

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-06-363

RFQ No.: 2021-07-679

End-user: CRCF

Date: JUL 06 2021

Name of Project:

ABC: ₱500,000.00

**UPGRADING OF FIRE SPRINKLER SYSTEM AND WOODEN CABINETS AT THE  
REGIONAL HAVEN FOR WOMEN AND GIRLS**

**SMALL VALUE PROCUREMENT**

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph) on or before JUL 12 2021 12:00PM.

ENRIQUE H. GASCON JR.  
OIC-ARDA/BAC Chairperson

**TERMS AND CONDITIONS:**

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - a. **Updated Mayor's / Business Permit**
  - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
  - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer** after Bid Evaluation shall be disqualified.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the following document prior to issuance of Award / Purchase Order with ABC amounting to P50,000.00 and above.
  - a. **Omnibus Sworn Statement (only for Negotiated Procurement - Emergency Cases, Sec. 53.2 and Small Value Procurement Sec. 53.9)**
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **[bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph)**.

Republic of the Philippines  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region  
40 North Drive, Baguio City

**REQUEST FOR QUOTATION (RFQ)**

LOT NO.	DETAILED DESCRIPTION	QUANTITY	UNIT	TOTAL
1	<b>UPGRADING OF FIRE SPRINKLER SYSTEM AND WOODEN CABINETS AT THE REGIONAL HAVEN FOR WOMEN AND GIRLS</b>			
	GENERAL REQUIREMENTS	1	Lot	
	FORMWORKS AND SCAFFOLDINGS	1	Lot	
	MECHANICAL WORKS	1	Lot	
	ARCHITECTURAL WORKS	1	Lot	
	CONSTRUCTION SAFETY & HEALTH	1	Lot	
	<b>See the attached plan for specific details</b>			
	<b>OTHER REQUIREMENTS</b>	<b>COMPLIANCE</b> Place a check (✓) mark whether can comply or not, no check mark will mean non-compliance		<b>REMARKS</b>
		Can Comply	Cannot Comply	
	<b>Contractor's Qualification(s)</b>			
	a. Contractor shall be competent and experienced in the field of Construction with a minimum of three (3) years prior experience.	[ ]	[ ]	
	<b>Contractor's Working Hours</b>			
	a. All normal work for this contract shall be performed during normal daylight hours. Any exceptions will require the written approval of the assigned Project Management Officer.	[ ]	[ ]	
	b. If work is required overnight, the Contractor will be required to furnish safe, proper and sufficient lighting arrangement if necessary.	[ ]	[ ]	
	c. Work may be required on weekends/holidays to avoid interruptions in the Field Office operations.	[ ]	[ ]	
	<b>Contractor's Responsibilities</b>			
	a. Contractor shall submit own construction schedule within ten (10) working days after the receipt of Purchase Order;	[ ]	[ ]	
	b. Contractor / Service provider shall assign project engineer / project architect from the start until completion stage;	[ ]	[ ]	
	c. Contractor / Service provider shall coordinate to the BGMS all the execution of works;	[ ]	[ ]	
	d. Contractor / Service provider shall provide warning signages, project signboard, project log book;	[ ]	[ ]	
	e. Contractor / Service provider shall submit statement of works accomplished and progress photos as requirement of the billing request;	[ ]	[ ]	
	<b>Other Requirements</b>			
	a. All dimensions / level etc. indicated in the drawing plans are to be verified on the site;	[ ]	[ ]	
	b. All materials is subjected for the approval of the end user / BGMS Project Engineer	[ ]	[ ]	
	c. Attach the Detailed Estimate	[ ]	[ ]	
	d. Project Duration: 45 calendar days	[ ]	[ ]	
<b>TOTAL PRICE</b>				

• Award shall be made per:

Lot basis

Total Quoted Price

*Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.*

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

**Signature of supplier/representative over printed name:** \_\_\_\_\_

**Name of Firm/Dealer/Contractor:** \_\_\_\_\_

*(This will be the name of the CHEQUE to be Issued)*

**Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Contact Number/s:** \_\_\_\_\_

**PhilGEPS Registration Number:** \_\_\_\_\_

\_\_\_\_\_  
**Name and Signature of Convasser**



AS SHOWN (REV 02)

