

**REQUEST FOR QUOTATION (RFQ)**

PR/PP No.: 2021-04-201 RFQ No.: 2021-08-761  
End-user: SFP Date: Aug 09 2021  
Name of Project: PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN LUNA, APAYAO ABC: ₱534,000.00

Sir/Madam: \_\_\_\_\_ Mode of Procurement: **SMALL VALUE PROCUREMENT**

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph) on or before AUG 13 2021 12:00NN.

**ENRIQUE N. GASCON JR.**  
OIC-ARDA/BAC Chairperson

**TERMS AND CONDITIONS:**

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price , quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - o PhilGEPS Platinum Membership (if not available, attached items a and b);
    - a. **Updated Mayor's / Business Permit**
    - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases Sec. 53.2, RA 9184 IRR)**
      - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the latter shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who refuse to accept correction of price offer after Bid Evaluation shall be disqualified.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the technical specifications and the terms and conditions stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the following document prior to issuance of Award / Purchase Order with ABC amounting to P50,000.00 and above.
  - o **Omnibus Sworn Statement (only for Negotiated Procurement - Emergency Cases, Sec. 53.2 and Small Value Procurement Sec. 53.9)**
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay**. The Procuring Entity (PE ) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph).

Republic of the Philippines  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region  
40 North Drive, Baguio City

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LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	<b>PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN LUNA, APAYAO</b>				
	All Purpose Flour, 1 kg per pack	444	pack		
	Monggo, dried, whole, 500 grams per pack	1184	pack		
	Washed sugar, 500 grams per pack	500	pack		
	Small Dried Tapioca Pearl, atleast 250 grams per pack	350	pack		
	Evaporated Milk atleast 370 ML per can	576	can		
	Sotanghon, atleast 100 grams per pack	800	pack		
	Pancit Canton, atleast 1kg per pack	550	pack		
	Margarine, atleast 500 per pack	130	pack		
	Coconut Milk Powder, atleast 50 grams per pack	424	pack		
	Soy Sauce, atleast 500 ml per pack	350	pack		
	Baking powder, atleast 50 grams per pack	300	pack		
	Vegetable oil, atleast 500 ml per pack	400	pack		
	Iodized Salt, 500 grams per pack, with sangkap pinoy seal on packaging	300	pack		
	Malagkit Rice (Glutinous Rice), 1 kilo per pack	300	pack		
	Glutinous flour, 1kg per pack	700	pack		
	Egg, medium size, 56-65 grams per piece	13,500	pcs		
	<b>Technical Specifications</b>	<i>Please check if comply or cannot comply</i>			
		<i>Comply</i>	<i>Cannot Comply</i>		
	1. Delivery will be for the month of September 2021. Date of delivery will be automatically moved if monday falls on Holiday, pandemic-related delays and other class suspensions. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	[ ]	[ ]		
	2. Non-perishable items must be well-sealed, in its original packaging (no refill and re-pack) must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.	[ ]	[ ]		
	3. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	[ ]	[ ]		
	4. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[ ]	[ ]		
	5. Delivery Site: MSWDO office, Municipal Hall, Luna, Apayao	[ ]	[ ]		

• Award shall be made per:

Item Basis  Lot Basis

**Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.**

SIR:

After having carefully read and accepted your terms and conditions, I/ We submit our bid on the item/s quoted above.

*Signature of supplier/representative over printed name:*

*Name of Firm/Dealer/Contractor:*

*(This will be the name of the CHEQUE to be issued)*

Name and Signature of Canvasser

Address:

Email Address:

Contact Number/s:

PhilGEPS Registration Number:

