

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-04-255

RFQ No.: 2021-08-762

End-user: SFP

Date: AUG 09 2021
ABC: ₱714,000.00

Name of Project:

**PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY
FEEDING PROGRAM IN PUDTOL, APAYAO**

Sir/Madam:

Mode of Procurement: **SMALL VALUE PROCUREMENT**

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before AUG 13 2021 12:00NN.

ENRIQUE H. GASCON JR.
OIC-ARD/BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price , quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - o **PhilGEPS Platinum Membership (if not available, attached items a and b):**
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - 9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the latter shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
 - 10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
 - 11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
 - 12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the following document prior to issuance of Award / Purchase Order with ABC amounting to P50,000.00 and above.
 - o **Omnibus Sworn Statement (only for Negotiated Procurement - Emergency Cases, Sec. 53.2 and Small Value Procurement Sec. 53.9)**
 - 13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
 - 14. **Liquidated damages equivalent to one tenth (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay**. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
 - 15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
 DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Cordillera Administrative Region
 40 North Drive, Baguio City

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LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN PUDTOL, APAYAO				
	Pork Meat, atleast 80% lean, loin cut, 1 kg per pack	540	pack		
	Tilapia, atleast 1 kg per pack	486	pack		
	Chicken, Quarter Leg, 1 kilo per pack	948	pack		
	Ground pork, atleast 80% lean, 1 kg per pack	138	pack		
	Onion, atleast medium size, 1 kg per pack	144	pack		
	Garlic, 1 kg per pack	144	pack		
	Ginger, 1 kg per pack	90	pack		
	Monggo, dried, half crack, 1 kilo per pack	540	pack		
	Malagkit/Glutinous Rice, 1 kilo per pack	406	pack		
	Paminta, half ground, atleast 12 pcs per tie (1 gram per pack)	46	tie		
	Vegetable Oil, 1 liter per bottle	300	bottle		
	Evaporated Filled Milk, atleast 370 ml per can	470	can		
	Soy Sauce, 1 liter per bottle	82	bottle		
	Brown Sugar, 1 kilo per pack	162	pack		
	Macaroni Pasta, Elbow, 1 kilo per pack	946	pack		
	Margarine, Plain/Classic, atleast 100 grams per tub	406	tub		
	Patis, 1 liter per bottle	48	bottle		
	Cane Vinegar, 1 liter per bottle	22	bottle		
	Iodized Salt, with Sangkap Pinoy Seal, atleast 500 grams per pack,	48	pack		
	All Purpose Flour, 1 kilo per pack	404	pack		
	Baking Powder, Double Acting, atleast 50 grams per sachet	404	sachet		
	Pancit Bihon, quick cook, atleast 454 grams per pack	540	pack		
	Coconut Milk Powder, atleast 50 grams per sachet	540	sachet		
	Vermicilli/Satanghon Noodles, atleast 3.2 oz per pack	540	pack		
	Technical Specifications				
		<i>Please check if comply or cannot comply</i>			
	1. Start of delivery will be for the month of September to December, 2021 and following the weekly delivery schedules attached (every monday before 9 am). Date of delivery will be automatically moved if monday falls on Holiday, pandemic related delays and other class suspensions. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	[]	[]		
	2. Non-perishable items must be well-sealed. In its original packaging (no refill and re-pack) except for item no. 8,9,14,15 and 20 and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.	[]	[]		
	3. Perishable goods must be kept in coolers, refrigerators, styroboxes and other cooling device to prevent spoilage during delivery. Goods are highly recommended to be organic and local-produce.	[]	[]		
	4. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	[]	[]		
	5. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	[]	[]		
	6. Delivery Site: MSWDO office, Municipal Hall, Pudtol, Apayao	[]	[]		

• Award shall be made per:

Item Basis Lot Basis

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

SIR:

After having carefully read and accepted your terms and conditions, I/ We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name: _____

Name of Firm/Dealer/Contractor: _____

(This will be the name of the CHECKUE to be issued)

Name and Signature of Canvasser _____

Address: _____

Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____