PROJECT NAME:

UPGRADING OF FIRE SPRINKLER SYSTEM  
AND WOODEN CABINETS AT REGIONAL  
HAVEN FOR WOMEN AND GIRLS

LOCATION:

440 NORTH DRIVE, BAGUIO CITY

SHEET CONTENT:

AS SHOWN

APPROVED BY

ANNELYN P. CABARRIA  
Regional Director

CONFORMED BY

AMELYN P. CABARRIA  
QC Assistant Regional Director for Operation

CHECKED BY

EMMA S. SERRIZO  
Center Coordinator

PREPARED BY

JOHN MARK L. AMARIS  
Project Engineer

PROJECT No.

DATE SUBMITTED:

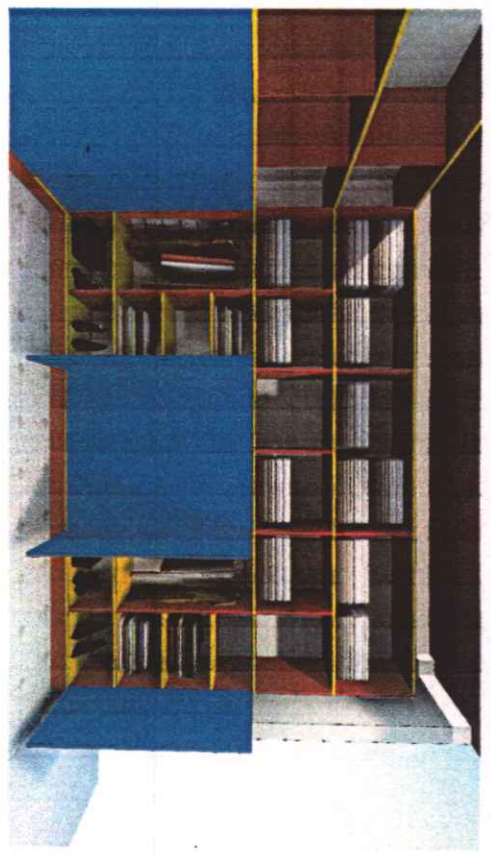
DRAWING STATUS

DATE DESCRIPTION/REMARKS BY

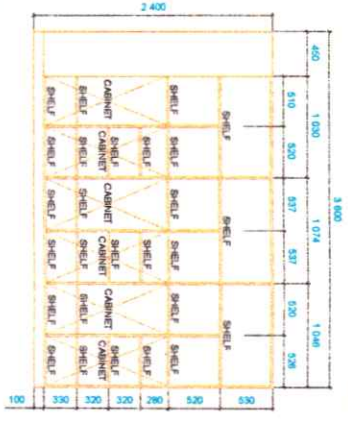
DATE	DESCRIPTION/REMARKS	BY



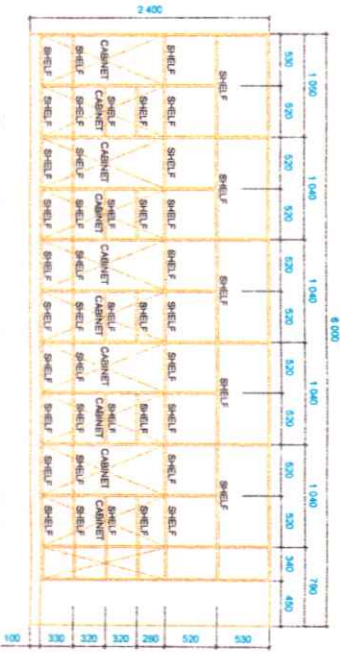
1 CABINET PERSPECTIVE VIEW 01  
SCALE: AS SHOWN



