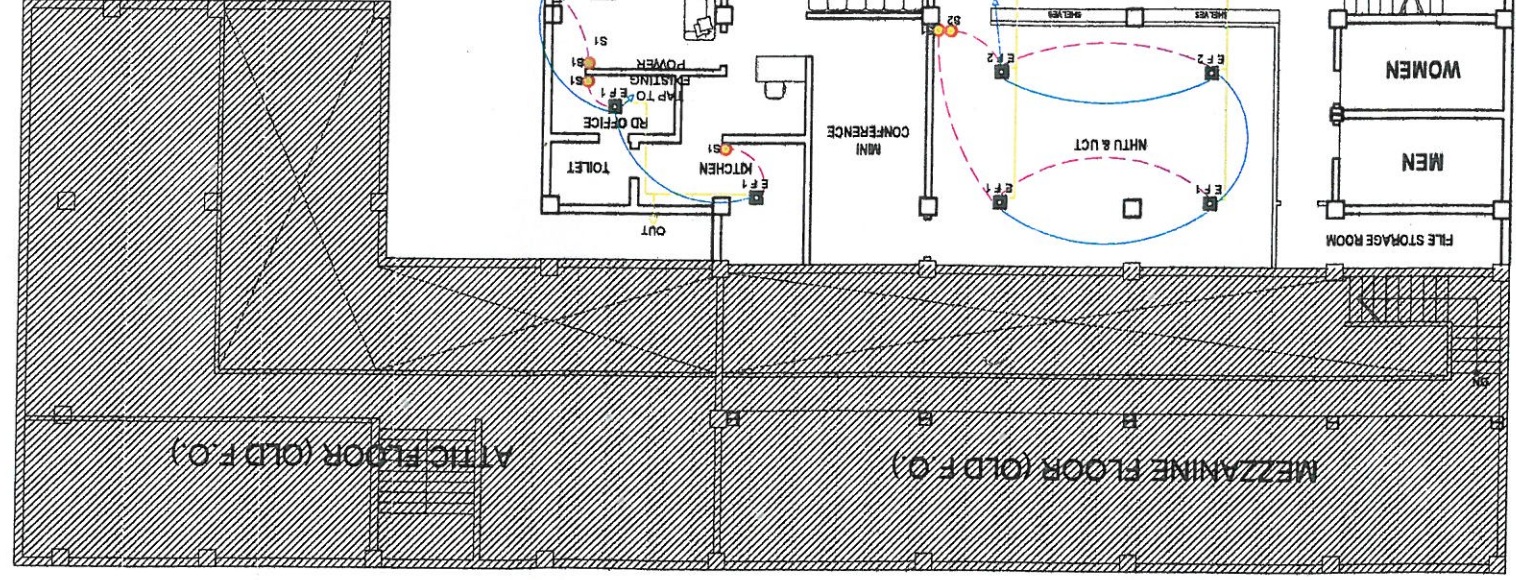
PROJECT/TA No.

DATE SUBMITTED:

DRAWING STATUS

DESCRIPTION/REMARKS BY

SHEET NUMBER
E 4/5
A3
SIZE




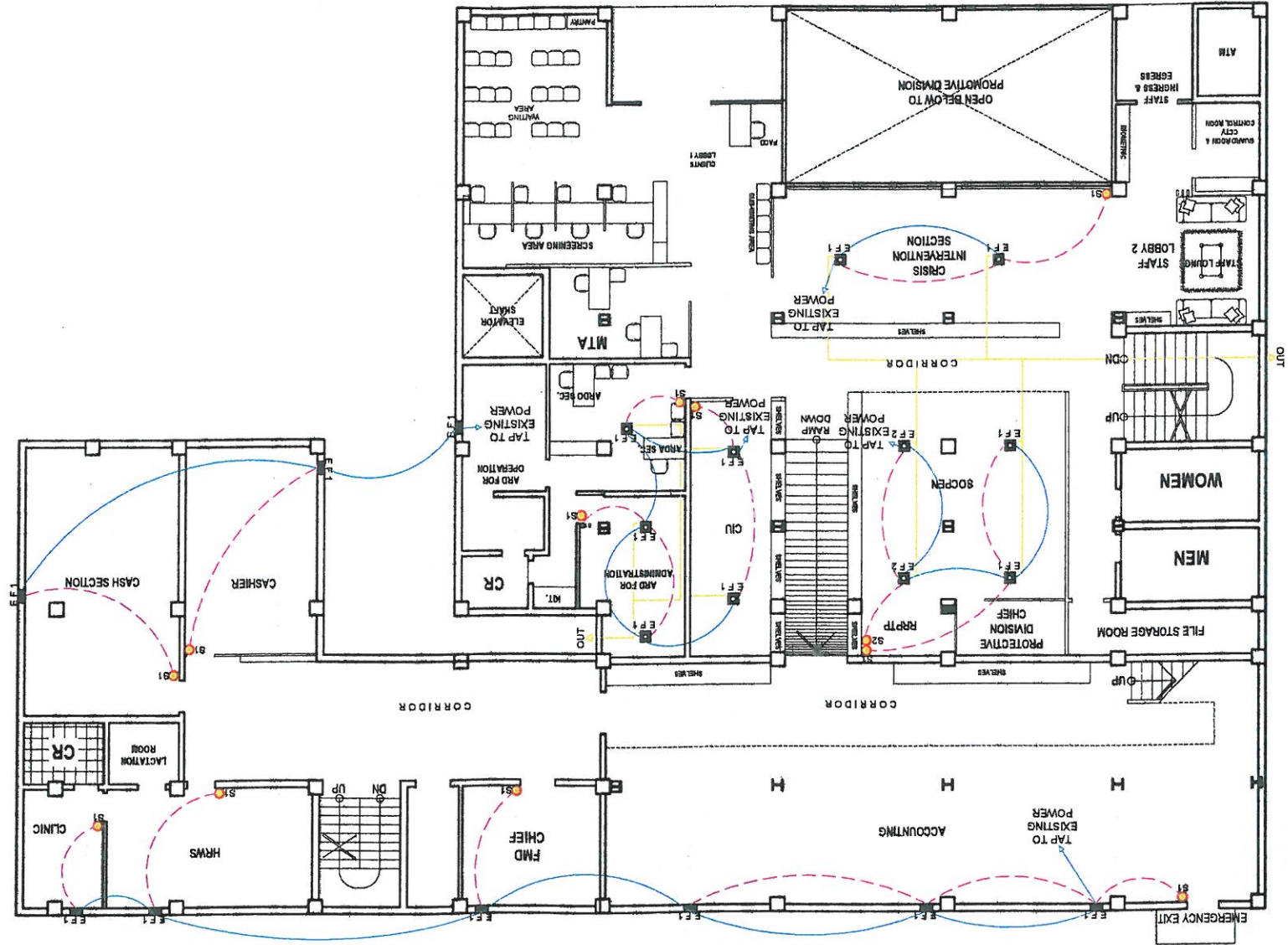
SECOND FLOOR PLAN

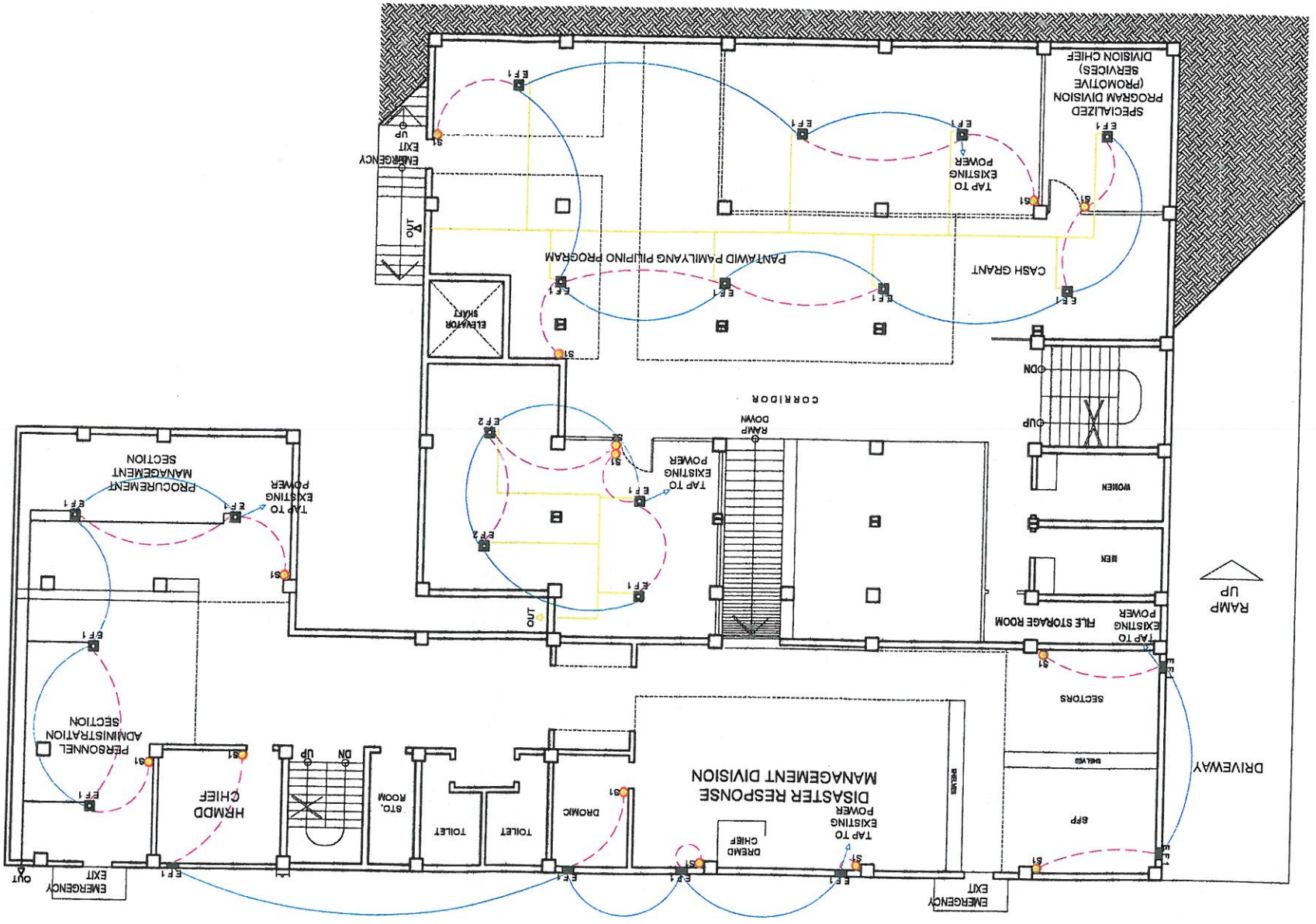
1
E 1a

SCALE:

NTS

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - CAR	PROJECT NAME:	INSTALLATION OF EXHAUST FAN AT FOCAR
AD 80M-011 REV 00	LOCATION:	#40 NORTH DRIVE, BAGUIO CITY
	SHEET CONTENT:	AS SHOWN
	APPROVED BY:	ANNEE B. SANCIA, CESO II Regional Director
	CONFIRMED BY:	ENRIQUE A. PASCON JR. OIC - Assistant Regional Director for Administration
	CHECKED BY:	JESSIE P. CHELIM OIC - Chief, Administrative Division
	PREPARED BY:	ANGELITA TABADAY ENGR. II, AD-BOSS
	PROJECT/TA No:	
	DATE SUBMITTED:	
	DRAWING STATUS:	
	DESCRIPTION/REMARKS:	BY





1 UPPER BASEMENT FLOOR PLAN
SCALE: NTS