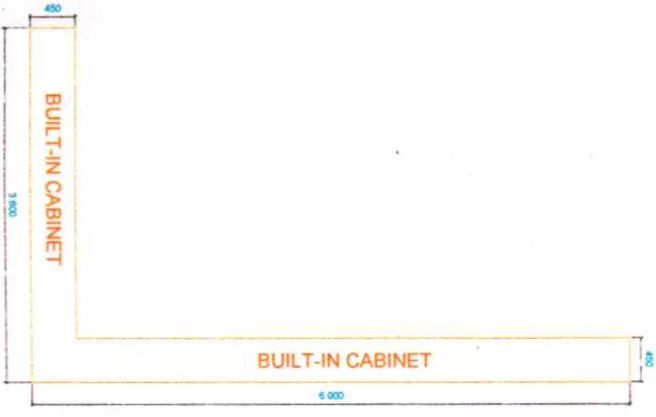
2 CABINET PERSPECTIVE VIEW 02  
SCALE: AS SHOWN



4 FRONT ELEVATION OF CABINET  
SCALE: AS SHOWN



5 SIDE ELEVATION OF THE CABINET  
SCALE: AS SHOWN



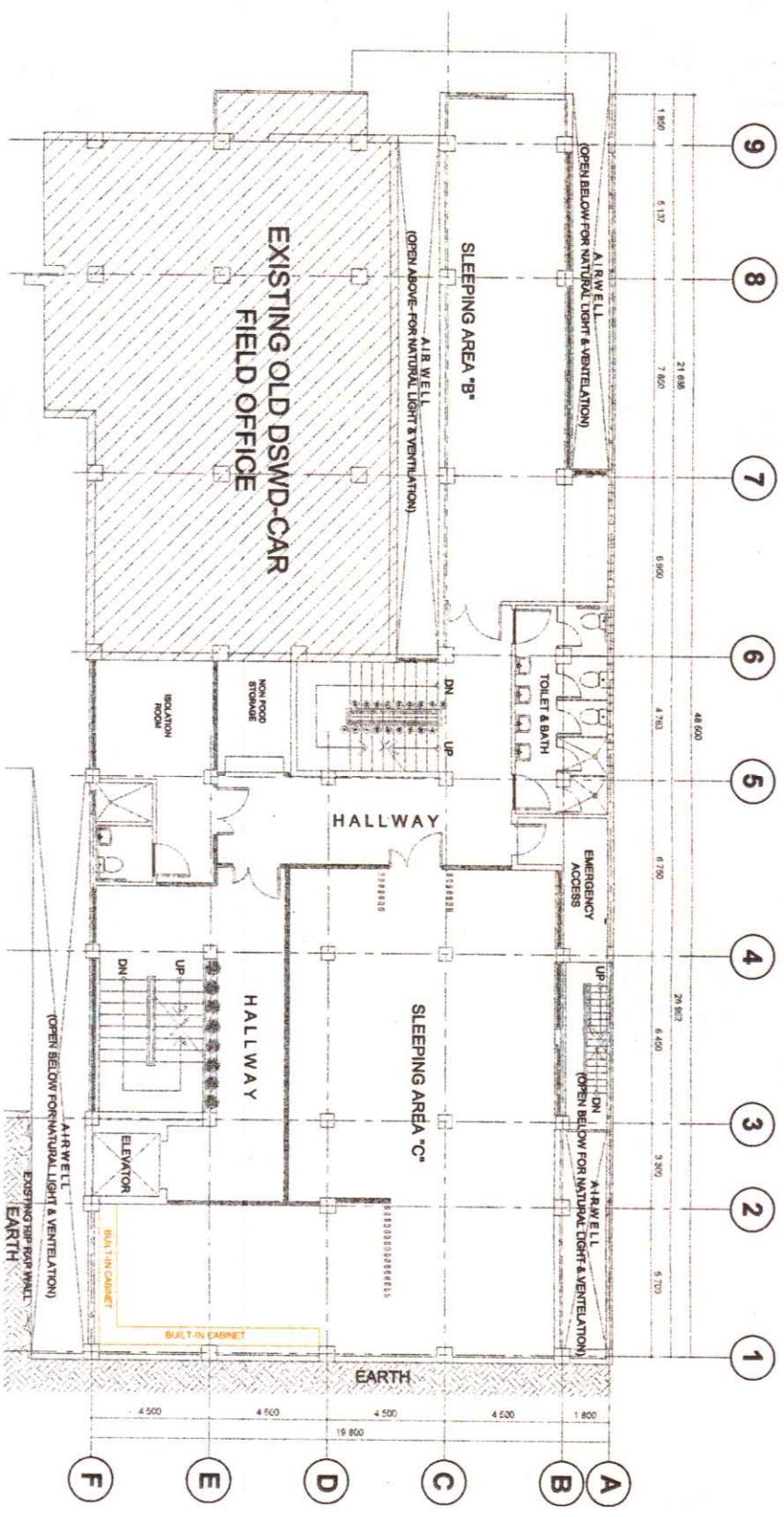
3 PLAN VIEW OF CABINET  
SCALE: AS SHOWN

**SCOPE OF WORK:**

1. Installation of two sets of built-in cabinets with complete accessories
2. Upgrading of the fire riser pipe to 6" diameter pipe
3. 20HP Fire Pump with Jockey Pump
4. Additional Sprinkler heads

**NOTE:**

- Use heavy duty concealed hinges
- Use recessed type rectangular chrome pull handle
- All cabinet partition is 3/4" thick plywood



1  
A/2  
SCALE  
FIRST BASEMENT SPRINKLER SYSTEM LAYOUT  
AS SHOWN

SCALE  
0 1 2 3 4 5 10 20



DEPARTMENT OF SOCIAL WELFARE  
AND SENIOR CITIZENS' CARE  
PROJECT NAME:  
ALB HOME-2001 REV 00  
UPGRADING OF FIRE SPRINKLER SYSTEM  
AND WOODEN CABINETS AT REGIONAL  
HAVEN FOR WOMEN AND GIRLS

LOCATION:

440 NORTH DRIVE E, SAQUINO CITY

SHEET CONTENT:  
AS SHOWN

APPROVED BY  
ANNE B. GARRA, CBRO II  
Regional Director

CONFIRMED BY  
AMELYN P. CAMBERA  
QC- Assistant Regional Director for Operations

CHECKED BY  
EDNA K. BERNER  
Center coordinator

PREPARED BY  
JOHN WILKIN CHAIRS  
PROJECT/EA

DATE SUBMITTED:  
DRAWING STATUS

DATE	DESCRIPTION/REVISIONS	BY

SHEET NUMBER	SIZE
A 2/3	A3



PROJECT NAME:  
UPGRADING OF FIRE SPRINKLER SYSTEM  
AND WOODEN CABINETS AT BEACHMAN  
HAVEN FOR WOMEN AND GIRLS

LOCATION:  
#40 NORTH DRIVE, BAĞDADI CITY

AS SHOWN

APPROVED BY:  
**ARNE B. GANCI, CEO II**  
Regional Director

CONTROLLED BY:  
**AMELYN K. CAMBERA**  
OC Assistant Regional Director for Operation

PREPARED BY:  
**EMMA A. SERRI**  
Center Coordinator

DATE SUBMITTED:  
**JOHN BRILLIANT MARCUS**  
REGISTERED ARCHITECT

DRAWING STATUS:

DATE: \_\_\_\_\_  
DESCRIPTION/REMARKS: \_\_\_\_\_

DRAWING STATUS: \_\_\_\_\_

DATE: \_\_\_\_\_  
DESCRIPTION/REMARKS: \_\_\_\_\_

DRAWING STATUS: \_\_\_\_\_

DATE: \_\_\_\_\_  
DESCRIPTION/REMARKS: \_\_\_\_\_

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DESCRIPTION/REMARKS: \_\_\_\_\_

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DESCRIPTION/REMARKS: \_\_\_\_\_

DRAWING STATUS: \_\_\_\_\_

DATE: \_\_\_\_\_  
DESCRIPTION/REMARKS: \_\_\_\_\_

DRAWING STATUS: \_\_\_\_\_

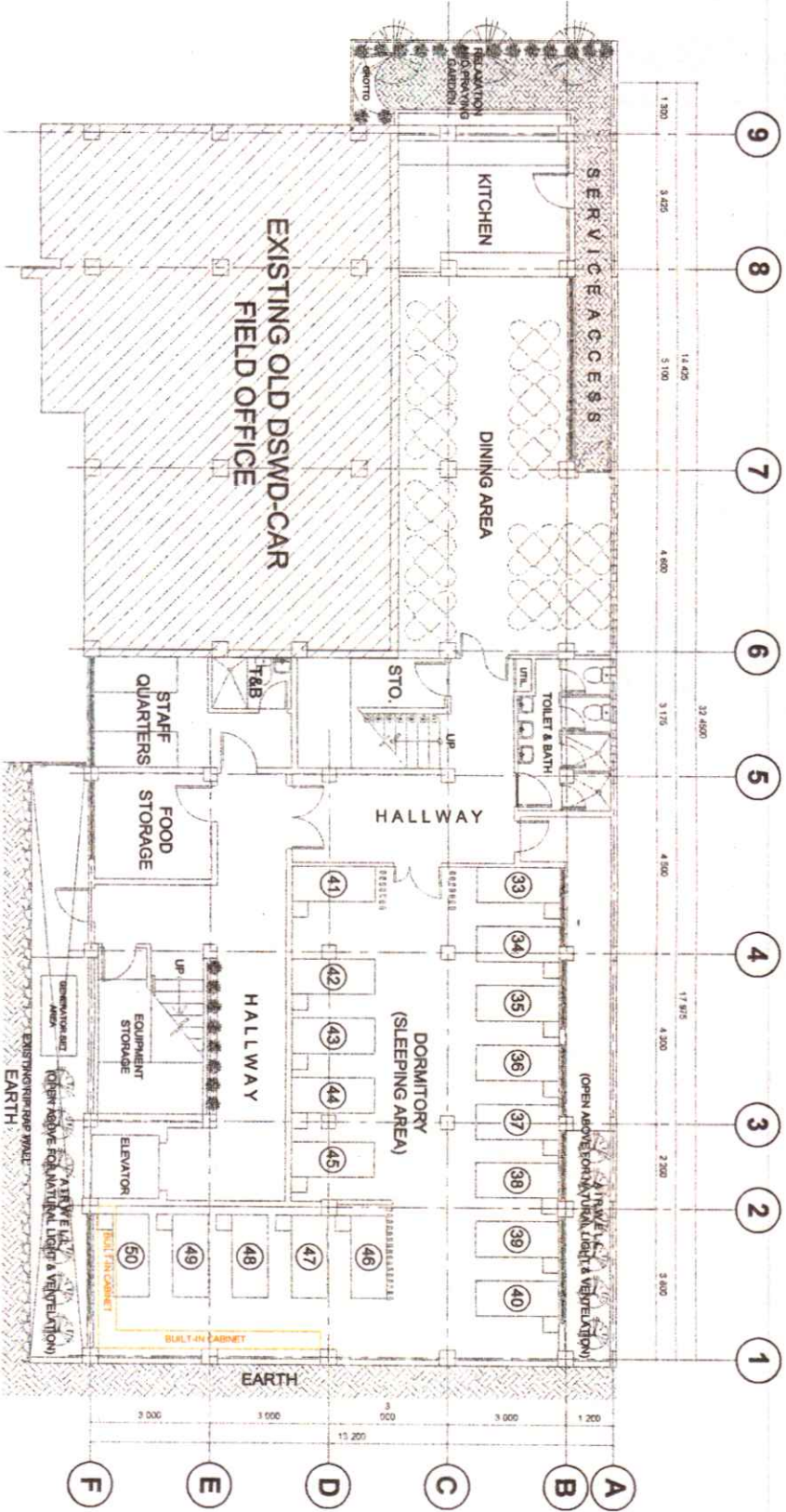
SHEET NUMBER: **A 3/3**

SIZE: **A3**

SCALE: 1/8" = 1'-0"

SECOND BASEMENT SPRINKLER SYSTEM LAYOUT

SCALE: 0 1 2 3 4 5 10 20



1 A13 SCALE



DEPARTMENT OF SOCIAL WELFARE  
AND DIVISION - CAN

PROJECT NAME:  
AS 3016-2001 REV 00  
UPGRADING OF FIRE SPRINKLER SYSTEM  
AND WOODEN CABINETS AT REGIONAL  
HAVEN FOR WOMEN AND GIRLS

LOCATION :

#40 NORTH DRIVE, BAGUIO CITY

SHEET CONTENT :

AS SHOWN

APPROVED BY  
**ARNEL B. SANCHEZ CERO II**  
Regional Director

CONFERMED BY  
**AMELYN A. CARRERA**  
Off-Authorized Regional Director for Operations

CHECKED BY

PREPARED BY  
**EDNA B. BERNIERE**  
Career Architect/Designer

PROJECTAL TEAM  
**JOHN PAUL T. VAJIS**  
REGISTERED ENGINEER

DATE SUBMITTED:

DRAWING STATUS

DATE DESCRIPTION/REVISIONS BY

SHEET NUMBER	M 1 / 4	A3
SCALE	AS SHOWN	SIZE



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - CAR



AD ECOM-001 REV.00

PROJECT NAME:  
UPGRADING OF FIRE SPRINKLER SYSTEM AND WOODEN CABINETS AT REGIONAL HAVEN FOR WOMEN AND GIRLS

LOCATION: #40 NORTH DRIVE, BAGUIO CITY

AS SHOWN

SHEET NUMBER: M 2 / 4

APPROVED BY:  
ANIEL B. SANDIA, CESO II  
Project Director

PREPARED BY:  
EDNA T. BERNIER  
Career Specialist

CHECKED BY:  
AMELYN R. CAMBERA  
QC Assistant Regional Director for Operations

DRAWN BY:  
JOHN PHILIP S. TAMAS  
PROJECT/A No. 15292

DRAWING STATUS

DATE

DESCRIPTION/REVISIONS BY

DATE

DESCRIPTION/REVISIONS BY

DATE

DESCRIPTION/REVISIONS BY

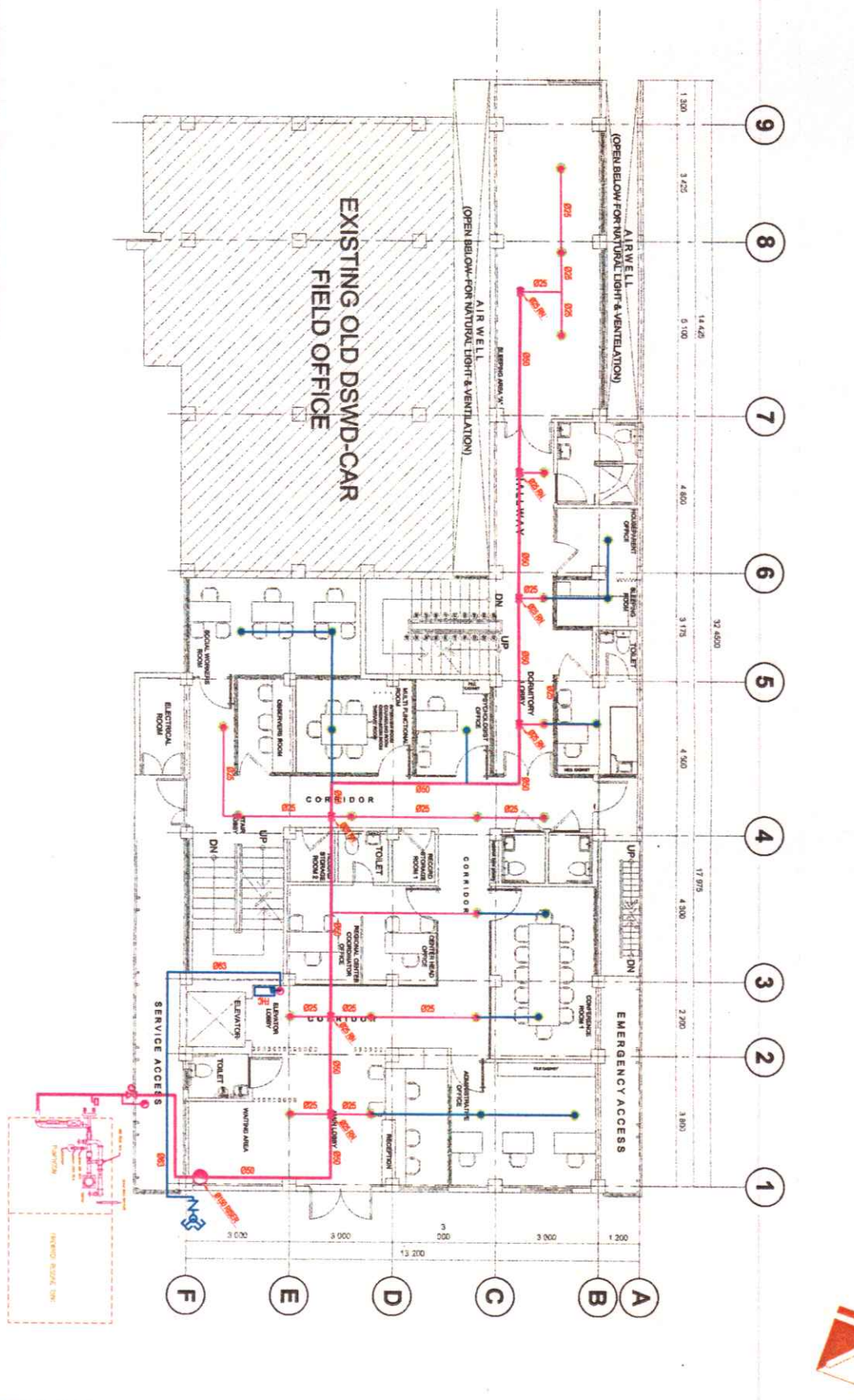
DATE

DESCRIPTION/REVISIONS BY

DATE

DESCRIPTION/REVISIONS BY

SHEET NUMBER: M 2 / 4 A3 SIZE



1 GROUND FLOOR SPRINKLER SYSTEM LAYOUT AS SHOWN





DEPARTMENT OF SOCIAL SERVICES  
AND DIVISION OF SENIOR CARE

40 SCALE: 001 REV 00

PROJECT NAME:  
UPGRADING OF FIRE SPRINKLER SYSTEM  
AND WOODEN CABINETS AT PERSONAL  
HAVEN FOR WOMEN AND GIRLS

LOCATION:  
#40 NORTH DRIVE, SAQUICO CITY

SHEET CONTENT:  
AS SHOWN

APPROVED BY  
*(Signature)*  
ANNIE B. GARCIA, CSCO II  
Regional Director  
CONQUERED BY  
*(Signature)*  
AMIELYN P. CARRERA  
OC-Authorized Regional Director for Operation

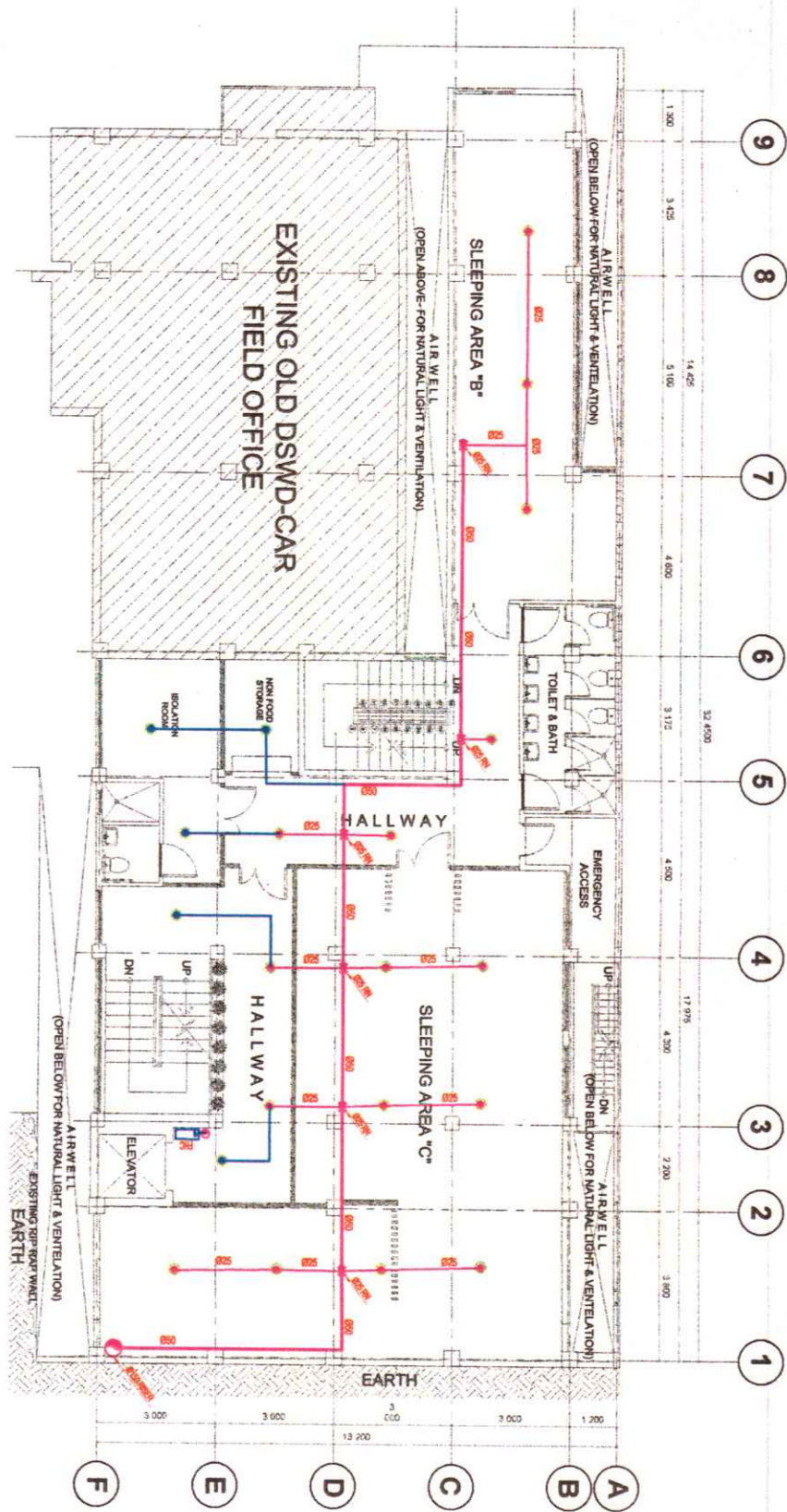
CHECKED BY  
*(Signature)*  
EDNA S. SERRIERE  
Center Coordinator

PREPARED BY  
*(Signature)*  
JOHN PAUL L. MARAS  
ENGINEER IN CHARGE

PROJECT/TA No.  
DATE SUBMITTED:  
DRAWING STATUS:

DATE: \_\_\_\_\_ BY: \_\_\_\_\_  
DESCRIPTION/REMARKS:

SHEET NUMBER	M 3 / 4	A3
DATE		



1 M/3 SCALE: AS SHOWN  
SCALE: 0 1 2 3 4 5 10 20

- NOTES:
- EXISTING SPRINKLER PIPE LINE
  - PROPOSED ADDITIONAL SPRINKLER PIPE LINE
- DATE: 07/10/19  
SCALE: AS SHOWN  
PROJECT: PERSONAL HAVEN FOR WOMEN AND GIRLS